

Notice of meeting and agenda

The City of Edinburgh Council

10.00 am, Thursday, 4 February 2016

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 South Morningside Primary School Parent Council
- 3.2 James Gillespie's Primary School Parent Council
- 3.3 Bruntsfield Primary School Parent Council

4. Minutes

- 4.1 The City of Edinburgh Council of 10 December 2015 (circulated) – submitted for approval as a correct record
- 4.2 The City of Edinburgh Council of 21 January 2016 (circulated) – submitted for approval as a correct record

5. Questions

- 5.1 By Councillor Booth – Introduction of Low Emissions Zones - for answer by the Convener of the Transport and Environment Committee
- 5.2 By Councillor Nick Cook - Public Bike Hire Scheme for Edinburgh – for answer by the Convener of the Transport and Environment Committee
- 5.3 By Councillor Booth – Fines for engine idling – for answer by the Convener of the Transport and Environment Committee

6. Leader's Report

- 6.1 Leader's report

7. Appointments

- 7.1 Appointments to Committees – report by the Chief Executive (circulated)

8. Reports

- 8.1 Council Diary 2016-17 - report by the Chief Executive (circulated)
- 8.2 Executive Management Structure - Scheme of Delegation to Officers – report by the Chief Executive (circulated)
- 8.3 Appointment of Monitoring Officer and Clerk to the Licensing Board – report by the Chief Executive (circulated)
- 8.4 Outcome of the Statutory Consultation Process on Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh – report by the Acting Executive Director of Communities and Families (circulated)
- 8.5 Review of Council Depots Estate - Investment Strategy - referral from the Finance and Resources Committee (circulated)

9. Motions

- 9.1 By Councillor Corbett – Edinburgh Social Enterprise Network

“Council notes and welcomes the huge rise in turnover in the Edinburgh social enterprise sector, from £44 million to £120 million in just two years; congratulates both the individual enterprises and the Edinburgh Social Enterprise Network for that growth; and looks forward to sustained growth in the sector in the years ahead.”

- 9.2 By Councillor Jackson – UNICEF Blog

“Council is pleased to note that 14 year old Jack Liddall who is a pupil at Trinity Academy has been selected out of 3000 worldwide applicants for a “blogging internship” with UNICEF which was set up to safeguard the rights of children and young people worldwide. One of its initiatives is the “Voices of Youth” project where young people (aged 14 to 25) across the world are invited to apply for the internship which aims to encourage international discussion amongst youth participants.

He is the only young person to be selected from the UK and youngest of the 20 bloggers selected worldwide.

Here are the links to his blogs

<http://www.voicesofyouth.org/en/posts/this-is-my-world>

<http://www.voicesofyouth.org/en/posts/the-voice-of-the-voiceless>

<http://www.voicesofyouth.org/en/posts/a-listening-ear>

<http://www.voicesofyouth.org/en/post/auld-lang-syne>

Council congratulates Jack and agrees to recognise his achievement in an appropriate manner.”

9.3 By Councillor Mowat – Management of Public Space : Grassmarket

“Council is concerned that the management of the public space in the Grassmarket is insufficient and the lack of management is leading to a reduced quality of life for the residents and does not support the businesses in the area.

Calls for work to begin immediately on the public space manifesto for the Grassmarket, to include agreement around amplified noise and management of busking, to specify that the infrastructure invested in for events is always used rather than generators so that a manifesto can be in place for the Summer Festivals 2016.”

9.4 By Councillor Mowat – Festival Events

“Council notes that during 2015 there were a number of incidences where last minute announcements were made to facilitate Festival Events which caused concern amongst local residents, businesses and the general public, for example;

- the late notification of road closure of George Street between Castle Street and Frederick Street (later amended unsatisfactorily for all parties),
- the introduction of ticketing the High Street for the Street of Light via a large temporary gate for the Winter Festival and the sudden closure of Calton Hill for the viewing of Hogmanay

Calls for a quick review within one cycle with a further report detailing the circumstances surrounding these events and the decision making processes surrounding them and how the processes can be improved to be more accountable and taken with sufficient time to allow proper discussion to be undertaken before making such decisions.”

Carol Campbell

Head of Legal and Risk

Information about the City of Edinburgh Council meeting

The City of Edinburgh Council consists of 58 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail allan.mccartney@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

Webcasting of Council meetings

Please note: this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Lord Provost will confirm if all or part of the meeting is being filmed.

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services on 0131 529 4105 or committee.services@edinburgh.gov.uk .

The City of Edinburgh Council

Edinburgh, Thursday 10 December 2015

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Jeremy R Balfour
Gavin Barrie
Angela Blacklock
Chas Booth
Mike Bridgman
Steve Burgess
Andrew Burns
Ronald Cairns
Steve Cardownie
Maureen M Child
Bill Cook
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Marion Donaldson
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Paul Godzik
Joan Griffiths
Bill Henderson
Ricky Henderson

Dominic R C Heslop
Lesley Hinds
Sandy Howat
Allan G Jackson
Karen Keil
David Key
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Eric Milligan
Joanna Mowat
Gordon J Munro
Jim Orr
Lindsay Paterson
Ian Perry
Alasdair Rankin
Vicki Redpath
Lewis Ritchie
Keith Robson
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
David Walker
Iain Whyte
Norman Work

1. Minutes

Decision

To approve the minute of the Council of 19 November 2015 as a correct record.

2. Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3 Leader's Report

The Leader presented his report to the Council. The Leader commented on:

- Closure of the Forth Road Bridge
- Edinburgh as the second strongest economy outside of London in the whole of the UK
- Budget Consultation – Final Week
- Alastair Maclean – Appreciation
- Welcome Paul Lawrence, Executive Director of Place

The following questions/comments were made:

- | | |
|--------------------|--|
| Councillor Rose | <ul style="list-style-type: none">- Welcome Paul Lawrence, Executive Director of Place- Alastair Maclean – Appreciation- Privilege of being Councillors in Edinburgh- Concerns regarding events within the Children and Families Department |
| Councillor Burgess | <ul style="list-style-type: none">- Alastair Maclean – Appreciation- Welcome Paul Lawrence, Executive Director of Place- Flooding in the UK – sustainability action plan |
| Councillor Edie | <ul style="list-style-type: none">- Best wishes for the festive season- Welcome Paul Lawrence, Executive Director of Place- Alastair Maclean – Appreciation- Forth Road Bridge Closure – impact on businesses- Budget proposals |

Councillor Orr	- Jazz and Blues Festival
Councillor Rust	- Children and Families Department – Third Party Grant Awards
Councillor Work	- Loony Dook - Businesses in Queensferry
Councillor Godzik	- Children and Families Department – Third Party Grant Awards - James Gillespies – Times School of the Year - Congratulations to all staff in Children in Families for educational achievements throughout Edinburgh
Councillor Day	- Regeneration in Pennywell Awards - Commendation to apprentice of the year Stacey Bridges
Councillor Balfour	- Cameron House – Children and Families Team
Councillor Shields	- Travel and Business related matters in Queensferry - Loony dook
Councillor Walker	- Edinburgh/North Berwick and Borders Railway lines – concern at lack of carriages
Councillor Jackson	- Trinity Academy – condition – feasibility studies on Wave 4 schools
Councillor Barrie	- Childrens Rights – Education and Social Responsibility – congratulations to staff and pupils at Stockbridge Primary School
Councillor Paterson	- Forth Road Bridge closure – parking around Dalmeny Station
Councillor Howat	- Welcome Paul Lawrence, Executive Director of Place - Alastair Maclean – Appreciation - Mortonhall Memorial Gardens – appreciation to former Chief Executive Sue Bruce, Dame Eilish Angiolini, organisations and parents

- | | |
|----------------------|---|
| Councillor Aldridge | - Third Party Grants – clear communications
- Edinburgh Christmas Concert in aid of Childline - congratulations to Edinburgh Schools music staff |
| Councillor Lewis | - Loony Dook
- Youth Talk Programme – award for community engagement at Scottish Government |
| Councillor Tymkewycz | - Cycle Link |

4. Executive Management Structure

The Council had agreed to review the structure at the top level of the organisation and provide proposals to realign responsibilities to forge a stronger level of focus around matters of strategic importance.

Details were provided on the proposed revised structure.

Motion

To agree the revised Organisational Structure as detailed in Appendix 1 to the report by the Chief Executive subject to a further review by Council within one year to consider whether the role of Deputy Chief Executive should be reinstated.

- moved by Councillor Burns, seconded by Councillor Howat

Amendment

- 1) To agree the revised Organisational Structure as detailed in Appendix 1 to the report by the Chief Executive.
- 2) To agree to delete the tier 1 post, Executive Director of City Strategy and Economy and introduce a new tier 2 post, Head of Sustainable Economy with both that post and the Director of Culture reporting to the Chief Executive.

- moved by Councillor Corbett, seconded by Councillor Burgess

Voting

The voting was as follows:

- | | | |
|-------------------|---|----------|
| For the motion | - | 52 votes |
| For the amendment | - | 6 votes |

Decision

To approve the motion by Councillor Burns.

(References – Act of Council No 5 of 19 November 2015; report by the Chief Executive, submitted)

5 Edinburgh Tram Extension – Next Steps

The Council had agreed a number of recommendations in relation to proposals for moving the Edinburgh Tram Extension Outline Business Case to the next stage of project development.

Details were provided on a way forward and moving the tram extension to the next phase.

Motion

- 1) To note the findings of the Outline Business Case (OBC).
- 2) To note the response from Lothian Buses in relation to the extraordinary dividend.
- 3) To agree the high level governance structure as set out in the OBC and authorise the immediate implementation of the same, and in doing so request that the Corporate Leadership Team merges the Leith Programme with the tram project.
- 4) To agree to the commencement of all Option 4 Stage 1 activities as set out in the report by the Acting Director of Services for Communities, including the mobilisation of internal resources, and where required, the commencement of procurement processes for external support (project management, commercial, legal and technical) and site investigation and waiving Contract Standing Orders to retain the existing tram senior advisor for the delivery of Stage 1.
- 5) To delegate authority to the Chief Executive or such other officer to whom the Chief Executive may sub-delegate to award the external support contracts and site investigation contract(s), subject to:
 - i) consultation with the Convener of the Finance and Resources Committee; and
 - ii) the summary of the procurement processes being reported to the Finance & Resource Committee;

- 6) To note that, at the conclusion of Stage 1, the project financials would be further refined to take account of the new Government guidance on Local Authority borrowing, taxation advice and any revision in assumptions, particularly patronage and capital costs.
- 7) To note that a report would be brought back to Council in Spring/Summer 2017 recommending a way forward.
- 8) To note that, in relation to the remaining 67 plots of land for Phase 1b, there might be other means of securing lands in the future should the Council agree to further develop the line and therefore seek further legal advice confirming this position.

- moved by Councillor Burns, seconded by Councillor Howat

Amendment

- 1) To note the Conservative Group had consistently opposed the proposals presented to Council to extend the tram, as detailed in their calls to take 'No Action' at the December 2014, June 2015 and November 2015 Council meetings.
- 2) To note the Administration's latest proposal was to proceed with 'Option 4, Stage 1' activities at a cost of at least £3.25 million yet delay a full decision and implementation of the extension until after the 2017 Local Government elections.
- 3) To express concern at the uncertainty said delay created for the Edinburgh business community, global inward investment, local residents and visitors alike.
- 4) To agree in principle that, given all of the above, the significant controversy surrounding the proposals and the high degree of risk to which the Council would be exposed, the **decision on the tram extension proposals should be taken through a city-wide referendum at the first practicable opportunity. The public should decide.**
- 5) To agree that, in the interests of delivering best value for Edinburgh taxpayers and avoiding prolonged uncertainty, said referendum should be held concurrent with the 2016 Scottish parliamentary elections on 5th May 2016.

- 6) To instruct officers to return a report to Council in one cycle detailing up to date costings and practical implementation of making possible a city-wide referendum on the tram extension proposals concurrent with the 2016 Scottish parliamentary elections.

- moved by Councillor Nick Cook, seconded by Councillor Rose

Voting

The voting was as follows:

For the motion	-	47 votes
For the amendment	-	11 votes

Decision

To approve the motion by Councillor Burns.

(References – Act of Council No 8 of 19 November 2015; report by the Acting Director of Services for Communities, submitted.)

Declaration of Interests

Councillors Jackson and Perry declared a non-financial interest in the above item as former members of Tie.

6. Formal Collaboration Proposal for Edinburgh, Lothians, Borders and Fife Councils

Details were provided on the process taken to explore opportunities for collaboration with other local roads authorities (within Edinburgh, Lothians, Borders and Fife (ELBF) Area), and approval sought for the creation of a shadow Joint Committee.

Decision

- 1) To approve the creation of a Shadow Joint Committee for collaborative road services as outlined in Appendix 1 to the report by the Acting Director of Services for Communities.
- 2) To report back to Council in 6 months.
- 3) To ask the Chief Executive to report on progress of any shared service proposals at the next full Council meeting, or an appropriate Committee, in order that elected members can monitor and accelerate progress where necessary.

- 4) To appoint Councillor Hinds as a member and Councillor McVey as substitute member of the Shadow Joint Committee.

(Reference – report by the Acting Director of Services for Communities, submitted.)

7. Treasury Management Mid Term Report 2015-16 – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report which provided an update on Treasury Management activity in 2015/16. Approval was sought for the continued use of the Council's Investment balances to fund capital expenditure.

Decision

- 1) To approve the continued use of the Council's Investment balances to fund capital expenditure.
- 2) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

(References – Finance and Resources Committee 26 November 2015 (item 6); referral report from the Finance and Resources Committee, submitted.)

8 Internal Audit and Risk Services Delivery Model – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report detailing the proposals for future service provision for internal audit and risk. The Council was asked to exercise its option to extend the existing co-source partnership arrangements with PwC for a further 12 months from 31 March 2016 in relation to the provision of audit services.

Decision

To agree to exercise the option to extend the existing co-source partnership arrangements with PwC for a further 12 months from 31 March 2016 in relation to the provision of audit services.

(References – Governance, Risk and Best Value Committee 12 November 2015 (item 9); referral report from the Governance, Risk and Best Value Committee, submitted.)

9. The Cooperative Capital Framework Three Year Progress Report – referral from the Communities and Neighbourhoods Committee

The Communities and Neighbourhoods Committee had referred an annual progress report which identified significant developments across all six themes of the Cooperative Capital Framework to the Council for information.

Decision

- 1) To note the progress achieved on the Capital Coalition's pledges and the substantial progress made in implementing the Framework.
- 2) To endorse the proposals for accelerated coproduction as outlined in paragraph 3.20 of the report by the Deputy Chief Executive (ie the inclusion of "coproduction with citizens/communities" in all executive committee and Council reports).

(References – Communities and Neighbourhoods Committee 24 November 2015 (item 5); referral report from the Communities and Neighbourhoods Committee, submitted.)

Declaration of Interests

Councillors Bill Henderson declared a non-financial interest in the above item as a Director of Edinburgh Community Solar Co-operative and a shareholder in Harlaw Hydro.

10. Community Empowerment (Scotland) Act 2015 Update and Interim Community Asset Transfer Policy – referral from the Communities and Neighbourhoods Committee

The Communities and Neighbourhoods Committee had referred a report on key areas of significance for the Council, the Cooperative Capital Framework and the Edinburgh Partnership as a result of the Community Empowerment (Scotland) Act 2015. Approval was sought for an adjustment to the Committee Terms of Reference and Delegated Functions to allow the Corporate Policy and Strategy Committee to determine appeals on community asset transfers.

Decision

- 1) To approve the Interim Community Asset Transfer Policy and an adjustment to the Committee Terms of Reference and Delegated Functions to allow the Corporate Policy and Strategy Committee to determine appeals against the

decision of the Finance and Resources Committee on community asset transfers.

- 2) To agree that in bringing back a final policy for consultation/approval, particular attention should be paid to:
 - Alignment or tensions with revised asset management strategy being developed within the Transformation programme
 - Feedback from groups who had been – successfully or unsuccessfully – engaging with the Council over community asset transfer to date.

(References – Communities and Neighbourhoods Committee 24 November 2015 (item 8); referral report from the Communities and Neighbourhoods Committee, submitted)

11 Transport for Edinburgh – Changes to Composition of Company Boards and Appointment of Directors

The Council, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7(A) of the Act.

The Council had agreed that a further report be submitted advising on the outcome of the recruitment of a Chief Executive of Transport for Edinburgh Ltd, a Managing Director of Lothian buses and a General Manager of Edinburgh Tram.

An update on the outcome of the recruitment and the appointments of Directors to the boards of Transport for Edinburgh and its subsidiary companies was provided.

Decision

- 1) To note the recruitment of George Lowder as Chief Executive of Transport for Edinburgh Ltd, Richard Hall as Managing Director of Lothian Buses and Lea Harrison as General Manager of Edinburgh Tram.
- 2) To note that under the authority delegated to the Chief Executive the consents given to the appointment of George Lowder as an Executive Director of Transport for Edinburgh Ltd and as a Non- Executive Director of Edinburgh Tram, the appointment of Richard Hall as an Executive Director of Lothian Buses.
- 3) To note that under the authority delegated to the Chief Executive the consent given to the revised membership of the boards of Transport for Edinburgh and Edinburgh Tram.

4) To note that Councillor Bagshaw was also a non-executive director.

(References - Act of Council No 12 of 19 November 2015; report by the Chief Executive, submitted)

Appendix 1

(As referred to in Act of Council No 2 of 10 December 2015)

QUESTION NO 1

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 December 2015

Question

To ask the Convener of the Transport and Environment Committee, further to the answer to my question of 20 November 2014, what further action has been taken to implement a proactive approach to the sweeping of leaves from footpaths and cyclepaths.

Answer

Since the response to the same question of November 2014, the Confirm Management System has now been fully embedded. This allows us to monitor requests for leaf removal from particular locations including footpaths and cycleways. Confirm highlights locations where leaf fall is more significant and resources are being utilised to remove high levels of leaf fall from any identified locations. With the introduction of Confirm we can now monitor which locations receive the most enquiries relating to fallen leaves. This will help us to prioritise leaf removal in the city.

Supplementary Question (1)

I thank the Convener for her answer. For the benefit of those watching on webcam my question was what action the Council has taken to implement a pro-active approach to sweeping leaves from foot and cycle paths since I last asked the question in November 2014 and the answer can only best be summarised by “nothing”, we only react to complaints from members of the public.

In answer to my question last year, the Convener said, and I quote “We keep the snow cleared from our cyclepaths and

our footpaths and also we can do the same with leaves and we will be pro-active to ensure that happens”.

Why has the Convener not done what she promised to do more than a year ago.

Supplementary Answer (1) For those who are listening as well the answer is that we monitor the requests for leaf removal from particular locations including footpaths and cycleways. The Confirm new management systems allows us to monitor that and to then be able to highlight areas where we know there are within the local locality, because it’s local people, the people on the ground, the people who are working day in day out on the ground in the community can identify where they know there is a particular problem, particularly to do with leaves. Also with the new Confirm management system that we’ve now embedded, it means that we can also identify areas from the previous years and complaints as well.

So unlike Councillor Booth I’m willing to take what the people do on the ground, the workers on the ground, the people who day in day out work in our communities, and also the Confirm the new system which allows to identify areas and go out and make sure we keep our streets clean but also ensure footpaths and cycleways clean.

Supplementary Question (2) If I may be allowed a second supplementary Lord Provost. The evidence from my constituents suggests that she is being complacent in this. Leith Links Community Council in my Ward has asked for leaves to be cleared from the path alongside St Mary’s Primary School and as of yesterday this has not been done. More than two weeks ago a constituent asked for leaf clearing on the Water of Leith path in my Ward and as of yesterday this had not been done, and more than a week ago I contacted my neighbourhood office to ask them for the Warriston path to be swept, and again as of yesterday this had not been done.

There is no point in us having high quality walking and cycling infrastructure if it is not maintained in a safe and usable condition.

So can the Convener tell me when will she take the safety of pedestrians and cyclists seriously.

Supplementary Answer (2) Thank you for the supplementary Councillor Booth. I have to say that I've had I think one complaint to myself and as I've always encouraged people, if they feel that they're not getting the response as Councillors, then come to me, e-mail me, you haven't e-mailed me giving these, identifying these. I had one from Davidsons Mains and it's been done, it's been cleared, that's about being an active Councillor and making sure you pursue it and if it's not being done you need to make sure you put the officers to account.

If Councillor Booth really has a problem with these kind of areas my question to him is if he's not getting the response from the officers why has he not come to me

QUESTION NO 2

By Councillor Main for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 10 December 2015

Question (1) How many primary and secondary Head Teachers in main-stream schools have received specific training in teaching and supporting children and young people with additional support needs?

Answer (1) All Headteachers are required to keep their professional learning up to date and this includes specific training in teaching and supporting children and young people with additional support needs and equalities.

Last year over 130 primary and secondary Head Teachers attended an equalities seminar and have been kept up to date with further briefings in the course of the past 12 months. This is a continuing process, for example our new policy and procedures for Better Relationships, Better Behaviour, Better Learning will now be supported by further Head Teacher Training.

Question (2) How many primary and secondary teachers in main-stream education have received specific training in teaching and supporting children and young people with additional support needs?

Answer (2) All teachers are required to keep their professional learning up to date and this includes training in teaching and supporting children and young people with additional support needs and equalities.

Over the past year there have been in excess of 1500 sessions attended by teachers at ASL specific sessions. In addition, over 150 P1 and P2 teachers have attended programmes targeted for teachers receiving new learners with an Autism Spectrum disorder.

Earlier this year the ASL Service Literacy and Dyslexia Team's training programme for teachers was the first of its

kind to achieve Accredited Professional Recognition with the GTCS.

From the beginning of January we will be introducing a new handbook developed in collaboration with Queen Margaret University - 'Inclusive Learning and Collaborative Working' to **all** primary teachers. This will be backed up by a training and follow up programme by headteachers, the ASL Service and Support for Learning Staff. A similar Handbook will be launched for secondary schools later in 2016.

**Supplementary
Question**

Thank you for the reply. My question is about ensuring that our Head Teachers have the skills and knowledge to support our young people with additional support needs. The reply suggests that the main responsibility for that lies with the Head Teachers themselves but we are aware now that over 20% of pupils in our mainstream schools have additional support needs and I'm sure that all of us are aware of some excellent Head Teacher leadership in ASN in some of our schools but unfortunately we're also aware that this has not always been the case.

Can the Convener outline what steps he's taken to satisfy himself that all our schools are fully supported, our mainstream schools and children in our mainstream schools and that they are able to achieve their full potential

**Supplementary
Answer**

I do welcome the opportunity to underscore our commitment to this vital area of work. All teachers are expected to maintain their professional standards and we recognise there is a shared responsibility to do that. I know that Councillor Main has obviously questioned the lead officer two days ago at the Committee, I am sure he would be more than happy to go into further detail with regards to this issue. Questions over training in terms of it being mandatory or voluntary are issues we have to discuss with the unions. I think the answer itself shows a very strong commitment to increasing training opportunities and to ensuring that our teachers are trained in this matter.

But I believe the answer does show a continued and a growing commitment to deal with this very important problem. Resources Councillor Main are going up and I

think that was shown in the report that came to Committee on Tuesday Demand is also going up considerably, that is something we know, something we recognise, it is something we do need to tackle but resources have been increasing over recent years and will continue to do so.

The City of Edinburgh Council

Edinburgh, Thursday, 21 January 2016

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Jeremy R Balfour
Gavin Barrie
Angela Blacklock
Chas Booth
Mike Bridgman
Steve Burgess
Andrew Burns
Ronald Cairns
Steve Cardownie
Maureen M Child
Bill Cook
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Marion Donaldson
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Joan Griffiths
Bill Henderson
Ricky Henderson
Dominic R C Heslop

Lesley Hinds
Sandy Howat
Allan G Jackson
Karen Keil
David Key
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Eric Milligan
Joanna Mowat
Gordon J Munro
Jim Orr
Lindsay Paterson
Ian Perry
Alasdair Rankin
Lewis Ritchie
Keith Robson
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
David Walker
Iain Whyte
Norman Work

1. Deputations

The Council agreed to hear the following deputations on the Revenue Budget 2016/17 and Capital Investment Programme/Plan 2016/17 to 20:

a) Inverleith Youth Forum

The deputation highlighted their concerns at the Council's budget plans to change the music tuition in schools which they felt would lead to there being very little education in music available for low income families. They felt that this would put more pressure on parents to pay and could also affect a child's academic performance. They indicated that music affected and improved the lives of young people as well as being a way of expressing themselves and helped them socially to work as a team.

The deputation also urged the Council not to make cuts to the schools budget as the proposed decrease in support for young people and closures would have a disruptive effect on young people.

b) Unite

The deputation expressed concerns at the implications of the proposed budget cuts and felt that the Council should now be looking at the possibility of reforming Business rates. They also urged the Council to consider raising Council Tax which they felt was the only meaningful action which could be taken and to challenge the Scottish Government regarding the current tax freeze.

c) EIS (Educational Institute of Scotland) and UNISON

The deputation expressed concern at the impact the proposed cuts would have on service provision and members' terms and conditions. They felt that the continuous cuts would have a negative impact on the most vulnerable and disadvantaged people within the city. The deputation indicated that the Council also needed to look at the short, medium and long term strategy for debt management.

They also expressed concern at the proposal to cut free music tuition within schools and stressed that Edinburgh provided the leading model across Scotland. They asked the Council to carry out a review of the service to include pupils, staff and stakeholders.

d) Edinburgh Trade Union Council

The Deputation asked the Council to agree a Council Tax increase which would reverse cuts to key services and reduce the number of voluntary and compulsory redundancies the Council would have to make in 2016/17. They believed that the Council could persuade the Scottish Government not to impose a penalty for breaking the Council tax freeze and that the Edinburgh public would support an increase in Council tax for 2016/17.

The deputation stressed that there was a crisis in funding which was having a severe impact on services and they were concerned at the Council's lack of campaigning about this. They felt that the Council had a duty of care to staff and questioned what measures had been put in place for their future health and wellbeing.

e) The Power to the People Group

The deputation welcomed the Council's commitment to involve its citizens in the decision making processes but felt that the online budget consultation was a unacceptable way to engage with local communities.

They expressed concern that the proposed budget cuts would have a significant impact on disadvantaged communities and stressed that community centres had a vital role to play, provided a valuable space for people to get together and involved in their area and should be seen as an important asset to the Council. The deputation stressed that community centres provided an important role in promoting community integration and cohesion.

2. Revenue Budget 2016-17 and Capital Investment Programme/Plan 2016/17 to 2023/24

The Council was invited to consider:

- a) a report on the 2016-20 Revenue and Capital Budget Framework.
- b) an overview of feedback and engagement on the budget proposals.
- c) the risks inherent in the revenue and capital budget framework.
- d) the potential equality and rights impacts of the budget options.
- e) the potential carbon, climate change and sustainable development impacts of the budget options
- f) the Housing Revenue Account (HRA) Budget for 2016/17.
- g) the roll forward of the Capital Investment Programme from 2016/17 to 2023/24.
- h) proposals for updating the Common Good Asset Register.
- i) the funding requirement for establishing a new Strategic Partnership with Edinburgh Voluntary Organisations Council and Volunteer Edinburgh.
- j) the new Council Business Plan for 2016-20.

Motion

As detailed in Appendix 1 to this minute.

- moved by Councillor Rankin, seconded by Councillor Bill Cook (on behalf of the Capital Coalition).

Amendment 1

As detailed in Appendix 2 to this minute.

- moved by Councillor Whyte, seconded by Councillor Rose (on behalf of the Conservative Group).

Amendment 2

As detailed in Appendix 3 to this minute.

- moved by Councillor Corbett, seconded by Councillor Burgess (on behalf of the Green Group).

Amendment 3

As detailed in Appendix 4 to this minute.

- moved by Councillor Edie, seconded by Councillor Aldridge (on behalf of the Liberal Democrat Group).

Voting

The voting was as follows:

For the Motion	-	37 votes
For Amendment 1	-	12 votes
For Amendment 2	-	5 votes
For Amendment 3	-	2 votes

Decision

To approve the motion by Councillor Rankin.

(References:

2016-20 Revenue and Capital Budget Framework – report by the Acting Executive Director of Resources;

2016-20 Budget Proposal – Overview of Feedback and Engagement – report by the Chief Executive

Council's Budget 2016-20 – Risks and Reserves – report by the Acting Executive Director of Resources

Council Revenue Budget Framework 2016-20 – Impact Assessments – report by the Acting Executive Director of Resources

Council Revenue Budget Framework – Carbon, Climate and Sustainability Impact Assessments – report by the Acting Executive Director of Resources

Housing Revenue Account – Budget Strategy 2016-17 - 2020-21 – report by the Executive Director of Place

Capital Investment Programme – Plan 2016-17 – 2023-24 – report by the Acting Executive Director of Resources

Common Good Asset Register – referral from the Corporate Policy and Strategy Committee

Corporate Governance Payments to Third Parties – Proposals to Establish a Strategic Partnership – referral from the Communities and Neighbourhoods Committee

Council Business Plan – report by the Chief Executive, all submitted)

Declaration of Interests

Councillor Whyte declared a financial interest in the above item as a member of the Scottish Police Authority.

Appendix 1

(As referred to in Act of Council No 2 of 21 January 2016)

REVENUE BUDGET 2016/17

CAPITAL INVESTMENT PROGRAMME/PLAN 2016/17 to 2023/24

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2016/17 TO 2020/21

2016-20 REVENUE AND CAPITAL BUDGET FRAMEWORK

CAPITAL COALITION MOTION

1. Introduction

- 1.1 Last year's Capital Coalition budget was set in the context of continuing financial constraint and rising demand for Council services.

In 2016/17, we know that there will be even more challenges.

As the UK Conservative Government Spending Review was delayed until 25 November 2015, the Scottish Government's Draft Budget was consequently later than usual. The Capital Coalition has sought to set a four-year budget framework to enable us to target services at the areas of greatest need and to provide stability to staff and citizens over future service provision. However, because of the UK Government's cut in the Scottish Block Grant, the Government's Financial Settlement sets out expenditure plans only for 2016/17. Consequently the City of Edinburgh Council, whilst setting out a four-year budget framework, is only able to agree the finalised budgetary detail for 2016/17. For following years of the framework we will need confirmation of future UK and Scottish Government financial settlements.

We have taken account of the Scottish Government's commitment to continuing the Council tax freeze. Along with its funding for health and police, which taken with the decision by Westminster to remove the National Insurance rebate and additional teachers superannuation costs, means that local government funding overall will reduce by around 7% in real terms in 2016/17.

The Commission on Local Tax Reform reported in December on the back of which the Scottish Government announced that they would publish their plans to reform local taxation in the New Year. Health and Social Care continues to demand greater resource. Education and care for children remains a priority. We do not intend to cut services however, what we do want to see is efficient and effective ways of delivering them. This is exactly what the Capital Coalition has implemented through the transformation programme – greater efficiency and effectiveness. With

Scottish Government spending priorities focusing around health, schools and police we as a Council have tried to prioritise areas of spend where we know the citizens of Edinburgh want us to invest.

- 1.2 Despite the challenging financial situation, the Capital Coalition has prioritised a programme of specific investment over the last 12 months based on our six strategic themes: highlights of this work are listed in more detail in Appendix 1.

But the biggest change of all has been the transformation of this organisation, which employs over 18,000 staff and provides a wide range of services, each one touching the lives of many citizens. Appendix 2 also illustrates the wide-range of efficiencies that the Capital Coalition has developed, within the context of an extremely challenging financial environment.

- 1.3 The UK economic environment is improving and increasing employment is helping to offset spending pressures. Edinburgh's economy continues to do well although the climate for local government funding is becoming even more challenging. The pressure of a further £16.7million reduction in our overall budget, in addition to £68.7million already assumed, has led to the Capital Coalition reviewing savings proposals while protecting key services and outcomes.

The projected challenge we face is to make budget savings of £85.4million for 2016/17 and at least £147million over the period to 2020. The Financial Settlement increases the savings requirement in 2016/17 by £16.7million. These additional savings will be made by:

- Removing the additional £5.9million demography money included within the Council's budget for social care given the £250million increase provided by Scottish Government to Health and Social Care partnerships;
- Accelerating savings of £3.1million through the transformation programme, bringing savings forward from 2017/18;
- A revision to the additional Health and Social Care framework investment, recognising the current year's monitoring position providing £3million;
- Amending the level of required provision for pay awards given planned staff reductions providing £0.9m;
- Using £3.3million of the budget 'headroom' to close the funding gap with the remaining sum of £2.5million being used to support council priorities;
- Saving an additional £0.5million to be funded from reduction in energy consumption and
- Agreeing that any remaining gap to be funded by an increase of 4% in charges.

Other activity includes:

- Working with partners to improve infrastructure such as roads, parks, cycleways and pavements so we can all get around the city;
- Designing services to meet growing demand from vulnerable older people and rising school rolls;
- Analysing the City's future transport requirements;
- Funding changes to both National Insurance and Teachers pensions which requires £10million and £1.3million respectively in 2016/17;
- Reducing energy consumption by 10% in 2016/17 to deal with rising costs and carbon taxes;
- Alleviating fuel poverty by working in partnership to deliver an energy plan for the city in 2016/17 and
- Continuously monitoring our debt and investment portfolios to ensure we are operating effectively and efficiently and that any savings in interest payments are fed back into services.

1.4 **Outcome of the Consultation**

In line with previous years, the Capital Coalition has given the people of Edinburgh the opportunity to have their say in the budget process. The consultation was launched on 1 October and once again Edinburgh's citizens have risen to the challenge with over 4,000 responses. The quality of information received has been extremely high and allowed us to refine our proposals.

As a direct result of the consultation we have:

- Removed the draft proposal to reduce street crossing patrols;
- Reinstated the night noise team;
- Removed the draft proposal to reduce the size of in-house home care service;
- Concluded that the redesign of day care services for adults with learning disabilities should not proceed;
- Removed the proposal for a reduction in community centre staff;
- Agreed to continue to provide music tuition in schools in 2016/17;
- Amended the proposal to review support staff in special schools, ensuring maintenance of both staff numbers and service delivery;
- Removed the £0.5million proposal to review family and pupil support;

- Invested £15.069million in roads, pavements and cycleways to continue to make it easier for people to get around the city;
- Funded the Cycling, Walking, Safer Street Initiative to a level of £540,000;
- Allocated 9% of both the net capital expenditure and the net revenue expenditure of the Transport Division of the Council to cycling and
- Listened to the comments coming out of the 'Invest to Save' exercise and as a result limited the council rent increase to 2% in 2016/17.

As a Capital Coalition we have also decided to:

- Increase the funding available to invest in our property estate by £3million;
- Invest in a new state-of-the-art CCTV system;
- Realign and revise our strategy on income maximisation to generate £1million of additional funds in 2016/17 and
- Work with partners to ensure that the Council receives appropriate remuneration from its portfolio of companies including increased dividend payments.

1.5 None of these decisions have been taken lightly. We do, however, continue to take forward the six strands which form our Contract with the Capital and into that we have woven the Council's transformation programme – these proposals are all contained within Appendix 2.

1.6 **Capital**

Additional capital expenditure of £13million was approved last year for 2015/16. An estimated £3.95million will be available over the period of the capital investment programme This budget will focus on delivering in 2016/17:

- £15.069million on roads and pavements;
- £9.8million on street lighting including LED replacement programme;
- £11.6million on the Water of Leith Flood Prevention Scheme phase 2;
- £19.5million on National Housing Trust;
- £30million on schools;
- A robust business case to replace the ageing Meadowbank Sports Centre;
- £4million on Royston care home and
- £24million on property maintenance and asset management.

Continuous monitoring of the Council's capital programme will be undertaken to ensure projects are delivered on time and on budget. This programme will be reported through Finance and Resources Committee and referred to the Governance Risk and Best Value Committee for scrutiny.

2. **Savings**

As indicated earlier, the economic environment may be improving with a growing economy and increasing employment, but the climate for local government funding is becoming even more challenging. The pressure of a further £16.7million reduction in our overall budget, in addition to over £60million already assumed, has led to the Capital Coalition reviewing savings proposals while protecting key services and outcomes.

Savings have thus been the subject of much debate over the last four months and will concentrate on:

- Workforce Transformation;
- Reductions in fleet;
- Reducing sickness absence;
- Property rationalisation;
- Reduction in carbon tax;
- Transformation;
- Procurement;

The total being £85.4million in 2016/17.

3 **Risks and Challenges**

The Council continues to face significant challenges which are clearly defined in the Revenue Budget report 2016/17, Risks and Reserves (Appendix 7). These will be actively managed and reported through Council/Committee. The Council's top 4 risks are as follows:

1. maintenance of property infrastructure;
2. cyber security and data privacy;
3. integration of health care and social services and
4. increasing service demand due to demography.

It should be noted that to mitigate these risks the Council has invested £12million per annum.

4 Future Budget Development

The Council further agrees to:

- Prioritise and target areas of spend in order to provide the best quality services for the people of Edinburgh through funding of the localities model:
- Continue with the implementation of the transformation programme focusing on the following areas:
 - Business Support;
 - Asset management;
 - Customer services and
 - Locality working.
- Reduce the headcount of the organisation by using, as far as possible, the mechanisms of Voluntary Redundancy (VR) and Voluntary Severance (VS) and by doing so focus the outputs of the Council into the areas of service prioritisation;
- Continue to work with partner agencies to co-produce, maximise outputs and deliver the highest quality integrated services;
- Work with the Health and Social Care Integrated Joint Board to deliver improved services;
- Use any potential underspend in Property Conservation to fund infrastructure repairs in the Council's asset portfolio;
- As part of the drive towards greater partnership working we instruct the Chief Executive to prepare a report for the March 2016 Finance and Resources Committee on the benefits, outcomes, management and improved transparency of various funding streams including grants, co-production and contracts for the voluntary sector;
- Continue to investigate alternative sources of income in line with the findings of the Commission on Local Tax Reform report;
- In 2016 close off the Property Conservation legacy issue which has caused such reputational damage to the Council;
- Instruct the Chief Executive to allocate £100,000 to develop and maintain a Common Good Asset Register and deliver a report to the Council in June 2016 detailing progress;
- Continue to work with Police Scotland through the agreed Service Level Agreement to ensure that we get the support we require both as Scotland's capital city and a city of communities each with their own specific needs and instruct the Chief Executive to review the Service Level Agreement with

Police Scotland annually to ensure efficient and effective delivery of service;

- Reduce energy consumption across the Council estate by 10% in cash terms in 2016/17 and to work with partners to develop an energy reduction unit in the Council which will deliver net savings of £1million in 2016/17;
- Work with communities, organisations and individuals to ensure greater commitment to participatory budgeting firstly at a local level then moving on to a strategic level and
- Establish a mid-term budget review meeting of the Council which will monitor progress against the Coalition financial commitments and act as an early warning system to highlight potential risks

5 Conclusions

Council notes:

- The report by the Acting Executive Director of Resources setting out the Revenue and Capital Budget framework;
- The report by the Acting Executive Director of Resources setting out the potential Equality rights and Carbon risks associated with the Revenue Budget framework;
- The consultation undertaken and the continuing commitment to increasing participatory budgeting in setting future budgets;
- The continuing review of the role of the Third Sector including partnership working, grants and the mechanism for future delivery of services;
- The impact on the Council's estate of the implementation of the Community Empowerment (Scotland) 2015 Act and
- The outcomes of the transformation programme and the operational function to deliver high quality, efficient and effective services within a pre-determined budget limit.

Council approves:

- Appendix 1
- Appendix 2
- The Revenue Budget set out in the reports, subject to the adjustments in Appendix 3 to this motion;
- The 2016/21 Capital Budget as set out in the report by the Acting Executive Director of Resources;
- A band 'D' Council Tax of £1,169;

- The Council Tax and Rating Resolution set out in Appendix 4 to this motion;
- The schedule of charges for Council Services as set out in Appendix 5 to this motion;
- The prudential indicators as set out in Appendix 6 to this motion; and
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline 5-year Housing Revenue Account Capital programme for 2016/2021;

Council agrees the Council Business Plan for 2016-20.

Council refers the Council Business Plan 2016-20 to the Corporate Policy and Strategy Committee for further scrutiny.

APPENDIX 1 TO THE CAPITAL COALITION MOTION

Ensuring every child has the best start in life

Ensuring that every child has a first-class education is one of our most important pledges. We currently spend £234million on education and we will be increasing this funding by £1.8million a year to meet the costs of an increasing number of school pupils. We believe that we can generate additional income by opening up our school facilities to appropriate groups and individuals.

Inspectors have judged education services in Edinburgh to be good. They have commended the strong political and managerial leadership of schools, improving exam results, strong leadership of the Curriculum for Excellence and good engagement of parents and pupils. Exam results are improving every year:

- 85% of pupils in S4 achieved 5 or more awards at Level 3, an increase of 3% since 2011;
- 93% of pupils achieved Level 3 in Literacy and Numeracy by the end of S5, an increase of 12% since 2011;
- 61% of pupils gained 1 Higher or more by the end of S6, an increase of 7% since 2011 and
- 47% of pupils gained 3 Highers or more by the end of S6, an increase of 5% since 2011.

School leaver destinations have seen significant improvement year on year with the number of young people leaving school in October 2015 to a positive destination in education, employment or training at the highest it has ever been at 92.3%.

In addition, the Council is investing in new accommodation for primary schools:

- £6million to secure the cost of land to provide a permanent solution to primary school capacity and accommodation pressures in South Edinburgh;
- £5.3million to provide a new gym and dining hall, ten new class spaces and a new 3G pitch at Kirkliston Primary School;
- £3million to provide new halls at Cramond and East Craigs and extensions at Sciennes and Towerbank;
- £4.1million to provide replacement gym and nursery facilities at Leith Primary School and make the remainder of the existing Duncan Place building secure and
- £0.6million to provide a new gym hall at Buckstone Primary School

The wave 3 school replacement programme involves total investment of around £128million:

- £32million for a new Boroughmuir High School;
- £38million for a new James Gillespie's High;
- £38million for a new Portobello High School including £1million to deliver a new park on part of the existing site;
- An estimated £12million for a new St John's RC Primary School and
- An estimated £8million for a new St Crispin's Special School.

In addition:

- The Council has approved funding of £11million towards the estimated total cost of £30million to replace Queensferry High School and
- The Council has approved £0.7million towards the early design fees for a new secondary school in Craigmillar with delivery of a new facility within a 5 year programme.

Reducing poverty, inequality and deprivation

We continue to provide assistance to people who find themselves in difficult circumstances. Through the Emergency Fund we have retained our pledge to ensure that no-one is evicted from their Council tenancy through rent arrears due to the Under Occupancy Tax.

Our commitment to developing the economy and helping people back to work will enable individuals to train for the types of jobs which will support both them and the wider city region economy.

By working with the Third Sector we will grant aid projects to develop community hubs which will have additional funding of £250,000 to allow them to meet local needs. This additional funding to come from the Department of Place through budget realignment.

We have protected services for vulnerable children by:

- maintaining strong child protection services which are judged by the Care Inspectorate as being amongst the strongest in Scotland;
- keeping high levels of investment in services for looked after children and children with additional support needs/ disabilities;
- implementing self-directed support to give greater choice to families affected by disability;
- increasing our number of foster carers and kinship carers;
- increasing allowances to kinship carers;

- expanding family group decision-making and
- maintaining investment in voluntary sector provision to support children so they don't need to come into care.

The quality of our residential children's homes is consistently judged to be very good and we are rebuilding two homes over the coming years.

Providing for Edinburgh's economic growth

The Edinburgh Guarantee is a vision that all sectors in the city will work together to ensure that every young person in Edinburgh will leave school with the choice of a job, training or further education opportunity available to them.

The Modern Apprenticeships are a key part of the Edinburgh Guarantee. To date the Council has supported 210 apprentices.

Last year 39 apprentices graduated and this year that number has risen to 54. The Council also has 78 apprentices who are still working towards completing their apprenticeships.

To date, Economic Development Service (EDS) has assisted around 3,190 people into work and learning.

In 2015, EDS has supported the creation and safeguarding of 2,952 jobs.

Investment

The Edinburgh 12 has demonstrated that the value of the Council's collaborative working with the development community. Considerable progress has been made in advancing all 12 sites.

Projected economic outputs are:

- Approximately 1,822 residential units
- Gross Value Added (GVA) of approximately £2billion;
- Up to 19,021 FTE jobs and 6,777 construction jobs;
- Approximately 2,074 hotel bedrooms;
- Approximately 128,400 sq ft of Grade A office space and
- Approximately 120,400 sq ft of retail and leisure space.

Examples of achievements to date as a result of this partnership working include:

- Edinburgh St James - partnership working between the Council, Scottish Government, developer and investors resulted in the creation of the Growth Accelerator Model (GAM). The value of the works funded via the GAM will be

£61.4million;

- New Waverley - collaboration between the Council and developer has resulted in a fund of £200,000 being made available for physical improvements to the site and surrounding area, which will benefit residents, businesses and visitors;
- The Haymarket Edinburgh - the Council has facilitated high-level discussions between the developer and Network Rail, which have enabled progression of this build and
- King's Stables Road and India Buildings are progressing well and will release significant capital receipts.

Small Medium Enterprise (SME) opportunities

Creative Exchange Leith provides 80 workspaces for individuals, groups or businesses and is a hub for creative talent in the city.

Business Gateway also supports SMEs and offers access to free business support services, gives assistance and impartial advice to people starting or growing their business.

Creative Industries and SMEs

The official opening of the Edinburgh-Shenzhen Creative Industries Incubator in Shenzhen, China took place in May 2015. The opening was attended by 10 Edinburgh Companies and six of them are planning to occupy space within the incubator

City Region

The Council is working in partnership with neighbouring authorities (East Lothian, Fife, Midlothian, Scottish Borders, and West Lothian Councils) and other partners on the development of a City Region Deal bid to the Westminster and Scottish Governments.

This City Deal aims to accelerate regional economic growth and reduce inequalities, by securing additional investment and decision-making powers from the United Kingdom and Scottish Governments to stimulate private sector investment, drive innovation, unlock synergies, and deliver the improvements to our regional infrastructure and skills base necessary to achieve a step change in economic performance.

An outline bid was submitted to the Westminster and Scottish Governments on 4th September 2015, with further information provided on 18th December 2015, and we are now awaiting a formal response so the proposition can be taken to the next stage of development and any budgetary implications for the Council quantified.

On award of a City Deal in 2016/17 further detailed work will be undertaken to provide a financial strategy to support the project.

Strengthening and supporting our communities and keeping them safe

The budget motion of 2014 identified £1million capital to upgrade the current Public Space analogue CCTV system to a new digital platform. The CCTV Investment Project Manager is working with the Council's new ICT partners CGI to produce an Outline Business Specification, which will set out the proposed options for upgrading the system.

The development of an open protocol operating system will allow integration of other Council CCTV services to provide a single more efficient service; This integrated model will also include our partners who currently have access to and usage of the system from their respective locations – Lothian Buses, Police Scotland, Scottish Fire and Rescue Service and Urban Traffic Control. Consideration will also be given to working more closely with other CCTV providers, such as tram and business improvement districts.

The high cost of privately renting or owning a home in Edinburgh is increasing the cost of living for many families on low to middle incomes already struggling to cope. This is why the HRA budget sets out the Capital Coalition's ambitious plans to tackle the city's housing crisis by expanding the Council led house building programme to build 8,000 new affordable homes over 10 years. This investment will generate benefits to the local and national economy of around £2billion, sustain 1500 new jobs and bring in additional council tax revenue at a time when the council's resources are severely constrained.

Discussions have taken place with not-for-profit Housing Associations who have agreed to match the council's commitment bringing the total number of new affordable homes in the city up to 16,000 over 10 years.

Existing council tenants are among the most hard pressed financially and we have consulted widely with them in preparing this budget. The consultation showed that increased house building was the top priority for tenants, followed by investment to reduce their energy costs through replacement heating, cheaper energy and better advice services.

The strategy will also look at other measures that will have a big impact on tenants cost of living, including cheaper broadband, discount cards and making land available to support tenants to grow fruit and vegetables.

All this will be achieved through a combination of making the housing service leaner; making efficiencies in service delivery and through modest rent increases of 2%, ensuring that we keep rents affordable, whilst delivering tenants priorities to reduce their cost of living.

Ensuring Edinburgh and its residents are well cared for

- The Shared Repairs Service enters a new phase of its development following a successful pilot scheme in 2015. Phase 2 of the Shared Repairs roll-out commences in April 2016;
- The Castle Craggs day care and respite service for people with autism and a

learning disability is now operational and is the first of its kind in Scotland, offering 20 day support service places and overnight accommodation for six people;

- The Council working with its partner organisations opened the Milestone residential unit for people with alcohol related brain damage (ARBD);
- The Firrhill Technology Hub has developed an innovative approach to help disabled people maximise their independence by using mobile computing devices;
- The Royston care home for older people will open by June 2016, offering state of the art facilities from 60 beds and able to look after residents whose higher levels of need mean many other Edinburgh care homes are unsuitable;
- Use the integration of Health and Social Care and the establishment of the Integrated Joint Board to deliver effective services at a lower cost;
- Improve services for people with complex needs through the “Inclusive Edinburgh” review, many of whom may struggle with homelessness, unemployment, drug and alcohol problems, mental or physical ill-health, and who are often the victims of violence and
- Tackle domestic abuse through a range of process improvements across all relevant agencies to ensure services intervene early, engage with all family members, coordinate provision and deliver better outcomes.

Maintaining and enhancing the quality of life in Edinburgh

The changing face of libraries is reflected in the wide range of services on offer. The Capital Coalition continues to support the services which our libraries provide and whilst a review of library buildings will take place, the service will continue to develop along the lines of the projects which are highlighted below:

- VIP – award winning service for visually impaired people;
- GET online: BYOD (bring your own device) digital training in 6 neighbourhood libraries and other community settings and
- YouthTalk: award winning youth engagement partnership project. YouthTalk provides opportunities for young people to have a say and involvement in the delivery and development of local services.

Investment and importance of festivals to the city

Edinburgh is the world's leading festival city, attracting over 4 million visits to the capital each year which delivered an economic impact of £170million for Edinburgh and £260million for Scotland. Edinburgh's festivals are a unique cultural phenomenon and only the Olympics and football World Cup exceed the number of tickets sold in the capital each year. Including Hogmanay, the Council invests £4.3million in 11 of the 12 annual festivals which results in the creation of 5242 full-time jobs in Edinburgh and contributes £170million to the Edinburgh economy. Sports infrastructure improvements:

- Meadowbank Sports Centre is the biggest sport infrastructure project being progressed by the Council at present. The latest report, indicates a total cost of £41.1million. The Capital Coalition will consider the funding package for this project on the basis that Sportscotland contributes at least £7million;
- A new cycling hub at Hunters' Hall Park continues to make good progress with the Council investing £1.2million. Once complete, facilities at the new cycling hub will include an outdoor velodrome, cycle speedway track and bmx track as well as two 3G pitches;
- The National Performance Centre for Sport at Heriot-Watt University's Riccarton campus is making excellent progress and is scheduled to be completed in 2016. The new venue will include an indoor full-size 3G pitch with spectator seating, outdoor grass and 3G pitches as well as an indoor sports hall, gym and sports science facilities. The total project cost is over £30million with the Council investing £2.7million in partnership funding and
- After many years in development we are now moving toward opening up the Council's sports assets to the wider community with the management of many facilities transferring to Edinburgh Leisure. Edinburgh Leisure is developing a detailed business plan on this transfer and a progress report including a timeline for a phased changeover is scheduled for Spring 2016.

APPENDIX 2 TO THE CAPITAL COALITION MOTION

Despite the challenging financial situation, the Capital Coalition has prioritised a programme of specific investment over the last 12 months based on our six strategic themes: highlights of this work are listed below:

- Expanded the council-led house building programme started in 2008, to 22 sites in the city building nearly 3,000 homes and making it one of the largest house builders in the country;
- Signed a 7-year £185million ICT contract with CGI to improve services across the board from payments to schools access;
- Delivered a balanced budget in 2014/15 in spite of huge additional pressures such as the growth in demand for adult social care with a balanced budget projected for 2015/16;
- Commenced construction on new high schools at Portobello, James Gillespie's, and Boroughmuir, a new special school - St Crispin's and St John's new Primary School;
- Developed a transformation programme which is targeted at delivering at least £73million in annual savings by 2019/20;
- Developed a successful Service Level Agreement with Police Scotland which is delivering localised police services where people want them, in the heart of the community;
- Worked with Edinburgh Trams to ensure that the Tram service exceeds patronage and revenue targets;
- Put in place a mechanism to improve our generation of income through new and innovative sources with a target of £1million set for 2016/17;
- Discussed with the Scottish Government issues following publication of the Commission on Local Tax Reform report;
- Established the Health and Social Care Integrated Joint Board for better, more efficient delivery of health and social care services;
- Moved towards a substantial resolution of the complex legacy issues surrounding the Property Care and Property Conservation services and initiated the new Shared Repairs Service;
- Established a register for the City's Common Good assets in order that they be monitored and protected;
- Continued to support economic growth;

- Improved employment levels especially among school leavers and those seeking employment;
- Developed a culture of promoting sustainability and published a Sustainable Energy Action Plan;
- Proposed a detailed implementation plan for the re-structuring of Asset Management including facilities management, estate rationalisation, the Council's investment portfolio and asset conditions report and
- Started work on a further new care home;

REVENUE BUDGET 2016/20
APPENDIX 3 TO THE CAPITAL COALITION MOTION

	2016/17	Indicative 2017/18	Indicative 2018/19	Indicative 2019/20
	£000	£000	£000	£000
Expenditure to be Funded				
Resource Allocation Totals	947,072			
Add: Expenditure funded through Specific Grants	300			
		947,372		
General Revenue Funding and Non Domestic Rates	-710,941			
Ring Fenced Funding	-300			
		-711,241		
To be Funded by Council Tax		<u>236,131</u>		
Council Tax at Band D		£ 1,169.00		
Increase on Previous Year		£ -		
Percentage Increase		0.0%		
<hr/>				
Funding Requirement		236,131		
Council Tax Income		<u>238,631</u>		
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2016 (Item 7.6 F&R 14.1.16, Para 3.20 vi)		-2,500	-5,000	-5,000
			10,500	
Service Investment (see Annex 1)	3,100	3,250	1,250	1,150
Add / Less: Amendments to Draft Revenue Budget Framework (see Annex 1)	1,328	3,689	3,689	3,689
Subtotal		<u>4,428</u>	<u>6,939</u>	<u>4,939</u>
Use of Reserves				
Draw down from Capital Fund		-2,000	-2,000	0
			0	0
Balance of Available Resources		<u><u>-72</u></u>	<u><u>-61</u></u>	<u><u>-61</u></u>
			<u><u>15,339</u></u>	

**SERVICE INVESTMENT AND AMENDMENTS TO DRAFT REVENUE BUDGET
FRAMEWORK
ANNEX 1 (APPENDIX 3) TO CAPITAL COALITION MOTION**

	2016/17	Indicative 2017/18	Indicative 2018/19	Indicative 2019/20
SERVICE INVESTMENT	£000	£000	£000	£000
Property repairs and maintenance	3,000	3,000	1,000	1,000
Common Good	100	250	250	150
TOTAL SERVICE INVESTMENT	<u>3,100</u>	<u>3,250</u>	<u>1,250</u>	<u>1,150</u>
 PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2016/20				
Withdraw night noise team service (CF/SR1)	200	200	200	200
Withdraw School Crossing Patrol Guide service at lunchtime (PLA/SP4)	78	104	104	104
Reduce funding to Police Scotland (PLA/EFF5 and PLA/EFF6)	500	500	500	500
Community Centre staff reduction (CF/SP2)	200	200	200	200
Reduce in-house home care service by 25% (HSC/EFF4)	350	1,685	1,685	1,685
Redesign day services for adults with learning disabilities (HSC/SP2)	0	1,000	1,000	1,000
Review of family and pupil support (CF/SP8) (<i>offset by the following savings</i>)	500	500	500	500
Additional funding for Early Years services	-190	-190	-190	-190
Children's Services	-310	-310	-310	-310
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>1,328</u>	<u>3,689</u>	<u>3,689</u>	<u>3,689</u>

**COUNCIL TAX/RATING RESOLUTION
APPENDIX 4 TO CAPITAL COALITION MOTION**

To recommend that in respect of the year to 31st March, 2017:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £238.631m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act as follows:

Band	Council Tax	Band	Council Tax
	£		£
A	779.33	E	1,428.78
B	909.22	F	1,688.56
C	1,039.11	G	1,948.33
D	1,169.00	H	2,338.00

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Director of Corporate Governance by	8 July 2016
Hearing of Appeals by the Rating Authority	16 September 2016

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Director of Corporate Governance	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

PROPOSED CHARGES 2016/17 APPENDIX 5 TO CAPITAL COALITION MOTION

THE CITY OF EDINBURGH COUNCIL

The following schedules set out the principal fees and charges over which the Council has an element of discretion in either the level or scope. This list only includes charges where an uplift is recommended from the current year. A full listing, reflecting approved changes arising from this budget motion and including charges levied in accordance with statute, will be published on the Council's website by March 2016.

PROPOSED CHARGES, 2016/17

CHILDREN & FAMILIES		Current fee 2015/16	Proposed fee 2016/17	Effective from	Date of last increase
School Meals					
Primary Schools		£1.95	£2.05	1-Aug-16	1-Aug-15
Secondary Schools		£2.35	£2.45	1-Aug-16	1-Aug-15
Special Schools (Primary)		£1.95	£2.05	1-Aug-16	1-Aug-15
Special Schools (Secondary)		£2.35	£2.45	1-Aug-16	1-Aug-15
Nursery Schools		£1.95	£2.05	1-Aug-16	1-Aug-15
Non Pupil/Staff Meals					
One Course		£1.95	£2.31	1-Aug-16	1-Aug-15
Two Courses		£2.85	£3.21	1-Aug-16	1-Aug-15
School Milk					
Primary Schools		£0.15	£0.16	1-Aug-16	1-Aug-14
Special Schools (Primary)		£0.15	£0.16	1-Aug-16	1-Aug-14
Nursery, Primary and Special Schools					
<u>Schools and School Related Organisations</u>					
<u>Open</u>					
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	up to 3 hours per hall/room	£28.50	£29.75	1-Aug-16	1-Aug-15
After School Club meetings or other activities after 6pm or at weekends	up to 3 hours per hall/room	£28.50	£29.75	1-Aug-16	1-Aug-15
<u>Closed*</u>					
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	up to 3 hours per hall/room	£29.50	£30.75	1-Aug-16	1-Aug-15
After School Club meetings or other activities after 6pm or at weekends	up to 3 hours per hall/room	£29.50	£30.75	1-Aug-16	1-Aug-15
<u>Youth Registration Fee</u>					
Youth Rate Registration Fee (applied when groups qualify for reduced rates)	first 25 members	£42.50	£44.25	1-Aug-16	1-Aug-15
NB Youth Groups using the same premises 6+ days per week are entitled to 1/3 off all premises charges. (There is no reduction in Youth Reg. Fee)					
<u>Reduced Rates - All Facilities (Eligible Youth Groups)</u>					
<u>Open</u>					
<u>Monday - Saturday</u>					
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£11.50	£12.00	1-Aug-16	1-Aug-15
Summer Schools (per room/hall)	per day	£42.00	£43.75	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£20.00	£21.00	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£12.50	£13.00	1-Aug-16	1-Aug-15
All Weather Pitch – (may be shared)	per hour	£30.50	£31.75	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£6.50	£6.75	1-Aug-16	1-Aug-15

Sunday

Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£11.50	£12.00	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£37.50	£39.00	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£19.50	£20.50	1-Aug-16	1-Aug-15
All Weather Pitch – (may be shared)	per hour	£60.50	£63.00	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£6.50	£6.75	1-Aug-16	1-Aug-15

Closed*

Monday - Sunday

Use of gym hall, classrooms, GP rooms, playgrounds	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
Summer Schools (per room/hall)	per day	£42.00	£43.75	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£40.50	£42.00	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
All Weather Pitch – (may be shared)	per hour	£60.50	£63.00	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£6.50	£6.75	1-Aug-16	1-Aug-15

Standard Rates

Open

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	up to 3 hours per hall/room	£32.50	£34.00	1-Aug-16	1-Aug-15
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	£34.00	£35.50	1-Aug-16	1-Aug-15
Use of Playgrounds for Car Parking	per hour	£21.50	£22.50	1-Aug-16	1-Aug-15
Additional charge for Licensed Function	per event	£15.00	£15.75	1-Aug-16	1-Aug-15

Closed*

Approved groups for people with learning/physical disabilities; senior citizens' or unemployed groups; Blood Transfusion Service; ward consultancy for CEC councillors; Trades Union Meetings for Children and Families Department Employees.	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
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Closed*

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	per hour per hall/room	£29.50	£30.75	1-Aug-16	1-Aug-15
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	£34.00	£35.50	1-Aug-16	1-Aug-15
Use of Playgrounds for Car Parking	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
Additional charge for Licensed Function	per event	£15.00	£15.75	1-Aug-16	1-Aug-15

Rates for Other Facilities

Open*

Monday- Saturday

Gym Hall	per hour	£22.00	£23.00	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£40.50	£42.25	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£26.50	£27.75	1-Aug-16	1-Aug-15
All Weather Pitch - Full Pitch (may be shared)	per hour	£60.50	£63.00	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£12.50	£13.00	1-Aug-16	1-Aug-15

Sunday

Gym Hall	per hour	£43.00	£44.75	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£80.50	£83.75	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£37.50	£39.00	1-Aug-16	1-Aug-15
All Weather Pitch - Full Pitch (may be shared)	per hour	£60.50	£63.00	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£12.50	£13.00	1-Aug-16	1-Aug-15

Closed*

Gym Hall	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
Swimming Pool	per hour	£40.50	£42.25	1-Aug-16	1-Aug-15
Football Pitch / Playing Field	per hour	£29.50	£30.75	1-Aug-16	1-Aug-15
All Weather Pitch - Full Pitch (may be shared)	per hour	£60.50	£63.00	1-Aug-16	1-Aug-15
Floodlighting (in addition to any of the above)	per hour	£12.50	£13.00	1-Aug-16	1-Aug-15

The closed rate* of £30.75 per hour applies Monday to Saturday; on Sunday and/or Public Holidays the closed rate is £41 per hour.

Where any part of the let lies within a closed period, closed charges apply to that period.

In all cases where the normal rate exceeds the closed rate, the higher rate always prevails.

VAT will be charged where appropriate on the prices quoted.

Any lets that fall outwith core school opening hours will incur additional charges for janitorial overtime.

Where let activities result in the need for additional cleaning, the let holder will be required to pay the costs associated with this.

Nursery Schools

Wraparound and Additional Hours - Hourly Rate		£4.20	£4.40	1-Aug-16	1-Aug-15
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Cowgate Under 5s Centre -

Cost per session, excluding lunch

- 3-5 year olds		£24.30	£25.30	1-Aug-16	1-Aug-15
- 2-3 year olds		£24.30	£25.30	1-Aug-16	1-Aug-15
- under 2 year olds		£24.50	£25.50	1-Aug-16	1-Aug-15

Queensferry Early Years Centre -

Cost per session, excluding lunch

- 2-3 year olds (full day)		£36.80	£38.30	1-Aug-16	1-Aug-15
- under 2 year olds (full day)		£38.30	£39.85	1-Aug-16	1-Aug-15
- 0-3 year olds (half day)		£22.00	£22.90	1-Aug-16	1-Aug-15

Adult Education Programme

*The reduced fee applies to : 16 and 17 year olds; full time students; people over 60, retired and not in employment; people in receipt of Disability Allowance, PIP or Carer's Allowance

The Concessionary rate applies to those in receipt of the following means tested benefits; Council Tax Reduction Scheme, Employment Support Allowance,

Housing benefit, Incapacity Benefit, Income Based Jobseekers allowance, Income Support, NASS support, Pension credit Universal Credit, Working Tax Credit.

Proof of entitlement for Reduced or Concessionary Fees must be provided prior to commencement of a course

*The fees include an administration element of £10.00

*Classes of different length are charged pro-rata to the standard 20 hour class

*14 and 18 week classes include an administration element of £15.00

*High resource classes (i.e. those requiring additional resources compared to a standard class e.g. Life drawing, silver jewellery, pottery) will incur additional costs

*Weekend classes have two fees - Full and Reduced

Some courses do not qualify for reduced fees or concessionary fees e.g. Golf at Dalmahoy

Community Access to (Secondary) Schools (New)

Prices have been applied pending the outcome of a review to integrate sports services within the Council

Pool Hire 15mx4 lanes	Standard	£29.00	£30.25	1-Apr-16	1-Apr-15
Pool Hire 15mx4 lanes	Concession/Over 60 Retired/Youth Registration	£19.50	£20.25	1-Apr-16	1-Apr-15
Pool Hire 15mx4 lanes	Commercial	£36.00	£37.50	1-Apr-16	1-Apr-15
Pool Hire 17mx4 lanes	Standard	£33.00	£34.50	1-Apr-16	1-Apr-15
Pool Hire 17mx4 lanes	Concession/Over 60 Retired/Youth Registration	£22.00	£23.00	1-Apr-16	1-Apr-15
Pool Hire 17mx4 lanes	Commercial	£41.00	£42.75	1-Apr-16	1-Apr-15
Pool Hire 25mx4 lanes	Standard	£37.00	£38.50	1-Apr-16	1-Apr-15
Pool Hire 25mx4 lanes	Concession/Over 60 Retired/Youth Registration	£25.00	£26.00	1-Apr-16	1-Apr-15
Pool Hire 25mx4 lanes	Commercial	£46.00	£48.00	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Full Pitch	Standard	£49.50	£51.50	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	£33.00	£34.50	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Full Pitch	Commercial	£62.00	£64.50	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Half Pitch	Standard	£30.00	£31.25	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	£20.00	£21.00	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Half Pitch	Commercial	£38.00	£39.50	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Third Pitch	Standard	£20.00	£21.00	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	£13.50	£14.00	1-Apr-16	1-Apr-15
2G Synthetic Pitch - Third Pitch	Commercial	£25.00	£26.00	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Full Pitch *	Standard	£51.50	£53.50	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	£34.50	£36.00	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Full Pitch	Commercial	£64.00	£66.50	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Half Pitch	Standard	£32.00	£33.50	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	£21.50	£22.50	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Half Pitch	Commercial	£40.00	£41.75	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Third Pitch	Standard	£21.00	£22.00	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	£14.00	£14.50	1-Apr-16	1-Apr-15
3G Synthetic Pitch - Third Pitch	Commercial	£26.00	£27.00	1-Apr-16	1-Apr-15
Grass Pitch - Game 2 hour	Standard	£37.00	£38.50	1-Apr-16	1-Apr-15
Grass Pitch - Game 2 hour	Concession/Over 60 Retired/Youth Registration	£25.00	£26.00	1-Apr-16	1-Apr-15
Grass Pitch - Game 2 hour	Commercial	£46.00	£48.00	1-Apr-16	1-Apr-15

Sports Hall - 4 x Badminton Court	Standard	£28.00	£29.00	1-Apr-16	1-Apr-15
Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth Registration	£19.00	£19.75	1-Apr-16	1-Apr-15
Sports Hall - 4 x Badminton Court	Commercial	£35.00	£36.50	1-Apr-16	1-Apr-15
Large Gym - 1 x Badminton Court	Standard	£20.00	£21.00	1-Apr-16	1-Apr-15
Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth Registration	£13.50	£14.00	1-Apr-16	1-Apr-15
Large Gym - 1 x Badminton Court	Commercial	£25.00	£26.00	1-Apr-16	1-Apr-15
Dance Studio - as above with mirrors	Standard	£20.00	£21.00	1-Apr-16	1-Apr-15
Dance Studio - as above with mirrors	Concession/Over 60 Retired/Youth Registration	£13.50	£14.00	1-Apr-16	1-Apr-15
Dance Studio - as above with mirrors	Commercial	£25.00	£26.00	1-Apr-16	1-Apr-15
Badminton Court - per court	Standard	£13.50	£14.00	1-Apr-16	1-Apr-15
Badminton Court - per court	Concession/Over 60 Retired/Youth Registration	£9.00	£9.50	1-Apr-16	1-Apr-15
Badminton Court - per court	Commercial	£17.00	£17.75	1-Apr-16	1-Apr-15
Multi Function Room:					
Small/Classroom - up to 100m2	Standard	£10.00	£10.50	1-Apr-16	1-Apr-15
Small/Classroom - up to 100m2	Concession/Over 60 Retired/Youth Registration	£7.00	£7.25	1-Apr-16	1-Apr-15
Small/Classroom - up to 100m2	Commercial	£12.50	£13.00	1-Apr-16	1-Apr-15
Medium - up to 200m2	Standard	£20.00	£21.00	1-Apr-16	1-Apr-15
Medium - up to 200m2	Concession/Over 60 Retired/Youth Registration	£13.50	£14.00	1-Apr-16	1-Apr-15
Medium - up to 200m2	Commercial	£25.00	£26.00	1-Apr-16	1-Apr-15
Large - up to 300m2	Standard	£26.00	£27.00	1-Apr-16	1-Apr-15
Large - up to 300m2	Concession/Over 60 Retired/Youth Registration	£17.50	£18.25	1-Apr-16	1-Apr-15
Large - up to 300m2	Commercial	£32.50	£34.00	1-Apr-16	1-Apr-15
Extra Large - 300m2 +	Standard	£33.00	£34.50	1-Apr-16	1-Apr-15
Extra Large - 300m2 +	Concession/Over 60 Retired/Youth Registration	£22.00	£23.00	1-Apr-16	1-Apr-15
Extra Large - 300m2 +	Commercial	£41.00	£42.75	1-Apr-16	1-Apr-15

The above charges exclude VAT. VAT applies to certain let charges, customers will be informed if VAT is applicable when applying for a let.

In some cases, different charges may apply, customers will be informed when applying for a let.

Residential Care

Weekly standard unit cost (to other authorities):

Young People's Centres	£2,146	£2,232	1-Apr-16	1-Apr-15
Close Support Units	£3,302	£3,434	1-Apr-16	1-Apr-15
Edinburgh Families Project	£3,230	£3,359	1-Apr-16	1-Apr-15
Edinburgh Secure Services (Secure Units)	£5,457	£5,675	1-Apr-16	1-Apr-15
Edinburgh Secure Services (Close Support Units)	£4,708	£4,896	1-Apr-16	1-Apr-15
Seaview Special Needs Unit	£2,668	£2,775	1-Apr-16	1-Apr-15

The above charges exclude VAT. VAT will be charged as appropriate.

Special Schools

Annual Charge for a place at school - 1st April to 31st March -

Braidburn	per year	£25,088	£26,091	1-Apr-16	1-Apr-15
Gorgie Mills	per year	£22,222	£23,111	1-Apr-16	1-Apr-15
Kaimes	per year	£18,735	£19,485	1-Apr-16	1-Apr-15
Oaklands	per year	£29,808	£31,000	1-Apr-16	1-Apr-15
Pilrig Park	per year	£13,846	£14,400	1-Apr-16	1-Apr-15
Prospect Bank	per year	£18,171	£18,897	1-Apr-16	1-Apr-15
Redhall	per year	£17,929	£18,646	1-Apr-16	1-Apr-15
Rowanfield	per year	£25,321	£26,334	1-Apr-16	1-Apr-15
St Crispin's	per year	£30,648	£31,874	1-Apr-16	1-Apr-15
Woodlands	per year	£15,061	£15,664	1-Apr-16	1-Apr-15

Hospital and Outreach Teaching

1-1 hospital teaching	per hour	£68.55	£71.29	1-Apr-16	1-Apr-15
Small class outreach teaching	per hour	£27.43	£28.53	1-Apr-16	1-Apr-15

Fostering

Weekly charges to other local authorities for the purchase of fostering placements

Mainstream placements

Age

0-4	per week	£347.23	£361.12	1-Apr-16	1-Apr-15
5-10	per week	£370.90	£385.73	1-Apr-16	1-Apr-15
11	per week	£403.27	£419.40	1-Apr-16	1-Apr-15
12-13	per week	£464.68	£483.26	1-Apr-16	1-Apr-15
14-15	per week	£469.30	£488.07	1-Apr-16	1-Apr-15
16+	per week	£503.15	£523.28	1-Apr-16	1-Apr-15

Specialist placements

Age

0-4	per week	£697.93	£725.85	1-Apr-16	1-Apr-15
5-10	per week	£721.60	£750.46	1-Apr-16	1-Apr-15
11-13	per week	£753.97	£784.12	1-Apr-16	1-Apr-15
14-15	per week	£758.59	£788.93	1-Apr-16	1-Apr-15
16+	per week	£792.44	£824.14	1-Apr-16	1-Apr-15

Inter-Country Adoption

Charge to prospective adopters to undertake necessary services		£7,300.00	£7,592.00	1-Apr-16	1-Apr-15
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THE CITY OF EDINBURGH COUNCIL

PROPOSED CHANGES TO CHARGES 2016-17

HEALTH AND SOCIAL CARE

		Current fee 2015/16	Proposed fee 2016/17	Effective From	Date of last increase
Community Alarms and Telecare					
Standard Alarm - one pendant	per week	£5.80	To charge at 2015/16 rates, or economic cost if lower	1-Apr-16	1-Apr-14
Standard Alarm - two pendants	per week	£7.54	To charge at 2015/16 rates, or economic cost if lower	1-Apr-16	1-Apr-14
Enhanced Alarm	per week	£8.40	To charge at 2015/16 rates, or economic cost if lower	1-Apr-16	1-Apr-14
Day Care for older people					
<i>Contribution to meal and transport costs</i>					
In receipt of long-term day care	per day	£7.00	£7.50	1-Apr-16	1-Apr-14
In receipt of short-term day care (Be Able)	per day	£2.00	£3.00	1-Apr-16	1-Apr-15
Care at home / home care	per hour	£15.50	£16.00 per hour, or economic cost if lower	1-Apr-16	1-Apr-15
Care and support	per hour	£15.00	£16.00 per hour, or economic cost if lower	1-Apr-16	1-Apr-15
Care Homes	per week	Economic rate	Economic rate	1-Apr-16	1-Apr-15

		Current fee 2015/16	Proposed fee 2016/17	Effective From	Date of last increase
Trinity Apse					
Venue Hire Cancellation Fee	3 days or less		£85.00	1-Apr-16	n/a
Venue Hire Cancellation Fee	2 weeks		£50.00	1-Apr-16	n/a
Venue Hire Cancellation Fee	1 month		£25.00	1-Apr-16	n/a
Evening Visits - Monday to Saturday	up to 20 people	£85.00	£100.00	1-Apr-16	1-Apr-15
Evening Visits - Monday to Saturday	up to 40 people	£135.00	£150.00	1-Apr-16	1-Apr-15
Public Programmes - The Museums and Galleries Service offers a range of workshops, lectures and events. Many of these are free; for the remainder costs are recovered by applying a sliding scale of charges up to a maximum of £120. From 2016/17 school groups will be charged a flat rate of £25 for a general tour or visit to a Museum or Gallery venue, and there will be charge of £60 per school group for a specialist workshop. Additional workshops and events can be arranged on request. Depending on the content, duration and expertise required these may attract a higher charge, which will be subject to negotiation.		max £110	£120.00	1-Apr-16	1-Apr-15
Archaeological Specialist Advice and Reporting	Planning application archaeological evaluation	£505.00	£510.00	1-Apr-16	1-Apr-15
Group Visits	Evenings - weekdays only up to 20	£85.00	£100.00	1-Apr-16	1-Apr-15
Touring Exhibitions	Hire fees for Showrooms exhibitions, four weeks	£412.00	£500.00	1-Apr-16	1-Apr-06
Nelson & Scott Monuments					
Nelson Monument	Admission Charge	£4.00	£5.00	1-Apr-16	1-Apr-13
Scott Monument	Admission Charge	£4.00	£5.00	1-Apr-16	1-Apr-13
Hire of Nelson and Scott Monuments for filming or other uses		by negotiation	by negotiation	1-Apr-16	-
<i>As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.</i>					
Public Safety					
Inspections & Consultancy					
Inspections & Consultancy	Public safety of events – consultancy service per hour	£82.00	£85.00	1-Apr-16	1-Apr-15
Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures per application	£257.00	£265.00	1-Apr-16	1-Apr-15
Inspections & Consultancy	Where final inspection takes place outwith working hours - per application	£308.00	£315.00	1-Apr-16	1-Apr-15
Hire of display infrastructure					
Square or hex concrete block	per week	£71.75	£75.00	1-Apr-16	1-Apr-15
Galvanised pole for use with concrete block	per week	£35.88	£37.00	1-Apr-16	1-Apr-15
Flagpole for use with concrete block	per week	£35.88	£37.00	1-Apr-16	1-Apr-15
Banner arm and fixing	per week	£15.38	£16.00	1-Apr-16	1-Apr-15
Use of socket in High Street	per week	£15.38	£16.00	1-Apr-16	1-Apr-15
Galvanised pole or flagpole to fit socket in High Street	per week	£35.88	£37.00	1-Apr-16	1-Apr-15
Access to electricity distribution box	per box	£51.25	£53.00	1-Apr-16	1-Apr-15
5-pole indoor flagstand with flags and poles to fit	per week	£51.25	£53.00	1-Apr-16	1-Apr-15
3-pole indoor flagstand with flags and poles to fit	per week	£30.75	£32.00	1-Apr-16	1-Apr-15
2-pole indoor flagstand with flags and poles to fit	per week	£20.50	£21.00	1-Apr-16	1-Apr-15
Bunting (per length of 200m)	per week	£10.25	£10.50	1-Apr-16	1-Apr-15
Hire of heraldic banner and clan standards	per week	£30.75	£32.00	1-Apr-16	1-Apr-15
Saltire flying banners complete base, poles and flying banners.	minimum per week	£30.75	£32.00	1-Apr-16	1-Apr-15

		Current fee 2015/16	Agreed fee 2016/17	Proposed fee 2017/18	Effective From	Date of last increase
Usher Hall						
Auditorium concert (seated)	Full day 8am to midnight		£6,150.00	£6,400.00	1-Apr-16	1-Apr-15
Auditorium concert (stalls promenade)	Full day 8am to midnight				1-Apr-16	1-Apr-15
Auditorium (recording or rehearsal)	per 3 hour session		£750.00	£780.00	1-Apr-16	1-Apr-15
Conference Day	Full day 8am to midnight	£7,500.00	£7,800.00		1-Apr-16	1-Apr-15
Hospitality Suite 1	per session (am/pm/eve)	£175.00	£182.00		1-Apr-16	1-Apr-15
Hospitality Suite 2	per session (am/pm/eve)	£175.00	£182.00		1-Apr-16	1-Apr-15
Hospitality Suites Combined	per session (am/pm/eve)	£320.00	£335.00		1-Apr-16	1-Apr-15
Hospitality Suite 3	per session (am/pm/eve)	£110.00	£115.00		1-Apr-16	1-Apr-15
Education Suite (seated)	per session (am/pm/eve)				1-Apr-16	1-Apr-15
Upper Circle Atrium	per session (am/pm/eve)	£975.00	£1,015.00		1-Apr-16	1-Apr-15
Café/bar	per session (am/pm/eve)	£900.00	£935.00		1-Apr-16	1-Apr-15
Resources						
Steinway Piano		£160.00	£170.00		1-Apr-16	1-Apr-15
Norman and Beard Organ		£350.00	£365.00		1-Apr-16	1-Apr-15
City Organist		£195.00	£205.00		1-Apr-16	1-Apr-15
Spotlight		£65.00	£70.00		1-Apr-16	1-Apr-15
Merchandise space	(Or 20% of merchandise income, whichever is greater)	£195.00	£200.00		1-Apr-16	1-Apr-15
Box office service	8% of gross sales or booking fee				1-Apr-16	1-Apr-15

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (ie the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Church Hill Theatre		Current fee 2015/16	Agreed fee 2016/17	Proposed fee 2017/18	Effective From	Date of last increase
Theatre and Coffee Bar Performances	Professional and Commercial Groups - Evening - Public Holidays	£820.00	£845.00	£870.00	1-Apr-16	1-Apr-15
Rehearsals Get In / Get Out	Professional and Commercial Groups - Mon - Sun - per hour	£85.00	£90.00	£93.00	1-Apr-16	1-Apr-15
Rehearsals Get In / Get Out	Professional and Commercial Groups - Public Holidays	£110.00	£115.00	£118.00	1-Apr-16	1-Apr-15
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee	£180.00	£185.00	£190.00	1-Apr-16	1-Apr-15
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening	£315.00	£325.00	£335.00	1-Apr-16	1-Apr-15
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee - Public Holidays	£260.00	£270.00	£278.00	1-Apr-16	1-Apr-15
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening - Public Holidays	£410.00	£425.00	£438.00	1-Apr-16	1-Apr-15
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Mon - Sun per hour	£40.00	£45.00	£46.00	1-Apr-16	1-Apr-15
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Public Holidays per hour	£55.00	£60.00	£62.00	1-Apr-16	1-Apr-15
The Studio	Professional and Commercial Groups - Mon - Sun - per hour	£45.00	£50.00	£52.00	1-Apr-16	1-Apr-15
The Studio	Professional and Commercial Groups - Public Holidays - per hour	£60.00	£65.00	£67.00	1-Apr-16	1-Apr-15
The Studio	Non-Professional Groups & Charities - Mon - Sun - per hour	£35.00	£40.00	£41.00	1-Apr-16	1-Apr-15
The Studio	Non-Professional Groups & Charities - Public Holidays - per hour	£45.00	£50.00	£52.00	1-Apr-16	1-Apr-15
Failure to Vacate Premises at End of Each Let Professional & Commercial	- Mon - Sun: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	1-Apr-16	-
Failure to Vacate Premises at End of Each Let Professional & Commercial	- Public holidays: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	1-Apr-16	-
Failure to Vacate Premises at End of Each Let Non Professional Grps & Charities	- Mon - Sun: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	1-Apr-16	-
Failure to Vacate Premises at End of Each Let Non Professional Grps & Charities	- Public holidays: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking	1-Apr-16	-
Additional Charges	Stewards (per person, per hour; min 3.5 hrs)	£12.00	£12.50	£13.00	1-Apr-16	1-Apr-15

Assembly Rooms

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound

		Current fee 2015/16	Agreed fee 2016/17	Proposed fee 2017/18	Effective From	Date of last increase
Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£955.00	£985.00	£1,015.00	1-Apr-16	1-Apr-15
Music Hall	Full Day Hire (8am - 5pm)	£1,910.00	£1,970.00	£2,030.00	1-Apr-16	1-Apr-15
Music Hall	Full Evening Hire (5pm - 1am)	£2,130.00	£2,195.00	£2,260.00	1-Apr-16	1-Apr-15
		£865.00	£890.00	£920.00	1-Apr-16	1-Apr-15
Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£1,730.00	£1,780.00	£1,835.00	1-Apr-16	1-Apr-15
Ballroom	Full Day Hire (8am - 5pm)	£1,935.00	£1,995.00	£2,055.00	1-Apr-16	1-Apr-15
Ballroom	Full Evening Hire (5pm - 1am)	£385.00	£395.00	£410.00	1-Apr-16	1-Apr-15
West Drawing Room	Half Day Hire	£770.00	£790.00	£815.00	1-Apr-16	1-Apr-15
West Drawing Room	Full Day Hire	£975.00	£995.00	£1,025.00	1-Apr-16	1-Apr-15
West Drawing Room	Full Evening Hire	£385.00	£395.00	£410.00	1-Apr-16	1-Apr-15
East Drawing Room	Half Day Hire	£770.00	£790.00	£815.00	1-Apr-16	1-Apr-15
East Drawing Room	Full Day Hire	£975.00	£995.00	£1,025.00	1-Apr-16	1-Apr-15
East Drawing Room	Full Evening Hire	£2,585.00	£2,665.00	£2,745.00	1-Apr-16	1-Apr-15
First Floor	Half Day Hire	£5,170.00	£5,325.00	£5,485.00	1-Apr-16	1-Apr-15
First Floor	Full Day Hire	£5,995.00	£6,175.00	£6,360.00	1-Apr-16	1-Apr-15
First Floor	Full Evening Hire	£180.00	£185.00	£190.00	1-Apr-16	1-Apr-15
Oval Room	Half Day Hire	£360.00	£370.00	£380.00	1-Apr-16	1-Apr-15
Oval Room	Full Day Hire	£455.00	£470.00	£485.00	1-Apr-16	1-Apr-15
Oval Room	Full Evening Hire	£280.00	£290.00	£300.00	1-Apr-16	1-Apr-15
Set up rate for bookings of 8 hours or more	Additional Hours	£12.00	£12.50	£13.50	1-Apr-16	1-Apr-15
Additional Charges subject to type of event	Cloakroom staff (per person, per hour; min 3.5 hrs)	£12.00	£12.50	£13.50	1-Apr-16	1-Apr-15
Additional Charges subject to type of event	Stewards (per person, per hour; min 3.5 hrs)	£12.00	£12.50	£13.50	1-Apr-16	1-Apr-15
Additional Charges subject to type of event	Security staff (per person, per hour; min 5 hrs)	£14.50	£15.00	£15.50	1-Apr-16	1-Apr-15
Additional Charges subject to type of event	Technician (fee per full day 8am - 5pm or full evening 5pm - 1am)	£330.00	£340.00	£350.00	1-Apr-16	1-Apr-15
Additional Charges subject to type of event	Production technical support (per person, per hour, min 5 hrs)	£35.00	£36.00	£37.00	1-Apr-16	1-Apr-15

The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment. Costs are recovered by applying a sliding scale of charges from a minimum of £75. These costs are subject to negotiation, depending on the type of event, its duration and any expertise required.

		Current fee 2015/16	Proposed fee 2016/17	Effective From	Date of last increase
Ross Theatre					
<i>As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.</i>					
Standard Hire - Event Day	Rental	£3,500.00	£3,640.00	1-Apr-16	1-Apr-13
Standard Hire - Set up Day	Rental	£450.00	£470.00	1-Apr-16	1-Apr-13
Standard Hire - Hourly Rate	Rental	£450.00	£470.00	1-Apr-16	1-Apr-13
Charity/Amateur Event* - Event Day	Rental	£500.00	£520.00	1-Apr-16	1-Apr-13
Charity/Amateur Event* - Set up Day	Rental	£150.00	£160.00	1-Apr-16	1-Apr-13
Charity/Amateur Event* - Hourly Rate	Rental	£85.00	£90.00	1-Apr-16	1-Apr-13

* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation.

Rental charges are free of VAT

VAT will be added to staffing charges

Regular or extended bookings throughout the year are subject to negotiation.

Please note that Technical Staff may require to be at the venue during the period of Let subject to the nature of the event and risk assessment associated with the event.

Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.

THE CITY OF EDINBURGH COUNCIL

The following schedules set out the principal fees and charges over which the Council has an element of discretion in either the level or scope. This list only includes charges where an uplift is recommended from the current year. A full listing, reflecting approved changes arising from this budget motion and including charges levied in accordance with statute, will be published on the Council's website by March 2016.

PROPOSED CHARGES, 2016/17

SERVICES FOR COMMUNITIES

	Current fee 2015/16	Proposed fee 2016/17	Effective from	Date of last increase
COMMUNITY SAFETY				
Pest Control Charges				
Private and Domestic Treatment				
Wasps	£56.46	£59.00	1-Apr-16	1-Apr-15
Rats and Mice	£76.32	£80.00	1-Apr-16	1-Apr-15
Fleas	£76.32	£80.00	1-Apr-16	1-Apr-15
Bed Bugs - per room	£104.55	£109.00	1-Apr-16	1-Apr-15
Hide Beetles, Ants, Woodlice, Silverfish	£63.78	£66.00	1-Apr-16	1-Apr-15
Commercial Rates based on multiples of	£104.55	£109.00	1-Apr-16	1-Apr-15
Cockroaches	£82.59	£86.00	1-Apr-16	1-Apr-15
Squirrels	£157.87	£164.00	1-Apr-16	1-Apr-15
Moles - Trapping	£157.87	£164.00	1-Apr-16	1-Apr-15
Water Ingress				
Fee per emergency visit	£125.46	£131.00	1-Apr-16	1-Apr-15
Contractors	at cost	at cost	1-Apr-16	1-Apr-15
Administration charge	£30.75	£32.00	1-Apr-16	1-Apr-15
Call out fee - if call out not an emergency	£30.75	£32.00	1-Apr-16	1-Apr-15
Burial Charges				
Burial Ground Fees				
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)	£1,152.10	£1,199.00 £78.00	1-Apr-16	1-Apr-15
Duplicate Certificate of Right of Burial	£73.80		1-Apr-16	1-Apr-15
Transfer of Certificate of Right of Burial	£73.80	£78.00	1-Apr-16	1-Apr-15
Adult Interment	£1,010.65	£1,051.00	1-Apr-16	1-Apr-15
Exhumation including Screening (VAT to be added)	£3,234.90	£3,364.00	1-Apr-16	1-Apr-15
Saturday Interment - Adult	£1,214.63	£1,263.00	1-Apr-16	1-Apr-15
Sunday or Public Holiday Interment - Adult	£1,482.15	£1,541.00	1-Apr-16	1-Apr-15
Purchase of exclusive Right of Burial (Woodland) (incl. Certificate of Right of Burial)	£1,219.75	£1,269.00 £1,576.00	1-Apr-16	1-Apr-15
Double Adult Interment	£1,514.95		1-Apr-16	1-Apr-15
Double Adult Interment - Saturday	£1,717.90	£1,787.00	1-Apr-16	1-Apr-15
Double Adult Interment - Sunday	£1,986.45	£2,066.00	1-Apr-16	1-Apr-15
Test dig a grave for depth	£322.88	£336.00	1-Apr-16	1-Apr-15
Cremated Remains Charges				
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)	£680.60	£708.00	1-Apr-16	1-Apr-15
Duplicate Certificate of Right of Burial	£73.80	£77.00	1-Apr-16	1-Apr-15
Adult Interment	£214.23	£223.00	1-Apr-16	1-Apr-15
Exhumation (Vat to be added)	£432.55	£450.00	1-Apr-16	1-Apr-15
Saturday Interment - Adult	£304.43	£317.00	1-Apr-16	1-Apr-15
Sunday or Public Holiday Interment - Adult	£348.50	£362.00	1-Apr-16	1-Apr-15
Double Adult Interment	£322.88	£336.00	1-Apr-16	1-Apr-15
Double Adult Interment - Saturday	£384.38	£400.00	1-Apr-16	1-Apr-15
Double Adult Interment - Sunday	£457.15	£475.00	1-Apr-16	1-Apr-15
Monuments and Memorials (VAT to be added)				
Burials				
- Provision of concrete foundation	£295.61	£307.00	1-Apr-16	1-Apr-15
- Preparation where memorials require no foundation (including Mortonhall)	£80.24	£83.00	1-Apr-16	1-Apr-15
Erecting a standard headstone	£105.58	£110.00	1-Apr-16	1-Apr-15
Baby Memorial Plaque	£50.68	£53.00	1-Apr-16	1-Apr-15
Genealogical Searches				
Per Hour (Minimum Charge - 1 Hour)	£15.84	£16.50	1-Apr-16	1-Apr-15

Cremation Charges**Mortonhall Crematorium**

Adult Cremation (Main and Pentland Chapel)	£679.58	£708.00	1-Apr-16	1-Apr-15
Adult Cremation (without use of either Chapel)	£350.55	£365.00	1-Apr-16	1-Apr-15
Memorial Service (Main and Pentland Chapel)	£322.88	£336.00	1-Apr-16	1-Apr-15
Additional Time - (Main and Pentland Chapel)	£234.73	£244.00	1-Apr-16	1-Apr-15
Storage of a Coffin Prior to Day of Service	£68.68	£71.00	1-Apr-16	1-Apr-15
Department of Anatomy Subjects	£326.98	£340.00	1-Apr-16	1-Apr-15
Disposal of Cremated Remains from other Crematoria	£200.90	£209.00	1-Apr-16	1-Apr-15

Postage of Cremated Remains via Datapost (UK only)	£97.13	£101.00	1-Apr-16	1-Apr-15
Burial of Cremated Remains within the Garden of Remembrance, with family in attendance, including Mortonhall Crematorium, Monday to Friday (12 noon)	£191.09	£199.00	1-Apr-16	1-Apr-15

Organist's fee	£31.67	£33.00	1-Apr-16	1-Apr-15
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Book of Remembrance (VAT to be added)

2 line entry	£84.05	£87.00	1-Apr-16	1-Apr-15
5 line entry	£126.08	£131.00	1-Apr-16	1-Apr-15
8 line entry	£169.13	£176.00	1-Apr-16	1-Apr-15
Badges	£120.95	£126.00	1-Apr-16	1-Apr-15

Remembrance Cards, Maximum 8 Lines (VAT to be added)	£29.56	£31.00	1-Apr-16	1-Apr-15
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Miniature Book of Remembrance, Maximum 8 Lines (VAT to be added)	£83.03	£86.00	1-Apr-16	1-Apr-15
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Baby Book of Remembrance (VAT to be added)

5 Line Entry	£26.65	£28.00	1-Apr-16	1-Apr-15
Motif	£35.88	£37.00	1-Apr-16	1-Apr-15

Memorial Walkway Plaque

Memorial Plaque with Lettering - 5 Year Lease	£420.25	£437.00	1-Apr-16	1-Apr-15
Memorial Plaque with Lettering - 10 Year Lease	£630.38	£656.00	1-Apr-16	1-Apr-15
Memorial Plaque with Lettering - 20 Year Lease	£866.13	£901.00	1-Apr-16	1-Apr-15
Renewal of Plaque lease (VAT to be added)	£231.65	£241.00	1-Apr-16	1-Apr-15

Columbarium

Columbarium with Lettering - 5 Year Lease	£589.38	£613.00	1-Apr-16	1-Apr-15
Columbarium with Lettering - 10 Year Lease	£927.63	£965.00	1-Apr-16	1-Apr-15

Columbarium with Lettering - 20 Year Lease	£1,158.25	£1,205.00	1-Apr-16	1-Apr-15
Renewal of Columbarium lease (VAT to be added)	£231.65	£241.00	1-Apr-16	1-Apr-15

Niche Wall

Niche Wall with Lettering - 5 Year Lease	£702.13	£730.00	1-Apr-16	1-Apr-15
Niche Wall with Lettering - 10 Year Lease	£1,158.25	£1,205.00	1-Apr-16	1-Apr-15
Niche Wall with Lettering - 20 Year Lease	£1,742.50	£1,812.00	1-Apr-16	1-Apr-15
Renewal of Niche Wall lease (VAT to be added)	£410.00	£426.00	1-Apr-16	1-Apr-15

Mortuary

Defence Post Mortems (VAT to be added)	£466.38	£485.00	1-Apr-16	1-Apr-15
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Trading Standards Service

General	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Special Weighing and Measuring Equipment (Excluded from Tables B - G below)					

Special Weighing and Measuring Equipment

Weights	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Measures	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Weighing Instruments	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Measuring Instruments for Intoxicating Liquor	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Measuring Instruments for Liquid Fuel and Lubricants	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15
Road Tanker Fuel Measuring Equipment (above 100 litres)	per hour	£60.98	£63.00	1-Apr-16	1-Apr-15

Library Service

CD hire per item (concession 50%)	per item	£0.65	£0.70	1-Apr-16	1-Apr-15
CD hire per double set (concession 50%)	per item	£1.30	£1.35	1-Apr-16	1-Apr-15
DVD hire per item (concession 50%) (free to under 16s)	per item	£1.25	£1.30	1-Apr-16	1-Apr-15
DVD hire per double set (concession 50%) (free to under 16s)	per item	£2.50	£2.60	1-Apr-16	1-Apr-15
Audio-books per item (concession 50%) (free to under 16s, people with disabilities & housebound members)	per item	£0.65	£0.70	1-Apr-16	1-Apr-15
Inter-library loans per item (free to housebound members)	per item	£5.30	£5.50	1-Apr-16	1-Apr-15
Replacement library card (free to under 16s)	per card	£1.60	£1.65	1-Apr-16	1-Apr-15
Photocopies (black & white) A4	per page	£0.15	£0.15 - £0.20	1-Apr-16	1-Apr-15
Photocopies (black & white) A3	per page	£0.31	£0.20 - £0.30	1-Apr-16	1-Apr-15
Computer print-outs A4 (CEC information is free)	per page	£0.21	£0.15 - £0.20	1-Apr-16	1-Apr-15
Faxes - sending within UK & Europe	per fax	£1.60	£1.65	1-Apr-16	1-Apr-15
Faxes - sending outside Europe	per fax	£3.20	£3.30	1-Apr-16	1-Apr-15
Receiving a fax (plus £0.20 per sheet)	per fax	£1.60	£1.65	1-Apr-16	1-Apr-15
USB memory stick	per item	£7.95	£8.25	1-Apr-16	1-Apr-15
Sale of withdrawn stock - adult hardback	per item	£1.05	£1.10	1-Apr-16	1-Apr-15
Sale of withdrawn stock - adult paperback	per item	£0.55	£0.60	1-Apr-16	1-Apr-15
Sale of withdrawn stock - children's book	per item	£0.25	£0.30	1-Apr-16	1-Apr-15
Sale of withdrawn stock - audio item	per item	£1.05	£1.10	1-Apr-16	1-Apr-15
Cotton library bag (inclusive of VAT)	per bag	£2.10	£2.20	1-Apr-16	1-Apr-15

Interpretation and translation service (ad hoc requests)

Translation - commercial	per unit	£40.00	£50.00	1-Apr-16	1-Apr-15
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Central Reference Library**Edinburgh Reads Events (inclusive of VAT)**

Non Library members	per event	£4.30	£4.50	1-Apr-16	1-Apr-15
Library members	per event	£3.10	£3.30	1-Apr-16	1-Apr-15
Concessions/concession members	per event	£2.05	£2.15	1-Apr-16	1-Apr-15

Non Library Events - Room Hire of Reference Library (up to 150 seats / people) - Exclusive of VAT

All organisations; Admin charge (setting up, dismantling etc)	per event	£155.00	£162.00	1-Apr-16	1-Apr-15
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Plasma screens (Central, Portobello, Piershill, Craigmillar) - Plus VAT, where applicable**(Commercial rates only)****Per Individual Screen**

One month rental	per month	£52.50	£54.50	1-Apr-16	1-Apr-15
Three month rental	per month	£47.50	£49.50	1-Apr-16	1-Apr-15
Six month rental	per month	£44.50	£46.50	1-Apr-16	1-Apr-15
Twelve month rental	per month	£42.00	£44.00	1-Apr-16	1-Apr-15

Discount rate where six screens are taken in all four libraries at same time

One month rental	per month	£285.00	£295.00	1-Apr-16	1-Apr-15
Three month rental	per month	£255.00	£265.00	1-Apr-16	1-Apr-15
Six month rental	per month	£240.00	£250.00	1-Apr-16	1-Apr-15
Twelve month rental	per month	£225.00	£235.00	1-Apr-16	1-Apr-15

Community Room Only Hire (Excluding VAT)**Central Library, McDonald Road and Stockbridge Libraries, Craigmillar and Drumbrae Library Hubs**

Non-community / commercial	3 hour block	£85.00	£88.50	1-Apr-16	1-Apr-15
Community	3 hour block	£25.50	£26.50	1-Apr-16	1-Apr-15

Blackhall, Currie, Fountainbridge, Leith, Morningside, Muirhouse, Oxfangs, Piershill, Portobello and Westerhailes Libraries

Non-community / commercial	3 hour block	£53.00	£55.00	1-Apr-16	1-Apr-15
Community	3 hour block	£20.50	£21.50	1-Apr-16	1-Apr-15

Learning Centres - Blackhall, Fountainbridge, Gilmerton, Granton, McDonald Road, Morningside, Muirhouse, Oxfangs, Piershill, Stockbridge & Wester Hailes

Room hire as above plus per PC 3 hour block - commercial		£5.30	service no longer withdrawn - service no longer provided	n/a	1-Apr-15
Room hire as above plus per PC 3 hour block - non-commercial		£2.10	provided	n/a	1-Apr-15

Town Halls**Thomas Morton Hall (excluding VAT)****Conferences, Meetings and Rehearsals**

Community/Private/Charity	per Hour	£20.60 - £25.75	£21.50 - £27.00	1-Apr-16	1-Apr-15
Commercial/Business	per Hour	£41.25 - £48.50	£43.00 - £50.00	1-Apr-16	1-Apr-15

Catered Functions

Community/Private/Charity	4pm-12am	£318.00 - £410.00	£331.00 - £427.00	1-Apr-16	1-Apr-15
Commercial/Business	4pm-12am	£452.00	£470.00	1-Apr-16	1-Apr-15

Performances

Community/Private/Charity	4pm-12am	£190.00 - £240.00	£198.00 - £250.00	1-Apr-16	1-Apr-15
Commercial/Business	4pm-12am	£312.00 - £355.00	£325.00 - £369.00	1-Apr-16	1-Apr-15

Other Charges

Additional hours before midnight	per hour	£29.25	£30.50	1-Apr-16	1-Apr-15
Additional hours after midnight	per hour	£41.75	£44.00	1-Apr-16	1-Apr-15
Security	per hour	£17.50	£18.20	1-Apr-16	1-Apr-15
Late fee	per hour	£54.50 -	£57.00 -	1-Apr-16	1-Apr-15

Portobello Town Hall (Excluding VAT)**Conferences, Meetings and Rehearsals**

Commercial	per Hour	£52.00 - £58.50	£54.00 - £61.00	1-Apr-16	1-Apr-15
Community	per Hour	£26.75 - £34.00	£28.00 - £35.00	1-Apr-16	1-Apr-15

Catered Functions

Commercial	per block	£445.00 - £490.00	£463.00 - £510.00	1-Apr-16	1-Apr-15
Community	per block	£282.00 - £340.00	£293.00 - £354.00	1-Apr-16	1-Apr-15

Performances

Commercial	per block	£327.00 - £370.00	£340.00 - £385.00	1-Apr-16	1-Apr-15
Community	per block	£207.00 - £260.00	£215.00 - £270.00	1-Apr-16	1-Apr-15

Lesser Hall

Commercial	per hour	£33.00 - £39.00	£34.50 - £40.50	1-Apr-16	1-Apr-15
Community	per hour	£15.50 - £20.50	£16.00 - £21.00	1-Apr-16	1-Apr-15

Other Charges

Additional hours before midnight	per hour	£33.00	£34.50	1-Apr-16	1-Apr-15
Additional hours after midnight	per hour	£45.50	£47.40	1-Apr-16	1-Apr-15
Security	per hour	£17.50	£18.50	1-Apr-16	1-Apr-15
Late fee	per hour	£59.00 -	£61.50 -	1-Apr-16	1-Apr-15

Licences

Animal Boarding	1 Year	£297.00	£309.00	1-Apr-16	1-Apr-15
Boat Hire					
- New	1 Year	£533.00	£555.00	1-Apr-16	1-Apr-15
- Temporary	up to 28 days	£179.00	£186.00	1-Apr-16	1-Apr-15
Boat hire, including late fee @ 20%	1 Year	£666.00	£694.00	1-Apr-16	1-Apr-15
- Temporary, including late fee @ 20%	up to 28 days	£214.00	£223.00	1-Apr-16	1-Apr-15
Change of Manager (for all civic except taxis)		£95.00	£99.00	1-Apr-16	1-Apr-15
Dangerous Wild Animals (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 Year	£297.00	£309.00	1-Apr-16	1-Apr-15
Dog Breeding (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 Year	£297.00	£309.00	1-Apr-16	1-Apr-15

Indoor Sports					
- New / Renewal	1 Year	£889.00	£926.00	1-Apr-16	1-Apr-15
- Temporary	Up to 28 days	£620.00	£646.00	1-Apr-16	1-Apr-15
Indoor Sports, including late fee @ 20%	1 Year	£1,111.00	£1,158.00	1-Apr-16	1-Apr-15
- Temporary, including late fee @ 20%	Up to 28 days	£744.00	£775.00	1-Apr-16	1-Apr-15
Knife Dealers					
- New	1 Year	£200.00	£208.00	1-Apr-16	1-Apr-15
- Renewal	1 Year	£150.00	£156.00	1-Apr-16	1-Apr-15
Late Hours Catering					
- New	1 Year	£560.00	£583.00	1-Apr-16	1-Apr-15
- Renewal	1 Year	£400.00	£417.00	1-Apr-16	1-Apr-15
- Exemption	2 Months	£100.00	£104.00	1-Apr-16	1-Apr-15
Market Operators					
- Temporary indoor market within Ward 11 (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£50.00	£52.00	1-Apr-16	1-Apr-15
- Temporary indoor market within Ward 11, including late fee (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£60.00	£63.00	1-Apr-16	1-Apr-15
- Temporary outdoor market within Ward 11 (<i>maximum fee £5,000</i>)	per stall, up to 28 days	£75.00	£78.00	1-Apr-16	1-Apr-15
- Temporary outdoor market within Ward 11, including late fee (<i>Maximum fee £5,000</i>)	per stall, up to 28 days	£90.00	£94.00	1-Apr-16	1-Apr-15
Metal Dealers					
- Exemption	3 Years	£1,587.00	£1,653.00	1-Apr-16	1-Apr-15
- New / Renewal	1 Year	£570.00	£594.00	1-Apr-16	1-Apr-15
- Renewal	3 Years	£1,500.00	£1,563.00	1-Apr-16	1-Apr-15
Performing Animals (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 Year	£531.00	£553.00	1-Apr-16	1-Apr-15
Pet Shops (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 Year	£349.00	£364.00	1-Apr-16	1-Apr-15
Public Entertainment					
- Public Entertainment, Capacity > 15,000 - New 1 year or Temporary up to 28 days		£12,000.00	£12,480.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity > 15,000 - New 1 year or Temporary up to 28 days, including late fee		£14,400.00	£14,980.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 10,001 to 15,000 - New 1 year or Temporary up to 28 days		£9,275.00	£9,650.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 10,001 to 15,000 - New 1 year or Temporary up to 28 days, including late fee		£11,130.00	£11,575.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 5,001 to 10,000 - New 1 year or Temporary up to 28 days		£5,704.00	£5,942.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 5,001 to 10,000 - New 1 year or Temporary up to 28 days, including late fee		£6,844.00	£7,117.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1,001 to 5,000 - New 1 year or Temporary up to 28 days		£2,852.00	£2,970.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1,001 to 5,000 - New 1 year or Temporary up to 28 days, including late fee		£3,422.00	£3,565.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 201 to 1,000 - New 1 year or Temporary up to 28 days		£1,424.00	£1,481.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 201 to 1,000 - New 1 year or Temporary up to 28 days, including late fee		£1,708.00	£1,777.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1 to 200 - New 1 year or Temporary up to 28 days		£950.00	£990.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1 to 200 - New 1 year or Temporary up to 28 days, including late fee		£1,140.00	£1,186.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity > 15,000 - Renewal	1 year	£9,000.00	£9,360.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 10,001 to 15,000 - Renewal	1 year	£6,956.00	£7,235.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 5,001 to 10,000 - Renewal	1 year	£3,802.00	£3,955.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1,001 to 5,000 - Renewal	1 year	£1,901.00	£1,978.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 201 to 1,000 - Renewal	1 year	£950.00	£990.00	1-Apr-16	1-Apr-15
- Public Entertainment, Capacity 1 to 200 - Renewal	1 year	£771.00	£802.00	1-Apr-16	1-Apr-15
- Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 2,501 to 5,000	1 year	n/a	£800.00	1-Apr-16	

- Amusement Devices > 20	1 year or temporary up to 28 days	£4,226.00	£4,402.00	1-Apr-16	1-Apr-15
- Amusement Devices > 20, including late fee	1 year or temporary up to 28 days	£5,071.00	£5,282.00	1-Apr-16	1-Apr-15
- Amusement Devices 6 to 20	1 year or temporary up to 28 days	£2,133.00	£2,222.00	1-Apr-16	1-Apr-15
- Amusement Devices 6 to 20, including late fee	1 year or temporary up to 28 days	£2,559.00	£2,666.00	1-Apr-16	1-Apr-15
- Amusement Devices 2 to 5	1 year or temporary up to 28 days	£865.00	£901.00	1-Apr-16	1-Apr-15
- Amusement Devices 2 to 5, including late fee	1 year or temporary up to 28 days	£1,038.00	£1,081.00	1-Apr-16	1-Apr-15
- Amusement Devices 1 only	1 year or temporary up to 28 days	£188.00	£196.00	1-Apr-16	1-Apr-15
- Amusement Devices 1 only, including late fee	1 year or temporary up to 28 days	£225.00	£234.00	1-Apr-16	1-Apr-15
- Sun beds - per Bed	1 year	£225.00	£234.00	1-Apr-16	1-Apr-15
- Hypnotism	per event	£200.00	£208.00	1-Apr-16	1-Apr-15
- Live Animal Supplement	per event	£200.00	£208.00	1-Apr-16	1-Apr-15
Public Entertainment Variation					
- Capacity >15,000	per application	£12,000.00	£12,500.00	1-Apr-16	1-Apr-15
- Capacity >15,000, including late fee	per application	£14,400.00	£15,000.00	1-Apr-16	1-Apr-15
- Capacity 10,001 to 15,000	per application	£9,275.00	£9,662.00	1-Apr-16	1-Apr-15
- Capacity 10,001 to 15,000, including late fee	per application	£11,130.00	£11,594.00	1-Apr-16	1-Apr-15
- Capacity 5,001 to 10,000	per application	£5,704.00	£5,942.00	1-Apr-16	1-Apr-15
- Capacity 5,001 to 10,000, including late fee	per application	£6,844.00	£7,129.00	1-Apr-16	1-Apr-15
- Capacity 1,001 to 5,000	per application	£2,852.00	£2,971.00	1-Apr-16	1-Apr-15
- Capacity 1,001 to 5,000, including late fee	per application	£3,422.00	£3,565.00	1-Apr-16	1-Apr-15
- Capacity 201 to 1,000	per application	£1,435.00	£1,495.00	1-Apr-16	1-Apr-15
- Capacity 201 to 1,000, including late fee	per application	£1,722.00	£1,794.00	1-Apr-16	1-Apr-15
- Capacity 1 to 200	per application	£950.00	£990.00	1-Apr-16	1-Apr-15
- Capacity 1 to 200, including late fee	per application	£1,140.00	£1,188.00	1-Apr-16	1-Apr-15
Riding Establishments (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)					
	1 Year	£568.00	£592.00	1-Apr-16	1-Apr-15
Second-Hand Dealer					
- New	1 Year	£200.00	£208.00	1-Apr-16	1-Apr-15
- Renewal	1 Year	£150.00	£156.00	1-Apr-16	1-Apr-15
- Renewal	3 Years	£362.00	£377.00	1-Apr-16	1-Apr-15
- Exemption	per application	£91.23	£95.00	1-Apr-16	1-Apr-15
- Temporary	up to 28 days	£100.00	£104.00	1-Apr-16	1-Apr-15
- Temporary, including late fee	up to 28 days	£120.00	£125.00	1-Apr-16	1-Apr-15
- Antique Fairs Dealers	1 Year	£59.00	£61.00	1-Apr-16	1-Apr-15
- Stamp and Book Fairs Dealers	1 Year	£59.00	£61.00	1-Apr-16	1-Apr-15
Sex Shop - New / Renewal	1 Year	£1,402.00	£1,460.00	1-Apr-16	1-Apr-15
Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises					
- Principal Operator with Employees - New	1 Year	£250.00	£260.00	1-Apr-16	1-Apr-15
- Principal Operator with Employees - Renewal	3 Years	£500.00	£521.00	1-Apr-16	1-Apr-15
- Principal Operator with Employees - Each Additional Employee		£75.00	£78.00	1-Apr-16	1-Apr-15
- Self Employed Operator - New	1 Year	£250.00	£260.00	1-Apr-16	1-Apr-15
- Self Employed Operator - Renewal	3 Years	£500.00	£521.00	1-Apr-16	1-Apr-15
Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises					
- One Off Events	per application per application up to 7 days	£240.00	£250.00	1-Apr-16	1-Apr-15
- Attending an exhibition or Arts Events		£75.00	£78.00	1-Apr-16	1-Apr-15
Street Traders					
- Food	1 Year	£282.00	£294.00	1-Apr-16	1-Apr-15
- Food, including late fee	1 Year	£338.40	£352.80	1-Apr-16	1-Apr-15
- non-Food	1 Year	£192.00	£200.00	1-Apr-16	1-Apr-15
- non-Food, including late fee	1 Year	£230.40	£240.00	1-Apr-16	1-Apr-15
- Food - Change of Vehicle	per application	£150.00	£156.00	1-Apr-16	1-Apr-15
- Food - Change of Vehicle, including late fee	per application	£180.00	£188.00	1-Apr-16	1-Apr-15

- Food Temporary	per application up to 7 days	£200.00	£208.00	1-Apr-16	1-Apr-15
- Food Temporary, including late fee	per application up to 7 days	£240.00	£250.00	1-Apr-16	1-Apr-15
- Non Food Temporary	per application up to 7 days	£150.00	£156.00	1-Apr-16	1-Apr-15
- Non Food Temporary , including late fee	per application up to 7 days	£180.00	£188.00	1-Apr-16	1-Apr-15
- Employees	per person	£50.00	£52.00	1-Apr-16	1-Apr-15
- Employees, including late fee	per person	£60.00	£63.00	1-Apr-16	1-Apr-15
Venison Dealer	3 Years	£154.00	£160.00	1-Apr-16	1-Apr-15
Venison Dealer, including late fee	3 Years	£184.80	£192.00	1-Apr-16	1-Apr-15
Window Cleaners New or Renewal	1 Year	£100.00	£104.00	1-Apr-16	1-Apr-15
Window Cleaners New or Renewal, including late fee	1 Year	£120.00	£124.80	1-Apr-16	1-Apr-15
Window Cleaners	3 Years	£250.00	£260.00	1-Apr-16	1-Apr-15
Window Cleaners, including late fee	3 Years	£300.00	£312.00	1-Apr-16	1-Apr-15
Zoo (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	6 Years	£896.00	£933.00	1-Apr-16	1-Apr-15
Miscellaneous					
- Certified Copy - Civic		£50.00	£52.00	1-Apr-16	1-Apr-15
- Duplicate ID Badge		£50.00	£52.00	1-Apr-16	1-Apr-15
- Change of Manager	per application	£95.00	£99.00	1-Apr-16	1-Apr-15
Housing in Multiple Occupation*					
- 5 or 5+ persons (grant / new)	1 Year	£602.00	£627.00	1-Apr-16	1-Apr-14
- 5 or 5+ persons (subsequent / renewal)	1 Year	£422.30	£440.00	1-Apr-16	1-Apr-14
- 4 persons (grant / new)	1 Year	£561.35	£584.00	1-Apr-16	1-Apr-14
- 4 persons (subsequent / renewal)	1 Year	£381.10	£397.00	1-Apr-16	1-Apr-14
- 3 persons (grant / new)	1 Year	£520.15	£542.00	1-Apr-16	1-Apr-14
- 3 persons (subsequent / renewal)	1 Year	£339.90	£353.00	1-Apr-16	1-Apr-14
- Identical footprint / mirror image (grant / new / Renewal)		£51.50	£53.00	1-Apr-16	1-Apr-14
* HMO licences in their first year are granted for a minimum period of 6 months and a maximum period of 18 months.					
Taxi and Private Hire					
- Taxi/PHC Booking Office - New	1 year	£1,000.00	£1,042.00	1-Apr-16	1-Apr-15
- Taxi/PHC Booking Office - Renewal	1 year	£700.00	£729.00	1-Apr-16	1-Apr-15
- Cancellation of Inspection		£95.00	£99.00	1-Apr-16	1-Apr-15
- Change of manager		£95.00	£99.00	1-Apr-16	1-Apr-15
- Change of vehicle - other than at annual inspection		£150.00	£156.00	1-Apr-16	1-Apr-15
- Duplicate ID badge		£50.00	£52.00	1-Apr-16	1-Apr-15
- Duplicate Licence		£50.00	£52.00	1-Apr-16	1-Apr-15
- Medical Examination not attended		£95.00	£99.00	1-Apr-16	1-Apr-15
- Further medical assessment not attended		£185.00	£193.00	1-Apr-16	1-Apr-15
- Private Hire Car - New licence	1 year	£500.00	£521.00	1-Apr-16	1-Apr-15
- Private Hire Car - Renewal licence (existing vehicle)	1 year	£285.00	£297.00	1-Apr-16	1-Apr-15
- Private Hire Car - Renewal licence with variation for new	1 year	£335.00	£349.00	1-Apr-16	1-Apr-15
- Private Hire Car - New Driver	1 year	£135.00	£141.00	1-Apr-16	1-Apr-15
- Private Hire Car - Renewal Driver	3 years	£150.00	£156.00	1-Apr-16	1-Apr-15
- Private Hire Car - Renewal Driver	1 year	£100.00	£104.00	1-Apr-16	1-Apr-15
- Partnership		£500.00	£521.00	1-Apr-16	1-Apr-15
- Replacement Plate		£78.00	£81.00	1-Apr-16	1-Apr-15
- Brackets	per application		£26.00	1-Apr-16	n/a
- Taxi - New Licence	1 year	£600.00	£625.00	1-Apr-16	1-Apr-15
- Taxi - Renewal Licence existing vehicle	1 year	£310.00	£323.00	1-Apr-16	1-Apr-15
- Taxi - Renewal Licence with variation for new vehicle	1 year	£360.00	£375.00	1-Apr-16	1-Apr-15
- Taxi - New Driver including 1 topographical test	1 year	£165.00	£172.00	1-Apr-16	1-Apr-15
- Taxi - renewal driver	1 year	£100.00	£104.00	1-Apr-16	1-Apr-15
- Taxi topographical assessment	per application	£60.00	£63.00	1-Apr-16	1-Apr-15
- Variation to incorporate inspection on change of vehicle	per application	£50.00	£52.00	1-Apr-16	1-Apr-15
- Vehicle re-test (second and thereafter)	per application	£48.00	£50.00	1-Apr-16	1-Apr-15
- Installation of forward facing cameras	per application	£51.00	£53.00	1-Apr-16	1-Apr-15
- Installation of Safety cameras	per application	£51.00	£53.00	1-Apr-16	1-Apr-15
- Installation of Wi-Fi	per application	£51.00	£53.00	1-Apr-16	1-Apr-15
- Wheelchair Exemption Certificate	per application		£10.00 for length of licence		

REGISTRAR'S FEES FOR ATTENDING CIVIL CEREMONIES OUT WITH THE REGISTRAR'S OFFICES

Monday to Friday		£215.00	£225.00	1-Apr-16	1-Apr-15
Saturday		£315.00	£330.00	1-Apr-16	1-Apr-15
Sunday and Public Holidays		£330.00	£345.00	1-Apr-16	1-Apr-15

Accommodation Fees for Lothian Chambers

City of Edinburgh Room Monday-Friday		£135.00	£140.00	1-Apr-16	1-Apr-15
City of Edinburgh Room Saturday		£190.00	£200.00	1-Apr-16	1-Apr-15
Melbourne / McIntyre Room Saturday		£160.00	£170.00	1-Apr-16	1-Apr-15

NATIONALITY CHECKING SERVICE

Adult Fee		£75.00	£80.00	1-Apr-16	1-Apr-15
Couple		£136.00	£140.00	1-Apr-16	1-Apr-15
Family		£185.00	£195.00	1-Apr-16	1-Apr-15
Child under 18		£45.00	£50.00	1-Apr-16	1-Apr-15
Settlement Service		£155.00	£165.00	1-Apr-16	1-Apr-15

ENVIRONMENT**Parks and Green Spaces****Film Charges**

Standard Filming	Per Day - from	£875.00	£900.00	1-Apr-16	1-Apr-15
Wedding Photography (Dependent on numbers and vehicles)	Per Day - from	£65.00	£70.00	1-Apr-16	1-Apr-15

Event Charges (excluding VAT, where applicable)**All Subject to 10% Administration Charge****Community Gala Events exempt from charges**

Major Events to be Negotiated by Management	Per Day				
Princes Street Gardens	Per Day - from	£680.00	£710.00	1-Apr-16	1-Apr-15
The Meadows (Large Event)	Per Day - from	£515.00	£590.00	1-Apr-16	1-Apr-15
The Meadows (Small Event)	Per Day - from	£340.00	£355.00	1-Apr-16	1-Apr-15
Calton Hill	Per Day - from	£330.00	£345.00	1-Apr-16	1-Apr-15
Leith Links	Per Day - from	£290.00	£300.00	1-Apr-16	1-Apr-15
Inverleith Park	Per Day - from	£390.00	£410.00	1-Apr-16	1-Apr-15
Wedding Ceremonies (no marquee etc) dependent on size	Per Day - from	£120.00	£125.00	1-Apr-16	1-Apr-15
All other Parks	Per Day - from	£215.00	£265.00	1-Apr-16	1-Apr-15

Commemorative Benches

Wrought Iron, including Plaque and Placement	per Bench	£1,645.00	£1,710.00	1-Apr-16	1-Apr-15
Tropical Hardwood, including Plaque and Placement	per Bench	£3,300.00	£3,435.00	1-Apr-16	1-Apr-15

Allotment Rentals (excluding VAT, where applicable)

Full Plot	per Year	£100.00	£104.00	1-Apr-16	1-Apr-15
Half Plot	per Year	£50.00	£52.00	1-Apr-16	1-Apr-15
Elderly, Students and Unemployed - Full Plot	per Year	£50.00	£52.00	1-Apr-16	1-Apr-15
Elderly, Students and Unemployed - Half Plot	per Year	£25.00	£26.00	1-Apr-16	1-Apr-15

Garden Aid (Charges below exclude VAT)

Grass cutting up to 100 m2	per Year	£80.00	TBC	1-Apr-16	1-Apr-15
Hedge trimming up to 50 m2 (max 1.8m high)	per Year	£45.00	TBC	1-Apr-16	1-Apr-15
Grass cutting 101 - 500 m2	per Year	£110.00	TBC	1-Apr-16	1-Apr-15
Hedge trimming 51 - 200 m2 (max 1.8m high)	per Year	£55.00	TBC	1-Apr-16	1-Apr-15
Additional grass cutting over 500 m2 (rate / m2)	per Year	£0.25	TBC	1-Apr-16	1-Apr-15
Additional hedge trimming over 200 m2 (rate / m2)	per Year	£0.60	TBC	1-Apr-16	1-Apr-15

Special Uplifts

Special Uplift of Domestic Bulky Items (charge applies to all domestic uplifts)	minimum charge	£25.00	£26.00	1-Apr-16	1-Apr-15
Garden waste - domestic collection	up to and including 28 bags	£30.00	£31.00	1-Apr-16	
Building materials - domestic collection	up to and including 15 bags	£30.00	£31.00	1-Apr-16	

Waste Charges

Larger capacity recycling bin - Delivery and Handling		£15.00	£16.00	1-Apr-16	1-Apr-15
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Tenement Management Scheme

Travelling People's Site	per fortnight	£167.42	£175.00	1-Apr-16	1-Apr-15
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Guest rooms (Sheltered Housing)

Standard Charge	per night	£10.87	£11.30	1-Apr-16	1-Apr-15
Persons in receipt of state pension	per night	£10.87	£11.30	1-Apr-16	1-Apr-15

Hire of Community Rooms

Full day hire		£23.77	£25.00	1-Apr-16	1-Apr-15
Morning hire		£8.91	£10.00	1-Apr-16	1-Apr-15
Afternoon hire		£8.91	£10.00	1-Apr-16	1-Apr-15
Evening hire		£8.91	£10.00	1-Apr-16	1-Apr-15
Lunchtime hire		£11.89	£12.00	1-Apr-16	1-Apr-15

Garage Rents

West	per year	£445.53	£463.00	1-Apr-16	1-Apr-15
South West - Charge 1	per year	£445.53	£463.00	1-Apr-16	1-Apr-15
South West - Charge 2	per year	£489.87	£510.00	1-Apr-16	1-Apr-15
City Centre	per year	£616.56	£640.00	1-Apr-16	1-Apr-15
North - Charge 1	per year	£445.53	£463.00	1-Apr-16	1-Apr-15
North - Charge 2	per year	£616.56	£641.00	1-Apr-16	1-Apr-15
East - Charge 1	per year	£445.53	£463.00	1-Apr-16	1-Apr-15
East - Charge 2	per year	£616.56	£641.00	1-Apr-16	1-Apr-15
South - Charge 1	per year	£489.87	£510.00	1-Apr-16	1-Apr-15
South - Charge 2	per year	£554.27	£577.00	1-Apr-16	1-Apr-15
South - Charge 3	per year	£616.56	£641.00	1-Apr-16	1-Apr-15
South - Charge 4	per year	£742.19	£772.00	1-Apr-16	1-Apr-15

Transport**Road Services****Temporary Traffic Regulation Order**

< 5 days	per permit	£303.00	£410.00	1-Apr-16	1-Apr-15
> 5 days	per permit	£460.00	£550.00	1-Apr-16	1-Apr-15

Road Occupation - Scaffolding

- Initial Permit duration 1-28 Days	per permit	£122.00	£127.00	1-Apr-16	1-Apr-15
- Fee per Additional 1-28 days applied for	per month	£68.00	£71.00	1-Apr-16	1-Apr-15

Site or Desktop Meeting Charge	per meeting	£112.00	£117.00	1-Apr-16	1-Apr-15
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Other Permits

Access Tower					
- initial permit for first day	per permit	£58.00	£61.00	1-Apr-16	1-Apr-15
- fee per additional day applied for	per day	£13.00	£14.00	1-Apr-16	1-Apr-15

Bus Shelter					
- initial permit for up to 28 days	per permit	£130.00	£136.00	1-Apr-16	1-Apr-15
- fee per additional period up to 28 days applied for	per month	£51.00	£53.00	1-Apr-16	1-Apr-15

Cabin					
- initial permit for up to one month	per permit	£130.00	£136.00	1-Apr-16	1-Apr-15
- fee per additional month applied for	per month	£51.00	£53.00	1-Apr-16	1-Apr-15

Container					
- initial permit for up to one month	per permit	£130.00	£136.00	1-Apr-16	1-Apr-15
- fee per additional month applied for	per month	£51.00	£53.00	1-Apr-16	1-Apr-15

Crane for erecting a crane tower					
- initial permit for first day	per permit	£84.00	£88.00	1-Apr-16	1-Apr-15
- fee per additional day applied for	per day	£29.00	£31.00	1-Apr-16	1-Apr-15

Crane					
- initial permit for first day	per permit	£58.00	£61.00	1-Apr-16	1-Apr-15
- fee per additional day applied for	per day	£29.00	£31.00	1-Apr-16	1-Apr-15

Excavation					
- per location	per location	£215.00	£224.00	1-Apr-16	1-Apr-15

Footway Crossing					
- per location	per location	£96.00	£100.00	1-Apr-16	1-Apr-15

Hoarding					
- initial permit for up to 28 days	per permit	£195.00	£203.00	1-Apr-16	1-Apr-15
- fee per additional period up to 28 days applied for	per month	£102.00	£107.00	1-Apr-16	1-Apr-15

Hoist					
- initial permit for first day	per permit	£58.00	£61.00	1-Apr-16	1-Apr-15

- fee per additional day applied for	per day	£13.00	£14.00	1-Apr-16	1-Apr-15
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Installation of ducts, pipes and cables in roads and/or - by applicants other than public utilities (e.g. developers or Materials	per permit	£120.00	£260.00	1-Apr-16	1-Apr-15
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- initial permit for up to 28 days	per permit	£130.00	£136.00	1-Apr-16	1-Apr-15
- fee per additional period up to 28 days applied for	per month	£58.00	£61.00	1-Apr-16	1-Apr-15

Site Hut					
- initial permit for up to 28 days	per permit	£130.00	£136.00	1-Apr-16	1-Apr-15
- fee per additional period up to 28 days applied for	per month	£58.00	£61.00	1-Apr-16	1-Apr-15

Skip					
- initial permit for up to one week	per permit	£24.00	£25.00	1-Apr-16	1-Apr-15
- fee per additional week applied for	per week	£19.00	£20.00	1-Apr-16	1-Apr-15

Use of Street Lighting Columns (Package 3 Proposal) Excluding VAT

Housing Development Signs (Temporary Directional Signs to New Housing Developments)	per development	£490.00	£510.00	1-Apr-16	1-Apr-15
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Access Protection Markings

New Marking	per marking	£99.00	£103.00	1-Apr-16	1-Apr-15
Repainted marking	per marking	£66.00	£69.00	1-Apr-16	1-Apr-15

Table & Chair Permits

World Heritage Site	per square metre	£96.00	£100.00	1-Apr-16	1-Apr-15
Non-world Heritage Site	per square metre	£74.00	£77.00	1-Apr-16	1-Apr-15

Parking**On Street Parking**

George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St	per hour	£3.50	£3.60	1-Apr-16	1-Apr-15
Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)	per hour	£2.60	£3.00	1-Apr-16	1-Apr-15
West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row	per hour	£2.40	£2.60	1-Apr-16	1-Apr-15
New Town – Northumberland St to St Stephen St and Royal Crescent	per hour	£2.20	£2.40	1-Apr-16	1-Apr-15
Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean	per hour	£1.60	£2.00	1-Apr-16	1-Apr-15
Extended Controlled Zone	per hour	£1.20	£1.80	1-Apr-16	1-Apr-15

Residential Parking Permit Charges**Band 1 (Engine Size 0-1000cc)**

Central Zone 1-4 - Permit 1	12 month permit	£69.30	£72.00	1-Apr-16	1-Apr-15
Central Zone 1-4 - Permit 2	12 month permit	£88.00	£92.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 1	12 month permit	£34.65	£35.50	1-Apr-16	1-Apr-15
All Other Zones - Permit 2	12 month permit	£43.45	£45.00	1-Apr-16	1-Apr-15

Band 2 (Engine Size 1001-1800cc)

Central Zone 1-4 - Permit 1	3 month permit	£55.55	£65.00	1-Apr-16	1-Apr-15
	6 month permit	£104.50	£120.00	1-Apr-16	1-Apr-15
	12 month permit	£195.25	£205.00	1-Apr-16	1-Apr-15
Central Zone 1-4 - Permit 2	3 month permit	£67.65	£83.00	1-Apr-16	1-Apr-15
	6 month permit	£129.80	£155.00	1-Apr-16	1-Apr-15
	12 month permit	£245.30	£256.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 1	3 month permit	£30.80	£35.00	1-Apr-16	1-Apr-15
	6 month permit	£55.55	£65.00	1-Apr-16	1-Apr-15
	12 month permit	£97.90	£102.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 2	3 month permit	£37.40	£45.00	1-Apr-16	1-Apr-15
	6 month permit	£67.65	£80.00	1-Apr-16	1-Apr-15
	12 month permit	£122.10	£130.00	1-Apr-16	1-Apr-15

Band 3 (Engine Size 1801-2500cc)

Central Zone 1-4 - Permit 1	3 month permit	£62.70	£72.00	1-Apr-16	1-Apr-15
	6 month permit	£118.80	£134.00	1-Apr-16	1-Apr-15
	12 month permit	£224.40	£235.00	1-Apr-16	1-Apr-15
Central Zone 1-4 - Permit 2	3 month permit	£77.00	£92.00	1-Apr-16	1-Apr-15
	6 month permit	£146.85	£175.00	1-Apr-16	1-Apr-15
	12 month permit	£279.40	£300.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 1	3 month permit	£35.20	£40.00	1-Apr-16	1-Apr-15
	6 month permit	£62.70	£70.00	1-Apr-16	1-Apr-15
	12 month permit	£112.20	£118.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 2	3 month permit	£41.80	£53.00	1-Apr-16	1-Apr-15
	6 month permit	£77.00	£95.00	1-Apr-16	1-Apr-15
	12 month permit	£139.70	£150.00	1-Apr-16	1-Apr-15

Band 4 (Engine Size 2501-3000cc)

Central Zone 1-4 - Permit 1	3 month permit	£77.00	£90.00	1-Apr-16	1-Apr-15
	6 month permit	£146.85	£170.00	1-Apr-16	1-Apr-15
	12 month permit	£279.40	£295.00	1-Apr-16	1-Apr-15
Central Zone 1-4 - Permit 2	3 month permit	£94.60	£115.00	1-Apr-16	1-Apr-15
	6 month permit	£181.50	£220.00	1-Apr-16	1-Apr-15
	12 month permit	£350.90	£368.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 1	3 month permit	£42.35	£50.00	1-Apr-16	1-Apr-15
	6 month permit	£77.00	£90.00	1-Apr-16	1-Apr-15
	12 month permit	£139.70	£150.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 2	3 month permit	£50.60	£65.00	1-Apr-16	1-Apr-15
	6 month permit	£94.60	£118.00	1-Apr-16	1-Apr-15
	12 month permit	£174.90	£185.00	1-Apr-16	1-Apr-15

Band 5 (Engine Size 3000+cc)

Central Zone 1-4 - Permit 1	3 month permit	£119.35	£140.00	1-Apr-16	1-Apr-15
	6 month permit	£231.55	£270.00	1-Apr-16	1-Apr-15
	12 month permit	£448.80	£475.00	1-Apr-16	1-Apr-15
Central Zone 1-4 - Permit 2	3 month permit	£146.85	£175.00	1-Apr-16	1-Apr-15
	6 month permit	£287.10	£340.00	1-Apr-16	1-Apr-15
	12 month permit	£559.90	£600.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 1	3 month permit	£62.70	£75.00	1-Apr-16	1-Apr-15
	6 month permit	£118.80	£140.00	1-Apr-16	1-Apr-15
	12 month permit	£224.40	£240.00	1-Apr-16	1-Apr-15
All Other Zones - Permit 2	3 month permit	£77.00	£95.00	1-Apr-16	1-Apr-15
	6 month permit	£146.85	£180.00	1-Apr-16	1-Apr-15
	12 month permit	£280.50	£300.00	1-Apr-16	1-Apr-15

Priority Parking Permits**Band 1 (Engine Size 0-1000cc)**

Permit 1	12 month permit	£11.00	£11.50	1-Apr-16	1-Apr-15
Permit 2	12 month permit	£13.75	£15.00	1-Apr-16	1-Apr-15

Band 2 (Engine Size 1001-1800cc)

Permit 1	3 month permit	£13.75	£16.00	1-Apr-16	1-Apr-15
	6 month permit	£21.45	£25.00	1-Apr-16	1-Apr-15
	12 month permit	£31.35	£32.00	1-Apr-16	1-Apr-15
Permit 2	3 month permit	£21.45	£26.00	1-Apr-16	1-Apr-15
	6 month permit	£31.35	£38.00	1-Apr-16	1-Apr-15
	12 month permit	£39.05	£42.50	1-Apr-16	1-Apr-15

Band 3 (Engine Size 1801-2500cc)

Permit 1	3 month permit	£14.85	£18.00	1-Apr-16	1-Apr-15
	6 month permit	£23.65	£28.00	1-Apr-16	1-Apr-15
	12 month permit	£35.75	£37.00	1-Apr-16	1-Apr-15
Permit 2	3 month permit	£22.55	£28.00	1-Apr-16	1-Apr-15
	6 month permit	£34.10	£42.00	1-Apr-16	1-Apr-15
	12 month permit	£45.10	£48.50	1-Apr-16	1-Apr-15

Band 4 (Engine Size 2501-3000cc)

Permit 1	3 month permit	£17.05	£21.00	1-Apr-16	1-Apr-15
	6 month permit	£28.60	£35.00	1-Apr-16	1-Apr-15
	12 month permit	£44.55	£48.00	1-Apr-16	1-Apr-15
Permit 2	3 month permit	£26.40	£32.00	1-Apr-16	1-Apr-15
	6 month permit	£39.60	£48.00	1-Apr-16	1-Apr-15
	12 month permit	£56.10	£60.00	1-Apr-16	1-Apr-15

Band 5 (Engine Size 3000+cc)

Permit 1	3 month permit	£23.65	£30.00	1-Apr-16	1-Apr-15
	6 month permit	£41.80	£50.00	1-Apr-16	1-Apr-15
	12 month permit	£71.50	£76.00	1-Apr-16	1-Apr-15
Permit 2	3 month permit	£34.65	£42.00	1-Apr-16	1-Apr-15
	6 month permit	£56.65	£70.00	1-Apr-16	1-Apr-15
	12 month permit	£90.20	£95.00	1-Apr-16	1-Apr-15

Bus Station

Toilet charges	per visit	£0.30	£0.40	1-Apr-16	1-Apr-15
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Departure Charges

Code A		£2.23	£2.30	1-Apr-16	1-Apr-15
Code B		£5.96	£6.20	1-Apr-16	1-Apr-15
Code C		£12.25	£12.75	1-Apr-16	1-Apr-15

Code E	per hour or part thereof	£7.10	£7.40	1-Apr-16	1-Apr-15
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Code F	Per removal	£200.00	£208.00	1-Apr-16	1-Apr-15
Additional bus service less than 4hrs prior departure		£30.00	£31.20	1-Apr-16	1-Apr-15
New or altered services (codes A and B) outwith Traffic Commissioner timescales but within 20 days of commencement		£46.53	£48.00	1-Apr-16	1-Apr-15
Failure to switch off engine or break speed limit		£35.00	£36.00	1-Apr-16	1-Apr-15
Bus Parked longer than 10mins allotted time on stance without permission		£12.00	£12.50	1-Apr-16	1-Apr-15

Parking/Layover

Codes A, B, C & D	Up to 2hrs 59 mins	£21.30	£22.00	1-Apr-16	1-Apr-15
	Up to 3hrs 59 mins	£28.40	£30.00	1-Apr-16	1-Apr-15
	Up to 4hrs 59 mins	£35.50	£37.00	1-Apr-16	1-Apr-15
	Up to 5hrs 59 mins	£42.60	£44.30	1-Apr-16	1-Apr-15
	Up to 6hrs 59 mins	£49.70	£52.00	1-Apr-16	1-Apr-15
	Up to 7hrs 59 mins	£56.80	£59.00	1-Apr-16	1-Apr-15
	Up to 8hrs 59 mins	£63.90	£66.00	1-Apr-16	1-Apr-15
	Up to 9hrs 59 mins	£71.00	£74.00	1-Apr-16	1-Apr-15
	Up to 10hrs 59 mins	£78.10	£81.00	1-Apr-16	1-Apr-15
	Up to 11hrs 59 mins	£85.20	£89.00	1-Apr-16	1-Apr-15
	Each hour over 12hrs	£7.10	£7.40	1-Apr-16	1-Apr-15
Code A-B	30-59 minutes	£1.59	£1.70	1-Apr-16	1-Apr-15
	Up to 1hr 59 mins	£2.84	£3.00	1-Apr-16	1-Apr-15
Code C-D	11-30 minutes	£7.10	£7.40	1-Apr-16	1-Apr-15
	30-59 minutes	£7.10	£7.40	1-Apr-16	1-Apr-15
	Up to 1hr 59 mins	£14.20	£15.00	1-Apr-16	1-Apr-15

Hawes Pier

Cruise Passenger Charges	per passenger	£5.22	£5.43	1-Apr-16	1-Apr-15
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Planning & Building Standards**Plan Store****Plan Store Fees**

Plans (up to 3 on same address)	£53.00	£55.00	1-Apr-16	1-Apr-15
Completion Certificate & Warrant	£53.00	£55.00	1-Apr-16	1-Apr-15
Copy Property Inspection Letter	£53.00	£55.00	1-Apr-16	1-Apr-15
Microfiche Records	£51.00	£53.00	1-Apr-16	1-Apr-15

Plan Copy Charges

A4	£0.55	£0.57	1-Apr-16	1-Apr-15
A3	£1.15	£1.20	1-Apr-16	1-Apr-15
A2	£2.15	£2.20	1-Apr-16	1-Apr-15
A1	£3.20	£3.30	1-Apr-16	1-Apr-15
A0	£5.35	£5.60	1-Apr-16	1-Apr-15

Street Naming

Naming a New Street	£195.00	£203.00	1-Apr-16	1-Apr-15
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Numbering of New Properties

6 - 10 Properties	£125.00	£131.00	1-Apr-16	1-Apr-15
11 - 25 Properties	£165.00	£172.00	1-Apr-16	1-Apr-15
26 - 50 Properties	£270.00	£282.00	1-Apr-16	1-Apr-15
51 - 100 Properties	£410.00	£428.00	1-Apr-16	1-Apr-15
101 - 150 properties	£770.00	£803.00	1-Apr-16	1-Apr-15
151 - 200 properties (new category)	£925.00	£964.00	1-Apr-16	1-Apr-15
201+ properties (new category)	£1,025.00	£1,068.00	1-Apr-16	1-Apr-15

Renumbering of application subsequent to issue of Statutory Notices	£113.00	£118.00	1-Apr-16	1-Apr-15
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Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)	£31.00	£32.50	1-Apr-16	1-Apr-15
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Confirmation of development addresses (Map and schedule of development addresses where available)	£62.00	£65.00	1-Apr-16	1-Apr-15
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Street Sign Costs (New Developments Only)**Sign Type**

Advert in Local Press	£205.00	£214.00	1-Apr-16	1-Apr-15
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Note

Fees for explosives storage, poisons act and petroleum storage are set nationally
 Licences fees are approved by the Regulatory Committee in February
 Registrars fees are set nationally
 City Fleet Maintenance Services - MOT tests to the public are set nationally by VOSA

PRUDENTIAL INDICATORS APPENDIX 6 TO CAPITAL COALITION MOTION

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2014/15 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure General Services						
	2014/15 Actual £000	2015/16 Estimate £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000
Children and Families	16,903	46,877	49,310	6,558	10,019	14,601	393
Corporate Governance	7,582	2,729	18,879	1,028	165	165	165
Economic Development	0	58	0	0	0	0	0
Health and Social Care	4,616	6,328	4,229	114	0	0	0
Services for Communities (SFC)	85,260	76,616	98,942	73,598	30,719	24,201	19,834
SFC - Asset Management Programme	18,657	13,224	24,044	11,035	8,436	19,173	14,000
Other Capital Projects	1,049	259	0	0	0	0	0
Unallocated - indicative 5 year plan 2019-2023 funding	0	0	0	0	0	7,000	7,000
Sub Total General Services Capital Expenditure	134,067	146,091	195,404	92,333	49,339	65,140	41,392
Trams Project as approved by Council in Sept 2011 (not detailed in CIP)	5,246	0	0	0	0	0	0
Total General Services Capital Expenditure	139,313	146,091	195,404	92,333	49,339	65,140	41,392

Note that the 2016-2021 CIP includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

	Capital Expenditure Housing Revenue Account						
	2014/15 Actual £000	2015/16 Estimate £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000
Housing Revenue Account	37,308	38,253	48,508	65,708	76,500	84,794	85,022

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2014/15 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2014/15 Actual %	2015/16 Estimate %	2016/17 Estimate %	2017/18 Estimate %	2018/19 Estimate %	2019/20 Estimate %	2020/21 Estimate %
General Services	11.60	12.03	11.98	11.95	11.67	11.56	N/A
HRA	36.01	35.40	36.64	39.33	40.73	42.49	44.60

Note: Figures for 2017/18 onwards are indicative as the Council has not set a General Services or HRA has set a budget for these years. The figures for General Services are based on the current long term financial plan that ends to 2019/20. HRA figures are based on the current business plan.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31st March 2015 are:

	Capital Financing Requirement						
	2014/15 Actual £m	2015/16 Estimate £m	2016/17 Estimate £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m
General Services	1,358	1,318	1,298	1,260	1,192	1,133	1,064
HRA	368	374	378	388	407	437	475

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence:

"In order to ensure that the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years."

	Gross Debt and the Capital Financing Requirement						
	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
Gross Debt	1,629	1,576	1,516	1,454	1,441	1,410	1,377
Capital Financing requirements	1,726	1,692	1,676	1,648	1,599	1,571	1,539
(Over) / under limit by:	97	115	159	194	158	161	162

The Council's Capital Financing Requirement (CFR) is projected to reduce by £34m during 2015/16 as repayments for previous capital advances are higher than advances for in year expenditure. At 31/03/15, the authority was under borrowed by £97m. Current projections suggest that the authority will be under borrowed by approximately £115m at 31/03/16, although this may vary in light of actual capital expenditure and market conditions. This movement is a result of the reduction in CFR, partially offset by maturing external debt.

As demonstrated above, the authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This view takes into account current commitments, existing plans, the repayment of the outstanding capital advance on the EICC - additional function space project following future receipt settlement, assumptions around cash balances and the proposals in this budget.

Indicator 4 – Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. Previously, the definition of long term liabilities was used to include funding required in respect of finance leases and PFI assets. In light of proposed changes to Financing Regulations which are likely to come into force from 1 April 2016, the definition of 'credit arrangements' has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered rather than solely long term liabilities as before. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change:

	Authorised Limit for External Debt				
	2016/17	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m	£m
Borrowing	1,591	1,617	1,631	1,559	1,508
Credit Arrangements	227	216	205	196	188
	1,818	1,833	1,836	1,755	1,695

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 – Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change:

	Operational Boundary for External Debt				
	2016/17	2017/18	2018/19	2019/20	2020/21
	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m
Borrowing	1,491	1,487	1,521	1,479	1,457
Credit Arrangements	227	216	205	196	188
	1,718	1,703	1,726	1,675	1,645

The Council's actual external debt at 31st March 2015 was £1,430.711m, comprising borrowing (including sums repayable within 12 months). Of this sum, £21.454m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2015/16 (see paragraph 1 above) will be the statutory limit determined under section 35(1) of the Local Government in Scotland Act 2003.

Indicator 6 – Impact on Council Tax and House Rents

The estimate of the incremental impact of capital investment decisions proposed in this budget, together with changes in projected interest rates, over and above capital investment decisions that have previously been taken by the Council are:

a) for the band "D" Council Tax

2016/17	2017/18	2018/19	2019/20	2020/21
£	£	£	£	£
2.46	9.19	13.69	18.05	N/A

b) for average weekly housing rents

2016/17	2017/18	2018/19	2019/20	2020/21
£	£	£	£	£
-0.19	-0.68	-0.50	0.55	3.50

In calculating the incremental impact of capital investment decisions on the band "D" Council Tax, investment decisions relating to National Housing Trust Phases have been omitted. As agreed with the Scottish Government, the borrowing and associated interest costs related to this expenditure are directly rechargeable to the Limited Liability Partnerships (LLPs) at agreed periods in the future. As such, there is no cost to the Council in relation to this element of borrowing and therefore it has been omitted in calculating the incremental impact of capital investment decisions.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g., implications for Council Tax / House Rents;
- prudence and sustainability, e.g., implications for external borrowing;
- value for money, e.g., option appraisal;
- stewardship of assets, e.g., asset management planning;
- service objectives, e.g., strategic planning for the authority;
- practicality, e.g., achievability of the forward plan.

A key measure of affordability is the incremental impact on the Council Tax / rents, and the Council could consider different options for its capital investment programme in relation to their differential impact on the Council Tax / rents.

Indicators included in Treasury Management Strategy

The Council's treasury management strategy and annual plan for 2016/17 will include the following:

- The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services;
- It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2016/17, 2017/18, 2018/19, 2019/20 and 2020/21 of 100% of its net outstanding principal sums;
- It is further recommended that the Council sets an upper limit on its variable interest rate exposures for 2016/17, 2017/18, 2018/19, 2019/20 and 2020/21 of 75% of its net outstanding principal sums;
- This means that the Acting Executive Director of Resources / Head of Finance will manage fixed interest rate exposures within the range 25% to 100% and variable interest rate exposures within the range 0% to 75%. This reflects the need for a high level of liquidity to assist in managing counterparty exposure in the current market environment;
- It is recommended that the Council sets upper and lower limits for the maturity structure of its borrowing as follows.

Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate:

	Upper Limit	Lower Limit
	%	%
under 12 months	25	0
12 months and within 24 months	25	0
24 months and within 5 years	50	0
5 years and within 10 years	75	0
10 years and above	100	20

The maximum total principal sum which may be invested with a maturity of up to 3 years is £100m.

In relation to Gross and Net Debt, the Council will continue its current practice of monitoring throughout the year that the projected Gross Debt position for the financial year does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

(As referred to in Act of Council No 2 of 21 January 2016)

REVENUE BUDGET 2016/17

CAPITAL INVESTMENT PROGRAMME/PLAN 2016/17 to 2023/24

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2016/17 TO 2020/21

2016-20 REVENUE AND CAPITAL BUDGET FRAMEWORK

CONSERVATIVE GROUP AMENDMENT

Council:

Considers there has been a failure by the current Council Administration to maximise efficiency and effectiveness of Council Services meaning four wasted years without an effective transformation strategy. This compounds the failings under the previous Administration which have contributed to four years of waste in the use of taxpayers money. Notes that this failure means increasing pressure on services that are facing further financial restrictions and that, without greater efficiencies, investment and improved productivity the Council will be unable to sustain service levels and improve service performance in future years.

- 1) Continues to regret the rejection of the proposed Alternative Business Model Programme (ABM) in 2011/12 which would have delivered £40m of additional savings in comparison to the Public Sector Comparator and notes that this shortfall has now increased to at least £70m. Notes that the iPFM programme has delivered negligible savings against the estimated annual savings of £8m which were underpinned by contractual commitments within the partnership arrangements which were recommended to the Council.
- 2) Agrees that the Council must give absolute priority to ensuring that savings identified are both achievable and delivered. Notes the risks involved in the Administration's future savings plans and their poor track record of delivery to date with missed targets and under achievement of cost reductions in programmes and services including BOLD; Priority Based Planning; iPFM; Environment; and Health and Social Care.
- 3) Agrees that, in the challenging circumstances facing the Council, the leadership of elected members and confidence of staff in decision-making and change management of Chief Officers will be critical. Notes the extremely disappointing results of the recent staff survey with only 25% of staff agreeing that change is managed well and only 26% having confidence in senior management decision-making.
- 4) Notes that the failure by the current and previous Administrations to maximise efficiency and effectiveness of Council Services means increasing pressure on services with estimated residual shortfalls of £9m in Corporate Property and £7m in Health and Social Care requiring to be offset by the identification of additional savings in 2016/17.

- 5) Welcomes the belated moves by the Administration to implement measures in areas previously proposed by the Conservative Group including workforce planning and prioritisation; management reductions; productivity improvements; and savings on stair lighting and shared repairs. However, Council notes that these programmes could have been delivered over a longer timescale, with less stress for staff, at a lower cost to the taxpayer and with more measured changes to services had they been begun when first proposed by the Conservative Group.
- 6) Rejects political calls for an increase in Council Tax or selected increases to create a “Mansion tax” which are both unnecessary and ill-conceived.

Budget 2016/17

Considers that there has been a failure by the Administration to provide leadership in the development of a sufficiently comprehensive change plan to address the financial challenges over the medium term and that proposals to date by the Administration do not fully address the savings required or set out in an open and comprehensive manner how changes will be implemented or services delivered in future.

On specific budgetary proposals Council:

- 7) Rejects the Administration’s proposals to increase charges for residents’ parking permits by 5% in 2016/17 and increase pay and display parking charges by 18% over 4 years which will have a damaging effect on city centre retail and commerce. Agrees to freeze residents’ permits at current levels and increase on-street parking fees at 2% per annum.
- 8) Recognises the feedback from the public engagement exercise and rejects the Administration’s proposal to reduce funding for the music instruction service by 75%.
- 9) Rejects the Administration’s proposals for reduced opening hours in museums and other cultural venues and instructs the Chief Executive to develop proposals for a Cultural trust to realise these savings in an alternative manner through tax efficient methods and to instil further innovation in this service.
- 10) Rejects the Administration’s current proposed network of 20mph roads and agrees that there are other road safety measures which should be prioritised in the meantime such as fixing potholes and broken pavements which would improve safety for pedestrians, cyclists and public transport and other vehicle drivers.
- 11) Rejects the Administration’s proposals to increase health and social care charges for residential accommodation and telecare by 4% and restricts increases to 2% in 2016/17.
- 12) Agrees that as the cost of Stair lighting falls through investment of spend to save resources in more energy efficient lighting the cost of energy and repairs and maintenance should be passed to owners providing equity between factored and non-factored properties and making a saving in the Council budget by relieving the general taxpayer of this burden which benefits only a limited number of residents in an inequitable manner.

- 13) Rejects the Administration's proposals for the shared repairs service and agrees to provide an emergency repairs service only. Instructs the Acting Executive Director of Resources to investigate new methods of providing information and advice to owners on legal and other mechanisms to achieve property repairs and to further investigate mechanisms to ensure residents pay for their own professional advice in relation to their properties. This with a view to reducing the unrecoverable burden on the general taxpayer over the coming years.
- 14) Rejects the Administration's proposals to: increase allotment rents by 10%; reduce related waste collection and pest control services; reduce gully cleaning; and reduce bus stops and shelters maintenance.
- 15) Instructs the Executive Director of Place to assess the condition of public toilets closed following last year's budget and report back the outcome, highlighting which could be reopened in the 2016/17 financial year and costs of upgrading others.
- 16) Agrees to terminate the Council's membership of the Convention of Scottish Local Authorities.
- 17) Rejects the following savings options: withdrawal of the night noise team; withdraw the school crossing service at lunchtimes; community centre staff reduction; removal of funding from schools for additional family and pupil support; and redesign of day services for adults with learning disabilities.

Priority Areas

- 18) Agrees to fully reinvest savings achieved through improved efficiencies in home care services into reablement and community services.
- 19) Reprioritises £2.5m of funding from the Strategic Acquisition Fund and approves £3.5m of additional investment in efficient and effective road repairs, including completion of urgent works at Picardy Place/Leith walk area.
- 20) Approves £3.5m of additional revenue funding for effective and efficient repair of property to prolong the life of the repairs delivered.
- 21) Recognises the material change in the Council's financial circumstances arising from the Local Government Finance Settlement announcement in December and agrees to proceed with the procurement of an Enterprise Wide Strategic Partner for Asset Management which offers nearly £40m of additional net savings to the Council over a 10 year period.
- 22) Approves £55m of additional capital investment to address the implications of rising school rolls in South Edinburgh; deliver the new Dumbryden care home, replacing two older care homes; and earmark funding to rebuild Meadowbank Sports Centre.
- 23) Approves additional expenditure of £25,000 for compacting bins to improve street cleanliness and achieve greater efficiency in refuse collection. Further approves revenue expenditure of £15,000 to instigate a gull de-nesting service.

- 24) Agrees to ring-fence a proportion of any capital receipts arising from Panmure School pending assessment of any associated capital investment requirement arising from a possible increased capacity in pupils attending Gorgie Mills School.
- 25) Notes the Administration's pledge to commit 5% of the roads and transport budget to cycling has risen to 9% and recognises that the backlog in road and footway works makes this commitment unaffordable and rejects the Administration's proposal to ring-fence further uplifts for cycling, these resources to be committed to roads and pavements repairs which will be prioritised to improve safety for all road and pavement users.

Risks and Reserves

Council:

- 26) Notes the report by the Acting Executive Director of Resources setting out the significant risks associated with the Administration's budget proposals including:
- Risks associated with the delivery of major projects, savings proposals, transformation programme and affordability of severance costs;
 - The risk that the current level of provision for demographic changes may not be sufficient to meet the actual cost pressures;
 - assumptions on Financial Settlements and wider fiscal policy considerations;
 - the deliverability of services within the baseline level of available resources.
- 27) Accepts that, at a time of increasing risk, significant budget reductions and implementation of transformational change, the Council should increase reserves to reflect the greater volatility of its budget and agrees to reprioritise £3m from the Strategic Acquisition Fund to Unallocated General Fund reserves.

Budget 2016/17 – Development of a Sustainable Financial Strategy

Council:

- 28) Agrees that the priority for the Council must be the efficient delivery of front line services and that it will engage positively in transformational change to ensure the Council:
- serves the citizens of Edinburgh more efficiently;
 - puts the customer at the heart of all the Council does;
 - delivers high quality services at the best possible price.
- 29) Recognises that it is the quality of service that is important not whom it is delivered by and commits to considering all methods of service delivery to improve quality and reduce cost to the taxpayer thus maintaining and improving services.
- 30) Agrees to remove the self imposed political restrictions of the Administration with a view to creating a far more impactful change plan that will deliver greater channel shift and new and efficient partnership ways of working.

31) Council acknowledges the fundamental change in financial circumstances arising from the Scottish Government Draft Budget and agrees to reverse the decision to proceed with phase 1 of the Tram extension project and reprioritises £5m of dividend income from Lothian Buses to establish a Change Fund to develop a comprehensive change plan to address the financial challenges over the medium term including:-

- Prioritisation of the Commercial Excellence programme to market test Roads and Environmental services to provide quality services at the best possible price, delivering significant savings from 2017/18.
- The greatly accelerated development of Shared services proposals which have shown very limited impact under this and previous administrations.
- Provision of further Spend to Save funding to accelerate and maximise savings through Channel Shift.
- Implementation of a cultural trust and examination of opportunities to extend this to include libraries and other services.

The entirety of the above to transform the service delivery, quality and efficiency of the Council, delivering better services for less.

Conclusions

Council notes:

- The report by the Acting Executive Director of Resources setting out the Revenue and Capital Budget framework;
- The report by the Chief Executive providing an overview of feedback and engagement;
- The reports by the Acting Executive Director of Resources setting out the equality and rights and carbon, climate and sustainability impact assessments;
- The report by the Executive Director of Place setting out the proposals for the Housing Revenue Account budget

Council approves:

- The revenue budget set out in the reports, subject to the amendments set out in Appendix 1 to this motion
- A band D Council Tax of £1,169 for 2016/17;
- The Council Tax and Rating resolution as set out in Appendix 2 to this motion;
- The 2016-17 to 20-21 Capital Investment Programme as set out in the report by the Acting Executive Director of Resources, subject to the amendments set out in Appendix 3 to this motion;
- The recommendations contained in the report by the Executive Director of Place to increase rents by 2% in 2016/17 and the outline 5 year Housing Revenue Account Capital programme for 2016/2021
- A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Appendix 1 to this amendment.

Council notes the Council Business Plan 2016-20.

Council refers the Council Business Plan 2016-20 to Corporate Policy and Strategy Committee for consideration and scrutiny as there has been no consultation with opposition Councillors or the public prior to the presentation of this report to Council.

REVENUE BUDGET 2016/20
APPENDIX 1 TO THE CONSERVATIVE GROUP AMENDMENT

	2016/17	Indicative 2017/18	Indicative 2018/19	Indicative 2019/20
	£000	£000	£000	£000
Expenditure to be Funded				
- Resource Allocation Totals	947,072			
- Add: Expenditure funded through Specific Grants	300			
		947,372		
- General Revenue Funding and Non Domestic Rates	-710,941			
- Ring Fenced Funding	-300			
		-711,241		
To be Funded by Council Tax		236,131		
Council Tax at Band D		£1,169.00		
Increase on Previous Year		£ -		
- Percentage Increase		0.0%		
<hr/>				
Funding Requirement		236,131		
Council Tax Income		238,631		
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2016 (Item 7.6 F&R 14.1.16, Para 3.20 vi)		-2,500	-5,000	-5,000
				10,500
Service Investment (see Annex 1)	12,540		10,825	3,075
				2,875
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	2,310		5,472	5,922
				6,322
Less: Additional Savings (see Annex 1)	-2,850		-9,297	-3,997
		12,000		-4,197
(Use of) / contribution to Reserves				
Draw down from Capital Fund	-2,000	-2,000	0	0
Contribution from Strategic Acquisition Fund	-5,500	0	0	0
Contribution from Lothian Buses Earmarked Fund	-5,000	0	0	0
Contribution to Unallocated General Fund	3,000	0	0	0
		-9,500		
(Balance) / Shortfall of Available Resources		0	0	0
		0	0	15,500

REVENUE BUDGET 2016/20
SERVICE INVESTMENT AND ADDITIONAL SAVINGS
ANNEX 1 (APPENDIX1) TO THE CONSERVATIVE GROUP AMENDMENT

	2016/17	2017/18	2018/19	2019/20
SERVICE INVESTMENT	£000	£000	£000	£000
Property repairs and maintenance (£4m from Capital Fund)	3,500	2,700	1,000	1,000
Roads repairs and maintenance	3,500	400	100	0
Health and Social Care Reablement & Community Services	350	1,685	1,685	1,685
Common Good	100	250	250	150
Gulls de-nesting	15	15	15	15
Compacting bins	25	25	25	25
Public Conveniences	50	0	0	0
Capital priorities	0	5,750	0	0
Establishment of a Development / Change Fund	5,000	0	0	0
TOTAL SERVICE INVESTMENT	12,540	10,825	3,075	2,875

PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2016/20

Continue night noise team service (CF/SR1)	200	200	200	200
Continue school crossing guide service at lunchtime (PLA/SP4)	78	104	104	104
Reject community centre staff reduction (CF/SP2)	200	200	200	200
Continue funding to Police Scotland (PLA/EFF5 and PLA/EFF6)	500	500	500	500
Day services for adults with learning disabilities (HSC/SP2)	0	1,000	1,000	1,000
Reject review of family and pupil support (CF/SP8) (offset by the following savings)	500	500	500	500
- Additional funding for Early Years services	-190	-190	-190	-190
- Children's services	-310	-310	-310	-310
Culture (CSE/EFF1) - amend to reject reduced operating hours (offset by the following)	166	166	166	166
- Establish a Cultural Trust	-130	-260	-260	-260
Parking (PLA/INC7) - Reject increase to Residents' Parking Permit charges by 5%	115	115	115	115
Parking (PLA/INC2 and INC8) - amend to restrict uplift to 2% p.a.	775	1,373	1,823	2,223
Reject redesign of Music Instructor Service (CF/SP4)	0	1,668	1,668	1,668
HSC charges (HSC/INC1) - amend to restrict uplift to 2% p.a.	250	250	250	250
Reject review of allotment services and increase rents (PLA/INC6)	21	21	21	21
Reject reduction in gully cleaning service (PLA/SR2)	110	110	110	110
Reject reduction in Bus stops and shelters maintenance (PLA/SP7)	25	25	25	25
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	2,310	5,472	5,922	6,322

ADDITIONAL SAVINGS	£000	£000	£000	£000
COSLA	0	-247	-247	-247
Neighbourhood grants	-250	-250	-250	-250
Asset Management	-2,100	-8,300	-3,000	-3,200
Shared Repairs	-500	-500	-500	-500
TOTAL ADDITIONAL SAVINGS	-2,850	-9,297	-3,997	-4,197

**COUNCIL TAX/RATING RESOLUTION
APPENDIX 2 TO THE CONSERVATIVE GROUP AMENDMENT**

To recommend that in respect of the year to 31st March, 2017:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £238.631m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act as follows:

Band	Council Tax	Band	Council Tax
	£		£
A	779.33	E	1,428.78
B	909.22	F	1,688.56
C	1,039.11	G	1,948.33
D	1,169.00	H	2,338.00

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Director of Corporate Governance by	8 July 2016
Hearing of Appeals by the Rating Authority	16 September 2016

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Director of Corporate Governance	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
Hearing of Appeals by the Rating Authority	Periodically

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2016-21
ADDITIONS TO REVISED PROGRAMME
APPENDIX 3 TO THE CONSERVATIVE GROUP AMENDMENT**

		Total £000				
Available Additional Resources for Distribution						
Unallocated funding, 2019-20		7,000				
Unallocated funding, 2020-21		7,000				
Meadowbank Capital Receipts, prudential borrowing, grants and other contributions		35,120				
Revenue contribution, 2017-18		5,750				
		54,870				
Resources Available for Distribution						
	2016-17	2017-18	2018-19	2019-20	2020-21	Total
	£000	£000	£000	£000	£000	£000
Additional Investment						
Primary Schools, South Edinburgh		530	1,274	8,613	2,320	12,737
7th New Care Home	991			-		991
Meadowbank Sports Centre		1,720	23,804	15,583		41,107
	991	2,250	25,078	24,196	2,320	54,835

Appendix 3

(As referred to in Act of Council No 2 of 21 January 2016)

REVENUE BUDGET 2016/17

CAPITAL INVESTMENT PROGRAMME/PLAN 2016/17 to 2023/24

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2016/17 TO 2020/21

2016-20 REVENUE AND CAPITAL BUDGET FRAMEWORK

GREEN GROUP AMENDMENT

Introduction

1. The Green Group welcomes the opportunity to contribute to the debate about the city's budget and we pay tribute to the hard work of staff in preparing the budget papers and in increasing public engagement in the budget this year.
2. We also thank all the people in Edinburgh who took time to give us their views on the budget. The best way of showing appreciation is that we, as a council, take heed of what they tell us. The Green Group has sought to do this where possible, while still recognising that the funding settlement for local government, and the broader arrangements for financing local government present many unpalatable choices for the council.
3. In particular, we note that **63% of budget responses supported increasing the council tax** as one of the means by which the council should bridge the budget gap. In offering this view, the people of Edinburgh demonstrate a rejection of the false dogma of austerity; an appetite for proper funding of public services; and a maturity about that debate which defies sterile mainstream political narratives. We believe that the council owes it to the city to ensure that the debate *outside* the city chambers is also heard *inside* the city chambers.
4. Local government funding is broken. The council tax freeze has amplified a fundamentally badly designed tax, compounded by the centralisation of non-domestic rates. The Commission on Local Tax Reform offers a prospectus for reform and more effective funding system. But a new system will take some years to implement. Decent services cannot wait that long. Bolder choices are needed in the short term well.

Green budget choices

5. The Green Group has sought to prioritise its budget plans to reflect three priority areas:

- Investing in social care for the city's frail elderly and disabled citizens
- Backing schools to provide the best springboard for our children and young people
- Protecting our most vulnerable children

We have also recognised the need to support services in highly-regarded or vital services: libraries and leisure centres; community centres; homelessness; and parks and green space.

6. The choices we have made result in **an additional £10 million** being available to head off what we regard as the most unpalatable cuts; in addition to well over £3 million in additional savings to meet the above priorities.

Investing in social care

7. Social care for older and disabled citizens is in crisis. Every week around 5,000 hours of care go unmet.

8. We reject seven of the most damaging cuts proposed in the draft budget framework which would have taken **£3.85m out of social care in 2016-17 alone**. Those rejected proposals include setting up a local authority trading company for care which we regard as weakly-scoped and poorly-evidenced.

9. In addition, **we are proposing £1.76 million to invest in a "Living Wage Plus"** for staff working in social care, under contract to the council. The additional investment will be used to ensure that staff are paid £9 an hour, creating a clear premium for care work over and above Living Wage, and therefore increasing recruitment and retention of staff to meet need, while signalling the huge value of care provision.

Backing the city's schools

10. Our primary, secondary and special schools are and should be a source of pride to the city. Investing in schools is investing in our young people and in our city's future.

11. We reject cuts to:

- Special school support staff
- Family and pupil support
- Social and behavioural support
- School road safety crossing patrols

12. We have listened carefully to concerns from parents and teachers about the impact of loss of business support within schools and therefore allocate **£1 million to mitigate those cuts** pending further clarity on the scope and nature of the cuts.

13. **We reject in full the £1.668 million cut to the school music service** in years 2-4 of the budget framework. While we support a review of the service to ensure greater breadth of coverage and greater inclusion and note the possibility of savings being identified we believe that any possible savings should follow after a review, not labour under the shadow of cuts.

14. Further, **we propose an additional £8.6m**, over the budget framework period, to tackle the **backlog of school repairs and preventative maintenance** to ensure that our children and young people are able to learn in an environment which is safe, secure and allows them to flourish.

Protecting vulnerable children

15. Our schools priorities above give additional priority to vulnerable children. However, we also recognise the challenges which face some of the city's most disadvantaged children and young people. In that context we reject:

- Cuts to advocacy services
- Cuts to family-based care and through-care
- Closure of Hillview respite centre for disabled children
- Disability respite service cuts
- Cuts to parenting and family support

Defending community and lifeline services

16. We note that community centres and community learning and development have been targeted for successive cuts over the last 3 years and **so we reject £930,000 of further cuts** to that area.

17. We also seek to support Edinburgh Leisure and note the continuing threat of swimming pool and leisure centre closures and **we therefore re-instate £334,000 grant, rising to £741,000** in years 2-4.

18. We recognise that libraries are within the scope of the property review process but believe that it is premature to allocate service cuts and closures to libraries and **so we reject the libraries cut** throughout the budget framework period.

19. We recognise the success of many of our parks in achieving green flag status and believe that this is put at risk by cuts of £207,000 rising to £443,000 in the parks and greenspace budget; we therefore reject that.

20. Finally, we note that homelessness services have been subject to cuts of £2.3 million in the last three years. So we believe that the redesign of services should be with funding of £229,000 rising to £327,000 reinstated.

Investing in the city

21. The council has a significant capital programme and relatively modest scope to increase investment in the short term. Nevertheless, we reallocate some capital from city programmes to fund improvements in parks and play areas throughout the city.
22. We note the expiry of the Central Energy Efficiency Fund in March 2016 but strongly support its continuation after that date, potentially match-funded through SALIX to create a programme of **over £1.6 million which can support an energy conservation** programme in public buildings.
23. We also reallocate money within the Capital Fund for **almost £6 million of additional investment in health, safety and preventative repairs** and maintenance in public buildings and the wider estate.
24. We recognise ongoing negotiation for a City Region City Deal and welcome a **Green City Deal**, with a particular focus on sustainable place-making, active and healthy travel and supporting decentralised and flexible working. We look forward, as part of that, to securing powers to introduce a tourist levy which could add around **£11 million a year to revenue or support capital investment**.
25. Finally, we re-echo our call from 2015 to **secure the future of Meadowbank Sports Stadium**. We are *provisionally* allocating funding in our revenue budget to support the acceleration of capital funding to bridge the funding gap, while recognising the need for some further clarity on the scale and timing of that funding gap. That leaves sufficient room for manoeuvre within the capital programme also to make progress in meeting other future priorities such as a new school for south Edinburgh.

Paying for investment: thawing the council tax freeze

26. Our investment of £10 million in heading off the worst cuts and boosting priority areas of schools and social care comes at a price. We propose a council tax rise of 4.3%, equivalent to £50 a year in band D, or 97p a week. That will see band D council tax rise to £1,219 a year, compared to the £1,429 it would have been had council tax risen by CPI since 2007-08. We also propose a 1% additional rise in council tax in years 2-4 of the budget framework.
27. In putting before the council the choice of raising council tax we have been mindful of the potential penalties from the council exercising its democratic right to raise revenue. We have studied closely the Local Government Finance Circular 7/2015 of 16 December 2015 and noted how it varies from its predecessors. We have written to the Cabinet Secretary for Finance to draw his attention to the fact that his 2011 manifesto commitment to freeze council tax throughout this parliament has already been achieved because the parliament dissolves on 23 March 2016, before the 2016-17 financial year begins. We have noted the guidance from the Chief Executive of COSLA to all council leaders that the Scottish Government has so far not clarified if and how it will penalise councils which decline to freeze council tax.
28. In light of these changes and uncertainties we believe that it is absolutely right and legitimate of the council to set a budget which incorporates a council tax rise and then challenge the Scottish Government as to whether it will indeed choose to deduct almost £7 million from funding public services in Edinburgh.

Recommendations

Council notes:

- The report by the Acting Executive Director of Resources setting out the revenue and capital budget framework.
- The report by the Acting Executive Director of Resources setting out the potential equality and rights risks associated with the revenue budget framework; and the report on carbon emissions impact assessment, noting, however, concerns raised in report 7.10 on the capital programme that comprehensive and ongoing assessment of carbon and sustainability impacts is currently weak.
- The report on corporate governance payments to third parties amid ongoing concern about the scale of funding cuts in train; and the need to recognise the huge value of the city's locally-based voluntary sector.
- The Council Business Plan 2016-20 and the need for priority focus in transformation programmes to be on improving and streamlining services for service users and empowering frontline staff.

Council approves:

- The revenue budget set out in the reports, subject to the amendments set out in Appendix 1 to this motion;
- A band D Council Tax of £1,219;
- The Council Tax and Rating resolution as set out in Appendix 2 to this motion;
- The 2015 to 2020 capital budget as set out in the report by the Director of Corporate Governance, subject to the amendments set out in Appendix 3 to this motion;
- A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Annex 1 to this amendment;
- The recommendations contained in the Housing Revenue Account report by the Executive Director of Place to increase rents by 2%, and the outline 5 year HRA capital programme for 2016 to 2021.

REVENUE BUDGET 2016/20 APPENDIX 1 TO GREEN GROUP AMENDMENT

THE CITY OF EDINBURGH COUNCIL

GREEN PARTY BUDGET MOTION

REVENUE BUDGET 2016/20

	2016/17		Indicative	Indicative	Indicative
	£000	£000	2017/18 £000	2018/19 £000	2019/20 £000
Expenditure to be Funded					
- Resource Allocation Totals		947,072			
- Add: Expenditure funded through Specific Grants		<u>300</u>			
			947,372		
- General Revenue Funding and Non Domestic Rates		-710,941			
- Ring Fenced Funding		<u>-300</u>			
			-711,241		
To be Funded by Council Tax			<u>236,131</u>		
Council Tax at Band D		£ 1,219.00	£ 1,268.00	£1,319.00	£ 1,372.00
Increase on Previous Year (Indicative)		£ 50.00	£ 49.00	£51.00	£ 53.00
- Percentage Increase assumed in Long Term Financial Plan (see note)		0.0%	3.0%	3.0%	3.0%
- Additional Percentage Increase proposed		4.3%	1.0%	1.0%	1.0%
Note:	The Council's Long Term Financial Plan reported to Finance and Resources Committee September 2015 (Item 7.3 F&R 24.9.15, Para 3.7) assumes increases in Council Tax income which equate to the percentages shown above.				
Funding Requirement		236,131			
Council Tax Income reported to Finance and Resources Committee January 2016 (Item 7.6 F&R 14.1.16)		238,631			
Additional Council Tax income from increases of 4.3% in 2016/17 and 4% annually from 2017/18		<u>10,000</u>	12,800	15,800	19,000
Council Tax Income		<u>248,631</u>			
Funding Excess at Council Tax increase above as amended from reported to Finance and Resources Committee January 2016 (Item 7.6 F&R 14.1.16, Para 3.20 vi)			-12,500	-17,800	-20,800
			-17,800	-20,800	-8,500
Service Investment (see Annex 1)		7,157	5,966	7,543	5,728
Add / Less: Amendments to Draft Revenue Budget Framework (see Annex 1)		10,384	18,043	19,691	19,691
Less: Additional Savings (see Annex 1)		<u>-3,541</u>	-4,059	-4,284	-4,384
			14,000		
Use of Reserves					
Drawdown from Capital Fund		-1,500	-2,150	-2,150	-2,118
Balance of Available Resources			<u>0</u>	<u>0</u>	<u>0</u>
			0	0	10,417

REVENUE BUDGET 2016/20
ANNEX 1 (APPENDIX 1) TO GREEN GROUP AMENDMENT

	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000
SERVICE INVESTMENT				
Schools Repairs	3,400	1,524	2,462	1,250
Environmental Wardens	200	200	200	200
Premium rate for care staff above Living Wage	1,760	1,760	1,760	1,760
Additional Borrowing costs required to accelerate capital projects	0	232	871	300
Community Empowerment Act implementation	297	100	100	100
Funded from the Capital Fund				
Repairs and Maintenance and Health and Safety work on Council property estate	1,500	1,500	1,500	1,468
LDP infrastructure		650	650	650
TOTAL SERVICE INVESTMENT	<u>7,157</u>	<u>5,966</u>	<u>7,543</u>	<u>5,728</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2016/20				
The following contingency provision is reduced in part				
Transformation savings delivery / grant contingency	0	(2,000)	0	0
The following savings proposals are wholly rejected				
CF/EFF1 Advocacy services review	47	47	47	47
CF/EFF4 Review of support staff within all Special Schools	0	292	440	440
CF/EFF5 Reductions to Family Based Care and Throughcare	188	188	188	188
CF/EFF9 Young People's Service review	230	230	230	230
CF/EFF12 Sport Third Party Payments	334	741	741	741
CF/ST7 Community Services	480	480	480	480
CF/SP1 Youth work delivery	250	250	250	250
CF/SP2 Community centre staff reduction	200	200	200	200
CF/SP4 Redesign of Music Instructor Service	0	1,668	1,668	1,668
CF/SP8 Review of family and pupil support services	500	500	500	500
CF/ST2 Reconfiguration of residential provision	224	300	300	300
CF/ST3 Reconfigure primary and secondary social, emotional and behaviour difficulties support	150	223	223	223
CF/ST4 Disability respite services	100	100	100	100
CF/ST5 Parenting support review	167	217	217	217
CF/ST6 Family solutions review	228	330	330	330
CF/ST8 Redesign of Libraries Service	254	2,800	2,800	2,800
CF/ST11 Redesign of Homelessness Services (General Fund Share)	229	327	327	327
HSC/EFF4 Reduce the size of in-house home care service by 25% and purchase more care at home	350	1,685	1,685	1,685
HSC/EFF6 Health and Social Care Third Party Payments	582	582	582	582
HSC/EFF7 Consolidate care and support/care at home pricing levels	900	900	900	900
HSC/EFF8 Reduce spending on block-contracted services by 10%	720	720	720	720
HSC/SP2 Redesign day services for adults with learning disabilities	0	1,000	1,000	1,000
HSC/SP3 Health and Social Care- improve management of service user demand	1,300	1,300	1,300	1,300
HSC/ST2 Establish Local Authority Trading Company or Co-operative for a range of care services	0	1,500	1,500	1,500
PLA/EFF5 Place Third Party Payments	250	250	250	250
PLA/SP1 Parks and Greenspace	207	443	443	443
PLA/SP4 Withdrawal of School Crossing Patrol Guide service at lunchtime	78	104	104	104
PLA/SR2 Reduce gully cleaning service	110	110	110	110
The following savings proposals are rejected in part				
CO/ST12 Business support in schools	1,000	1,000	1,000	1,000
PLA/INC6 Review allotment services	10	10	10	10
PLA/SP3 Waste Services	546	546	546	546
PLA/SR1 Stop Repairs and Maintenance of Stair Lighting Service in Tenements	750	1,000	500	500
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>10,384</u>	<u>18,043</u>	<u>19,691</u>	<u>19,691</u>

ADDITIONAL SAVINGS**The following are additional savings on**

CO/ST1	Corporate Operations - Finance	(176)	(150)	(150)	(150)
CO/ST11	Corporate Operations - Members' Services	(107)	(165)	(165)	(165)
CO/ST14	Corporate Operations - Communications	(168)	(268)	(268)	(268)
CO/ST4	Corporate Operations - Legal Services	(139)	(180)	(180)	(180)
CO/ST5	Corporate Operations - Human Resources	-	(98)	(198)	(298)
CO/ST6	Corporate Operations - Strategy & Insight	(178)	(148)	(148)	(148)
CO/ST8	Corporate Operations - Digital & IT	(152)	(104)	(104)	(104)
CS/EFF6	Review funding arrangements for Winter Festivals	-	(125)	(250)	(250)
CW/EFF2	Reduction in consultant expenditure	(500)	(500)	(500)	(500)
PLA/INC2	Increase Car parking charges	(95)	(95)	(95)	(95)
PLA/INC7	Increase parking permit charges by 5%	(205)	(205)	(205)	(205)

The following are further savings initiatives

Travel for staff	(100)	(200)	(200)	(200)
Energy savings and estate temperature control	(600)	(700)	(700)	(700)
Marketing Edinburgh cut	(500)	(500)	(500)	(500)
Christmas lights	(75)	(75)	(75)	(75)
Package of measures to increase Trade and Commercial waste income and reduce landfill tax liability	(546)	(546)	(546)	(546)

TOTAL ADDITIONAL SAVINGS

(3,541)	(4,059)	(4,284)	(4,384)
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COUNCIL TAX / RATING RESOLUTION APPENDIX 2 TO GREEN GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2017:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £248.631m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act as follows:

Band	Council Tax £	Band	Council Tax £
A	812.67	E	1,489.89
B	948.11	F	1,760.78
C	1,083.56	G	2,031.67
D	1,219.00	H	2,438.00

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Director of Corporate Governance by	8 July 2016
Hearing of Appeals by the Rating Authority	16 September 2016

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Director of Corporate Governance	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2016-2021
ADDITIONS TO REVISED PROGRAMME
APPENDIX 3 TO GREEN GROUP AMENDMENT**

						Total £000
Available Additional Resources for Distribution						
Additional capital resources						
Unallocated funding, 2019-20						7,000
Unallocated funding, 2020-21						7,000
Meadowbank Capital Receipts, prudential borrowing, grants and other contributions						35,120
Resources Available for Distribution						49,120
	2016-17 £000	2017-18 £000	2018-19 £000	2019-20 £000	2020-21 £000	Total £000
Redistribution of Existing Projects						
City Dressing Programme	(40)	(127)	-	-	-	(167)
St Andrew Square public realm	(421)	-	-	-	-	(421)
Additional Investment						
Parks and Play Areas	461	127	-	-	-	588
Meadowbank Redevelopment	1,720	23,804	15,583		-	41,107
Unallocated Resources	-	-	-	1,013	7,000	8,013
	1,720	23,804	15,583	1,013	7,000	49,120

Appendix 4

(As referred to in Act of Council No 2 of 1-21 January 2016)

REVENUE BUDGET 2016/17

CAPITAL INVESTMENT PROGRAMME/PLAN 2016/17 to 2023/24

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2016/17 TO 2020/21

2016-20 REVENUE AND CAPITAL BUDGET FRAMEWORK

LIBERAL DEMOCRAT GROUP AMENDMENT

1. Context

Council notes the balanced budget position presented for 2016/17 but regrets the Labour/SNP administration's past decisions which have exacerbated the current financial difficulties. The Labour/SNP administration inherited a stable financial situation with increased reserves and balanced budget but have not maintained this. There have been missed opportunities to secure financial stability by avoiding tough decisions on ABM Environmental Services, which projected to deliver £27m of savings over seven years. The level of savings foregone could have managed many of the current pressures and led to service improvements.

Avoiding tough decisions has left the Council in a compromised financial position and made it increasingly difficult to support the most vulnerable and in need.

Added to this, the continued national freeze on Council Tax imposed by the SNP Government at Holyrood, now in its eighth year, has limited the options open to councils to raise more revenue.

2. Budget process

Financial planning

Council regrets the short term approach taken in setting the budget since 2012 with the negative impact on vulnerable groups. Council regrets that the budget in 2016/7 has suffered from the lack of longer term vision by the administration.

3. Budget proposals

Maximising resources for frontline services and the city's priorities

Council rejects the Labour/SNP administration blanket policy of no compulsory redundancies in a city with low unemployment, as this imposes restrictions on the flexibility and extent of the Transformational Change proposals. This policy does not promote the best use of resources, having the right staff in the right jobs and breeds inefficiency. The principles of the massive transformational change which the council is working towards cannot be achieved without significant workforce changes and we are unconvinced that this is achievable by voluntary actions alone.

Council views a significant number of the Labour/SNP administration's budget savings proposals to be out of alignment with Council's priorities, adversely affecting frontline services and vulnerable groups. Council rejects in whole or in part several savings proposals and plans to utilise the headroom to continue supporting those services and groups most in need.

Council furthermore again regrets the Labour/SNP administration's decision not to close Castlebrae High School and the consequent reduction in investment available for schools, care services and roads and pavements, as well as poorer likely outcomes for the pupils directly affected.

Additional targeted and sustainable investment

Council determines to protect children by ensuring that crossing patrols will continue to operate. As such the callous proposal by the administration to axe crossing attendants at lunch times will be withdrawn.

In keeping with our priorities to keep the city clean there will be further investment in the Environmental task force.

Council also agrees to honour its agreement with allotment holders and carry on with the rent levels as they are.

With an eye on the importance of culture to our city we also agree to maintain the grant to the Festivals City Theatre Trust.

Noting the mess made of the recent CLD grant process Council agrees to a further £0.125m to vital third party organisations and to maintain CLD staffing.

Noting that health and social care integration goes live on April 1st Council also agrees to maintain block Social Care Contracts and an in house service aimed at complex care. Council also agrees a further £0.500m investment in care packages to ensure that integration is properly funded and that our most vulnerable citizens are properly cared for.

Council agrees to maintain Adoption Allowance grants for young people.

4. Recommendations

Council notes:

- The reports by the Acting Executive Director of Resources setting out the revenue and capital budget framework;
- The report by the Chief Executive setting out the 2016-20 Budget Proposal overview of feedback and engagement;
- The report by the Acting Executive Director of Resources setting out the potential equality and rights risks associated with the revenue budget framework and the report on carbon emissions impact assessment;
- The Risks and Reserves report by the Acting Executive Director of Resources setting out the planned use of reserves and the current and emerging risks facing the revenue and capital budget framework;
- The report by the Executive Director of Place setting out the Housing Revenue Account budget;
- The report by the Chief Executive setting out the Council Business Plan 2016-20;
- **Council approves:**
- The revenue budget set out in the reports, subject to the amendments outlined in Annex 1 to this motion;
- A further report will be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Annex 1 to this amendment;
- The 2016/17 to 2020/21 capital budget as set out in the report by the Acting Executive Director of Resources;
- A band D Council Tax of £1,169;
- The Council Tax and Rating resolution as set out in Appendix 2 to this motion;
- The recommendations contained in the report by the Executive Director of Place to increase rents by 2%.

REVENUE BUDGET 2016/17
ANNEX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2016/17	
	£000	£000
Expenditure to be Funded		
- Resource Allocation Totals	947,072	
- Add: Expenditure funded through Specific Grants	300	
		947,372
- General Revenue Funding and Non Domestic Rates	-710,941	
- Ring Fenced Funding	-300	
		-711,241
To be Funded by Council Tax		236,131
Council Tax at Band D		£ 1,169.00
Increase on Previous Year		£ -
- Percentage Increase		0.0%
Funding Requirement		
		236,131
Council Tax Income		238,631
Funding Excess at Council Tax increase above as reported to Finance and Resources Committee January 2016 (Item 7.6 F&R 14.1.16, Para 3.20 vi)		-2,500
Service Investment (see Annex 1)		689
Add / Less: Amendments to Draft Revenue Budget Framework (see Annex 1)		1,811
Use of Reserves		0
Balance of Available Resources		0

Item no 5.1

QUESTION NO 1

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 4 February 2016

Question

What progress has been made in considering the introduction of low emission zones as a means of improving air quality in the city to within statutory limits?

Answer

Item no 5.2

QUESTION NO 2

**By Councillor Nick Cook for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 4 February 2016**

Question

To ask the Convener of Transport and Environment for a progress update on securing a public bike hire scheme for Edinburgh?

Answer

Item no 5.3

QUESTION NO 3

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 4 February 2016

Question

How many a) fines for engine idling; and b) reports to the procurator fiscal for engine idling have been issued/made by the council in each of the last five years.

Answer



February 2016

Budget balanced



Last week we became the first Scottish local authority to set our [Council budget](#) for 2016/17, prioritising services for the young, elderly and vulnerable while maintaining spend on areas like schools, roads and social care.

This was not an easy task in light of an increasingly challenging financial climate and reductions in Government funding but we have worked hard to focus on the services that matter most to people.

One of the most important aspects of the budget-setting process has been listening to the public to find out where they want us to spend and save. Thanks to feedback from more than [4,100 Edinburgh residents](#), we were able to change and add to our budget proposals to best reflect their needs.

There is still work to do, and as we look forward to the coming years we will continue to strive to deliver a more effective, efficient Council, aiming to provide the best service for residents, communities and businesses while reducing spend.

16,000 new affordable homes for Edinburgh

Setting the budget, above, has paved the way for us to press ahead with [ambitious plans](#) to expand the current Council-led house building programme from 3,000 to 8,000 new affordable homes.

But the good news doesn't end there: our housing association partners are right behind the project, and just yesterday, they joined me and other senior Council figures at the City Chambers to officially commit to matching this figure.

This joint commitment won't just deliver 16,000 homes over 10 years, we expect it to generate benefits to the economy of around £4billion, create over 3,000 jobs and bring in additional council tax revenue to help fund the delivery of services for the people of Edinburgh.

New school for South Queensferry

I'm sure everyone living in South Queensferry is delighted to hear that they will be getting a new school to replace the ageing Queensferry Community High School. The new building will replace the existing school as part of the Council's 'Wave 4' school investment programme with part of the funding being provided by the Scottish Government.

This news shows our commitment to upgrading and improving our schools across the city. The new school will have first class facilities that can be used both by the school community during the day and the wider local community outside school hours.

And in a double boost for the positive learning experiences of young people in the area, Queensferry Primary School received a very good [Education Scotland report](#) earlier this week. Top marks all round!

'High wage, low welfare' economy

We're less than one month in but 2016 has already brought [good news for Edinburgh's economy](#). With our unemployment rate at a record low and our claimant rates well below the national average, a new report has marked out the Scottish Capital as one of Britain's rare 'high wage, low welfare' cities.

The annual health-check on the economies of the UK's 63 largest cities, produced by the Centre for Cities, makes the case for providing regions with their own powers and incentives to boost local jobs and local wages. I couldn't agree more.

We firmly support the Living Wage and while job growth is being supported by new developments and growing businesses, it is our Edinburgh Guarantee programme which ensures all of our young people have the opportunity of a job, further education or training.

Writers' Museum in mint condition

We celebrate Burns' Night in some style here in the Capital and, this year, our [Writers' Museum](#) boasted a packed weekend of family events in honour of Scotland's Bard.

The Museum is situated in Edinburgh's Literary Quarter and celebrates the lives of Sir Walter Scott, Robert Louis Stevenson and of course, Robert Burns.

The venue reopened its doors in time for Burns' Night following a month-long refurbishment and now offers a new gallery space, shop and a display promoting our status as a UNESCO City of Literature. It's well worth

a (free) visit, especially to see the very writing desk Rabbie would have used to pen some of the nation's favourite poetry.

Stay in the picture

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◆ EDINBURGH ◆
THE CITY OF EDINBURGH COUNCIL

10.00 am, Thursday, 4 February 2016

Appointments to Committees

Item number	7.1
Report number	
Executive/routine	
Wards	All

Executive summary

Councillor Shields has intimated his resignation from the Scottish Liberal Democrat group. This affects the political balance of the Council, and requires the membership of some committees to be reviewed.

Committee Terms of Reference and Delegated Functions requires committee membership to reflect the overall balance within the Council. Unless the Council decides otherwise, Councillor Shields should accordingly be replaced on two executive committees and the Governance, Risk and Best Value Committee.

Links

[Coalition pledges](#)
[Council outcomes](#)
[Single Outcome Agreement](#)

Appointments to Committees

Recommendations

1. To consider appointing one member in place of Councillor Shields on each of the Governance, Risk and Best Value, Culture and Sport and Health, Social Care and Housing Committees.

Main report

- 2.1 Councillor Shields has intimated his resignation as a member of the Scottish Liberal Democrat Group.
- 2.2 This affects the political balance on the Council as a whole, resulting in 21 Labour members, 17 SNP, 11 Conservative, 5 Green, 2 SLD and 2 independent members.
- 2.3 Committee Terms of Reference and Delegated Functions state that committee membership should be proportionate to the representation of political parties, unless expressly agreed otherwise by the Council.
- 2.4 Applying this requirement means that Councillor Shields should be replaced on the Governance, Risk and Best Value Committee by a Conservative member, and on each of the Culture and Sport and Health, Social Care and Housing Committees by a Scottish Liberal Democrat member.

Measures of success

- 3.1 The Council appoints members to all its committees.

Financial impact

- 4.1 Not applicable.

Risk, policy, compliance and governance impact

- 5.1 Appointments are required to support the democratic decision-making process.

Equalities impact

- 6.1 Not applicable.

Sustainability impact

- 7.1 Not applicable.

Consultation and engagement

8.1 Not applicable.

Background reading/external references

[Council Minute of 22 October 2015](#)

Andrew Kerr

Chief Executive

Contact Allan McCartney, Clerking Manager

Email: allan.mccartney@edinburgh.gov.uk | Tel: 0131 529 4246

Links

Coalition pledges

Council outcomes CO25 – the Council has efficient and effective services that deliver on objectives

Single Outcome Agreement

Appendices

The City of Edinburgh Council

10.00 am, Thursday, 4 February 2016

Council Diary 2016-17

Item number	8.1
Report number	
Executive/routine	
Wards	All

Executive summary

This report proposes meeting dates for all Council and Committee meetings from August 2016 to August 2017.

Links

Coalition pledges	
Council outcomes	CO24 & CO25
Single Outcome Agreement	

Report

Council Diary 2016-17

Recommendations

- 1.1 To approve the Council diary for August 2016 to August 2017 as set out in the appendix to this report.
- 1.2 To authorise the Chief Executive to make minor changes to the Council diary as required.

Background

- 2.1 Following an earlier review of political management arrangements, the Council diary is considered and agreed annually by Council.
- 2.2 The draft 2016-17 diary is based on the current cycle of meetings.

Main report

- 3.1 Standing Order 3.4 states that “The Council may recess for periods to be determined by the Clerk after consultation with the Lord Provost and the Leader of the Council. During any recess, no meetings of the Council, Corporate Policy and Strategy Committee, Executive Committees, Governance, Risk and Best Value Committee or the Petitions Committee will be held”.
- 3.2 The Lord Provost and Leader of the Council were consulted on options for recess periods for the Council diary for August 2016 to August 2017.
- 3.3 Committee conveners, group leaders and all directors have been consulted as appropriate on the proposed meeting dates.
- 3.4 The Council diary also includes provisional dates for meetings of the Licensing Board and the Lothian Valuation Joint Board, subject to confirmation by these boards.
- 3.5 Based on the consultation, a draft Council diary for 2016 - 17 is set out in the appendix to this report.

Measures of success

- 4.1 The Council diary will be monitored and reviewed ensuring efficiencies in meeting arrangements.

Financial impact

- 5.1 There are no direct financial impacts as a result of this report.

Risk, policy, compliance and governance impact

- 6.1 The Council diary is a key component of committee business/Council decision making processes.

Equalities impact

- 7.1 There are no direct equalities impacts as a result of this report.

Sustainability impact

- 8.1 There are no direct sustainability impacts as a result of this report.

Consultation and engagement

- 9.1 Consultation was undertaken with the Lord Provost and Leader of the Council on options for recess periods, and with committee conveners, group leaders, directors and business managers as appropriate on the proposed dates.

Background reading/external references

[Minute of the City of Edinburgh Council 5 February 2015](#)

Andrew Kerr

Chief Executive

Contact: Kirsty-Louise Campbell, Strategy and Governance Manager

E-mail: kirstylouise.campbell@edinburgh.gov.uk | Tel: 0131 529 3654

Links

Coalition pledges

Council outcomes

CO24 - The Council communicates effectively internally and externally and has an excellent reputation for customer care
CO25 - The Council has efficient and effective services that deliver on objectives

Single Outcome Agreement

Appendices

Appendix – Draft Council Diary 2016-2017

Wk 5	Mon	1	August	a.m.	
				p.m.	
	Tue	2	August	a.m.	COMMUNITIES AND NEIGHBOURHOODS COMMITTEE
				p.m.	
	Wed	3	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	4	August	a.m.	
				p.m.	
	Fri	5	August	a.m.	Planning Committee Visits
				p.m.	
Wk 6	Mon	8	August	a.m.	
				p.m.	
	Tue	9	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	10	August	a.m.	Local Review Body (Panel 3)
				p.m.	
	Thu	11	August	a.m.	Planning Committee
				p.m.	
	Fri	12	August	a.m.	
				p.m.	
Wk 7	Mon	15	August	a.m.	
				p.m.	
	Tue	16	August	a.m.	
				p.m.	
	Wed	17	August	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	18	August	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	FINANCE AND RESOURCES COMMITTEE
	Fri	19	August	a.m.	Licensing Sub-Committee
				p.m.	
Wk 8	Mon	22	August	a.m.	
				p.m.	
	Tue	23	August	a.m.	CULTURE AND SPORT COMMITTEE
				p.m.	
	Wed	24	August	a.m.	Local Review Body (Panel 1)
				p.m.	
	Thu	25	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	26	August	a.m.	
				p.m.	

Wk 1	Mon	29	August	a.m.	Licensing Board
				p.m.	
	Tue	30	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Wed	31	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	1	September	a.m.	
			p.m.		
Wk 2	Fri	2	September	a.m.	Planning Committee Visits
				p.m.	
	Mon	5	September	a.m.	
				p.m.	Sub-Committee on Standards for Children and Families
	Tue	6	September	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	7	September	a.m.	Local Review Body (Panel 2)
			p.m.		
Wk 3	Thu	8	September	a.m.	FINANCE AND RESOURCES COMMITTEE Planning Committee Workshop
				p.m.	PETITIONS COMMITTEE
	Fri	9	September	a.m.	Police and Fire Scrutiny Committee
				p.m.	
	Mon	12	September	a.m.	Lothian Valuation Joint Board (Provisional)
				p.m.	
	Tue	13	September	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE
			p.m.		
Wk 4	Wed	14	September	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	15	September	a.m.	
				p.m.	
	Fri	16	September	a.m.	Edinburgh Integration Joint Board Licensing Sub-Committee
				p.m.	
	Mon	19	September	a.m.	
			p.m.	Regulatory Committee	
Tue	20	September	a.m.	ECONOMY COMMITTEE	
			p.m.		
Wed	21	September	a.m.	Local Review Body (Panel 3)	
			p.m.		
Thu	22	September	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	23	September	a.m.		
			p.m.		

Wk 1	Mon	31	October	a.m.	Licensing Board
				p.m.	
	Tue	1	November	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Wed	2	November	a.m.	Local Review Body (Panel 2)
				p.m.	
	Thu	3	November	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
	Fri	4	November	a.m.	Planning Committee Visits
				p.m.	
Wk 2	Mon	7	November	a.m.	
				p.m.	
	Tue	8	November	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	9	November	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	10	November	a.m.	Planning Committee Workshop
			p.m.	PETITIONS COMMITTEE	
	Fri	11	November	a.m.	
				p.m.	
Wk 3	Mon	14	November	a.m.	Lothian Valuation Joint Board (Provisional)
				p.m.	
	Tue	15	November	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE
				p.m.	
	Wed	16	November	a.m.	Local Review Body (Panel 3)
				p.m.	Licensing Sub-Committee
	Thu	17	November	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
			p.m.		
	Fri	18	November	a.m.	Edinburgh Integration Joint Board
				p.m.	Licensing Sub-Committee
Wk 4	Mon	21	November	a.m.	
				p.m.	Regulatory Committee
	Tue	22	November	a.m.	ECONOMY COMMITTEE
				p.m.	
	Wed	23	November	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	24	November	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
	Fri	25	November	a.m.	
				p.m.	

Wk 5	Mon	28	November	a.m.	Licensing Board
				p.m.	Sub-Committee on Standards for Children and Families
	Tue	29	November	a.m.	COMMUNITIES AND NEIGHBOURHOODS COMMITTEE
				p.m.	
	Wed	30	November	a.m.	Local Review Body (Panel 1)
				p.m.	
	Thu	1	December	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
	Fri	2	December	a.m.	Planning Committee Visits
				p.m.	
Wk 6	Mon	5	December	a.m.	
				p.m.	Pensions Audit Sub-Committee
	Tue	6	December	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	CULTURE AND SPORT COMMITTEE
	Wed	7	December	a.m.	Development Management Sub-Committee
				p.m.	Pensions Committee
	Thu	8	December	a.m.	Planning Committee
			p.m.		
			Eve	Consultative Committee with Parents	
	Fri	9	December	a.m.	Police and Fire Scrutiny Committee
				p.m.	
Wk 7	Mon	12	December	a.m.	
				p.m.	
	Tue	13	December	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	14	December	a.m.	Local Review Body(Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	15	December	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
	Fri	16	December	a.m.	Licensing Sub-Committee
				p.m.	
Wk 8	Mon	19	December	a.m.	Licensing Board
				p.m.	
	Tue	20	December	a.m.	
				p.m.	
	Wed	21	December	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	22	December	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
			p.m.		
	Fri	23	December	a.m.	
				p.m.	
(Christmas and New Year Recess until w/b 16 January 2017)					

Wk 1	Mon	16	January	a.m.	
				p.m.	
	Tue	17	January	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Wed	18	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	19	January	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 2	Fri	20	January	a.m.	Planning Committee Visits
				p.m.	
	Mon	23	January	a.m.	
				p.m.	PETITIONS COMMITTEE
	Tue	24	January	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	25	January	a.m.	Local Review Body (Panel 3)
			p.m.		
Wk 3	Thu	26	January	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)
				p.m.	
	Fri	27	January	a.m.	Planning Committee Workshop
				p.m.	
	Mon	30	January	a.m.	Licensing Board
				p.m.	
	Tue	31	January	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE
			p.m.		
Wk 4	Wed	1	February	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	2	February	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
	Fri	3	February	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	6	February	a.m.	Lothian Valuation Joint Board (Provisional)
			p.m.	Regulatory Committee	
Tue	7	February	a.m.	ECONOMY COMMITTEE	
			p.m.		
Wed	8	February	a.m.	Local Review Body (Panel 1)	
			p.m.		
Thu	9	February	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	10	February	a.m.		
			p.m.		
<i>(February Recess until w/c 20 February 2017)</i>					

Wk 5	Mon	20	February	a.m.	
				p.m.	
	Tue	21	February	a.m.	COMMUNITIES AND NEIGHBOURHOODS COMMITTEE
				p.m.	
	Wed	22	February	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	23	February	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 6	Fri	24	February	a.m.	Planning Committee Visits
				p.m.	
	Mon	27	February	a.m.	Licensing Board
				p.m.	
	Tue	28	February	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	1	March	a.m.	Local Review Body(Panel 2)
			p.m.		
Wk 7	Thu	2	March	a.m.	Planning Committee
				p.m.	
				Eve	Consultative Committee with Parents
	Fri	3	March	a.m.	Police and Fire Scrutiny Committee
				p.m.	
	Mon	6	March	a.m.	
				p.m.	Sub-Committee on Standards for Children and Families
Tue	7	March	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE	
			p.m.		
Wk 8	Wed	8	March	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	9	March	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
	Fri	10	March	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	13	March	a.m.	
			p.m.		
Tue	14	March	a.m.	CULTURE AND SPORT COMMITTEE	
			p.m.		
Wed	15	March	a.m.	Local Review Body (Panel 3)	
			p.m.	Pensions Committee	
Thu	16	March	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Wk 8	Fri	17	March	a.m.	
				p.m.	

Wk 1	Mon	20	March	a.m.		
				p.m.		
	Tue	21	March	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE	
				p.m.		
	Wed	22	March	a.m.	Development Management Sub-Committee	
				p.m.		
	Thu	23	March	a.m.	FINANCE AND RESOURCES COMMITTEE	
				p.m.		
Wk 2	Fri	24	March	a.m.	Planning Committee Visits	
				p.m.		
	Mon	27	March	a.m.	Licensing Board	
				p.m.		
	Tue	28	March	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE	
				p.m.		
	Wed	29	March	a.m.	Local Review Body (Panel 1)	
				p.m.		
Wk 3	Thu	30	March	a.m.	Planning Committee Workshop	
				p.m.	PETITIONS COMMITTEE	
	Fri	31	March	a.m.		
				p.m.		
	(Easter Recess until w/c 17 April 2017)					
	Mon	17	April	a.m.	Lothian Valuation Joint Board (Provisional)	
				p.m.		
	Tue	18	April	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE	
			p.m.			
Wed	19	April	a.m.	Development Management Sub-Committee		
			p.m.	Licensing Sub-Committee		
Thu	20	April	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE		
			p.m.			
Fri	21	April	a.m.	Licensing Sub-Committee		
			p.m.			
Wk 4	Mon	24	April	a.m.	Licensing Board	
				p.m.	Regulatory Committee	
	Tue	25	April	a.m.	ECONOMY COMMITTEE	
				p.m.		
	Wed	26	April	a.m.	Local Review Body (Panel 2)	
				p.m.		
	Thu	27	April	a.m.	CITY OF EDINBURGH COUNCIL	
				p.m.		
Fri	28	April	a.m.			
			p.m.			

(Scottish Local Government Elections Recess and Break in Cycle until w/c 5 June 2017)

	Thu	18	May	a.m.	CITY OF EDINBURGH COUNCIL
	Thu	25	May	a.m.	CITY OF EDINBURGH COUNCIL (IF REQUIRED)

Wk 5	Mon	5	June	a.m.	Planning Committee Visits
				p.m.	
	Tue	6	June	a.m.	COMMUNITIES AND NEIGHBOURHOODS COMMITTEE
				p.m.	
	Wed	7	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	8	June	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 6	Fri	9	June	a.m.	Police and Fire Scrutiny Committee
				p.m.	
	Mon	12	June	a.m.	
				p.m.	Sub-Committee on Standards for Children and Families
	Tue	13	June	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	14	June	a.m.	Local Review Body(Panel 3)
			p.m.		
Wk 7	Thu	15	June	a.m.	Planning Committee
				p.m.	
				Eve	Consultative Committee with Parents
	Fri	16	June	a.m.	
				p.m.	
	Mon	19	June	a.m.	Lothian Valuation Joint Board (Provisional)
				p.m.	
Wk 8	Tue	20	June	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	21	June	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	22	June	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
Wk 8	Fri	23	June	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	26	June	a.m.	Licensing Board
				p.m.	
	Tue	27	June	a.m.	CULTURE AND SPORT COMMITTEE
				p.m.	Pensions Audit Sub-Committee
Wk 8	Wed	28	June	a.m.	Local Review Body (Panel 1)
				p.m.	Pensions Committee
	Thu	29	June	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	30	June	a.m.	
			p.m.		
(Summer Recess until w/c 31 July 2017)					

Wk 1	Mon	31	July	a.m.	Licensing Board
				p.m.	
	Tue	1	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Wed	2	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	3	August	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 2	Fri	4	August	a.m.	Planning Committee Visits
				p.m.	
	Mon	7	August	a.m.	
				p.m.	
	Tue	8	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	9	August	a.m.	Local Review Body (Panel 2)
			p.m.		
Wk 3	Thu	10	August	a.m.	Planning Committee Workshop
				p.m.	PETITIONS COMMITTEE
	Fri	11	August	a.m.	
				p.m.	
	Mon	14	August	a.m.	
				p.m.	
	Tue	15	August	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE
			p.m.		
Wk 4	Wed	16	August	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	17	August	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
	Fri	18	August	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	21	August	a.m.	
			p.m.	Regulatory Committee	
Tue	22	August	a.m.	ECONOMY COMMITTEE	
			p.m.		
Wed	23	August	a.m.	Local Review Body (Panel 3)	
			p.m.		
Thu	24	August	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	25	August	a.m.		
			p.m.		

10.00am, Thursday, 4 February 2016

Executive Management Structure - Scheme of Delegation to Officers

Item number	8.2
Report number	
Executive/routine	
Wards	All

Executive summary

Following Council approval of a revised Scheme of Delegation to Officers (“Scheme”) on 13 December 2012, the Scheme has continued to be reviewed regularly to ensure that it remains fit for purpose. Since the latest review of the Scheme, there have been a number of changes to the Council’s executive management structure. The Scheme requires to be updated to reflect these changes and this report sets out a new draft Scheme for approval to reflect the realignment of responsibilities.

Links

Coalition pledges	
Council outcomes	CO25
Single Outcome Agreement	

Executive Management Structure - Scheme of Delegation to Officers

Recommendations

- 1.1 To repeal the existing Scheme of Delegation to Officers and approve in its place the draft Scheme set out in the appendix to this report, such repeal and approval to take effect from the date of the Council decision; and
- 1.2 To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the draft Scheme set out in the appendix to this report as may be necessary in order to implement the decision of Council in relation to this report.

Background

- 2.1 The Council is required to have a Scheme of Delegation to Officers by virtue of the Local Government (Scotland) Act 1973. The Scheme is the mechanism for the Council to delegate the authority to perform certain functions to officers and also fulfils the legislative requirement to set out a list of the functions of the Council that are carried out by officers.
- 2.2 The Scheme needs to be updated to reflect the revised executive management structure. The proposed new Scheme is set out in the appendix to this report.
- 2.3 The Scheme will be reviewed further in spring 2016 to assess what further changes may be required.

Main report

- 3.1 Throughout the Scheme amendments have been made to reflect the new organisational structure and the realignment of responsibilities. The agreed realignments now reflected in the draft Scheme are summarised as follows:

<u>Service area</u>	<u>Formerly</u>	<u>Now</u>
Culture (including public safety)	Corporate Governance	City Strategy & Economy

Sport	Corporate Governance	Communities & Families
Libraries	Services for Communities	Communities & Families
Property (including shared repairs)	Services for Communities	Resources
Resilience	Corporate Governance	Chief Executive
Information Governance	Corporate Governance	Chief Executive
Criminal Justice	Health & Social Care	Chief Executive

- 3.2 None of the proposed changes represent substantive changes to the scope of the present authority delegated to officers as a whole.
- 3.3 Changes have been made to proper officer designations in light of the new organisational structure as shown in the draft scheme in the appendix to this report.
- 3.4 All of the proposed changes are tracked in the draft Scheme set out in the appendix to this report.

Measures of success

- 4.1 Compliance with legislation and accountable, transparent decision-making.

Financial impact

- 5.1 There are no direct financial impacts as a result of this report.

Risk, policy, compliance and governance impact

- 6.1 The Scheme of Delegation reflects the revised organisational structure.

Equalities impact

- 7.1 There are no direct equalities impacts as a result of this report.

Sustainability impact

- 8.1 There is no direct sustainability impact as a result of this report.

Consultation and engagement

9.1 The Scheme of Delegation was the subject of extensive consultation with officers and elected members at the time of the Council-wide governance review undertaken by the Director of Corporate Governance in 2012. The Scheme has been updated regularly since then to ensure it remains fit for purpose. The proposed changes reflect the recent changes in organisational structure without increasing the scope of delegated authority to the officers of the Council.

Background reading/external references

[Minute of the City of Edinburgh Council, 25 June 2015](#)

[Minute of the City of Edinburgh Council, 10 December 2015](#)

Andrew Kerr

Chief Executive

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Links

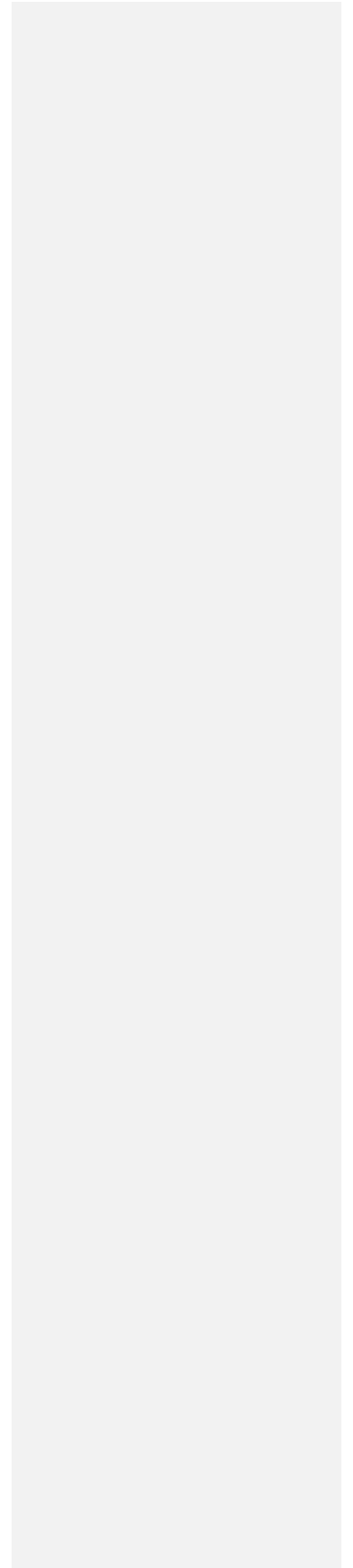
Coalition pledges

Council outcomes CO25: The Council has efficient and effective services that deliver on objectives.

Single Outcome Agreement

Appendices Appendix: Draft Scheme of Delegation to Officers

**CITY OF EDINBURGH COUNCIL
SCHEME OF DELEGATION TO
OFFICERS**



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CITY OF EDINBURGH COUNCIL
SCHEME OF DELEGATION TO OFFICERS

GENERAL

Scheme

- 1.1 This Scheme of Delegation to Officers ("**Scheme**") applies from ~~25 June 2015~~[\[4 February 2016\]](#) and sets out the powers delegated by the City of Edinburgh Council ("**Council**") to officers, pursuant to the Local Government (Scotland) Act 1973. The Scheme is intended to facilitate the efficient conduct of Council business by clearly setting out the nature and extent of the powers delegated to officers by the Council.
- 1.2 The powers delegated to officers in terms of this Scheme are subject to change by act of Council in accordance with the Standing Orders of the Council.
- 1.3 The Local Government (Scotland) Act 1973 requires the Council to maintain a list specifying those powers which are exercisable by officers, and stating the title of the officer who exercises that power. The lists of powers are set out in this Scheme.
- 1.4 In this Scheme:
- ~~(a)~~ [a reference to "**Executive Director**" means any of the Executive Directors of the Council or the Chief Officer - Edinburgh Health and Social Care Partnership \(and "**Executive Directors**" shall be interpreted accordingly\);](#)
- ~~(a)~~~~(b)~~ a reference to a statute or statutory provision:
- (i) is a reference to it as amended, extended or re-enacted from time to time; and
- (ii) shall include all subordinate legislation made from time to time under that statute or statutory provision;
- ~~(b)~~~~(c)~~ any reference to this Scheme shall include the appendices to the Scheme ("**Appendices**" and each an "**Appendix**");
- ~~(e)~~~~(d)~~ a reference to "**Council Policies**" shall include all and any policies approved by the Council from time to time (and "**Council Policy**" shall be interpreted accordingly);

~~(d)~~(e) references to paragraphs are to paragraphs of this Scheme; and

~~(e)~~(f) headings are for convenience, do not form part of this Scheme and shall not be used in its interpretation.

Principles of delegation

1.5 Officers to whom power is delegated in terms of this Scheme must exercise their powers in accordance with the following principles:

- (a) the decision or action must not be a matter ("**Reserved Matter**"):
 - (i) reserved by law to the Council or a Committee or sub-committee of the Council ("**Committee**"); or
 - (ii) that the Council or a Committee has expressly determined should be discharged otherwise than by an officer;
- (b) the decision or action must not alter or be contrary to law or to policy set by the Council and its Committees;
- (c) the decision or action must be taken in accordance with the Council's Standing Orders as amended from time to time;
- (d) the decision or action must be taken in accordance with the Financial Regulations and Corporate Debt Policy as amended from time to time and comply with the financial limits set out in those documents;
- (e) the financial consequences of the decision or action must be contained within the budget approved by Council for the financial year in question;
- (f) the decision or action must not give rise to a conflict of interest as set out in the Council's code of conduct for employees; and
- (g) elected members must be appropriately consulted and, in particular, officers must comply with the provisions of paragraph 2 of this Scheme.

1.6 If there is a question or dispute on whether a decision taken or proposed to be taken by an officer contravenes the provisions of this Scheme, it will be decided by the Chief Executive in consultation with the Leader of the Council (or the deputy Leader if the Leader is absent).

1.7 Each Executive Director shall have authority to take all decisions or actions necessary to implement a policy approved by or a decision previously taken by

the Council or a Committee or which facilitate or are conducive to the implementation of such a policy or decision.

2. **CONSULTATION WITH ELECTED MEMBERS**

Politically controversial matters and material decisions

2.1 Where a decision or action proposed to be taken under delegated powers is likely to be regarded as politically controversial or is a decision ("**Material Decision**") that will have or is likely to have:

- (a) a significant effect on financial, reputational or operational risk; and/or
- (b) a significant impact on service delivery or performance;

the appropriate elected members will be consulted before any decision or action is taken. Appropriate elected members will include the relevant convener or vice-convenor(s) and, where appropriate, the Leader and/or deputy Leader.

Local Members

2.2 Where a decision or action relates to a particular ward or wards (and not to the whole area of the Council) and is likely to directly affect the ward interests of a local member or members, those members will be consulted before any decision or action is taken (save in the case of matters of a routine or confidential nature).

Responsibility to inform

2.3 It is the responsibility of the Chief Executive or relevant **Executive** Director to keep the elected members of the Council appropriately informed about activity arising within the scope of the delegated authority under this Scheme.

Reports

2.4 The Council or any Committee may require the Chief Executive or **Executive** Directors to submit reports on the decisions taken and action authorised by them under delegated authority. The Chief Executive or relevant **Executive** Director shall submit a report in relation to any Material Decision to Council or the appropriate Committee.

3. DELEGATION

Delegated authority

3.1 The Council delegates authority for certain powers or functions to the Chief Executive, Executive Directors and heads of service as detailed in this Scheme.

3.2 In the event that the Chief Executive or Executive Director is unavailable, his/her deputy or the head of the relevant service will have delegated authority to take urgent decisions in the absence of the Chief Executive or Executive Director.

~~3.3 The Chief Executive may sub-delegate his/her powers to the relevant Director.~~

~~3.43.3~~ and Executive Directors may sub-delegate their delegated powers to their deputy or head(s) of service or such other officer(s) in their service area as they may consider appropriate. Each officer to whom powers are delegated may sub-delegate to such other officers in their service area as they may consider appropriate. This will be in each case the officer of an appropriate level of seniority who is most closely involved with the matter in question. The Chief Executive and Executive Directors will remain accountable for decisions taken by their sub-delegates.

~~3.53.4~~ Sub-delegation of functions by any officer to another officer in accordance with this Scheme will not prevent the officer from whom the authority is being delegated from also discharging those functions.

~~3.63.5~~ Where authority has been sub-delegated by one officer to another in accordance with this Scheme, such authority can be revoked at any time without prejudice to any previous decisions made under that authority.

~~3.73.6~~ Certain functions ("**Statutory Functions**") must, by law, be carried out by certain statutory officers. The Council delegates authority to those statutory officers ("**Statutory Officers**") to carry out the Statutory Functions. A list of the Statutory Functions and the Statutory Officers can be found in Appendix 8.

~~3.83.7~~ The authority delegated to the Chief Executive and Executive Directors in terms of this Scheme shall not include any Statutory Function, which shall be exercised by the appropriate Statutory Officer.

~~3.93.8~~ Legislation requires that certain functions be exercised by a "**proper officer**". This Scheme sets out Council officers who are designated as proper officers in relation to particular functions. An officer who is designated as a proper officer

by this Scheme may also designate in writing other officer(s) in his or her service area to exercise his or her functions as proper officer. Such designation can be revoked at any time by the designating officer without prejudice to any previous actions taken under that designation. Designated proper officers are set out in paragraph 5 of Appendix 1, paragraph 21 of Appendix 7 and in Appendix 9.

~~3.103.9~~ Appropriate records must be kept of any sub-delegations of powers made under the Scheme.

Material Decisions

~~3.113.10~~ Notwithstanding the terms of any delegation of authority to Executive Directors or other officers in terms of this Scheme, all Material Decisions shall be taken in consultation with the Corporate ManagementLeadership Team ("CMFLC"). It is intended that this will engender greater transparency; foster a collegiate culture of collective decision-making among chief officers; and ensure proper corporate oversight, scrutiny and challenge of Material Decisions.

~~3.123.11~~ It is the responsibility of each Executive Director or other officer to whom powers are delegated to consider whether a decision or action in relation to a matter delegated to him/her is a Material Decision and in the case of an officer other than an Executive Director, to bring it to the attention of the relevant Executive Director. The relevant Executive Director will bring any Material Decision to the next available meeting of the CMFLC.

~~3.133.12~~ In the case of any Material Decision that relates to a Statutory Function, the provisions of paragraphs 2.1 and 3.12 of this Scheme shall be without prejudice to the legal duties and responsibilities of the relevant Statutory Officer.

~~3.143.13~~ The provisions of paragraph 3.12 of this Scheme shall be without prejudice to the principles of delegation set out in paragraph 1.5 of this Scheme and the requirement to consult with elected members set out in paragraph 2.1 of this Scheme.

Major Projects

~~3.153.14~~ 3.153.14 The following projects (“**Major Projects**”) shall be dealt with as set out in paragraph 3.17.15 of this Scheme:

- (a) any project which has an estimated value of £5 million or more; or
- (b) any other corporate project the Chief Executive shall, in consultation with the ~~CMTCLT~~ and the Convener or vice-Convener of the Finance and Resources Committee, so designate.

~~3.163.15~~ 3.163.15 In order to ensure effective governance and delivery of Major Projects, ~~authority is delegated to the Director of Corporate Governance to establish a Corporate Programme Office that~~ will:

- (a) oversee all Major Projects to ensure they are initiated appropriately, and independently assess elements of the Major Projects including:
 - (i) options appraisal;
 - (ii) affordability;
 - (iii) implementation;
 - (iv) resource planning;
 - (v) sustainability;
 - (vi) equalities;
 - (vii) environmental impact; and
 - (viii) stakeholder engagement;
- (b) provide ongoing support to Major Projects through key stage or gateway reviews, management dashboard reporting, post completion reviews and tracking benefits realisation; and
- (c) update the ~~CMTCLT~~ and the Finance and Resources Committee on the status and progress of Major Projects.

Contracts Standing Orders

~~3.173.16~~ Any officer to whom relevant authority is delegated in terms of this Scheme must comply with the terms of the standing orders which apply to all contracts made by or on behalf of the Council for the procurement of the execution of works, the supply of goods and materials to the Council and/or ~~for~~ the provision of services ("**Contract Standing Orders**").

~~3.183.17~~ Any officer to whom relevant authority is delegated shall have regard to:

- (a) the Council's procurement handbook; and
- (b) any guidance issued by the Council in relation to the appointment of consultants;

in each case, as amended from time to time.

4. DELEGATION TO CHIEF EXECUTIVE

4.1 As head of paid service the Chief Executive has overall responsibility for the corporate management and operational functions of the Council that are delegated to officers under this Scheme. The Chief Executive is authorised to discharge any function or exercise any power delegated to any officer under this Scheme.

4.2 In addition, the Council authorises the Chief Executive to:

~~(a)~~ take action to ensure that the Council's responsibilities and duties under the Civil Contingencies Act 2004 and other emergency planning, business continuity and resilience legislation are discharged;

~~(a)(b)~~ take any urgent action necessary in the event of a civil emergency, business continuity or resilience incident;

~~(b)(c)~~ act as Returning Officer for local government elections, Westminster elections, Scottish Parliament elections, European elections and Business Improvement District elections under sections 25 and 41 of the Representation of the People Act 1983;

~~(e)(d)~~ act as Counting Officer for referendums held in terms of the Political Parties, Elections and Referendums Act 2000; ~~and~~

~~(e)~~(e) perform the Council's functions under the Regulation of Investigatory Powers (Scotland) Act 2000 and the Regulation of Investigatory Powers Act 2000 in accordance with Council policy, including:

- (i) appointing authorising officers;
- (ii) authorising directed surveillance or the use of a covert human intelligence source which involves the likelihood of obtaining confidential information; and
- (iii) authorising the use of covert human intelligence sources in relation to juveniles or vulnerable adults;

~~(f) The delegated authority to Directors monitor the Council's compliance with information compliance legislation, including the Freedom of Information (Scotland) Act 2002, Environmental Information (Scotland) Regulations 2004, INSPIRE (Scotland) Regulations 2009 and the Data Protection Act 1998;~~

~~(g) monitor the management of Council records in relation to staff as set out in the provisions of the Public Records (Scotland) Act 2011;~~

~~(h) approve expenditure on civic hospitality in Appendix 1 of this Scheme shall apply (where relevant) to the Chief Executive in accordance with Council Policy;~~

~~(i) supervise and manage offenders subject to community orders or released from prison (or in similar circumstances) including:~~

~~(i) reports for courts and hearings (excluding children);~~

~~(ii) probation orders;~~

~~(iii) community payback orders;~~

~~(iv) community service;~~

~~(v) supervised attendance orders;~~

~~(vi) drug treatment and testing orders;~~

~~(vii) orders under section 57 of the Criminal Procedure (Scotland) Act 1995;~~

~~(viii) diversion from prosecutions;~~

~~(ix) parole, or other supervised conditional release from prison;~~

(x) provision of advice, guidance and assistance if requested by a person released from prison or detention within the previous 12 months; and

(xi) throughcare services for serving and released prisoners;

(j) provide advice, guidance and assistance to a person who is arrested and detained in police custody, or on whom sentence is deferred in terms of section 27ZA of the Social Work (Scotland) Act 1968; and

1.(k) take steps to ensure the Council complies with its duties to co-operate with the Scottish Minister and community justice authorities when carrying out its functions in accordance with sections 1 and 10 to 12 of the Management of Offenders etc. (Scotland) Act 2005.

~~4.3 relation to Directors.~~

5. **DELEGATION TO THE CHIEF EXECUTIVE AND ALL EXECUTIVE DIRECTORS**

5.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, ~~each~~the Chief Executive and each Executive Director shall have delegated authority to manage all human, financial and other resources within his/her ~~services~~service area, including those functions set out in Appendix 1.

6. **DELEGATION TO EXECUTIVE DIRECTOR OF CHILDREN COMMUNITIES AND FAMILIES**

6.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Executive Director of ~~Children~~Communities and Families, or the Chief Social Work Officer where relevant, shall have delegated authority to exercise the schools, early years, children's social work services, childcare ~~and~~, community services, libraries and sport functions including those set out in Appendix 2.

7. **DELEGATION TO EXECUTIVE DIRECTOR OF ECONOMIC DEVELOPMENT CITY STRATEGY AND ECONOMY**

7.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Executive Director of ~~Economic Development~~City Strategy and Economy shall have delegated authority to exercise the economic development ~~-, public safety and~~ culture functions set out in Appendix 3.

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8. **DELEGATION TO EXECUTIVE DIRECTOR OF CORPORATE GOVERNANCERESOURCES**

8.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Executive Director of Corporate Governance Resources shall have delegated authority to carry out all finance, investment and pensions, central service, culture and sportorganisational development, customer, legal, risk, corporate property, facilities management and shared repairs functions of the Council including those set out in Appendix 4.

9. **DELEGATION TO ~~DIRECTOR OF~~CHIEF OFFICER - EDINBURGH HEALTH AND SOCIAL CARE PARTNERSHIP**

9.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Director of Chief Officer - Edinburgh Health and Social Care Partnership, or the Chief Social Work Officer where relevant, shall have delegated authority to exercise the social work, social care and social welfare functions of the Council including those set out in Appendix 5, except to the extent that those functions are delegated by Council to the Integration Joint Board.

10. **DELEGATION TO EXECUTIVE DIRECTOR OF SERVICES FOR COMMUNITIESPLACE**

10.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Executive Director of Services for CommunitiesPlace shall have delegated authority to carry out all powers and responsibilities associated with the Council's housing and regeneration, housing support, statutory repairs, community safety, environmental health, scientific services, trading standards, libraries, licensing, registration, advice services, parks, waste management and disposal, street cleaning, grounds maintenance, corporate fleet management and maintenance, community transport, corporate property and facilities management, building standards, transport planning, roads management and maintenance, flood prevention, reservoir and coastal functions including those set out in Appendix 6.

11. **DELEGATION TO HEAD OF PLANNING AND TRANSPORT**

- 11.1 Subject to the provisions of paragraphs 1 to 3 of this Scheme, the Head of Planning and Transport shall have delegated authority to exercise the planning functions set out in Appendix 7.

APPENDIX 1

GENERAL DELEGATION TO CHIEF EXECUTIVE AND EXECUTIVE DIRECTORS

These are the functions referred to in paragraph 5 of the Scheme:

Funds, contracts and property

1. spending money and managing their budgets in accordance with Council approved resource allocations and with the Financial Regulations;
 2. subject to any policies and/or directions issued by the Executive Director of ~~Corporate Governance~~Resources:
 - (a) transferring funds between headings within their approved revenue budgets;
 - (b) transferring funds between capital projects included in the capital budgets for their service;
- provided that (1) the ~~Directors inform the~~Executive Director of ~~Corporate Governance~~Resources is informed of the transfer and (2) the transfer does not affect revenue or capital budgets for future years;
3. entering into, terminating, varying, suspending or extending contracts subject to compliance with the Council's Contract Standing Orders;
 4. declaring property or land surplus to requirements, including one-off blocks of flats and main door properties;

Proper officers

5. acting as proper officer in terms of any provisions of the Local Government (Scotland) Act 1973, the Requirements of Writing (Scotland) Act 1995 and generally any local government legislation and signing all deeds and other documents which require to be sealed with the Common Seal of the Council or are binding on the Council;

Legal

6. settling legal actions and claims in consultation with the Head of Legal, ~~Risk~~ and ~~Compliance~~Risk;

7. initiating, entering into, defending and withdrawing from legal proceedings in consultation with the Head of Legal, ~~Risk~~ and ComplianceRisk;

Staff

8. appointing employees within agreed staffing levels up to but excluding Heads of Service;
9. appointing an acting head of service from the staff of the Council when a head of service is absent or the post is vacant;
10. conducting disciplinary and grievance proceedings for employees in accordance with the Council's approved policy and procedures;
11. authorising staff attendance at training courses, conferences, seminars and other developmental activities;
12. changing staffing structures, numbers and gradings in accordance with approved job evaluation arrangements, with the exception of major staffing reviews, provided that such changes comply with guidelines issued by the Executive Director of ~~Corporate GovernanceResources~~;
13. remedying inconsistencies in pay or conditions of service in conjunction with the Executive Director of ~~Corporate GovernanceResources~~;
14. deciding the following personnel matters in accordance with approved schemes and/or guidance issued by the Executive Director of ~~Corporate GovernanceResources~~ (or, in the case of teaching staff, by the Executive Director of ~~ChildrenCommunities~~ and Families):
 - (a) approval of paid or unpaid leave for special circumstances, secondment, or leave to work or visit abroad;
 - (b) entering into compromise or settlement agreements with staff in relation to their employment with the Council in consultation with the Head of Legal, ~~Risk~~ and ComplianceRisk, and subject also to consultation with the appropriate convener;
 - (c) save in the case of ~~an Executive~~ Director, where the decision shall be reserved to the Finance and Resources

Committee, making decisions in relation to the Local Government Pension Scheme membership (including, for example, early payment of pensions, late transfers, late applications to pay optional pensions contributions, augmented membership, additional pensions, and fraud/forfeiture cases);

- (d) extension of sickness allowance;
- (e) recovery of maternity pay;
- (f) closure of buildings in emergency or exceptional circumstances and early closure during the festive season;
- (g) approval of application for car loans in consultation with the Executive Director of ~~Corporate Governance~~Resources;
- (h) approval of transfer of annual leave;
- (i) approval of overtime;
- (j) approval of applications for secondary employment;
- (k) authorisation of payments for lectures, speeches etc. to external organisations;
- (l) determination of claims of up to £250 for damage to or loss of the personal property of employees in consultation with the Executive Director of ~~Corporate Governance~~Resources;
- (m) payment of removal expenses and allowances;
- (n) payment of car users' allowances;
- (o) authorisation of telephone allowances;
- (p) placement of employees on appointment on a point within a grade or grades applicable to the posts;
- (q) establishment and filling of fixed term posts in accordance with the relevant Council Policy; and
- (r) appointment of apprentices on completion of indentures;

Health and Safety

15. implementing the Council's Health and Safety Policy and arrangements;

Health and Wellbeing

16. implementing the Council's Health and Wellbeing Policy and arrangements;

Use of land and buildings

17. approving, subject to compliance with any approved scheme of charges, the use by appropriate organisations, bodies or persons of land and premises owned, occupied or managed by the Council (including land managed on behalf of the Common Good);

18. regulating access to, and conduct of persons on property owned, occupied or managed by the Council, including (1) eviction, ejection and expulsion from property and (2) the application and enforcement of management rules under sections 112 and 116 of the Civic Government (Scotland) Act 1982 as approved by the Council from time to time;

19. approving the temporary closure of property owned, occupied or managed by the Council to:

- (a) ensure the safety of Council staff or members of the public;
- or

- (b) undertake essential planned maintenance,

subject to consultation with the appropriate convener or vice-convener and local elected members and insertion of a public notice in the press informing the public of the closure when relevant;

Regulation of investigatory powers

20. performing the Council's functions under the Regulation of Investigatory Powers (Scotland) Act 2000 and the Regulation of Investigatory Powers Act 2000 in accordance with Council policy, with the exception [of in the case of the Executive Directors of the following functions which are reserved to the Chief Executive:](#)

- a) appointing authorising officers;
- b) authorising directed surveillance or the use of a covert human intelligence source which involves the likelihood of obtaining 'confidential' information; and
- c) authorising the use of covert human intelligence sources in relation to juveniles or vulnerable adults.

Renewal of grants to voluntary organisations

21. approving applications for the renewal of grants up to £25,000, from properly constituted voluntary organisations which meet the Council's eligibility criteria, provided that:

- (a) any increase in the amount of the grant renewal payment from the previous year does not exceed the lesser of (a) 30% of the payment from the previous year or (b) £5,000;
- (b) the decisions taken under this paragraph are reported by the relevant Director/officer every year to the appropriate Committee;
- (c) the grant renewal will not be used wholly or mainly to pay for permanent staff (unless the grant renewal is a payment to playgroups or a service purchasing arrangement under the National Health Service and Community Care Act 1990);
- (d) any relevant local members are informed and consulted where it appears that an application for grant renewal directly affects their ward's interests; and
- (e) a relevant local member has not applied to the relevant Director/officer, within 14 days of being advised of the proposed grant renewal, requesting that the decision is referred to the appropriate Committee;

Hospitality

- 22. approving expenditure on hospitality in accordance with Council Policy;
- 23. approving expenditure on overseas visits by officers in accordance with Council Policy;

Write off

24. writing off or disposing of any stores, plant, furniture, equipment, or any other tangible asset in accordance with the Financial Regulations provided that:

(a) the stores, plant, furniture, equipment or such asset has become unfit for use and unsaleable; and

(b) the decision is made in consultation with the [Executive](#) Director of [Corporate GovernanceResources](#);

Access to information

25. responding to requests for information made to the Council under the Freedom of Information (Scotland) Act 2002; Environmental Information (Scotland) Regulations 2004; INSPIRE (Scotland) Regulations 2009 and the Data Protection Act 1998;

Consultations

26. responding to consultations from external bodies seeking the input of the Council to the extent necessary to provide any technical, scientific, or other factual information, or professional opinion or analysis of an operational nature;

Grant offers

27. applying for grant funding on behalf of the Council;

28. accepting offers of grant funding on behalf of the Council; and

Council Companies

29. monitoring the performance of each Council company delivering services in his or her service area.

APPENDIX 2

**DELEGATION TO THE EXECUTIVE DIRECTOR OF CHILDRENCOMMUNITIES
AND FAMILIES**

(or, where applicable, the Chief Social Work Officer)

These are the powers referred to in paragraph 6 of the Scheme:

Education

1. taking steps to discharge the duty of the Council, as education authority, to secure adequate and efficient provision of school education (including pre-school education) and further education in accordance with section 1 of the Education (Scotland) Act 1980, and in doing so (1) having regard to the duty to ensure that education is directed to the development of the personality, talents and mental and physical abilities of children and young people (section 2 of the Standard in Scotland's Schools etc. Act 2000) and (2) endeavouring to ensure that schools managed by them promote the physical, social, mental and emotional health and well-being of pupils (section 2A of the Standard in Scotland's Schools etc. Act 2000);
2. maintaining and equipping schools and other buildings (section 17 of the Education (Scotland) Act 1980);
3. improving the access to premises for the safety of pupils (section 18 of the Education (Scotland) Act 1980);
4. operating arrangements for pupils from outside the Council's area (sections 23 and 24 of the Education (Scotland) Act 1980);
5. setting school commencement dates for primary schools (section 32 of the Education (Scotland) Act 1980);
6. managing placing requests including publishing of information on arrangements in accordance with the provisions of section 28A, and representing the Council at any placing appeal committee in accordance with section 28F, both of the Education (Scotland) Act 1980;

7. enforcing attendance at school, including bringing proceedings against parents in respect of children's non-attendance (sections 36, 37, 38, 39 and 43(2) of the Education (Scotland) Act 1980);
8. allowing pupils to miss school (section 34 of the Education (Scotland) Act 1980);
9. excluding pupils from school (Regulation 4 of the Schools (General) Scotland Regulations 1975);
10. promoting the involvement of the parents of pupils in attendance at schools in the education provided to those pupils (section 1 of the Scottish Schools (Parental Involvement) Act 2006);
11. awarding bursaries (section 49 of the Education (Scotland) Act 1980);
12. providing transport for pupils and students (section 51 of the Education (Scotland) Act 1980);
13. ensuring copies of education records are available including the ability to set charges (section 4 of the Education (Disability Strategies and Pupils' Educational Records) (Scotland) Act 2002);
14. awarding Education Maintenance Allowances (section 73(f) of the Education (Scotland) Act 1980);
15. providing school meals (section 53 of the Education (Scotland) Act 1980);
16. providing clothing (section 54 of the Education (Scotland) Act 1980);
17. discharging the Council's duties in relation to the employment of children (Children and Young Persons (Scotland) Act 1937);
18. licensing stage or theatrical performances by children (Children and Young Persons Act 1963);
19. providing child guidance services (section 4 of the Education (Scotland) Act 1980);
20. referring young people in medically unsuitable employment to the Employment Medical Advisory Service of the Department of Employment;

21. making grants to organisations involved with education;
22. managing or instructing the Executive Director of Services—for CommunitiesResources to lease out Council community centres, working with locally elected Management Committees;
23. application of national circulars regarding service conditions of teaching staff. Where there is a choice of action, the circular will be sent to Committee;
24. providing programmes of adult education;
25. providing or arranging in-service training for staff;
26. providing the education authority's representatives on the Appointment Committees for all Head Teachers,
27. providing work experience for pupils who are eligible (section 123 of the Education (Scotland) Act 1980);
28. operating health and safety checks on work-experience placements;
29. dealing with the use of educational premises for licensed functions;
30. managing the Education Arts Development Programme;
31. specifying the level of service and other relevant details for getting tenders for the School and Welfare Catering Services;
32. negotiating variation orders for changes in the level of School and Welfare Catering services with the approved contractor within the contract price approved by the Council;
33. making awards of up to £5,000 for distribution of Childcare Partnership funds;
34. approving joint working arrangements with other bodies;
35. liaising with the Scottish Government Education & Training Department;
36. carrying out the consultations processes required by the Schools (Consultation) (Scotland) Act 2010;

37. in consultation with the Chief Executive and with the Head of Legal, Risk and Compliance, receiving notice of, representing the Council and responding to referrals by the Children’s Reporter to the Scottish Ministers under the Children’s Hearings (Scotland) Act 2011;
38. implementing the duties and powers set out in the Education (Additional Support for Learning) (Scotland) Act 2004;

Social Work

39. taking necessary steps to discharge the Council’s duties under the Social Work (Scotland) Act 1968, the Children (Scotland) Act 1995, the Social Care (Self-directed Support) (Scotland) Act 2013 and the Children and Young People (Scotland) Act 2014;
40. arranging for the protection of property of people who have gone into hospital or care as in section 48 of National Assistance Act 1948;
41. maintaining a Complaints Procedure and service as in section 5B of the Social Work (Scotland) Act 1968;
42. where the carer of a person over 18 years of age is a child under 18 years of age, assisting Health and Social Care staff to assess the carer’s needs and provide information about the assessment as in sections 12A, 12AA and 12AB of the Social Work (Scotland) Act 1968;
43. making direct payments to individuals to allow them to purchase community care services or if they are disabled, to assist them to care for their children under the Social Care (Self-directed Support) (Scotland) Act 2013;
44. making direct payments to 16 and 17 year olds with a disability and to parents of children under 18 with a disability to allow them to pay for children’s services under the Social Care (Self-directed Support) (Scotland) Act 2013;
45. burying or cremating any person who was in the care of, or receiving help from, the Council, immediately before their death as in section 28 of the Social Work (Scotland) Act 1968;
46. deciding whether to pay the expenses of parents, relatives etc. visiting people (including looked after children) who are being cared for or

- maintained in accommodation by the Council, or in attending funerals as in section 29 of the Social Work (Scotland) Act 1968;
47. providing and maintaining whatever residential and other establishments are needed for the Council's functions under Part II of the Children (Scotland) Act 1995;
 48. recovering from other local authorities any costs for services provided to people ordinarily resident there under the Social Work (Scotland) Act 1968 as in section 86 of the Social Work (Scotland) Act 1968;
 49. authorising the following finance related issues in accordance with the Financial Regulations and in accordance with Council Policies:
 - (a) writing off debts on social grounds or in exceptional circumstances;
 - (b) reimbursing carers and substitute carers for loss or damage (*ex gratia*) of up to £500, subject to appropriate consultation with the convener or vice-convener;
 - (c) reimbursing staff for loss or damage (*ex gratia*) of up to £500;
 - (d) making payments to staff for emergency expenses (*ex gratia*) of up to £50; and
 - (e) reimbursing neighbours and/or relatives of departmental carers for damage caused by service users (*ex gratia*), where it would be in the interest of the Council to maintain goodwill, subject to appropriate consultation with the convener or vice-convener;
 50. providing reports and information to the courts in private law proceedings as in section 11 of the Matrimonial Proceedings (Children) Act 1958 and section 11 of the Children (Scotland) Act 1995;
 51. assessing and recovering contributions for "maintainable" children looked after by the Council as in sections 78 to 82 of the Social Work (Scotland) Act 1968;

52. where there is an assessed need, paying allowances to people who have children and young people residing with them as in section 50 of the Children Act 1975;
53. providing an adoption service in accordance with section 1 of the Adoption and Children (Scotland) Act 2007;
54. supervising and providing reports to the court in respect of non-agency adoptions as in sections 17 and 18 of the Adoption and Children (Scotland) Act 2007;
55. taking necessary or facilitative steps to implement arrangements for the adoption of children;
56. providing adoption support plans under section 45 of the Adoption and Children (Scotland) Act 2007;
57. approving and paying adoption allowances as in section 71 of the Adoption and Children (Scotland) Act 2007;
58. securing the welfare of all foster children, receiving and assessing notifications, inspecting premises, imposing requirements and removing children from unsuitable premises (sections 3, 5, 6, 8, 9, 10 and 12 of the Foster Children (Scotland) Act 1984);
59. preparing and publishing a plan for services to children under 8 years of age as in section 19 of the Children Act 1989;
60. preparing and publishing a three year plan for day care services to children in need as in section 19 of the Children (Scotland) Act 1995;
61. publishing information about services for children in need as in section 20 of the Children (Scotland) Act 1995;
62. safeguarding and promoting the welfare of children looked after by the Council and giving them the opportunity to fulfil their potential as in section 17 of the Children (Scotland) Act 1995;
63. safeguarding and promoting the welfare of children in need giving help "in kind or in cash" as in section 22 of the Children (Scotland) Act 1995;

64. minimising the effect of disability on children, assessing the needs of children with or affected by disability, assessing the ability of their carers to meet those needs and providing information assessment as in sections 23, 24, and 24A of the Children (Scotland) Act 1995 and the and the Social Care (Self-directed Support) (Scotland) Act 2013;
65. providing accommodation for children and young people when lost or abandoned or when no-one with parental responsibility can do it as in section 25 of the Children (Scotland) Act 1995;
66. providing accommodation for young people aged 18 to 21 years of age when to do so would safeguard and promote their welfare as in section 25 of the Children (Scotland) Act 1995;
67. providing accommodation and maintenance for children looked after by the Council as in section 26 of the Children (Scotland) Act 1995;
68. providing day care for pre-school and other children as in section 27 of the Children (Scotland) Act 1995;
69. providing after-care for children (under 21 years of age) who were previously looked after by a local authority as in section 29 of the Children (Scotland) Act 1995;
70. providing financial help towards maintaining, educating or training for young people who were looked after by the Council at the time of leaving school age as in section 30 of the Children (Scotland) Act 1995;
71. reviewing cases of children looked after by the Council as in section 31 of the Children (Scotland) Act 1995;
72. removing children from residential establishments as in section 32 of the Children (Scotland) Act 1995;
73. accepting responsibility for orders made in respect of children in other parts of the UK where the child is now ordinarily resident in Edinburgh as in section 33 of the Children (Scotland) Act 1995;
74. providing short term refuges where a child may be at risk of harm as in section 38 of the Children (Scotland) Act 1995;

75. making enquiries and providing information to the Principal Reporter to the Children’s Panel where children may need compulsory measures of care as in section 60 of the Children’s Hearings (Scotland) Act 2011;
76. where a child may be at risk of significant harm, investigating the matter and if need be applying for the following orders:
 - (a) Child Assessment Order (under section 35 of Children’s Hearings (Scotland) Act 2011);
 - (b) Child Protection Order (under sections 37 to 39 of Children’s Hearings (Scotland) Act 2011);
 - (c) Emergency Child Protection Order (under section 55 of Children’s Hearings (Scotland) Act 2011); and
 - (d) Exclusion Order (under sections 76 to 80 of the Children (Scotland) Act 1995);
77. providing reports on children and their social background for a Children’s Hearing as in section 66 of the Children’s Hearings (Scotland) Act 2011;
78. implementing supervision requirements made by a Children’s Hearing under the Children’s Hearings (Scotland) Act 2011;
79. in consultation with Chief Executive and with the Head of Legal, ~~Risk~~ and ~~Compliance~~Risk, receiving, responding to and representing the Council in respect of all referrals by the Children’s Reporter to the Sheriff Principal under the Children’s Hearings (Scotland) Act 2011;
80. arranging the emergency move of a child subject to a supervision requirement with condition of residence under the Children’s Hearings (Scotland) Act 2011;
81. recommending that a supervision requirement is reviewed by a Children’s Hearing under the Children’s Hearings (Scotland) Act 2011;
82. where assessed as necessary, applying to a court for a Permanence Order, or Permanence Order with authority to adopt, under sections 80-83 of the Adoption and Children (Scotland) Act 2007;

83. applying for variation or revocation of permanence order when there has been a material change of circumstances under section 99 of the Adoption and Children (Scotland) Act 2007;
84. providing information to the Courts and arranging accommodation for the detention of children being prosecuted for, or convicted of criminal offences as in sections 42, 43, 44, and 51 of the Criminal Procedure (Scotland) Act 1995;
85. making purchases, outside the central purchasing arrangements, for necessary food, clothing and other essential items for children in care of the Council and living within the Council's residential establishments for young people;
86. discharging the Council's duties in relation to children and young people under the Secure Accommodation (Scotland) Regulations 2013;
~~and~~
87. undertaking all activities, powers and duties as the appropriate local authority to do with Parental Orders as provided for in section 13 and in Part 9 of the Antisocial Behaviour etc (Scotland) Act 2004 including:
 - (a) applying for the making of an order or review of an order;
 - (b) supervising parents who are subject to an order and reporting breaches to the relevant court; and
 - (c) providing services and programmes of work or training for parents and generally giving effect to parenting orders.

Sport

88. devising and implementing events and sports programmes;
89. allocating space within sports facilities to relevant partners and agreeing the terms of any such arrangements, taking advice as necessary from other service areas, and bringing those arrangements to conclusions as required;
90. awarding grants from the physical activity and sport grant budgets subject to:
 - (a) a maximum grant on any one project of £5,000 to be reported to

the appropriate Committee annually; and

(b) consultation with the appropriate convener and vice-convener;

91. monitoring arms' length organisations which operate Sport facilities or services, or both, on the Council's behalf, including Edinburgh Leisure;

Libraries

92. providing and managing the Council's library services;

93. requiring any person to whom any article (other than a book or periodical) is lent to deposit with the Council a sum of money for the safe return of such article (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991);

94. making a charge for notifying a person that an article reserved by him has become available for borrowing (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991);

95. charging for the borrowing of any article (other than a book or periodical) or the provision of any service provided at libraries (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991); and

96. prescribing periods within which any article borrowed from a library must be returned, and exacting penalties for the retention by borrowers of any article beyond such period (section 39(1)(a) of the Edinburgh Corporation Order Confirmation Act 1967).

APPENDIX 3 – DELEGATION TO THE EXECUTIVE DIRECTOR OF ECONOMIC DEVELOPMENT CITY STRATEGY AND ECONOMY

These are the powers referred to in paragraph 7 of the Scheme:

1. developing and advising on policies, strategies, programmes and projects for approval by Council or Committee in relation to economic development, external relations and inward investment, including working in partnership with external organisations (both public and private) that deliver economic development activities (including making financial contributions to these activities where appropriate by way of a loan or grant in accordance with criteria approved by Committee);
2. performing the Council's functions in respect of the East of Scotland Investment Fund, including authorising loans subject to annual reporting to the Economy Committee;
3. awarding grants of up to £15,000 subject to annual reporting to the Economy Committee;
4. allocating space within property managed by Economic Development to relevant partners and agreeing the terms of such arrangements;
5. making changes to the opening hours of buildings managed by Economic Development as required for operational or budgetary reasons; ~~and~~
6. altering or waiving (in whole or in part) charges of hire of property managed by Economic Development where there are sound financial, operational or other justifiable reasons for doing so, subject to annual reporting to the Economy Committee; ~~;~~

Culture

7. devising and implementing cultural, heritage and events programmes;

~~8. organising museum and gallery exhibitions;~~

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9. altering or waiving (in whole or in part) charges for hire of properties managed by the Director of Culture where there are sound financial, operational or other justifiable reasons for doing so;

10. agreeing in principle and instructing the Executive Director of Resources to conclude temporary leases of property managed by the Director of Culture;

11. allocating space within property managed by the Director of Culture to relevant partners and agreeing the terms of any such arrangements, taking advice as necessary from other service areas, and bringing those arrangements to conclusions as required;

12. making such changes to the opening hours of buildings operated by the Director of Culture as are required for operational and budgetary reasons;

13. awarding grants from the Director of Culture grant budgets subject to:

(a) a maximum grant on any one project of £5,000 to be reported to the appropriate Committee annually; and

(b) consultation with the appropriate convener and vice-convener;

14. monitoring arms' length organisations which operate Culture facilities or services, or both, on the Council's behalf, including the Festival City Theatres Trust;

2-15. accepting and rejecting gifts or bequests to the Council's museums and galleries;

3-16. lending any object in the Council's museum and gallery collections to any gallery, museum or exhibition in accordance with section 7 of the Edinburgh District Council Order Confirmation Act 1991;

4-17. making recommendations and taking action on the purchase of museum and gallery objects in accordance with Council Policy;

5-18. commenting on the impact of planning applications on Edinburgh's archaeology and historic environment in accordance with the Scottish Planning Policy (SPP) and accompanying Planning Advice Note (PAN 2/2011), and the Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008;

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- 6-19. establishing Friends and other groups to support the work of the service area;
- 20. contributing up to £10,000 from the Jean F Watson Bequest trust funds to secure the purchase of any single work of art in accordance with the purposes of the trust, in consultation with the Convener of the Committee on the Jean F Watson Bequest;
- 21. buying individual items valued up to £1,000 for the Museum of Childhood collection using the Catherine E Cowper Trust's funds;

Public Safety

- 22. administering and issuing Safety Certificates and Special Safety Certificates, and carrying out inspection and enforcement duties relating to such certificates, for Designated Stadia and Regulated Stands in accordance with the Fire Safety and Safety of Places of Sports Act 1987, the Safety of Sports Grounds Act 1975 and the Safety of Places of Sports Regulations 1988; and
- 23. administering and issuing permits, and carrying out inspection and enforcement duties relating to such permits, for raised structures built to accommodate people under section 89 of the Civic Government (Scotland) Act 1982.

APPENDIX 4

DELEGATION TO THE EXECUTIVE DIRECTOR OF CORPORATE GOVERNANCE RESOURCES

These are the powers referred to in paragraph 8 of the Scheme:

Legal, Risk and Compliance

~~7.1.~~ signing court documents;

~~8.2.~~ signing missives, other holograph conveyancing documents and notices and orders relating to compulsory purchase orders;

~~9.3.~~ engaging private legal firms, counsel, sheriff officers, patent agents and parliamentary agents as appropriate;

~~10.~~ monitoring the Council's compliance with information compliance legislation, including the Freedom of Information (Scotland) Act 2002, Environmental Information (Scotland) Regulations 2004, INSPIRE (Scotland) Regulations 2009 and the Data Protection Act 1998;

~~11.~~ monitoring the management of Council records in line with the provisions of the Public Records (Scotland) Act 2011;

Resilience

~~12.~~ taking action to ensure that the Council's responsibilities and duties under the Civil Contingencies Act 2004 and other emergency planning, business continuity and resilience legislation are discharged;

HR & Organisational Development

~~13.4.~~ approving applications for early retiral/voluntary severance payments (including teaching staff) subject to an annual report being submitted to Council;

~~14.5.~~ issuing certificates as required for employees to apply to the adjudicator for exemption from political restriction;

~~15.6.~~ approving all new career development/salary progression schemes and changes to existing schemes;

~~16. approving expenditure on civic hospitality in accordance with Council Policy;~~

Finance

~~17.7.~~ determining all accounting and financial records and procedures of the Council. Where such procedures and records are maintained in a service area other than that of the Executive Director of Corporate Governance Resources, the Executive Director shall, before making any determination, consult with the Executive Director of the service area concerned;

~~18.8.~~ performing any function on behalf of the Common Good Fund, charitable endowments and any other Council funds which would reasonably be deemed to be investment business provided that the Executive Director takes the appropriate advice where necessary and reports any actions to Committee;

~~19.9.~~ opening, closing and operating bank accounts on behalf of the Council;

~~20.10.~~ approving and making payments due to Her Majesty's Revenue and Customs;

~~21.11.~~ reviewing and amending as appropriate the financial limits given in the Financial Regulations every year, in line with the relevant inflation indexes;

~~22.12.~~ the pooling and treasury management of all surplus funds under the Council's administration and all executive decisions on the approved treasury management activities subject to compliance with CIPFA's "Code of Practice for Treasury Management in the Public Services" and other relevant professional guidance;

~~23.13.~~ all borrowing and lending in accordance with the Treasury Management Policy Statement;

~~24.14.~~ providing cash advances as considered appropriate for officers of the Council to defray petty cash, other expenses and any other matters on the administration of imprest accounts;

~~25-15.~~ assessing business cases for the taking out of new leases to ensure they are consistent with the securing of best value;

~~26-16.~~ effecting insurance cover and negotiating with the Council's insurers for all claims in consultation with other officers where necessary;

~~27-17.~~ reviewing annually all insurances in consultation with the other chief officers as appropriate and reporting annually to the convener or vice-convener;

~~28-18.~~ approving the rate of interest the Council is required to charge to borrowers with variable interest rate loans;

~~29-19.~~ being responsible for all purchasing arrangements as detailed in the Contracts Standing Orders;

~~30-20.~~ collecting and where necessary recovering debt, and where appropriate authorising the write-off of debt, in accordance with Council Policies;

~~Customer Services~~

~~31-21.~~ collecting (and where necessary recovering) council tax as set by the Council in accordance with section 97(1) and Schedules 2 and 8 of the Local Government Finance Act 1992 and the provisions of the Council Tax (Administration and Enforcement) (Scotland) Regulations 1992;

~~32-22.~~ issuing demand notices for the collection of rates payable to the Council under section 237 of the Local Government (Scotland) Act 1947;

~~33-23.~~ recovering rates under section 247(5) of the Local Government (Scotland) Act 1947, where necessary in consultation with the convener or vice-convener;

~~34-24.~~ administering benefits in accordance with the Social Security Contributions and Benefits Act 1992 and the Social Security Administration Act 1992;

~~35-25.~~ administering council tax reduction scheme in accordance with the Council Tax Reduction (Scotland) Regulations 2012;

~~36-26.~~ paying all sums to all creditors subject to the certification and authorisation of the appropriate chief officers;

~~37-27.~~ signing the certificates and petitions that the Sheriff Court requires for Summary Warrant applications to collect arrears of Community Charge Non-Domestic Rates, Council Tax and other income;

~~38-28.~~ deciding to call-up loans where borrowers have fallen into arrears with their house purchase loans;

~~39-29.~~ establishing procedures for considering, authorising and making discretionary housing payments and for the consideration by officers, other than the original decision makers, of appeals against decisions on such applications;

~~40-30.~~ implementing nationally agreed pay awards;

~~41-31.~~ approving and making payment of:

- (a) all salaries, wages, compensations and other emoluments to all employees;
- (b) pension entitlements to former employees; and
- (c) tax and national insurance contributions to Her Majesty's Revenue and Customs;

Investment and Pensions

~~42-32.~~ implementing strategies and policies agreed by the Pensions Committee including the investment strategy of the pensions funds and performing any function on behalf of the pensions funds which would reasonably be deemed to be investment business provided that the Executive Director takes the appropriate advice;

~~43-33.~~ implementing pension regulations including the application of discretions as required in accordance with policies approved by the Pensions Committee from time to time;

~~44-34.~~ appointing, monitoring and reviewing such specialist managers and advisers as are necessary to make sure that the pensions funds' assets are managed effectively;

~~45-35.~~ determining all accounting, records and financial procedures of the pension funds;

~~46-36.~~ writing off pension overpayments of up to £3,000 subject to compliance with the appropriate Council Policies;

Corporate Property

~~47.~~ concluding leases, missives of let, licence agreements or extensions of leases and licence agreements or similar on behalf of the Council where:

- (a) the length of the lease/missive/agreement is no more than five years and the rent (exclusive of VAT) is no more than £50,000 a year; or
- (b) the length of the lease/agreement is no more than one month;

save where any lease offer which includes an element of community benefit as set out in Council Policy is received, when the decision shall be referred to Committee; **Culture and Sport**

~~47.~~ devising and implementing cultural, heritage, events and sports programmes;

~~48-24.~~ organising museum and gallery exhibitions;

~~49.~~ altering or waiving (in whole or in part) charges for hire of properties managed by the Culture and Sport division where there are sound financial, operational or other justifiable reasons for doing so;

agreeing in principle

~~50-38.~~ negotiating, processing and instructing the Director of Services for Communities Head of Legal and Risk to conclude temporary leases of property managed by the Culture and Sport division all rent reviews;

~~2-39.~~ taking any action to ensure all terms of a lease or licence agreement are enforced, including terminating any lease or agreement

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and taking whatever action is necessary to effect an eviction where the tenant or licensee has failed to comply with the terms and conditions of the lease or agreement;

3-40. granting on behalf of the Council 'wayleave' agreements, and concluding missives and leases for sites for sub-stations, gas governors and similar installations for any period whatsoever, with the exception of:

- (a) wayleaves for gas mains of a diameter greater than 225 mm;
- (b) grids, oil or chemical pipelines; and
- (c) overhead transmission lines with a capacity greater than 33,000 volts

which would only be granted with the Council's consent;

4-41. granting and obtaining a Minute of Waiver for no more than £50,000;

5-42. buying and selling property or property rights up to £50,000 when this is required to help in the acquisition or disposal of a more valuable property and the cost can be offset against the acquisition/disposal;

6-43. permitting a tenant to assign their lease/agreement subject to the Council being in no worse a financial position;

7-44. buying land or property provided that it has been specifically budgeted for;

45. marketing surplus property for sale or lease and accepting the highest offer subject to being satisfied that this represents market value (if it is proposed that any offer other than the highest received be accepted, or when any offer includes an element of community benefit as set out in Council Policy then the matter must be considered and approved by the Finance and Resources Committee);

46. agreeing terms for the sale of small plots of land (including land held on the Housing Revenue Account) and instructing the Head of Legal and Risk to conclude the sale, subject to being satisfied that this represents market value, and where:

- (a) the land is existing open space, for example amenity land;

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landscaping or verges adjoining roads and footpaths;

- (b) the land does not exceed 150 metres²; and
- (c) the use of the land would be for garden ground or for any other ancillary residential use;

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47. negotiating and instructing the Head of Legal and Risk to conclude the sale of residential properties under "Right to Buy" legislation;

48. where property is held for commercial or economic development purposes doing the following :

(a) negotiating to dispose of land or property at values up to £250,000;

(b) negotiating the grant of "minutes of waiver";

(c) signing all offers on behalf of the Council to let or take on lease properties where:

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(i) the length of the lease is no more than five years and the exclusive rent is no more than £50,000 a year; or

(ii) the length of the lease is no more than one month;

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save where any lease offer which includes an element of community benefit as set out in Council Policy is received, when the decision shall be referred to Committee;

(d) negotiating to renew or extend leases where it is uneconomic or unsuitable to advertise the properties;

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(e) agreeing to proposed transfers of leases where the Council is landlord, and instructing the Head of Legal and Risk to conclude these;

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8.49. where property is held on behalf of the Common Good, doing the following:

(a) negotiating the grant of "minutes of waiver" or wayleaves;

(b) signing on behalf of the Council, as manager, to let properties where:

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(i) the length of the lease is no more than five years and the exclusive rent is no more than £50,000 a year; or

(ii) the length of the lease is no more than one month;

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(c) negotiating to renew or extend leases where it is uneconomic or unsuitable to advertise these properties;

9-50. publishing notices of a proposed appropriation or disposal of land in accordance with sections 24(2A) and 27(2A) of the Town and Country (Scotland) Act 1959;

51. negotiating and settling all claims for compensation where property has been purchased by the Council under a compulsory purchase order or requires to be purchased for a scheme or project included within the Council's Capital Investment Programme or where there has been a loss in value of property relating to works carried out by the Council;

Shared Repairs

53. serving notices for repairs, enforcement, carrying out and recovery of costs and expenses in terms of Part 8 of the Civic Government (Scotland) Act 1982 and Part 4 of the Building (Scotland) Act 2003;

54. withdrawing, waiving and relaxing notices issued under Part 4 of the Building (Scotland) Act 2003;

~~51. responding in emergency situations and carrying out repairs immediately where damage to property or health or safety matters are issues and recovering the costs and expenses of doing so; allocating space within property managed by the Culture and Sport division to relevant partners and agreeing the terms of any such arrangements, taking advice as necessary from other service areas, and bringing those arrangements to conclusions as required;~~

~~52. making such changes to the opening hours of buildings operated by the Culture and Sport division as are required for operational and budgetary reasons;~~

~~53. awarding grants from the Culture and Sport grant budgets subject to:~~

~~(a) a maximum grant on any one project of £5,000 to be reported to the appropriate Committee annually; and~~

~~(b) consultation with the appropriate convener and vice convener;~~

~~54. monitoring arms' length organisations which operate Culture and Sport facilities or services, or both, on the Council's behalf, including Edinburgh Leisure and the Festival City Theatres Trust;~~

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- ~~55.25. accepting and rejecting gifts or bequests to the Council's museums and galleries;~~
- ~~56.26. lending any object in the Council's museum and gallery collections to any gallery, museum or exhibition in accordance with section 7 of the Edinburgh District Council Order Confirmation Act 1991;~~
- ~~57.27. making recommendations and taking action on the purchase of museum and gallery objects in accordance with Council Policy;~~
- ~~58.28. commenting on the impact of planning applications on Edinburgh's archaeology and historic environment in accordance with the Scottish Planning Policy (SPP) and accompanying Planning Advice Note (PAN 2/2011), and the Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2009;~~
- ~~59.29. establishing Friends and other groups to support the work of the service area;~~
- ~~60. contributing up to £10,000 from the Jean F Watson Bequest trust funds to secure the purchase of any single work of art in accordance with the purposes of the trust, in consultation with the Convener of the Committee on the Jean F Watson Bequest;~~
- ~~61. buying individual items valued up to £1,000 for the Museum of Childhood collection using the Catherine E Cowper Trust's funds;~~

~~Public Safety~~

- ~~62. administering and issuing Safety Certificates and Special Safety Certificates, and carrying out inspection and enforcement duties relating to such certificates, for Designated Stadia and Regulated Stands in accordance with the Fire Safety and Safety of Places of Sports Act 1987, the Safety of Sports Grounds Act 1975 and the Safety of Places of Sports Regulations 1988; and~~
- ~~63. administering and issuing permits, and carrying out inspection and enforcement duties relating to such permits, for raised structures built to accommodate people under section 89 of the Civic Government (Scotland) Act 1982.~~

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56. inspecting properties, serving (as proper officer) and enforcing notices and recovering costs under the Edinburgh District Council Order Confirmation Act 1991; and

57. executing any works necessary for securing, restoring or repairing privately owned properties, and recovery from the owners of the relevant properties of any expenses reasonably incurred by the Council in doing so, all in accordance with the Edinburgh District Council Order Confirmation Act 1991.

APPENDIX 5

DELEGATION TO THE ~~DIRECTOR OF~~ CHIEF OFFICER - EDINBURGH HEALTH AND SOCIAL CARE PARTNERSHIP

(or, where applicable, the Chief Social Work Officer)

These are the powers referred to in paragraph 9 of the Scheme:

All service users

~~2.1.~~ Taking any necessary action on behalf of the Council to ensure that it discharges its duties under the National Assistance Acts, the Disabled Persons (Employment) Act 1958, the Social Work (Scotland) Act 1968, the Chronically Sick and Disabled Person's Act 1970, the Disabled Persons (Services, Consultation and Representation) Act 1986, the National Health Service and Community Care Act 1990, the Criminal Procedure (Scotland) Act 1995, the Adults with Incapacity (Scotland) Act 2000, the Housing (Scotland) Act 2001, the Curators ad litem and Reporting Officers (Panels) (Scotland) Regulations 2001, the Community Care and Health (Scotland) Act 2002, the Homelessness (Scotland) Act 2003, the Mental Health (Care and Treatment) (Scotland) Act 2003, the Adult Support and Protection (Scotland) Act 2007, the Public Services Reform (Scotland) Act 2010, the Social Care (Self-directed Support) (Scotland) Act 2013 or generally any legislation concerning the Council's functions relating to the provision of social care and support services;

~~3.2.~~ arranging for the protection of property of people who have gone into hospital or care as in section 48 of the National Assistance Act 1948;

~~4.3.~~ maintaining a Complaints Procedure and service as in section 5B of the Social Work (Scotland) Act 1968;

~~5.4.~~ making direct payments to individuals to help them purchase community care services as in sections 12B and 12C of the Social Work (Scotland) Act 1968;

~~6.5.~~ providing home help and laundry facilities as in section 14 of the Social Work (Scotland) Act 1968;

~~7-6.~~ burying or cremating any person who was in the care of, or receiving help from, the Council and so on, immediately before their death as in section 28 of the Social Work (Scotland) Act 1968;

~~8-7.~~ deciding whether to pay the expenses of parents, relatives etc. visiting people who are being cared for or maintained in accommodation by the Council, or in attending funerals as in section 29 of the Social Work (Scotland) Act 1968;

~~9-8.~~ providing and maintaining whatever residential and other establishments are needed for the Council's functions under the Social Work (Scotland) Act 1968 and the Mental Health (Care and Treatment) (Scotland) Act 2003, in terms of section 59 of the Social Work (Scotland) Act 1968;

~~10-9.~~ recovering from other local authorities any costs for services provided to adults ordinarily resident there under the Social Work (Scotland) Act 1968 as in section 86 of the Social Work (Scotland) Act 1968;

~~11-10.~~ recovering charges for services provided under the Social Work (Scotland) Act 1968 as in section 87 of the Social Work (Scotland) Act 1968, but subject to directions or regulations under sections 1 to 6 of Community Care and Health (Scotland) Act 2002;

~~12-11.~~ providing welfare services for people (including, for example, assistance in arranging the carrying out of any works of adaptation in homes);

~~13-12.~~ providing information on Health and Social Care services for people to whom the section applies and any relevant services of other authorities or organisations as in section 9 of the Disabled Persons (Services, Consultation and Representation) Act 1986;

~~14-13.~~ making arrangements for facilities for seriously disabled persons for sheltered employment and training as in section 3 of the Disabled Persons (Employment) Act 1958;

~~15-14.~~ co-ordinating and overseeing applications for the registration of all services provided by the Council and all related matters as in sections

Appendix 5 – Delegation to the ~~Director of~~ Chief Officer - Edinburgh Health and Social Care Partnership

59, 62 to 75 and 83 to 89 of the Public Services Reform (Scotland) Act 2010;

~~16.15.~~ administering the Panel or Panels appointed under the Curators ad litem and Reporting Officers (Panels) (Scotland) Regulations 2001, including arrangements for training of members of said Panel or Panels;

~~17.16.~~ authorising the following finance related issues in accordance with the Financial Regulations and Council Policies:

(a) authorise the write-off of debts or charges in the following circumstances:

- i. incorrect assessment brought to light at later date;
- ii. where the service user has died and there is no money in the estate;
- iii. where the service user cannot be traced;
- iv. in the case of a service dispute where a complaint has been upheld; and
- v. for social reasons;

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(b) reimbursing carers and substitute carers for loss or damage (*ex gratia*) of up to £500;

(c) reimbursing staff for loss or damage (*ex gratia*) of up to £500;

(d) making payments to staff for emergency expenses (*ex gratia*) of up to £50; and

(e) reimbursing neighbours and relatives of departmental carers for loss or damage caused by service users (*ex gratia*) of up to £500, where it would be in the interest of the Council to maintain goodwill, subject to appropriate consultation with the relevant convener or vice-convener;

Community Care

~~18-17.~~ taking any necessary action on behalf of the Council to ensure that it discharges its duties under the Adult Support and Protection (Scotland) Act 2007, including:

- (a) making inquiries about a person's well-being, property or financial affairs if it is known or believed that the person is an adult at risk and that intervention might be needed to protect the person's well-being, property or financial affairs (section 4);
- (b) applying to the sheriff for an order which authorises a Council officer to take a specified person from a place being visited (sections 7 and 11);
- (c) if recommended by the relevant medical officer, applying for an order to remove to suitable premises a person in need of care and attention (sections 14 to 18); and
- (d) applying for a banning order (sections 19 to 34);

~~19-18.~~ preparing and publishing a plan for providing community care services in Edinburgh as in section 5A of the Social Work (Scotland) Act 1968;

~~20-19.~~ promoting social welfare including giving help "in kind or in cash" where the terms of section 12 of the Social Work (Scotland) Act 1968 are met;

~~21-20.~~ safeguarding and promoting the welfare of children in need and giving help "in kind or in cash" as in section 22 of the Children (Scotland) Act 1995;

~~22-21.~~ collaborating with individuals and carers to assess their needs and providing information in accordance with sections 12A, 12AA and 12AB of the Social Work (Scotland) Act 1968;

~~23-22.~~ making arrangements with voluntary or other organisations for residential accommodation where nursing is provided for people who appear to need such accommodation as in section 13A of the Social Work (Scotland) Act 1968;

Appendix 5 – Delegation to the ~~Director of~~ Chief Officer - Edinburgh Health and Social Care Partnership

~~24-~~23. approving rates for and contracts for delivery of residential and other services in circumstances where the politically approved pricing policy does not apply;

~~25-~~24. assessing needs of disabled or chronically sick people as in section 4 of the Disabled Persons (Services, Consultation and Representation) Act 1986;

~~26-~~25. assisting persons in need in disposal of produce of their work as in section 13 of the Social Work (Scotland) Act 1968;

~~27-~~26. approving waivers or disregards in respect of determining a client's liability for contribution to social care and housing support services provided;

~~28-~~27. approving waivers and disregards in respect of determining a client's liability for contribution to care home (residential/nursing) costs;

~~29-~~28. approving the variation, suspension or termination of contracts with providers in line with the Council's Quality Assurance arrangements for health and social care services;

~~30-~~29. providing or securing the provision of care and support services including residential services for people who are, or have been, suffering from mental disorder as defined in section 25 of the Mental Health (Care and Treatment) (Scotland) Act 2003;

~~31-~~30. providing after-care services for people who are/have been, suffering from mental disorder as in section 26 of the Mental Health (Care and Treatment) (Scotland) Act 2003;

~~32-~~31. appointing Mental Health officers as in section 32 of the Mental Health (Care and Treatment) (Scotland) Act 2003, and supervising the discharge of their statutory responsibilities; and

~~33-~~32. discharging the Council's duties under the Adults with Incapacity (Scotland) Act 2000, including:

(a) the following duties within section 10:

i. supervising guardians;

- ii. consulting the Public Guardian and Mental Welfare Commission on matters of common interests;
- iii. receiving and investigating complaints about welfare attorneys and matters of common interests;
- iv. receiving and investigating complaints about welfare attorneys and guardians; and
- v. providing a guardian, welfare attorney or person authorised under an intervention order when requested; and

(b) the following duties within section 57:

- i. applying to be a guardian of an adult if there is no other suitable adult and managing the property, financial affairs and welfare of that adult in accordance with any order issued by the court in that regard; and
- ii. providing court reports of private applications to be a guardian~~;~~

Criminal Justice

~~34. supervising and managing offenders subject to community orders or released from prison (or in similar circumstances) including:~~

- ~~(a) reports for courts and hearings (excluding children);~~
- ~~(b) probation orders;~~
- ~~(c) community payback orders;~~
- ~~(d) community service;~~
- ~~(e) supervised attendance orders;~~
- ~~(f) drug treatment and testing orders;~~

~~(g) orders under section 57 of the Criminal Procedure (Scotland) Act 1995;~~

~~(h) diversion from prosecutions;~~

~~(i) parole, or other supervised conditional release from prison;~~

~~(j) provision of advice, guidance and assistance if requested by a person released from prison or detention within the previous 12 months; and~~

~~(k) throughcare services for serving and released prisoners;~~

~~35. providing advice, guidance and assistance to a person who is arrested and detained in police custody, or on whom sentence is deferred in terms of section 27ZA of the Social Work (Scotland) Act 1968; and~~

~~taking~~

~~36.(a) steps to ensure the Council complies with its duties to co operate with the Scottish Minister and community justice authorities when carrying out its functions in accordance with sections 1 and 10 to 12 of the Management of Offenders etc. (Scotland) Act 2005.~~

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Appendix 5 – Delegation to the ~~Director of~~Chief Officer - Edinburgh Health and Social Care Partnership

APPENDIX 6

DELEGATION TO THE EXECUTIVE DIRECTOR OF SERVICES FOR COMMUNITIESPLACE

These are the functions referred to in paragraph 10 of the Scheme:

Notices and Orders

~~10.2.~~ signing notices and orders about road traffic matters;

Roads

~~11.3.~~ overseeing the general management and maintenance of roads (section 1(1) of Roads (Scotland) Act 1984);

~~12.4.~~ adding roads to or taking them off the roads authority's list of public roads (section 1(4) of the Roads (Scotland) Act 1984);

~~13.5.~~ advising frontagers of the Council's intention to add to or delete from the list of public roads (section 1(5) of the Roads (Scotland) Act 1984);

~~14.6.~~ altering or improving existing or proposed roads that cross public roads (section 12 of the Roads (Scotland) Act 1984);

~~15.7.~~ serving notice on frontagers of a private road to make up and maintain that road (section 13(1) of the Roads (Scotland) Act 1984);

~~16.8.~~ contributing to, or carrying out work on private roads (section 14(1) of the Roads (Scotland) Act 1984);

~~17.9.~~ carrying out emergency work on private roads (section 15 of the Roads (Scotland) Act 1984);

~~18.10.~~ determining applications for private roads to become public roads when Road Construction Consents are sought (section 16 of the Roads (Scotland) Act 1984);

~~19.11.~~ entering into agreements to take over footpaths in accordance with section 18 of the Roads (Scotland) Act 1984;

~~20.12.~~ constructing new roads other than special roads which are considered requisite (section 20(1) of the Roads (Scotland) Act 1984);

~~21.13.~~ entering new roads constructed by the local roads authority into the list of public roads (section 20(2) of the Roads (Scotland) Act 1984);

~~22.14.~~ granting all road construction applications (section 21 of the Roads (Scotland) Act 1984) except:

(a) where there are unresolved objections;

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- (b) when the application is recommended for refusal; and
- (c) when an applicant wishes to be heard by the Committee in connection with a conditional consent or refusal that has been recommended;

~~23-15.~~ serving notices to conform to conditions imposed in a Road Construction Consent (section 21(5) of the Roads (Scotland) Act 1984);

~~24-16.~~ stopping up or temporarily closing a new road where there is no construction consent or it is not conformed with (section 23 of the Roads (Scotland) Act 1984);

~~25-17.~~ raising, lowering or altering the level of a public road (section 24 of the Roads (Scotland) Act 1984);

~~26-18.~~ providing footways for the safety or convenience of pedestrians (section 25 of the Roads (Scotland) Act 1984);

~~27-19.~~ constructing, lighting and maintaining pedestrian subways under, or footbridges over, the road for the purpose of making the crossing of a public road less dangerous for pedestrians or protecting traffic along the road from danger (section 26 of the Roads (Scotland) Act 1984);

~~28-20.~~ constructing and maintaining works in the carriageway of a public road (section 27 of the Roads (Scotland) Act 1984);

~~29-21.~~ providing and maintaining raised paving, pillars, walls, rails, fences or barriers at certain places (section 28 of the Roads (Scotland) Act 1984);

~~30-22.~~ putting up and maintaining fences or posts to prevent access or to set the boundary for a road or proposed road (section 29 of the Roads (Scotland) Act 1984);

~~31-23.~~ carrying out work to protect roads against hazards of nature (such as snow, flood or landslide) (section 30 of the Roads (Scotland) Act 1984);

~~32-24.~~ using the road authority's powers for draining roads (section 31 of the Roads (Scotland) Act 1984);

~~33-25.~~ contributing to the costs of drainage work (e.g. for flood prevention) (section 32 of the Roads (Scotland) Act 1984);

~~34-26.~~ providing and maintaining snow gates for the purpose of temporarily closing a road to vehicular traffic on any occasions when snow is rendering or has rendered that road unsafe; and closing and securing any snow gate on the road against traffic (except traffic engaged in the provision or restoration of essential services) in accordance with the provisions set out in section 33 of the Roads (Scotland) Act 1984;

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- ~~35-27.~~ taking reasonable steps to prevent snow and ice endangering safe passage over public roads (section 34 of the Roads (Scotland) Act 1984);
- ~~36-28.~~ providing and maintaining lighting on roads or proposed roads (section 35 of the Roads (Scotland) Act 1984);
- ~~37-29.~~ constructing road humps (section 36 of the Roads (Scotland) Act 1984);
- ~~38-30.~~ consulting on providing road humps (section 37 of the Roads (Scotland) Act 1984);
- ~~39-31.~~ constructing traffic calming works (section 39A of the Roads (Scotland) Act 1984);
- ~~40-32.~~ providing, maintaining and removing cattle-grids (sections 41, 42 and 43 of the Roads (Scotland) Act 1984);
- ~~41-33.~~ entering into agreements with other neighbouring authorities in respect of cattle grids (section 44 of the Roads (Scotland) Act 1984);
- ~~42-34.~~ providing cattle grids to supersede gates (section 45 of the Roads (Scotland) Act 1984);
- ~~43-35.~~ making agreements for cattle grids with landowners (section 46 of the Roads (Scotland) Act 1984);
- ~~44-36.~~ contributing towards the cost of cattle grids (section 47 of the Roads (Scotland) Act 1984);
- ~~45-37.~~ entering into agreements with any persons willing to contribute to the construction or improvement of a road (section 48 of the Roads (Scotland) Act 1984);
- ~~46-38.~~ maintaining structures and equipment for the detection of traffic offences (section 49A of the Roads (Scotland) Act 1984);
- ~~47-39.~~ planting trees, shrubs, grass and other plants within the boundaries of a public road (section 50 of the Roads (Scotland) Act 1984);
- ~~48-40.~~ allowing trees, shrubs, grass and other plants to be planted by people other than the roads authority (section 51 of the Roads (Scotland) Act 1984);
- ~~49-41.~~ carrying out works to mitigate any adverse effect which the construction, improvement, existence or use of any road has or will have on the surroundings (section 52 of the Roads (Scotland) Act 1984);
- ~~50-42.~~ making agreements to use land for landscaping to mitigate the effects of road construction (section 53 of the Roads (Scotland) Act 1984);
- ~~51-43.~~ providing and maintaining rubbish bins or storage bins on roads

(section 54 of the Roads (Scotland) Act 1984);

~~52-44.~~ authorising in writing work in or excavation under a public road (section 56 of the Roads (Scotland) Act 1984);

~~53-45.~~ taking action to eliminate danger caused by works in or under a road (section 57 of the Roads (Scotland) Act 1984);

~~54-46.~~ granting permission in writing for any person to leave material on a road, or occupy it in any other way, for building purposes (section 58 of the Roads (Scotland) Act 1984);

~~55-47.~~ giving written consent, with reasonable conditions attached as appropriate, for things to be placed or deposited in a road (section 59 of the Roads (Scotland) Act 1984);

~~56-48.~~ enforcing rectification of failures to mark, light, fence or sign an obstruction in a road, or enforcing a person to shore up or otherwise protect a building in accordance with section 60 of the Roads (Scotland) Act 1984;

~~57-49.~~ allowing equipment to be placed under a road (section 61 of the Roads (Scotland) Act 1984);

~~58-50.~~ temporarily prohibiting or restricting the use of roads which are dangerous (section 62 of the Roads (Scotland) Act 1984);

~~59-51.~~ serving notice that a satisfactory vehicle crossing must be made (section 63 of the Roads (Scotland) Act 1984);

~~60-52.~~ giving statutory undertakers consent to work on footways, footpaths and cycle tracks (section 64 (2) of the Roads (Scotland) Act 1984);

~~61-53.~~ serving notices on owners or occupiers who fail to keep any structures or fixtures (including cellar openings, doors and covers) or vaults, arches, cellars and tunnels in good condition and repair and requiring them to replace, repair or put into good condition such structures, and paying any associated expenditure incurred by owners or occupiers (section 66 of the Roads (Scotland) Act 1984);

~~62-54.~~ issuing notices to enforce an owner to alter a door, gate, window, window shutter or bar in order that it does not reduce safety or convenience by opening outwards into a road (section 67 of the Roads (Scotland) Act 1984);

~~63-55.~~ starting the consultation process to stop up public and private access to land (sections 70 and 72 of the Roads (Scotland) Act 1984);

~~64-56.~~ stopping up public and private access to land where no objections have been received following notice to the public (sections 70 and 72 of the Roads (Scotland) Act 1984);

~~65-57.~~ making land temporarily available for alternative routes during road

improvement works (section 74 of the Roads (Scotland) Act 1984);

~~66-58.~~ diverting waters (to construct, improve, protect roads) (section 78 of the Roads (Scotland) Act 1984);

~~67-59.~~ entering into agreements to maintain or contribute to the cost of maintaining bridges (section 79 of the Roads (Scotland) Act 1984);

~~68-60.~~ serving notices relating to the obstruction of views at corners, bends and junctions (section 83 of the Roads (Scotland) Act 1984);

~~69-61.~~ giving written permission for skips to be left on a road (section 85 of the Roads (Scotland) Act 1984);

~~70-62.~~ removing skips which are causing danger or obstruction (section 86 of the Roads (Scotland) Act 1984);

~~71-63.~~ requiring persons to remove structures that have been erected, deposited or placed on a road in accordance with section 87 of the Roads (Scotland) Act 1984;

~~72-64.~~ removing or altering projections of any buildings that interfere with safe or convenient passage along a road (section 88 of the Roads (Scotland) Act 1984);

~~73-65.~~ intimating to owners that they must remove objects which have fallen onto a road causing an obstruction, and if the owner cannot be traced or fails to remove the object within a reasonable period of time, or if the case is one of emergency, removing such objects (section 89 of the Roads (Scotland) Act 1984);

~~74-66.~~ taking all reasonable steps for the purpose of warning road users of obstructions in accordance with section 89 of the Roads (Scotland) Act 1984;

~~75-67.~~ recovering from owners any expenses reasonably incurred in the removal of obstructions in accordance with section 89 of the Roads (Scotland) Act 1984;

~~76-68.~~ agreeing to any overhead bridge, beam, rail or similar apparatus being fixed or placed over, along, or across a road (section 90 of the Roads (Scotland) Act 1984);

~~77-69.~~ serving notices on owners to carry out work to remove danger where a hedge, tree, or shrub is causing danger, obstruction or interference to passing vehicles or pedestrians, and carrying out such work if required in accordance with section 91 of the Roads (Scotland) Act 1984;

~~78-70.~~ giving consent for trees or shrubs to be planted within 5 metres of a carriageway and removing trees or shrubs planted without such consent (section 92 of the Roads (Scotland) Act 1984);

~~79-71.~~ taking steps to protect road users from dangerous things on land

beside or near a road (section 93 of the Roads (Scotland) Act 1984;

~~80-72.~~ serving notices on occupiers of land adjoining a road to take steps to remove any risks of injury caused by wire, electrified fence, spikes, glass or any device (section 93 of the Roads (Scotland) Act 1984);

~~81-73.~~ filling in a pipe or ditch next to or near a public road which is a danger to road users (section 94 of the Roads (Scotland) Act 1984);

~~82-74.~~ recovering the cost of clearing mud, clay and so on, on a road (section 95 of the Roads (Scotland) Act 1984);

~~83-75.~~ recovering extraordinary costs for maintaining a road that has excessively heavy traffic (section 96 of the Roads (Scotland) Act 1984);

~~84-76.~~ giving consent in writing to stalls and similar structures being put up next to a principal road for the purposes of selling goods (section 97 of the Roads (Scotland) Act 1984);

~~85-77.~~ taking action related to stray and other animals on roads (section 98 of the Roads (Scotland) Act 1984);

~~86-78.~~ serving notices on the owners or occupiers of land who are not preventing the flow of water, filth or other offensive matter from their land onto a road, and consenting to other persons carrying out such preventative work with any reasonable conditions in accordance with section 99 of the Roads (Scotland) Act 1984;

~~87-79.~~ acquiring land when constructing or improving roads for schemes approved by the Council (sections 104, 106 and 107 of the Roads (Scotland) Act 1984);

~~88-80.~~ acquiring land to improve amenity of new or improved road for schemes approved by the Council (section 105 of the Roads (Scotland) Act 1984);

~~89-81.~~ obtaining materials for road repairs (section 121 of the Roads (Scotland) Act 1984);

~~90-82.~~ giving people powers of entry for surveys and inspections (section 140(1) of the Roads (Scotland) Act 1984);

~~91-83.~~ recovering expenses incurred when surveying land, etc. in connection with the Council's duties as roads authority (section 140(6) of the Roads (Scotland) Act 1984);

~~92-84.~~ carrying out work that someone has failed to do (section 141 of the Roads (Scotland) Act 1984);

~~93-85.~~ carrying out the roads authority's enforcement functions under the Roads (Scotland) Act 1984;

Traffic

~~94-86.~~ commencing and completing the statutory procedure set out in the Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999, and doing all necessary preparation prior to making orders under the following sections of the Road Traffic Regulation Act 1984:

- (a) sections 1, 2, and 4 (road traffic orders);
- (b) section 9 (experimental traffic orders);
- (c) section 19 (regulation of highways by public service vehicles);
- (d) sections 32, 35, 45, 46 and 49 (parking places);
- (e) section 37 (extension of powers for purposes of general scheme traffic control);
- (f) section 53 (designation orders);
- (g) sections 82 and 83 (restricted roads); and
- (h) section 84 (speed limit orders);

~~95-87.~~ making orders under sections 1, 2, 4, 9, 19, 32, 35, 37, 45, 46, 49, 53, 82, 83 and 84 (as described in paragraph 84 above) of the Road Traffic Regulation Act 1984 where there have been no objections received by the public;

~~96-88.~~ in relation to orders made under paragraph 85 of the Scheme, making decisions that section 3(1) of the Road Traffic Regulation Act 1984 shall not have effect;

~~97-58.~~ commencing and completing the statutory procedure set out in the Stopping Up of Roads and Private Accesses and the Redetermination of Public Rights of Passage (Procedure) (Scotland) Regulations 1986 prior to:

- (a) making orders determining the means of exercise of a public right of passage under section 152(2) of the Roads (Scotland) Act 1984; and
- (b) making orders stopping up roads and dangerous accesses under sections 68 and 69 of the Roads (Scotland) Act 1984;

~~98-59.~~ making orders determining the means of exercise of a public right of passage where no objections have been following notice to the public (section 152(2) of the Roads (Scotland) Act 1984);

~~99-60.~~ making orders to stop up roads and dangerous accesses where no objections have been received following notice to the public (sections 68 and 69 of the Roads (Scotland) Act 1984);

~~100-61.~~ recovering the costs of stopping-up orders made under section 68(1) of the Roads (Scotland) Act 1984 (section 147 of the Roads (Scotland) Act 1984);

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~~101-62.~~ recovering the costs of stopping up roads for safety reasons (section 147 of the Roads (Scotland) Act 1984);

~~102-63.~~ recovering the costs of re-determination orders made under section 152(2) of the Roads (Scotland) Act 1984;

~~103-64.~~ remitting proposed orders made under sections 68, 69 or 152(2) of the Roads (Scotland) Act 1984 to the Scottish Ministers for consideration where objections have been received and not subsequently withdrawn, in accordance with Regulation 13 of the Stopping Up of Roads and Private Accesses and the Redetermination of Public Rights of Passage (Procedure) (Scotland) Regulations 1986;

~~104-65.~~ modifying in order to make less onerous (where the modification will remove an objection), or suspending, experimental traffic orders (section 10 of the Road Traffic Regulation Act 1984);

~~105-66.~~ temporarily restricting or banning the use of roads (section 14 and 16A of the Road Traffic Regulation Act 1984);

~~106-67.~~ putting up, maintaining and altering pedestrian crossings on roads other than trunk roads (section 23 of the Road Traffic Regulation Act 1984);

~~107-68.~~ making arrangements for school crossing patrols (siting, selecting and training staff) (section 26 of the Road Traffic Regulation Act 1984);

~~108-69.~~ managing off-street parking places including provision of buildings and apparatus, etc (including the contracting out of any charges) (section 33 of the Road Traffic Regulation Act 1984);

~~109-70.~~ providing access to premises through off-street parking places where this would relieve or prevent congestion (section 34 of the Road Traffic Regulation Act 1984);

~~110-71.~~ acquiring land for off-street parking for schemes approved by the Council (section 40 of the Road Traffic Regulation Act 1984);

~~111-72.~~ buying or hiring parking meters (section 49 of the Road Traffic Regulation Act 1984);

~~112-73.~~ providing stands and racks for bicycles in a road or elsewhere (section 63 of the Road Traffic Regulation Act 1984);

~~113-74.~~ causing or allowing traffic signs to be placed on or near any road (section 65 of the Road Traffic Regulation Act 1984);

~~114-75.~~ consulting on the placing of traffic signs in certain circumstances (section 68 of the Road Traffic Regulation Act 1984);

~~115-76.~~ serving notices on owners to remove unauthorised traffic signs (section 69 of the Road Traffic Regulation Act 1984);

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Appendix 6 – Delegation to the Executive Director of Services for CommunitiesPlace

- ~~+16-77.~~ entering any land and carrying out other powers for placing, replacing, converting and removing traffic signs (section 71 of the Road Traffic Regulation Act 1984);
- ~~+17-78.~~ putting up and maintaining signs showing a speed limit (section 85 of the Road Traffic Regulation Act 1984);
- ~~+18-79.~~ placing bollards or other obstructions on roads where an order is in force that prevents or restricts the passage of vehicles (section 92 of the Road Traffic Regulation Act 1984);
- ~~+19-80.~~ placing bollards on a road where authorised or ordered by the Scottish Ministers (section 93 of the Road Traffic Regulation Act 1984);
- ~~+20-81.~~ taking action to secure the expeditious, convenient and safe movement of traffic, including pedestrians, especially for access control of commercial and public service vehicles (section 122 of the Road Traffic Regulation Act 1984);
- ~~+21-82.~~ carrying out studies and implementing a programme of measures designed to promote safety (section 39 of the Road Traffic Act 1988);
- ~~+22-83.~~ consulting about road hump proposals and the placing of signs (Road Humps (Scotland) Regulations 1998);
- ~~+23-84.~~ effecting duties as to the general procedure to be followed before a temporary order is made (Paragraph 3 of the Road Traffic (Temporary Restrictions) Procedure Regulations 1992);
- ~~+24-85.~~ effecting duties as to various procedures to be followed in respect of timing of road works (Road Works (Scottish Road Works Register, Notices, Directions and Designations) (Scotland) Regulations 2008);
- ~~+25-86.~~ effecting duties as to procedures to be followed in respect of timing of road works (The Road (Traffic Calming)(Scotland) Regulations 1994);
- ~~+26-87.~~ effecting duties as to procedures to be followed for consultation about traffic calming works and to the placing of signs at such works (The Roads (Traffic Calming)(Scotland) Regulations 1994 as amended);
- ~~+27-88.~~ carrying out the roads authority's responsibilities under the Local Government (Omnibus Shelters and Queue Barriers) (Scotland) Act 1958;
- ~~+28-89.~~ carrying out the roads authority's responsibilities including enforcement functions under the New Roads and Street Works Act 1991;
- ~~+29-90.~~ commenting as roads authority on planning applications (Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008);

~~130-91.~~ agreeing to the provision of seats and other street furniture on footways (section 30 of the Local Government and Planning (Scotland) Act 1982);

~~131-92.~~ advising other authorities on their proposals to 'stop up' roads (sections 1 and 9 of the Road Traffic Regulation Act 1984; sections 68, 69 and 152 of the Roads (Scotland) Act 1984);

~~132-93.~~ providing and maintaining lighting on roads that are not maintained by the Council;

~~133-94.~~ making arrangements for tenders and contracts for supported bus services under the Transport Act 1985;

~~134-95.~~ arranging for minor spending on bus services to the limits in force for minor contracts under the Transport Act 1985;

~~135-96.~~ erecting, moving and removing bus stops, shelters and information panels provided that no objections are made following notice to the public;

~~136-97.~~ installing, moving and removing bus stop clearway markings under the Traffic Signs Regulations and General Directions 2002;

~~137-98.~~ carrying out the Council's enforcement functions under the Road Traffic Regulation Act 1984, the Road Traffic Act 1991, the Transport (Scotland) Act 2001 and the Bus Lane Contraventions (Charges, Adjudication and Enforcement) (Scotland) Regulations 2011;

~~138-99.~~ assessing whether people are eligible for forms of concessionary travel;

~~139-100.~~ issuing and refusing to issue a disabled person's badge under the criteria prescribed in the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000;

~~140-101.~~ asking the Traffic Commissioner to make a traffic regulation condition in respect of a local bus service (section 7 of the Transport Act 1985);

~~141-102.~~ dealing with applications to run vehicles for the benefit of the community exempt from Public Service Vehicle etc requirements (section 19 of the Transport Act 1985);

~~142-103.~~ dealing with applications to run a community bus service for the benefit of the community exempt from Public Service Vehicle, etc requirements (section 22 of the Transport Act 1985);

~~143-104.~~ securing public transport services having regard for transport needs of members of the public who are elderly or disabled (section 63 of the Transport Act 1985); deciding the numbers of, and charges for, Edinburgh healthcare workers' parking permits subject to any disagreement with NHS Lothian being reported to Committee for decision;

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~~144-105.~~ approving or refusing applications for school crossing patrols in accordance with the Council Policies;

~~Corporate Property~~

~~145-52. concluding leases, missives of let, licence agreements or extensions of leases and licence agreements or similar on behalf of the Council where:~~

~~(a)(c) the length of the lease/missive/agreement is no more than five years and the rent (exclusive of VAT) is no more than £50,000 a year; or~~

~~(b)(d) the length of the lease/agreement is no more than one month;~~

~~save where any lease offer which includes an element of community benefit as set out in Council Policy is received, when the decision shall be referred to Committee;~~

~~146. negotiating, processing and instructing the Head of Legal, Risk and Compliance to conclude all rent reviews;~~

~~147-53. taking any action to ensure all terms of a lease or licence agreement are enforced, including terminating any lease or agreement and taking whatever action is necessary to effect an eviction where the tenant or licensee has failed to comply with the terms and conditions of the lease or agreement;~~

~~148-54. granting on behalf of the Council 'wayleave' agreements, and concluding missives and leases for sites for sub-stations, gas governors and similar installations for any period whatsoever, with the exception of:~~

~~(a)(d) wayleaves for gas mains of a diameter greater than 225 mm;~~

~~(b)(e) grids, oil or chemical pipelines; and~~

~~(c)(f) overhead transmission lines with a capacity greater than 33,000 volts~~

~~which would only be granted with the Council's consent;~~

~~149-55. granting and obtaining a Minute of Waiver for no more than £50,000;~~

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~~150-56. buying and selling property or property rights up to £50,000 when this is required to help in the acquisition or disposal of a more valuable property and the cost can be offset against the acquisition/disposal;~~

~~151-57. permitting a tenant to assign their lease/agreement subject to the Council being in no worse a financial position;~~

~~152-58. buying land or property provided that it has been specifically budgeted for;~~

~~153. marketing surplus property for sale or lease and accepting the highest offer subject to being satisfied that this represents market value (if it is proposed that any offer other than the highest received be accepted, or when any offer includes an element of community benefit as set out in Council Policy then the matter must be considered and approved by the Finance and Resources Committee);~~

~~154. agreeing terms for the sale of small plots of land (including land held on the Housing Revenue Account) and instructing the Head of Legal, Risk and Compliance to conclude the sale, subject to being satisfied that this represents market value, and where:~~

~~(a)(d) the land is existing open space, for example amenity land, landscaping or verges adjoining roads and footpaths;~~

~~(b)(e) the land does not exceed 150 metres²; and~~

~~(e)(f) the use of the land would be for garden ground or for any other ancillary residential use;~~

~~155. negotiating and instructing the Head of Legal, Risk and Compliance to conclude the sale of residential properties under "Right to Buy" legislation;~~

~~156. where property is held for commercial or economic development purposes doing the following:~~

~~(a) negotiating to dispose of land or property at values up to £250,000;~~

~~(b) negotiating the grant of "minutes of waiver";~~

~~(e)(f) signing all offers on behalf of the Council to let or take on lease properties where:~~

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~~(a)(iii) the length of the lease is no more than five years and the exclusive rent is no more than £50,000 a year; or~~

~~(b)(iv) the length of the lease is no more than one month;~~

~~save where any lease offer which includes an element of community benefit as set out in Council Policy is received, when the decision shall be referred to Committee;~~

~~(d) negotiating to renew or extend leases where it is uneconomic or unsuitable to advertise the properties;~~

~~(e) agreeing to proposed transfers of leases where the Council is landlord, and instructing the Head of Legal, Risk and Compliance to conclude these;~~

~~157.59. where property is held on behalf of the Common Good, doing the following:~~

~~(a)(c) negotiating the grant of "minutes of waiver" or wayleaves;~~

~~(b)(d) signing on behalf of the Council, as manager, to let properties where:~~

~~(a)(i) the length of the lease is no more than five years and the exclusive rent is no more than £50,000 a year; or~~

~~(b)(ii) the length of the lease is no more than one month;~~

~~(e)(e) negotiating to renew or extend leases where it is uneconomic or unsuitable to advertise these properties;~~

~~158.60. publishing notices of a proposed appropriation or disposal of land in accordance with sections 24(2A) and 27(2A) of the Town and Country (Scotland) Act 1959;~~

~~159. negotiating and settling all claims for compensation where property has been purchased by the Council under a compulsory purchase order or requires to be purchased for a scheme or project included within the Council's Capital Investment Programme or where there has been a loss in value of property relating to works carried out by the Council;~~

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Housing and Regeneration

- ~~160~~.106. approving offers and authorising payments of grants to Registered Social Landlords;
- ~~161~~.107. where grants have been paid to Registered Social Landlords agreeing options of recycling or repayment of such grants in the case of property disposals, subject to consultation with the appropriate convener or vice convener where the value of the grant is more than £250,000;
- ~~162~~.108. authorising and carrying out repairs and maintenance to homes owned by the Council for the purposes of affordable rent ("Council Homes") in accordance with the Council's repairs policy;
- ~~163~~.109. operating the "Right to Repair" scheme for tenants of Council Homes;
- ~~164~~.110. consenting to repairs and improvements of Council Homes;
- ~~165~~.111. determining whether the costs of repair and improvements to Council Homes should be reimbursed and to what extent;
- ~~166~~.112. maintaining a common housing register and allocating Council Homes in accordance with the Council's lettings policy;
- ~~167~~.113. collecting rent, service charges and court costs where applicable from current and former tenants of Council Homes;
- ~~168~~.114. writing off the arrears balances of former tenants of Council Homes in accordance with Council Policies;
- ~~169~~.115. consulting with tenants of Council Homes on increases to rent and service charges;
- ~~170~~.116. carrying out regular maintenance of land held on the Housing Revenue Account;
- ~~171~~.117. instructing repairs to common areas in accordance with the Tenements (Scotland) Act 2004;
- ~~172~~.118. preparing and implementing a Tenant Participation Strategy, including keeping a register of tenant organisations in accordance with the Housing (Scotland) Act 2001 and awarding grants up to the sum of £5,000;
- ~~173~~.119. undertaking housing offender management (sex and serious violent offenders);
- ~~174~~.120. registering the Council as a property factor with the Scottish Government and taking steps to comply with the code of conduct's standards of practice, in accordance with the Property Factors (Scotland) Act 2011;
- ~~175~~.121. preparing and maintaining a register of private landlords under the Antisocial Behaviour etc. (Scotland) Act 2004;

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- ~~176.122.~~ carrying out functions under Part 9 of the Antisocial Behaviour etc. (Scotland) Act 2004;
- ~~177.123.~~ entering relevant persons on the register of private landlords on receipt of a valid application to register or where a relevant person has made a valid houses of multiple occupancy application;
- ~~178.124.~~ approving the entitlement to the relevant discounts of the fee to be entered on the register of private landlords;
- ~~179.125.~~ carrying out the Council's duties as a landlord under section 30 of the Housing (Scotland) Act 1988;
- ~~180.126.~~ issuing, serving, suspending and revoking work notices under sections 30, 31 and 32 of the Housing (Scotland) Act 2006;
- ~~181.127.~~ carrying out work where the owner of a house fails to comply with a work notice or a demolition notice under section 35 of the Housing (Scotland) Act 2006;
- ~~182.128.~~ carrying out work after notification by a private rented housing committee under section 36 of the Housing (Scotland) Act 2006;
- ~~183.129.~~ carrying out the Council's functions in relation to maintenance under Part 1, Chapter 6 of the Housing (Scotland) Act 2006;
- ~~184.130.~~ carrying out the Council's functions in relation to the licensing of houses in multiple occupation under Part 5 of the Housing (Scotland) Act 2006;
- ~~185.131.~~ carrying out the Council's functions in relation to rights of entry under Part 9 of the Housing (Scotland) Act 2006;
- ~~186.132.~~ exercising the Council's powers under Part 10 of the Housing (Scotland) Act 2006;
- ~~187.133.~~ granting, varying, refusing, extending and revoking temporary exemption orders in terms of section 142 and 143 of the Housing (Scotland) Act 2006;
- ~~188.134.~~ issuing rent penalty notices under the Antisocial Behaviour etc. (Scotland) Act 2004;
- ~~189.135.~~ where appropriate, refunding fees that have been paid by applicants to be placed on the register of landlords;
- ~~190.136.~~ processing applications for improvement grants and domestic sound-proofing grants including authority to make payments;
- ~~191.137.~~ seeking the Scottish Minister's approval to raise the level of

grant given to an owner-occupier for reasons of hardship;

~~192.138.~~ carrying out assessments to determine homelessness or the threat of homelessness, and discharging the Council's duties in respect of those assessed as either being homeless or under threat of homelessness;

~~193.139.~~ carrying out spot purchases of accommodation, including Bed and Breakfasts, for homeless, temporary or emergency accommodation;

~~194.140.~~ entering into leasing agreements with Registered Social Landlords for homeless, temporary or emergency accommodation;

~~195.141.~~ carrying out repairs to white goods and furnishings in homeless, temporary or emergency accommodation and core furnished tenancies;

~~196.142.~~ kennelling pets for households staying in homeless, temporary or emergency accommodation;

~~197.143.~~ determining who receives housing support in line with Council Policies;

~~198.144.~~ implementing and enforcing the conditions of the Council's tenancy agreements for Council Homes including decisions to progress cases for repossession and eviction action;

~~199.145.~~ determining eligibility of applicants and administering the sale of Council Homes under "Right to Buy" legislation;

~~200.146.~~ purchasing and selling property on the Housing Revenue Account up to a value of £250,000, provided that such purchases are reported annually to the appropriate committee;

~~201. serving notices for repairs, enforcement, carrying out and recovery of costs and expenses in terms of Part 8 of the Civic Government (Scotland) Act 1982 and Part 4 of the Building (Scotland) Act 2003;~~

~~202. withdrawing, waiving and relaxing notices issued under Part 4 of the Building (Scotland) Act 2003;~~

~~203. responding in emergency situations and carrying out repairs immediately where damage to property or health or safety matters are issues and recovering the costs and expenses of doing so;~~

~~204. inspecting properties, serving (as proper officer) and enforcing notices and recovering costs under the Edinburgh District Council Order Confirmation Act 1991;~~

~~205. executing any works necessary for securing, restoring or repairing privately owned properties, and recovery from the owners of the relevant properties of any expenses reasonably incurred by the Council in doing so, all in accordance with the Edinburgh District Council Order Confirmation Act 1991;~~

-Licensing

~~206.147.~~ granting or refusing permits for public charitable collections in accordance with criteria approved by the Regulatory Committee;

~~207.148.~~ granting, attaching conditions to, refusing and issuing applications for licences etc. under the Civic Government (Scotland) Act 1982 and the legislation listed in Part A of Appendix 10 (including taxi and private hire car licence applications where an adverse medical report has been received) subject to:

~~(a)(i)~~ consultation with two of the members of the Regulatory Committee on a weekly duty rota (after consideration of reports by the appropriate officials); and

~~(b)(ii)~~ there being no objection or unresolved representation from a member of the public or the Chief Constable to the application;

~~208.149.~~ subject to consultation with the Convener or Vice-Convener of the Licensing Sub-Committee, granting, attaching conditions to, refusing and issuing applications for any temporary licences etc. under the Civic Government (Scotland) Act 1982 and the legislation listed in Part A of Appendix 10 where there has been an objection or unresolved representation from a member of the public or the Chief Constable to the application and where it is not practicable for the application to be considered by a scheduled meeting of the Licensing Sub-Committee prior to the date the licence, if granted, is due to commence;

~~209.150.~~ granting, renewing, varying and issuing any licence where Police Scotland has made a representation about conditions to be attached to the licence and where the applicant has indicated in writing that he/she agrees to the conditions;

~~210.151.~~ renewing and issuing licences etc. under the Civic Government (Scotland) Act 1982 and the legislation listed in Part A of Appendix 10 if satisfied (after considering reports by appropriate officials) as to their non-contentious nature;

~~211.152.~~ keeping a public register of applications, permissions and licences;

~~212.153.~~ granting and issuing late hours catering licence renewals with hours in excess of zoning policy, where those hours had been

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enjoyed in the preceding year without complaint;

~~213~~.154. determining an application for an exemption from the requirement to have a late hours catering licence in respect of any particular occasion or during a specified period not exceeding two months in any period of 12 months, and, where appropriate, to attach to such exemption any of the standing conditions applying to late hours catering licences;

~~214~~.155. refunding the appropriate application fee (or part of the fee) for applications which have been withdrawn or refused and licences which have been granted, in accordance with Council Policy;

~~215~~.156. advertising any proposed taxi stance appointment, variation or revocation and:

~~(a)~~(f) determining the proposal where no public objections or representations are received; and

~~(b)~~(g) determining the starting date of any change;

~~216~~.157. determining whether good cause has been shown to deem an application for renewal of a licence made up to 28 days after the expiry of the existing licence is to be treated as if the licence had been made prior to its expiry;

~~217~~.158. subject to consultation with the Convener or Vice-Convener of the Licensing Sub-Committee, considering whether there is a serious threat to public order or public safety which would justify a temporary suspension of any licences etc. under the Civic Government (Scotland) Act 1982 and the legislation listed in Part A of Appendix 10, and where it is considered that such a serious threat to public order or public safety exists, temporarily suspending the relevant licences etc. for a period of not more than 6 weeks or until the suspension is considered by the Licensing Sub-Committee, whichever is sooner;

~~218~~.159. suspending taxi and private hire driver licences on a temporary basis on medical grounds during the currency of a licence where the licence holder is in agreement;

~~219~~.160. exempting new taxi driver licence applicants from elements of the compulsory training course if they have alternative equivalent qualifications;

~~220~~.161. accepting new applications to drive taxis or private hire cars from previously licensed drivers up to six months after the expiry of their licence at the appropriate renewal fee;

~~221~~.162. exercising the Council's overriding discretion in respect of section 187(a)(i) of the City of Edinburgh Council's Licensing Conditions for Taxis, Private Hire Cars, Taxi Drivers and Private Hire Car Drivers 2006) to consider any negative factor such as:

~~(a)(h)~~ whether the width deviated from the manufacturer's specification for standard vehicles of that type;

~~(b)(i)~~ whether factory options such as wide wheels and tyres had been added; and

~~(e)(i)~~ whether the vehicle could safely fit/utilise any taxi stance, without the stance being modified;

~~222-163.~~ approving the installation of WiFi, CCTV or other camera equipment in any relevant licensed vehicle;

~~223-164.~~ determining whether alleged changes in circumstances are adequate to allow the processing of a further application for a civic licence within 12 months of a refusal (including licences for houses in multiple occupation);

~~224-165.~~ accepting a re-application for a civic licence within 12 months of a refusal under existing delegated powers due to an error of material fact and transferring the original fee to the re-application (including licences for houses in multiple occupation);

~~225-166.~~ issuing letters of confirmation in respect of notification of public processions received with the exception of any notification attracting representations that cannot be resolved through negotiation;

~~226-167.~~ determining requests for variation of fees for Houses in Multiple Occupation licences;

~~227-168.~~ appointing members to vacancies arising in the membership of the Council's Licensing Forum;

~~228-169.~~ appointing Licensing Standards Officers in accordance with section 13 of the Licensing (Scotland) Act 2005;

~~229-170.~~ determining and issuing wheelchair exemptions on a temporary basis in respect of the City of Edinburgh Council's Licensing Conditions for Taxis, Private Hire Cars, Taxi Drivers and Private Hire Car Drivers;

~~230-171.~~ determining whether to hold a hearing to consider the suspension of a licence in terms of the Civic Government (Scotland) Act 1982;

Community safety, environmental, consumer protection and registration etc.

~~231-172.~~ exercising statutory duties, functions and enforcement under the legislation listed in Part B of Appendix 10;

~~232-173.~~ when appointed by the Scottish Ministers, acting on any Emergency Order made under Part I of the Food and Environment Protection Act 1985;

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- ~~233-174.~~ carrying out reviews of air quality in accordance with section 82 of the Environment Act 1995;
- ~~234-175.~~ carrying out assessments of air quality and the achievement of air quality standards or objectives in accordance with section 84 of the Environment Act 1995;
- ~~235-176.~~ complying with any regulations made under section 87 of the Environment Act 1995;
- ~~236-177.~~ enforcing pollution and nuisance control measures in accordance with sections 107, 108 and 109 of the Environment Act 1995;
- ~~237-178.~~ issuing suspension notices under section 14 of the Consumer Protection Act 1987 for goods which are suspected to be unsafe;
- ~~238-179.~~ granting licences under the Health and Safety at Work etc. Act 1974 and the Petroleum Acts 1928 and 1936;
- ~~239-180.~~ making registrations under the Health and Safety and Work etc. Act 1974 and The Poisons Act 1972;
- ~~240-181.~~ appointing and exercising the powers of health and safety inspectors under sections 19 and 20 of the Health and Safety at Work etc. Act 1974;
- ~~241-182.~~ serving improvement notices and prohibition notices under sections 21 and 22 and in accordance with section 23 of the Health and Safety at Work etc. Act 1974;
- ~~242-183.~~ dealing with causes of imminent danger in accordance with section 25 of the Health and Safety at Work etc. Act 1974;
- ~~243-184.~~ providing information upon request under section 27 of the Health and Safety at Work etc. Act 1974;
- ~~244-185.~~ issuing credentials to enforcement staff so that they can deal with enforcing and licensing as provided by the relevant legislation and European directives;
- ~~245-186.~~ providing mobile toilet units, waste containers and assistance in kind to community organisations and charities for special events for which budget provision has been made, and charging for provisions of these services where appropriate;
- ~~246-187.~~ performing the Council's public health duties under sections 11 to 21 of the Edinburgh District Council Order Confirmation Act 1991, including registering premises for acupuncturists, ear piercers and electrolysisists;
- ~~247-188.~~ enforcing the removal or discontinuation of advertisements under section 186 of the Town and Country Planning (Scotland) Act

1997;

~~248-189.~~ removing or obliterating placards or posters in accordance with section 187 of the Town and Country Planning (Scotland) Act 1997;

~~249-190.~~ appointing officer to carry out the functions of the Public Analyst and Food Examiner (Food Safety Act 1990) and Agricultural Analyst/Depute Agricultural Analyst (Agriculture Act 1970);

~~250-191.~~ exercising the Council's statutory duties and functions under the Food Safety Act 1990 in relation to issues of food hygiene, food safety and food standards, including labelling;

~~251-192.~~ burying or cremating the body of any person who has died or been found dead in the Council's area in any case where it appears to the Council that no suitable arrangements for the disposal of the body have been or are being made otherwise than by the Council, and recovering from the estate of the deceased person the expenses incurred in doing so (section 50 of the National Assistance Act 1948);

~~252-193.~~ burying or cremating the body of any deceased person who immediately before his death was in the care of, receiving assistance from, or was a child being looked after by the Council, and recovering the expenses of doing so from the estate of the deceased person or from any person who was liable to maintain the deceased person immediately before his death expenses incurred (section 28 of the Social Work (Scotland) Act 1968);

~~253-194.~~ maintaining cemeteries in accordance with section 10 of the Edinburgh District Council Order Confirmation Act 1991;

~~254-195.~~ awarding community grants from dedicated budgets;

~~255-196.~~ providing and managing the Council's library services;

~~256-197.~~ requiring any person to whom any article (other than a book or periodical) is lent to deposit with the Council a sum of money for the safe return of such article (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991);

~~257-198.~~ making a charge for notifying a person that an article reserved by him has become available for borrowing (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991);

~~258-199.~~ charging for the borrowing of any article (other than a book or periodical) or the provision of any service provided at libraries (section 6 of the City of Edinburgh District Council Order Confirmation Act 1991);

~~259-200.~~ prescribing periods within which any article borrowed from a library must be returned, and exacting penalties for the retention by borrowers of any article beyond such period (section 39(1)(a) of the Edinburgh Corporation Order Confirmation Act 1967);

- ~~260-201.~~ exercising the Council's functions under the Registration of Births, Deaths and Marriages (Scotland) Act 1965, including registering births and deaths, appointing a registrar and providing and maintaining a registration office;
- ~~261-202.~~ appointing an officer to carry out the function of dealing with stray dogs, and dealing with dogs under sections 149, 150 and 151 of the Environmental Protection Act 1990;
- ~~262-203.~~ exercising the Council's functions under the Public Health etc. (Scotland) Act 2008, including serving notices on owners or occupiers of infected premises, inspecting premises and recovering expenses, and providing mortuaries;
- ~~263-204.~~ carrying out periodical inspections and exercising the Council's inspections functions under sections 9A to 12 of the Zoo Licensing Act 1981;
- ~~264-205.~~ considering and making arrangements for the welfare of animals following the closure of a zoo under sections 16E and 16G of the Zoo Licensing Act 1981;
- ~~265-206.~~ controlling noise from construction sites by investigating, and serving and publishing notices in accordance with section 60 of the Control of Pollution Act 1974;
- ~~266-207.~~ considering applications for consents for works in accordance with section 61 of the Control of Pollution Act 1974;
- ~~267-208.~~ investigating noise nuisance, serving warning notices and fixed penalty notices, and seizing and removing equipment in accordance with sections 41 to 54 of the Antisocial Behaviour etc (Scotland) Act 2004;
- ~~268-209.~~ inspecting and investigating statutory nuisances in accordance with section 79 of the Environmental Protection Act 1990;
- ~~269-210.~~ serving abatement notices and fixed penalty notices and initiating proceedings in relation to statutory nuisances in accordance with sections 80, 80ZA and 80A of the Environmental Protection Act 1990;
- ~~270-211.~~ abating nuisances and recovering costs in relation to statutory nuisances in accordance with sections 81, 81A and 81B of the Environmental Protection Act 1990;
- ~~271-212.~~ issuing fixed penalty notices for contravention of unauthorised or harmful depositing of waste in accordance with section 33A of the Environmental Protection Act 1990;
- ~~272-213.~~ complying with the duty of care in relation to controlled waste in accordance with section 34 of the Environmental Protection Act 1990;

- ~~273-214.~~ _____ issuing notices and requiring the removal of waste unlawfully deposited in accordance with section 59 of the Environmental Protection Act 1990;
- ~~274-215.~~ _____ promoting the abatement of litter in accordance with section 87 of the Environmental Protection Act 1990;
- ~~275-216.~~ _____ issuing fixed penalty notices for leaving litter in accordance with section 88 of the Environmental Protection Act 1990;
- ~~276-217.~~ _____ designating litter control areas in accordance with section 90 of the Environmental Protection Act 1990;
- ~~277-218.~~ _____ serving litter abatement notices in accordance with section 92 of the Environmental Protection Act 1990;
- ~~278-219.~~ _____ issuing street litter control notices in accordance with section 93 of the Environmental Protection Act 1990;
- ~~279-220.~~ _____ complying with regulations made by Scottish Ministers in relation to the display of advertisements in accordance with section 182 of the Town and Country Planning (Scotland) Act 1997;
- ~~280-221.~~ _____ removing abandoned vehicles in accordance with section 3 of the Refuse Disposal (Amenity) Act 1978;
- ~~281-222.~~ _____ disposing of removed vehicles in accordance with section 4 of the Refuse Disposal (Amenity) Act 1978;
- ~~282-223.~~ _____ recovering expenses in connection with removed vehicles in accordance with section 5 of the Refuse Disposal (Amenity) Act 1978;
- ~~283-224.~~ _____ dealing with graffiti in accordance with sections 58 to 65 of the Antisocial Behaviour (Scotland) Act 2004, including serving graffiti removal notices;
- ~~284-225.~~ _____ exercising the Council's functions and powers in relation to drains in accordance with sections 29 to 34 of the Edinburgh District Council Order Confirmation Act 1991, including removing obstructions and serving notices;
- ~~285-226.~~ _____ serving notices in relation to environmental matters in accordance with section 160 of the Environmental Protection Act 1990;
- ~~286-227.~~ _____ discharging the Council's functions in relation to genetically modified organisms, including entering and inspecting premises, in accordance with sections 114 to 117 of the Environmental Protection Act 1990;
- ~~287-228.~~ _____ entering into agreements with Scottish Ministers to exercise the enforcement functions of the Scottish Ministers in relation to genetically modified organisms, in accordance with section 125 of the

Environmental Protection Act 1990;

- ~~288-229.~~ inspecting land in relation to contaminated land in accordance with section 78B of the Environmental Protection Act 1990;
- ~~289-230.~~ serving notices to require the remediation of contaminated land in accordance with section 78E of the Environmental Protection Act 1990;
- ~~290-231.~~ determining appropriate people to bear responsibility for remediation in accordance with section 78F of the Environmental Protection Act 1990;
- ~~291-232.~~ consulting in relation to remediation notices in accordance with sections 78G and 78H of the Environmental Protection Act 1990;
- ~~292-233.~~ serving remediation notices in relation to the pollution of controlled waters in accordance with section 78J of the Environmental Protection Act 1990;
- ~~293-234.~~ serving remediation notices in relation to contaminating substances which escape to other land in accordance with section 78K of the Environmental Protection Act 1990;
- ~~294-235.~~ carrying out remediation to the relevant land or water environment in accordance with section 78N of the Environmental Protection Act 1990;
- ~~295-236.~~ recovering costs incurred in relation to remediation in accordance with section 78P of the Environmental Protection Act 1990;
- ~~296-237.~~ exercising the Council's functions where remediation notices have been served and the land becomes special land, in accordance with section 78Q of the Environmental Protection Act 1990;
- ~~297-238.~~ maintaining a register in relation to contaminated land in accordance with sections 78R, 78S and 78T of the Environmental Protection Act 1990;
- ~~298-239.~~ providing SEPA with information when requested in accordance with section 78U of the Environmental Protection Act 1990;
- ~~299-240.~~ having regard to guidance issued by SEPA in accordance with section 78V of the Environmental Protection Act 1990;
- ~~300-241.~~ exercising the Council's functions in relation to contaminated land in accordance with section 78X of the Environmental Protection Act 1990;
- ~~301-242.~~ carrying out the Council's enforcement functions under sections 68, 71, 74 and 78 of the Antisocial Behaviour etc.

(Scotland) Act 2004

- ~~302-243.~~ carrying out the Council's enforcement functions in relation to fireworks in accordance with sections 2, 3 and 12 of the Fireworks Act 2003;
- ~~303-244.~~ entering and inspecting premises, issuing fixed penalties and commencing legal proceedings in relation to smoking, in accordance with sections 1 to 10 of the Smoking, Health and Social Care (Scotland) Act 2005;
- ~~304-245.~~ enforcing the safety provisions of the Motor Cycle Noise Act 1987;
- ~~305-246.~~ enforcing the provisions of the Tobacco Advertising and Promotion Act 2002 in accordance with sections 13 and 14 of that act;
- ~~306-247.~~ enforcing the duty to provide information on sale of houses, in accordance with sections 109 to 112 of the Housing (Scotland) Act 2006;
- ~~307-248.~~ exercising the Council's enforcement functions in accordance with sections 25 and 26 of the Tobacco and Primary Medical Services (Scotland) Act 2010;
- ~~308-249.~~ applying for tobacco retailing banning orders and ancillary orders in accordance with sections 15 to 19 of the Tobacco and Primary Medical Services (Scotland) Act 2010;
- ~~309-250.~~ issuing fixed penalty notices in accordance with section 27 of the Tobacco and Primary Medical Services (Scotland) Act 2010;
- ~~310-251.~~ exercising the Council's powers of entry in accordance with sections 28 to 31 of the Tobacco and Primary Medical Services (Scotland) Act 2010;
- ~~311-252.~~ exercising the Council's enforcement powers in relation to copyright infringement in accordance with sections 107A and 198A of the Copyright, Designs and Patents Act 1988;
- ~~312-253.~~ exercising the Council's enforcement functions and powers under the Enterprise Act 2002;
- ~~313-254.~~ dealing with the clean up of spills in accordance with the Merchant Shipping (Oil Pollution Preparedness, Response and Co-operation Convention) Regulations 1998;
- ~~314-255.~~ requiring the owner of a public building to execute works necessary to minimise the risk to the public in the event of danger in accordance with section 23 of the City of Edinburgh District Council Order Confirmation Act 1991;
- ~~315-256.~~ requiring owners to carry out, or carrying out works to

secure, restore or repair structures, fixtures, walls or fences that has become insecure, worn out, damaged or in need of repair, and recovering the costs of doing so, all in accordance with section 24 of the Edinburgh District Council Order Confirmation Act 1991;

~~316-257.~~ giving notice to person requiring them to take steps to reduce the emission of dust in accordance with section 25 of the City of Edinburgh District Council Order Confirmation Act 1991;

~~317-258.~~ serving notices in accordance with section 26 and in relation to sections 23 to 25 of the City of Edinburgh District Council Order Confirmation Act 1991;

~~318-259.~~ cancelling and serving new notices under section 48 of the City of Edinburgh District Council Order Confirmation Act 1991;

~~319-260.~~ entering premises to perform the Council's functions under the City of Edinburgh District Council Order Confirmation Act 1991 in accordance with section 53 of that act;

~~320-261.~~ executing works and recovering the costs of doing so where an owner or occupier fails to do so after being served notice to do so in accordance with section 57 of the City of Edinburgh District Council Order Confirmation Act 1991;

Parks and Greenspace

~~321-262.~~ approving in accordance with conditions considered appropriate to individual applications, and in accordance with Council Policy, all requests from organisations to make use of parks and recreational areas, subject to consultation with:

- (a) the Convener or vice-Convener of the Transport and Environment Committee;
- (b) the Festival and Events Champion;
- (c) local ward Councillors;
- (d) as appropriate, other Council service areas; and/or
- (e) as appropriate, Lothian and Borders Police (or its successor) and other emergency services;

~~322-263.~~ issuing felling orders for trees affected by Dutch Elm Disease (sections 3(1) (2) and (4) and 5(1) of the Plant Health Act 1967 and section 20 of the Agricultural (Miscellaneous Provisions) Act 1972 (B) and Dutch Elm Disease (Amendment) (Local Authorities) Order 1975);

~~323-264.~~ creating, maintaining, enhancing and removing physical and natural assets within the Council's parks and greenspaces;

~~324-265.~~ creating, maintaining, enhancing and removing trees and

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other landscape features managed by the Council;

~~325-266.~~ implementing the provisions of the Council's Park Management Rules;

~~326-267.~~ implementing the provisions of the Allotments (Scotland) Acts and administering the Council's allotment regulations;

~~327-268.~~ implementing the provisions of wildlife, nature, access and parks legislation, including:

~~(a)-(k)~~ Countryside (Scotland) Act 1967;

~~(b)-(l)~~ Wildlife and Countryside (Scotland) Act 1981;

~~(e)-(m)~~ National Parks and Access to the Countryside Act 1949;

~~(d)-(n)~~ Nature Conservation (Scotland) Act 2004;

~~(e)-(o)~~ Wildlife and Natural Environment (Scotland) Act 2011; and

~~(f)-(p)~~ Land Reform (Scotland) Act 2003;

~~328-269.~~ drafting, managing and implementing Council approved policy and strategy that relates to parks and greenspace responsibilities;

~~329-270.~~ managing the Council's Green Flag Award and other quality management programmes;

~~330-271.~~ managing events and activities taking place within parks and greenspaces;

Waste Services

~~331-272.~~ preparing specifications and award contracts for repairing and maintaining the Council's vehicles and plant fleet, and for buying replacements, all in accordance with the Contracts Standing Orders as amended from time to time;

~~332-273.~~ discharging duties relating to the conduct of the Council's significant trading operations in accordance with section 10 of the Local Government in Scotland Act 2003;

~~333-274.~~ specifying the level of services and other relevant details for providing waste management, street cleansing and refuse collection services;

~~334-275.~~ negotiating variation orders for changes in the level of waste management, street cleansing and refuse collection services with approved contractors, within the contract prices approved by the Council;

~~335-276.~~ setting the prices of trade waste services provided by the Council;

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- ~~336-277.~~ exercising statutory duties, functions and enforcement under the legislation listed in Part B of Appendix 10 that relate to waste management;
- ~~337-278.~~ carrying out the Council's waste management functions in accordance with its approved integrated waste management plan, and providing the Scottish Ministers upon request with a statement setting out whether the Council is carrying out such functions (section 44Z of the Environmental Protection Act 1990);
- ~~338-279.~~ collecting household, commercial or industrial waste, (including, where applicable, issuing reasonable charges for doing so), and exercising the Council's other ancillary powers all in accordance with section 45 of the Environmental Protection Act 1990;
- ~~339-280.~~ arranging for the provision of receptacles to enable separate collection of dry recyclable waste and food waste in accordance with section 45C of the Environmental Protection Act 1990;
- ~~340-281.~~ serving notice on occupiers regarding the placing of waste for collection in receptacles in accordance with section 46 of the Environmental Protection Act 1990;
- ~~341-282.~~ supplying receptacles for commercial or industrial waste, and making reasonable charges for doing so, in accordance with section 47 of the Environmental Protection Act 1990;
- ~~342-283.~~ arranging for the disposal of waste collected, providing places at which to deposit waste before the Council transfers it, providing places at which to dispose of or recycle waste and permitting another person to use the facilities provided by the Council, all in accordance with section 53 of the Environmental Protection Act 1990;
- ~~343-284.~~ ensuring that land occupied by the Council and used as a site in or on which to deposit, treat, keep or dispose of controlled waste is used and operated in accordance with certain conditions, in accordance with section 54 of the Environmental Protection Act 1990;
- ~~344-285.~~ enabling waste to be recycled, used for the purpose of producing heat or electricity, buying or acquiring waste to be recycled and using, selling or disposing of waste belonging to the authority in accordance with section 56 of the Environmental Protection Act 1990;
- ~~345-286.~~ carrying out the Council's duties in response to directions issued by the Scottish Ministers, in accordance with sections 57 and 58 of the Environmental Protection Act 1990;
- ~~346-287.~~ consenting to people sorting or disturbing anything deposited at a place for the deposit of waste or anything deposited in a receptacle for waste, in accordance with section 60 of the

Environmental Protection Act 1990;

~~347-288.~~ carrying out the Council's duties in response to regulations issued by the Scottish Ministers, in accordance with section 62 of the Environmental Protection Act 1990;

~~348-289.~~ minimising the quantities of controlled waste in the Council's area and contributing towards the expenses of doing so, in accordance with section 63A of the Environmental Protection Act 1990;

~~349-290.~~ exercising the power to require any person to furnish information in accordance with section 71 of the Environmental Protection Act 1990;

~~350-291.~~ participating in legal proceedings in accordance with section 73 of the Environmental Protection Act 1990;

~~351-292.~~ carrying out the Council's duties in relation to keeping roads clear of litter and refuse in accordance with section 89 of the Environmental Protection Act 1990;

~~352-293.~~ participating in legal proceedings arising from a person complaining that he is aggrieved by the defacement, by litter or refuse, of road or land in accordance with section 91 of the Environmental Protection Act 1990;

~~353-294.~~ giving notice under section 99 of the Environmental Protection Act 1990 that the Council has resolved to use the powers to seize and remove shopping trolleys, and exercising such powers under Schedule 4 of that act;

~~354-295.~~ approving applications for waste action grants where the grant does not exceed £2,500;

Building Standards

- ~~355-296.~~ submitting comments on relaxation applications determined by the Scottish Ministers;
- ~~356-297.~~ signing certificates of evidence in relation to Sheriff Court procedures involving offences in terms of sections 8(2) and 21(5) of the Building (Scotland) Act 2003;
- ~~357-298.~~ undertaking building standards assessments under section 6 of the Building (Scotland) Act 2003;
- ~~358-299.~~ deciding on completion certificate submissions under section 18 of the Building (Scotland) Act 2003;
- ~~359-300.~~ deciding on application under section 21(3) of the Building (Scotland) Act 2003 for a building to be temporarily occupied or used before a completion certificate under section 18 has been accepted;
- ~~360-301.~~ deciding on the imposition of a continuing requirement in terms of section 22 of the Building (Scotland) Act 2003;
- ~~361-302.~~ deciding on the discharge or variation of a continuing requirement in terms of section 23 of the Building (Scotland) Act 2003;
- ~~362-303.~~ maintaining and administering a building standards register in terms of section 24 of the Building (Scotland) Act 2003;
- ~~363-304.~~ serving enforcement notices in terms of sections 25, 26, 27, 28, 29, 30 and 42 of the Building (Scotland) Act 2003 and carrying out all consequential enforcement procedures;
- ~~364-305.~~ signing certificates which certify the reason why occupants need to remove from a property as required by a notice under section 42 of the Building (Scotland) Act 2003;
- ~~365-306.~~ processing section 50 certificates in relation to Building Standards in terms of the Licensing (Scotland) Act 2005;
- ~~366-307.~~ granting or refusing applications for building warrants, amendments to warrants and extensions to the periods of validity of building warrants;

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Floods, Reservoirs and Coasts

- ~~367-308.~~ preparing, reviewing, updating and making available for inspection maps of relevant bodies of water and sustainable urban drainage systems (section 17 of the Flood Risk Management (Scotland) Act 2009);
- ~~368-309.~~ assessing relevant bodies of water (other than canals) for the purpose of ascertaining whether the condition of any such body of water gives rise to a risk of flooding of land prepare schedules of

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inspection, clearance and repair works (section 18 of the Flood Risk Management (Scotland) Act 2009);

~~369-310.~~ preparing maps and responding to the Scottish Environmental Protection Agency (“SEPA”) in accordance with section 19 of the Flood Risk Management (Scotland) Act 2009;

~~370-311.~~ responding to consultations with SEPA in accordance with section 29 of the Flood Risk Management (Scotland) Act 2009 on the setting objectives and identification of measures under sections 27 and 29 of the Flood Risk Management (Scotland) Act 2009;

~~371-312.~~ responding to consultations by SEPA in accordance with section 30(4)(c) of the Flood Risk Management (Scotland) Act 2009;

~~372-313.~~ preparing local flood risk management plans to supplement the relevant flood risk management plan in accordance with section 34 of the Flood Risk Management (Scotland) Act 2009;

~~373-314.~~ publishing a “draft supplementary part” of the local flood risk management plan as lead local authority in accordance with section 35 of the Flood Risk Management (Scotland) Act 2009 subject to the draft supplementary part being approved by Council or Committee;

~~374-315.~~ responding to consultation by a lead local authority on the “draft supplementary part” of the local flood risk management plan in accordance with section 35 of the Flood Risk Management (Scotland) Act 2009;

~~375-316.~~ publishing the local flood risk management plan as lead local authority in accordance with section 36(5) of the Flood Risk Management (Scotland) Act 2009 subject to the local flood risk management plan being approved by Council or Committee;

~~376-317.~~ responding to consultation by a lead local authority on the finalising, publishing and reviewing of the local flood risk management plan in accordance with section 36 of the Flood Risk Management (Scotland) Act 2009;

~~377-318.~~ reviewing the local flood risk management plan and, subject to Council or Committee approval, publish a report on the conclusions of the review in accordance with section 37 of the Flood Risk Management (Scotland) Act 2009;

~~378-319.~~ publishing final reports in relation to the local flood risk management plan in accordance with section 38 of the Flood Risk Management (Scotland) Act 2009 subject to Council or Committee approval;

~~379-320.~~ taking steps to co-operate with other local authorities where a local plan district covers more than one local authority’s area with a view to assisting the preparation and review of the local flood risk management plan and the preparation of relevant reports in

accordance with section 39 of the Flood Risk Management (Scotland) Act 2009;

~~380-321.~~ taking steps to ensure the Council has regard to flood risk management plans in accordance with section 41 of the Flood Risk Management (Scotland) Act 2009;

~~381-322.~~ providing SEPA and lead authorities with information and assistance in accordance with sections 43, 44, 45 and 46 of the Flood Risk Management (Scotland) Act 2009;

~~382-323.~~ taking steps to secure appropriate consistence in the information contained in the plan with information contained in characterisations of river basin districts and river basin management plans in accordance with section 48(3) of the Flood Risk Management (Scotland) Act 2009;

~~383-324.~~ sitting on the flood risk advisory group (section 49) and sub-district flood risk advisory group (section 50) on behalf of the Council in accordance with the Flood Risk Management (Scotland) Act 2009;

~~384-325.~~ taking steps to do anything which (a) will contribute to the implementation of current measures described in any relevant local flood risk management plan, (b) is necessary to reduce the risk of a flood in the Council's area which is likely to occur imminently and have serious consequences for human health, the environment, cultural heritage or economic activity, or (c) will otherwise manage flood risk in the Council's area without affecting the implementation of the measures described in any relevant local flood risk management plan, all in accordance with sections 56, 57 and 58 of the Flood Risk Management (Scotland) Act 2009;

~~385-326.~~ carrying out works which the Council has a duty to carry out under section 59 of the Flood Risk Management (Scotland) Act 2009;

~~386-327.~~ responding to consultation by the Scottish Ministers on flood protection schemes (section 60(5) of the Flood Risk Management (Scotland) Act 2009;

~~387-328.~~ giving notice of proposed flood protection schemes, and making copies of proposed flood protections schemes available for public inspection, in accordance with Schedule 2, Paragraphs 1 and 2 of the Flood Risk Management (Scotland) Act 2009;

~~388-329.~~ confirming or rejecting proposed flood protections schemes (where there have been no objections received following notice to the public) in accordance with Schedule 2, Paragraph 4 of the Flood Risk Management (Scotland) Act 2009;

~~389-330.~~ keeping registers of flood protections schemes in accordance with sections 62 and 63 of the Flood Risk Management (Scotland) Act 2009;

- ~~390-331.~~ recovering expenses incurred from owners and occupiers of land if such expense is as a result of the actions of such owner or occupier in accordance with section 67 of the Flood Risk Management (Scotland) Act 2009;
- ~~391-332.~~ responding to consultations on flood warnings in accordance with section 77 of the Flood Risk Management (Scotland) Act 2009;
- ~~392-333.~~ entering into land for the purposes of section 79(2)(a) to (i) of the Flood Risk Management (Scotland) Act 2009;
- ~~393-334.~~ serving notice of right of entry in accordance with section 81 of the Flood Risk Management (Scotland) Act 2009;
- ~~394-335.~~ paying compensation to persons who have sustained damage in accordance with sections 82 and 83 of the Flood Risk Management (Scotland) Act 2009;
- ~~395-336.~~ assisting SEPA with transitional arrangements in accordance with section 85 of the Flood Risk Management (Scotland) Act 2009;
- ~~396-337.~~ reporting incidents occurring at reservoirs in accordance with section 88 of the Flood Risk Management (Scotland) Act 2009;
- ~~397-338.~~ discharging the duty to consider the environmental impact of a proposed flood protections scheme in accordance with Part II of the Flood Risk Management (Flood Protection Scheme, Potentially Vulnerable Areas and Local Plan Districts) (Scotland) Regulations 2010;
- ~~398-339.~~ offering relevant objectors (within the meaning of Paragraph 5(4) of Schedule 2 of the Flood Risk Management (Scotland) Act 2009) the opportunity to withdraw the objection in accordance with section 13 of the Flood Risk Management (Flood Protection Scheme, Potentially Vulnerable Areas and Local Plan Districts) (Scotland) Regulations 2010;
- ~~399-340.~~ requesting the Scottish Ministers to direct planning permission for any development described in a flood protection scheme in accordance with section 14 of the Flood Risk Management (Flood Protection Scheme, Potentially Vulnerable Areas and Local Plan Districts) (Scotland) Regulations 2010;
- ~~400-341.~~ serving notices or other documents to be sent, served or given under the Flood Risk Management (Flood Protection Scheme, Potentially Vulnerable Areas and Local Plan Districts) (Scotland) Regulations 2010 or the Flood Risk Management (Scotland) Act 2009 in accordance with section 15 of the Flood Risk Management (Scotland) Act 2009;
- ~~401-342.~~ in relation to the Braid Burn flood prevention scheme and the Water of Leith prevention scheme (which were confirmed under the Flood Prevention (Scotland) Act 1961) carrying out the powers and duties of the Council, including paying compensation under

| Appendix 6 – Delegation to the Executive Director of Services for CommunitiesPlace

section 11 of the Flood Prevention (Scotland) Act 1961;

| ~~402.343.~~ exercising the duties and powers of the enforcement authority and all duties of the reservoir undertaker (with respect to all reservoirs owned by the Council) under the Reservoirs Act 1975;

| ~~403.344.~~ exercising the duties and powers of the Council in accordance with the Reservoirs (Scotland) Act 2011; and

| ~~404.345.~~ carrying out the duties and powers of the coast protection authority in accordance with the Coast Protection Act 1949.

APPENDIX 7
HEAD OF PLANNING AND TRANSPORT

These are the functions referred to in paragraph 10 of the Scheme:

Planning policy

1. responding directly to consultations on development plans, planning applications, environmental assessments and planning guidance from neighbouring authorities at any stage in the process unless the Head of Planning and Transport considers that:
 - (a) the consultation raises a significant planning issue (which may include transport and other infrastructure matters) for the Council which should be draw to the attention of the consulting authority;
 - (b) the consultation raises a matter which is potentially controversial or likely to be of significant public interest; or
 - (c) the Council should formally object to a proposed development plan;
2. responding directly to planning related consultations from the Scottish Government and Government Agencies unless the Head of Planning and Transport considers that:
 - (a) the consultation raises a significant planning issue for the Council which should be drawn to the attention of the Scottish Government/Government Agency; or
 - (b) the consultation raises a matter which is potentially controversial or likely to be of significant public interest;
3. determining whether a qualifying plan, programme or strategy, which is being prepared or modified, requires environmental assessment in accordance with the Environmental Assessment (Scotland) Act 2005 and to undertake environmental assessment where necessary, including preparing an environmental report and carrying out consultations;

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Planning applications etc.

4. determining applications (including retrospective applications) for planning permission, listed building consent, conservation area consent, non-material variations and consent to display an advertisement, provided that:

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- (a) the decision is in accordance with the statutory development plan (Structure Plan and Local Plan);
- (b) the decision is in accordance with non-statutory Council adopted policy, or infringements of policy are so minor that refusal or amendment would be unjustified;
- (c) conditions added by the relevant Committee are not removed or amended;
- (d) where approval is recommended, not more than six material objections have been received from third parties;
- (e) where refusal is recommended, not more than six material representations in support of the proposals have been received from third parties;
- (f) the application does not fall within the definition of national developments as set out in the Town and Country Planning (Hierarchy of Developments) (Scotland) Regulations 2009;
- (g) where the application falls within the definition of local development as set out in the Town and Country Planning (Hierarchy of Developments) (Scotland) Regulations 2009 but is not subject to the terms of the Council's statutory scheme of delegation for local developments;
- (h) there is no legal agreement required in connection with the application where the financial value of the matters secured in the agreement will be in excess of, or estimated to be in excess of, £250,000, or where by virtue of any policy or non-statutory guidance on developer contributions there is a requirement to be met and, for whatever reason, that requirement is not being fully met;
- (i) no elected member has requested referral of the application to the Development Mangement Sub-Committee for material planning reasons, within 21 days, as set out in the relevant guidance note for elected members;
- (j) the application is not submitted by, or on behalf of, the Council (except for the approval of routine minor developments);
- (k) the application is not submitted by, or on behalf of, an elected member of the Council or by his/her partner, close

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friend or relative;

- (l) the application is not submitted by, or on behalf of, an officer involved in the statutory planning process, or by their partner, close friend or relative;
- (m) the application is not for Hazardous Substance Consent;
- (n) the Head of Planning and Transport does not consider the application to be controversial or of significant public interest, or as having a significant impact on the environment; and
- (o) the application does not meet the criteria approved by the Planning Committee for a hearing by the Development Management Sub-Committee;

5. determining applications for certificates of lawful use or lawful development under sections 150 and 151 of the Town and Country Planning (Scotland) Act 1997 and applications for certificates of appropriate alternative development, provided that:

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- (a) the applications does not raise a significant planning matter, leading to advice to refuse or to object;
- (b) the Head of Planning and Transport does not consider the application to be potentially controversial, or likely to be of significant public interest, or as having a significant impact on the environment;
- (c) the application does not fall within the definition of national developments as set out in the Town and Country Planning (Hierarchy of Developments) (Scotland) Regulations 2009;
- (d) no elected member has requested referral of the application to the Development Management Sub-Committee for material planning reasons, within 21 days, as set out in the relevant guidance note for elected members;
- (e) the application is not submitted by, or on behalf of, the Council (except for the approval of routine minor developments);
- (f) the application is not submitted by, or on behalf of, an elected member of the Council or by his/her partner, close friend or relative;
- (g) the application is not submitted by, or on behalf of, an officer involved in the statutory planning process, or by their partner, close friend or relative; and
- (h) the application does not meet the criteria approved by the Planning Committee for a hearing by the Development

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Management Sub-Committee;

6. determining whether or not an application for planning permission will need to be accompanied by an Environmental Statement;
7. issuing an opinion in respect of a Pre-Application Screening request;
8. deciding whether the method of consultation is acceptable or more is needed in respect of a Proposal of Application Notice;
9. deciding whether or not to decline to determine a repeat application for planning permission in any of the circumstances set out in Section 39 of the Town and Country Planning (Scotland) Act 1997;
10. signing a processing agreement in respect of a major application as defined in the hierarchy of development;
11. promoting a direction altering the duration of a planning consent;
12. deciding whether or not full details of a proposed agricultural building require to be submitted;
13. deciding whether or not full details of a proposed forestry building require to be submitted;
14. deciding whether or not full details of proposed buildings by gas and electricity undertakings, solely for the protection of plant and machinery, are required;
15. deciding whether or not, in the case of proposed demolition of residential property, to require a formal submission;
16. deciding whether or not, in the case of proposed toll facilities on toll roads, to require a detailed submission;
17. determining painting and sundry minor works requiring permission by reason of an Article 4 Direction;
18. determining that alterations to a listed building do not require Listed Building Consent
19. determining whether works or a change of use constitute permitted development;
20. determining the display of advertisements;

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Enforcement action

21. acting as proper officer in terms of the signing and service of decision notices, enforcement notices and related notices under section 193 of the Local Government (Scotland) Act 1973 and appointing appropriate officers to prepare, sign and serve such notices on his behalf;
22. initiating, progressing and concluding enforcement action, interdict

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action or direct action in connection with the following, provided that any significant case, or cases where it is in the public interest to do so, shall be reported to the Development Management Sub-Committee for consideration:

- (a) Planning Contravention Notices;
- (b) Enforcement Notices, including those relating to listed building and advertisements;
- (c) advertisement discontinuation procedures;
- (d) reporting to the procurator fiscal;
- (e) Breach of Condition Notices;
- (f) Amenity Notices;
- (g) Stop Notices;
- (h) Temporary Stop Notices;
- (i) Fixed Penalty Notices;
- (j) Hazardous Substances Contravention Notices;
- (k) Tree Replacement Notices;
- (l) prosecution in respect of the above as necessary and the giving of evidence in court; and
- (m) powers of entry;

23. carrying out the following functions provided that any significant cases, or cases where it is in the public interest to do so, are reported to the Development Management Sub-Committee for consideration:

- (a) withdrawing, relaxing, or varying an enforcement notice (section 129 of the Town and Country Planning (Scotland) Act 1997);
- (b) undertaking work required by an enforcement notice and recovering the costs (section 135 of the Town and Country Planning (Scotland) Act 1997);
- (c) serving notices in case of compliance or non-compliance with planning consent (section 145 of the Town and Country Planning (Scotland) Act 1997);
- (d) lodging an interdict restraining a breach of planning control to the Court of Session/Sheriff Court (section 146 of the Town and Country Planning (Scotland) Act 1997);
- (e) undertaking work required by non-compliance with a listed building enforcement notice (Town and Country Planning

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(Scotland) Act 1997 and section 38 of the Town and Country Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997);

- (f) serving section 270 Notices and Planning Contravention Notices;
- (g) determining whether or not it is expedient to take no further action in respect of a breach of control, having regard to the provisions of the development plan and other material planning considerations;
- (h) after the service of a notice, taking all necessary subsequent steps to bring the matter to an acceptable conclusion;
- (i) instituting any necessary action to remove or obliterate placards or posters which are displayed in contravention of the Town and Country Planning (Control of Advertisements) (Scotland) Regulations 1984 and the Town and Country Planning (Scotland) Act 1997;
- (j) undertaking and enforcing the procedures requiring developers to inform the Council of the initiation and completion of developments and in relation to the display of notices indicating the development being carried out; and
- (k) issuing and enforcing notices requiring the owner of land, where planning permission has not been granted but development has been carried out, to make an application for planning permission;

Landscape

- 24. making provisional Tree Preservation Orders (with the Planning Committee approving the final order taking into account objections or representations received);
- 25. authorising the felling, pruning, topping, lopping of trees or the carrying out of other prohibited works to trees protected by Tree Preservation Orders (including the imposition of replanting conditions as appropriate);
- 26. authorising the felling, pruning, topping, lopping of trees or the carrying out of other prohibited works to trees in conservation areas;
- 27. serving, progressing, and concluding actions in respect of tree replacement notices, including any necessary follow up direct action;
- 28. investigating unauthorised works to protected trees and reporting offences to the Procurator Fiscal where considered appropriate;
- 29. considering and determining all applications in respect of high hedge notices, taking any subsequent enforcement or other action and

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exercising powers of entry and other supplementary powers in accordance with the High Hedges (Scotland) Act 2013 provided that any significant cases, or cases where it is in the public interest to do so, are reported to the Development Management Sub-Committee for consideration;

Appeals

30. determining what response should be made to the Directorate of Planning and Environmental Appeals in the case of appeals submitted in respect of the non-determination of an application and where the application could otherwise have been dealt with under delegated powers;

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Legal Agreements

31. entering into a legal agreement with a developer, provided that:

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(a) the agreement complies with the terms of government guidance, relevant development plan policies and supplementary guidance on developer contributions; and

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(b) does not involve a financial sum or other contributions of a value exceeding £250,000;

32. entering into a discharge of a legal agreement granting partial or full discharge of the relevant party's obligations on the due performance by that party of such obligations;

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33. modifying a legal agreement with the relevant party provided that:

(a) the terms of the modifications comply with the terms of government guidance, relevant development plan policies and supplemental guidance on developer contributions; and

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(b) it does not involve reducing the financial sum or other contributions in the legal agreement;

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Miscellaneous

34. authorising Powers of Entry to land for any purpose (especially surveying) relating to the preparation of a development plan and general planning controls (sections 269 & 270 of the Town and Country Planning (Scotland) Act 1997);

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35. allocating new street numbers and, in consultation with the appropriate local ward councillors, changing street numbers and naming new streets;

36. requiring proper maintenance of land affecting listed buildings or conservation areas and to undertake necessary work and recover costs

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in cases of non-compliance (sections 135 and 179 of the Town and Country Planning (Scotland) Act 1997 and the Town and Country Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997); and

Flooding

37. requesting advice from SEPA as to flood risk under section 72 of the Flood Risk Management (Scotland) Act 2009.

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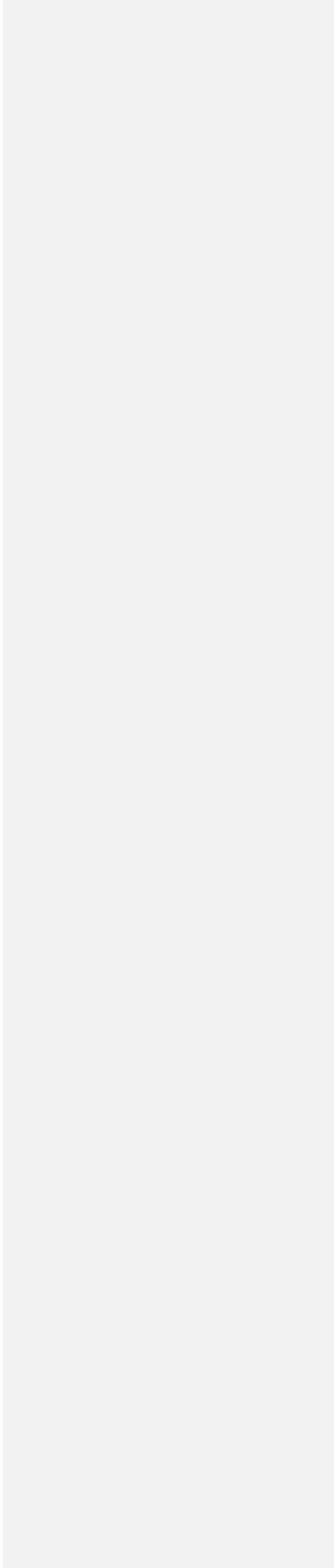
APPENDIX 8

STATUTORY FUNCTIONS AND STATUTORY OFFICERS

<u>Statutory Function</u>	<u>Legislation</u>	<u>Officer</u>
Agricultural Analyst/Depute Agricultural Analyst	section 67(3) of the Agriculture Act 1970	Environmental Health and Scientific Services Manager/ Scientific and Environmental Service Manager
Assessor	section 27 of the Local Government etc. (Scotland) Act 1994	Assessor of the Lothian Valuation Joint Board
Chief Inspector of Weights and Measures	section 72 of the Weights and Measures Act 1985	Licensing and Trading Standards Service Manager
Inspector of Weights and Measures	Section 72 of the Weights and Measures Act 1985	Certain officers appointed by the Chief Inspector of Weights and Measures from time to time.
Chief Social Work Officer	Social Work (Scotland) Act 1968	Chief Social Work Officer
Counting Officer	Parties, Elections and Referendums Act 2000	Chief Executive
Dog Catcher	section 149 of the Environmental Protection Act 1990	Dog Warden
Food Examiner	Section 30 of the Food Safety Act 1990	Environmental Health and Scientific Services Manager/ Scientific and Environmental Service Manager

Appendix 8 – Statutory Functions and Statutory Officers

Head of Paid Service	section 4(1) of the Local Government and Housing Act 1989	Chief Executive
Mental Health Officers	section 32 of the Mental Health (Care and Treatment)(Scotland) act 2003	Certain social workers as appointed by the Chief Social Work Officer from time to time.
Monitoring Officer	section 5(1) of the Local Government and Housing Act 1989	Director <u>Head</u> of Corporate <u>Governance</u> <u>Legal</u> and <u>Risk</u>
Public Analyst	sections 27 and 30 of the Food Safety Act 1990	Environmental Health and Scientific Services Manager/ Scientific and Environmental Service Manager
Registrar of Births, Deaths and Marriages	section 7 of the Registration of Births, Deaths and Marriages (Scotland) Act 1965	Chief Registrar
Returning Officer	Sections 25 and 41 of the Representation of the People Act 1983	Chief Executive



APPENDIX 9
PROPER OFFICER FUNCTIONS

<u>Proper Officer Function</u>	<u>Legislation</u>	<u>Officer</u>
Declaration of acceptance of office	section 33A of the Local Government (Scotland) Act 1973	Head of Legal , RiskStrategy and ComplianceInsight
Resignation of office by a member	section 34 of the Local Government (Scotland) Act 1973	Head of Legal , RiskStrategy and ComplianceInsight
Circulating reports and agendas, supplying papers to the press and, where necessary, providing summaries of minutes	sections 50B(2), 50B(7) and 50C(2) of the Local Government (Scotland) Act 1973	Head of Legal , RiskStrategy and ComplianceInsight
Compilation of background papers for inspection	section 50D of the Local Government (Scotland) Act 1973	All Executive Directors and Chief Executive
Members' rights of access to documents which enclose "exempt information"	section 50F(2) of the Local Government (Scotland) Act 1973	Chief Executive
Transfer of securities on alteration of area etc.	section 92 of the Local Government (Scotland) Act 1973	Executive Director of Corporate GovernanceResources
Financial Administration	section 95 of the Local Government (Scotland) Act 1973	HeadExecutive Director of Finance-Resources
Education endowments	section 128 of the Local Government (Scotland) Act 1973	Head of Legal , Risk and ComplianceRisk
Ordnance Survey	section 145 of the Local Government (Scotland) Act 1973	Executive Director of Services for CommunitiesPlace

Appendix 9 – Proper Officer Functions

Service of legal proceedings etc.	section 190 of the Local Government (Scotland) Act 1973	Head of Legal, Risk and Compliance <u>Risk</u>
Claims in sequestrations and liquidations	section 191 of the Local Government (Scotland) Act 1973	Executive Director of Corporate <u>Governance</u> <u>Resources</u>
Authentication of documents and execution of deeds	sections 193 and 194 of the Local Government (Scotland) Act 1973 and the Requirements of Writing (Scotland) Act 2005	Executive Director of Corporate <u>Governance</u> <u>Resources</u> and Head of Legal, Risk and Compliance <u>Risk</u>
Inspection and deposit of documents	section 197 of the Local Government (Scotland) Act 1973	Executive Director of Corporate <u>Governance</u> <u>Resources</u> and Head of Legal, Risk and Compliance <u>Risk</u>
Procedure for byelaws	sections 202 and 204 of the Local Government (Scotland) Act 1973	Executive Director of Corporate <u>Governance</u> <u>Resources</u> and Head of Legal, Risk and Compliance <u>Risk</u>
Roll of honorary freemen	section 206 of the Local Government (Scotland) Act 1973	Head of Legal , Risk <u>Strategy</u> and Compliance <u>Insight</u>
Notice of Meeting	Schedule 7 of the Local Government (Scotland) Act 1973	Head of Legal , Risk <u>Strategy</u> and Compliance <u>Insight</u>
Politically restricted posts	section 2 of the Local Government and Housing Act 1989	Executive Director of Corporate <u>Governance</u> <u>Resources</u>
Maintaining the register of members' interests	Regulation 6 of the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests)	Head of Legal , Risk <u>Strategy</u> and Compliance <u>Insight</u>

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Appendix 9 – Proper Officer Functions

	Regulations 2003	
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APPENDIX 10
LIST OF LEGISLATION

Part A

1. Animal Boarding Establishments Act 1963;
2. Animal Health and Welfare (Scotland) Act 2006;
3. Breeding of Dogs Act 1973;
4. Cinemas Act 1985;
5. City of Edinburgh District Council Order Confirmation Act 1991;
6. Civic Government (Scotland) Act 1982;
7. Dangerous Wild Animals Act 1976;
8. Deer (Scotland) Act 1996;
9. Housing (Scotland) Act 2006;
10. Hypnotism Act 1952;
11. Performing Animals (Regulation) Act 1925;
12. Pet Animals Act 1951;
13. Petroleum (Transfer of Licences) Act 1936;
14. Riding Establishments Acts 1964 and 1970;
15. Theatres Act 1968; and
16. Zoo Licensing Act 1981.

Part B

1. Accommodation Agencies Act 1953;
2. Agriculture Produce (Grading and Marking) Acts 1928 and 1931;
3. Agriculture Act 1970;
4. Agriculture (Miscellaneous Provisions) Act 1968;

Appendix 10 – List of Legislation

5. Animal Boarding Establishments Act 1963;
6. Animal Health Act 1981;
7. Animal Health and Welfare (Scotland) Act 2006;
8. Breeding and Sale of Dogs (Welfare) Act 1999;
9. Breeding of Dogs Act 1973 and 1991;
10. Burial Grounds (Scotland) Act 1855;
11. Children and Young Persons (Protection from Tobacco) Act 1991;
12. Church of Scotland (Property and Endowment) Act 1925;
13. Cinemas Act 1985;
14. Civic Government (Scotland) Act 1982;
15. Civil Partnership Act 2004;
16. Clean Air Act 1993;
17. Control of Dogs (Scotland) Act 2010;
18. Consumer Credit Act 1974;
19. Consumer Protection Act 1987;
20. Cremation Acts 1902 and 1952;
21. Cremation (Scotland) Amendment Regulations 2003;
22. Dangerous Wild Animals Act 1976;
23. Development of Tourism Act 1969 (sections 17 and 18);
24. Dog Fouling (Scotland) Act 2003;
25. Education Reform Act 1988 (section 215);
26. Energy Conservation Act 1981 (section 20);
27. Environment and Safety Information Act 1988;
28. Estate Agents Act 1979;

Appendix 10 – List of Legislation

29. European Communities Act 1972 (section 2(2));
30. Explosives Act 1875 (sections 74 and 78);
31. Fair Trading Act 1973;
32. Food and Environment Protection Act 1985 (sections 19(1B) and (1C));
33. Hallmarking Act 1973;
34. Housing (Scotland) Act 1987, Parts IV, V, VII and VIII
35. International Health Regulations 2005;
36. Marriage (Approval of Places) (Scotland) Regulations 2002;
37. Marriage (Scotland) Act 1977;
38. Medicines Act 1968;
39. Performing Animals (Regulation) Act 1925;
40. Pet Animals Act 1951;
41. Petroleum (Consolidation) Act 1928 (section 17);
42. Poisons Act 1972;
43. Prevention of Damage by Pests Act 1949;
44. Prices Act 1974 and 1975;
45. Private Rented Housing (Scotland) Act 2011;
46. Property Misdescriptions Act 1991;
47. Public Health (Aircraft) (Scotland) Regulations 1971;
48. Public Health (Ships) (Scotland) Regulations 1971;
49. Rent (Scotland) Act 1984;
50. Road Traffic (Vehicle Emissions) (Fixed Penalty) (Scotland) Regulations 2003);
51. Sewerage (Scotland) Act 1968;

Appendix 10 – List of Legislation

52. Single Use Carrier Bags Charge (Scotland) Regulations 2014;
53. Telecommunications Act 1984 (section 30);
54. Theatres Act 1968;
55. Timeshare Act 1992;
56. Trade Descriptions Act 1968;
57. Trade Marks Act 1994;
58. Video Recordings Acts 1984 and 1993;
59. Water (Scotland) Act 1980;
60. Water Services etc. (Scotland) Act 2005;
61. Weights and Measures Act 1985.

The City of Edinburgh Council

10.00am, Thursday, 4 February 2016

Appointment of Monitoring Officer and Clerk to the Licensing Board

Item number 8.3

Report number

Executive/routine

Wards

Executive Summary

Following the resignation of the current Head of Legal and Risk, the Council is requested to appoint Nick Smith, Interim Head of Legal and Risk, as the Monitoring Officer and the Clerk to the Licensing Board, effective from 6 February 2016.

Links

Coalition pledges

Council outcomes CO25

Single Outcome Agreement

Appointment of Monitoring Officer and Clerk to the Licensing Board

1. Recommendations

- 1.1 To appoint Nick Smith, Interim Head of Legal and Risk, as the Monitoring Officer and Clerk to the Licensing Board, effective from 6 February 2016.

2. Background

- 2.1 The Local Government and Housing Act 1989 requires that the Council designate one of its officers to act as Monitoring Officer.
- 2.2 The Licensing (Scotland) Act 2005 requires the Council to appoint a clerk of the Licensing Board and that the clerk must be an advocate or a solicitor.

3. Main report

- 3.1 Following the resignation of the current Head of Legal and Risk, it is intended that the Interim Head of Legal and Risk, Nick Smith, should also assume the duties of Monitoring Officer and Clerk to the Licensing Board.

4. Measures of success

- 4.1 A Monitoring Officer and Clerk to the Licensing Board is appointed.

5. Financial impact

- 5.1 There is no financial impact as a result of this report.

6. Risk, policy, compliance and governance impact

- 6.1 The appointments of Monitoring Officer and Clerk to the Licensing Board are statutorily required and are essential to the operations of the Council.

7. Equalities impact

7.1 There are no direct equalities impacts as a result of this report.

8. Sustainability impact

8.1 There is no direct sustainability impact as a result of this report.

9. Consultation and engagement

9.1 Not applicable.

10. Background reading/external references

10.1 None.

Andrew Kerr

Chief Executive

Contact: Gavin King, Committee Services Manager

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Links

Coalition pledges

Council outcomes CO25 - The Council has efficient and effective services that deliver on objectives

Single Outcome Agreement

Appendices None

10am, Thursday, 4 February 2016

Outcome of the Statutory Consultation Process on Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

[Affecting James Gillespie's Primary School, South Morningside Primary School, Bruntsfield Primary School, Tollcross Primary School, James Gillespie's High School and Boroughmuir High School]

Item number	8.4
Report number	Executive
Executive/routine	
Wards	8 (Colinton/Fairmilehead), 9 (Fountainbridge/Craiglockhart), 10 (Meadows/Morningside), 11 (City Centre) and 15 (Southside/Newington)

Executive Summary

On 19 May 2015 the Education, Children and Families Committee approved that a statutory consultation be undertaken regarding options to address primary school capacity and accommodation pressures in south Edinburgh this being defined as the area encompassing the three primary school catchments covered by Bruntsfield, James Gillespie's and South Morningside Primary Schools.

A statutory consultation was undertaken between 24 August 2015 and 6 October 2015 regarding three options; one of which - to establish a new primary school - had three sub-options. The purpose of this report is to advise on the outcome of the consultation and make recommendations regarding which option should be progressed.

Links

Coalition pledges	P4
Council outcomes	CO1 and CO2
Single Outcome Agreement	SO3

Outcome of the Statutory Consultation Process on Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

[Affecting James Gillespie's Primary School, South Morningside Primary School, Bruntsfield Primary School, Tollcross Primary School, James Gillespie's High School and Boroughmuir High School]

1. Recommendations

- 1.1 Approve that Option 1(c) be progressed requiring the establishment of a new double stream primary school including nursery classes on the combined site of the existing South Morningside Primary School Deanbank temporary annexe and the Oaklands Care Home and necessitating closure of the existing nursery classes of South Morningside Primary School based at Fairmilehead Church Hall.
- 1.2 Approve that the catchment boundaries of South Morningside Primary School, Bruntsfield Primary School, James Gillespie's Primary School and Tollcross Primary School are amended in accordance with Option 1(c) as set out in the statutory consultation paper *Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh*.
- 1.3 Approve that the date from when the catchment changes and the closure of the existing nursery classes of South Morningside Primary School would be effective is the school year at the start of which the new primary school could be completed and opened and that the new primary school would become the non-denominational catchment school for all P1 pupils living in the new school's catchment area at the time of P1 registrations in the preceding November.
- 1.4 Note the statutory requirement to refer the Council's decision to Scottish Ministers.
- 1.5 Note the intention to complete the transfer of ownership of the combined Deanbank and Oaklands site from Health and Social Care to Communities and Families.
- 1.6 Agree that, as the new school is currently estimated to be required by August 2019 which would require the project to be initiated immediately to allow that delivery timescale to be met, consideration be given to identifying the capital and revenue funding required as part of the current budget process.

- 1.7 Note that should funding not be identified during the current budget process to allow the project to be initiated immediately, the delivery date for the new school would be delayed beyond August 2019 which may require temporary mitigation measures to be put into place (most likely to be at James Gillespie's Primary School) pending the opening of the new school.
- 1.8 Note that the position would be considered on an annual basis by the Education, Children and Families Committee as part of the overall Rising Rolls update process, allowing the latest data regarding future roll projections and housing development in the area to be taken into consideration to assess what temporary mitigation measures might be required pending the delivery of the new school.
- 1.9 Note that, in view of the potential for temporary mitigation measures to be put in place in the future, a feasibility study will be undertaken at James Gillespie's Primary School to identify means of temporarily extending the existing school to allow up to a full three stream intake of 21 classes should that ever be required.

2. Background

- 2.1 On [19 May 2015](#) the Education, Children and Families Committee approved that a statutory consultation be undertaken regarding options to address the long-term accommodation issues in the south Edinburgh area. This followed previous reports to Committee on [9 December 2014](#) and [4 March 2014](#) which set out the accommodation and capacity issues faced in this area and the requirement to identify solutions to these issues through discussions with each of the school communities affected.
- 2.2 For the purposes of this process the south Edinburgh area is defined as encompassing the three primary school catchment areas covered by Bruntsfield, James Gillespie's and South Morningside Primary Schools. This area has traditionally experienced pressure on primary school places with schools having had high occupancy levels during a period of declining rolls and a necessity for additional accommodation subsequently being required through the provision of temporary units and annexes, some of which still remain.
- 2.3 The Council's over-riding priority is to ensure that it can meet its commitment to ensuring that places are available for all pupils to attend their local catchment school should they wish to do so. The issue of rising primary school rolls in the city has been, and remains, a significant challenge but is one which the Council is committed to addressing and has been doing so successfully for several years through its primary school rising rolls programme.
- 2.4 Bruntsfield Primary School has experienced high P1 intakes in the past few years which necessitated the school's involvement in the rising rolls programme. However, rather than new build, the accommodation solution identified for Bruntsfield Primary School was internal reconfiguration of the existing building to create more classroom space. This reconfiguration has increased the capacity of the school while maintaining good supporting accommodation.

- 2.5 Previous reports to the Education, Children and Families Committee setting out the issues in the south Edinburgh area have included Bruntsfield Primary School as a key component of a long-term solution for the area. While projections suggest that the work undertaken at the school to date, and the further adaptations possible, would be sufficient to address projected growth in the catchment area there was, and remains, a strong rationale for including a small proportion of the existing Bruntsfield catchment area within the proposed catchment area changes for some of the options proposed.
- 2.6 Through the rising rolls process James Gillespie's Primary School was identified as a school that would struggle to accommodate catchment demand in August 2015. The school site is a reasonable size and a new classroom extension was constructed which opened for use from August 2015. However, while the new building provides the school with the accommodation necessary to provide sufficient places for its current catchment demand and that projected in the short term, the latest projections and the potential for significant residential development in the area in future years suggest that this will be insufficient in the long term and that there will remain an ongoing requirement to accommodate classes in the existing temporary unit. There also remain suitability issues associated with the size of some of the classrooms in the main school building.
- 2.7 The accommodation issues at South Morningside Primary School have been more acute and, in order to address capacity issues and the suitability issues associated with the temporary units on the school site and the annexe located at the Cluny Church Centre, the Rising Rolls Working Group at South Morningside Primary School identified a larger, off site annexe solution as its preferred option. Accordingly, on [9 December 2014](#) the Education, Children and Families Committee approved that the short-term solution for South Morningside Primary School was the creation of a temporary P1 and P2 annexe at the former Deanbank Resource Centre on Canaan Lane.
- 2.8 Whilst it is considered that accommodation pressures in the area can be addressed in the short term through the measures set out above which also improve the suitability of the accommodation available, these solutions create their own challenges and a longer-term, sustainable and permanent solution is required.
- 2.9 Several options for a longer-term solution have previously been investigated. A report to the Council's Estate Strategy and Rising Rolls Working Group on 8 May 2013 considered options to relieve pressure through catchment review. However, it was acknowledged that there were only minor opportunities for catchment change and that these were unlikely to be of sufficient size to address the issue. The Estate Strategy and Rising Rolls Working Group concluded it was likely that additional accommodation would be required if intake numbers were sustained at their (then) present level.

- 2.10 In 2011 a feasibility study was undertaken which considered options to locate all of South Morningside Primary School's pupils in permanent buildings on the main school site; the provision of a new gym and relocation of the nursery was also considered. This feasibility study was updated in 2014. However, due to the significant loss of playground space which would arise and advice received from Planning that the height of the proposed buildings and their proximity to the common boundary would make planning issues difficult to overcome, the option of a permanent expansion of accommodation on the existing school site was not considered to be a reasonable or deliverable solution.
- 2.11 The delivery of the first option identified for consideration in the statutory consultation paper, creating an entirely new primary school, would entail significant additional capital and revenue costs and require considerable restructuring of the catchment areas of the non-denominational primary schools in the south Edinburgh area. It is a long-term solution that would represent a significant change for the residents and wider communities of each school in the south Edinburgh area and would have significant budgetary implications. For these reasons, two further options were developed which sought to build upon the temporary solutions already delivered but with a more limited demographic and financial impact.
- 2.12 There are few options in the south Edinburgh area to provide the land necessary to deliver any of the proposals considered during this consultation and some of the options which are available could, in the absence of an appropriate site, carry with them a high degree of uncertainty in terms of the timescales within which they may be deliverable and the cost that would be attached.
- 2.13 Accordingly, successfully identifying a site for a new school or an annexe building has been a significant factor in the failure to deliver previous proposals. This was most notably the case in 1998 when a proposal for a new double stream primary school on an NHS site was consulted upon, approved and included within the Council's first Public Private Partnership (PPP) project but could not be delivered as the availability of the site slipped beyond project longstop dates resulting in its removal from the project.
- 2.14 In the report to Committee on [9 December 2014](#) a potential site constituted from the site of the former Deanbank Resource Centre (now the Deanbank temporary annexe of South Morningside Primary School) and the directly adjacent site on which the Oaklands residential care home is located was identified. This site is considered to be appropriate for an educational establishment and, as it is in Council ownership through Health and Social Care, offers a high level of certainty and control regarding both availability and the timescales to deliver whatever solution is approved by Council as the outcome of this consultation process. It is fully recognised that a new care home would have to be delivered before the Oaklands site could be vacated.

- 2.15 In order to implement interim accommodation solutions for South Morningside Primary School, Communities and Families has leased the Deanbank Resource Centre site from Health and Social Care and discussions regarding the value and timing of the purchase of the combined Deanbank and Oaklands site which would also allow Health and Social Care to progress the necessary business case for the provision of a new facility have been progressed.
- 2.16 The size of site for any new (or replacement) school is prescribed in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations. For a new double stream primary school with capacity for a further 40 pupils in the nursery, the total site size should be 1.9 hectares comprising two elements for which the appropriate sizes are defined separately:
- (i) a main school site on which the actual school buildings are located of not less than 1.3 hectares (of which 0.1 hectares relates to the nursery); and
 - (ii) an area for playing fields of not less than 0.6 hectares.
- 2.17 The size of the combined Deanbank and Oaklands site is 0.96 hectares which is less than the minimum specified requirement for a main new school site but is considered sufficient to provide an appropriate environment for a new primary school and nursery of this size. In certain circumstances a smaller site area can be provided with the consent of the Scottish Government subject to it being agreed that it would be impractical or unreasonable to apply the standards within the legislation.
- 2.18 The establishment of the current Deanbank temporary annexe of South Morningside Primary School did not require that a statutory consultation be undertaken as it was established as a temporary measure. However, despite currently being the site of an educational facility, to establish a *permanent* annexe of South Morningside Primary School on the combined Deanbank and Oaklands site does require that a statutory consultation be undertaken. While the consent of the Scottish Government would be required to deliver a new primary school on this site as it is smaller than specified in the regulations, no such consent would be required to establish permanent annexe accommodation.
- 2.19 The purpose of this report is to advise on the outcome of the consultation and make recommendations regarding which option to address accommodation pressures in the south Edinburgh area should be progressed.

3. Main report

- 3.1 The statutory consultation was undertaken regarding options which were developed as a result of an informal consultation process undertaken as part of the Rising Rolls process which considered potential short-term and long-term solutions to the accommodation issues facing schools in the south Edinburgh area. Working groups consisting of Council officers, members of the school

management team and Parent Council representatives were formed at the three primary schools directly affected and worked collaboratively to define the objectives of the long-term statutory consultation process and consider how the issues identified may be addressed.

3.2 The three options identified for consideration and regarding which the statutory consultation was undertaken were as follows:

Option 1 – Establish a new primary school on the combined site of the existing South Morningside Primary School Deanbank temporary annexe and the Oaklands Care Home on Canaan Lane incorporating sections of the Bruntsfield, James Gillespie's and South Morningside Primary School catchment areas. This option would also require the northern tip of the James Gillespie's Primary School catchment area to be realigned with Tollcross Primary School and could be delivered with any of the following Early Years provision sub options:

- a. **not including a nursery** as part of the new school building due to the retention of the existing nursery classes of South Morningside Primary School currently based at Fairmilehead Church Hall;
- b. **including a nursery** as part of the new school building and retaining the capacity currently provided by the existing nursery classes of South Morningside Primary School based at Fairmilehead Church Hall; or
- c. **including a nursery** as part of the new school building to replace the capacity currently provided by the existing nursery classes of South Morningside Primary School based at Fairmilehead Church Hall and necessitating the closure of that facility.

Option 2 – Increase the capacity of South Morningside Primary School to four streams by establishing a permanent annexe of South Morningside Primary School accommodating the nursery to P3 stages on the combined site of the existing Deanbank temporary annexe and the Oaklands Care Home on Canaan Lane. This would require the existing South Morningside Primary School catchment to be extended to incorporate sections of the Bruntsfield and James Gillespie's Primary School catchment areas and would also require the northern tip of the James Gillespie's Primary School catchment area to be realigned with Tollcross Primary School.

Option 3 – Maintain and improve existing accommodation arrangements by permanently establishing South Morningside Primary School's Deanbank temporary annexe including the provision of a new gym, the relocation of the South Morningside Primary School nursery to the Deanbank site and a minor catchment change to incorporate the combined site of the existing temporary Deanbank temporary annexe and the Oaklands Care Home within the South Morningside Primary School catchment area.

3.3 The following table summarises the accommodation provided under each option.

Option	Accommodation at Deanbank/Oaklands site	Accommodation at South Morningside Primary School main school site	Impact on South Morningside nursery (Fairmilehead Church)	Accommodation at Bruntsfield Primary School	Accommodation at James Gillespie's Primary School
1a	14 primary classes No nursery	15 primary classes	Existing nursery retained	21 primary classes	15 primary classes
1b	14 primary classes New nursery	15 primary classes	Existing nursery retained	21 primary classes	15 primary classes
1c	14 primary classes New nursery	15 primary classes	Existing nursery proposed for closure	21 primary classes	15 primary classes
2	13 primary classes New nursery and Gym Hall	16 primary classes	Relocated to Deanbank/Oaklands site	21 primary classes	15 primary classes
3	6 primary classes New nursery and Gym Hall	15 primary classes	Relocated to Deanbank/Oaklands site	21 primary classes	19 primary classes

3.4 Each option would require that varying degrees of changes to primary school catchments be undertaken. Option 1, the creation of a new primary school, would also require the transfer of pupils from existing schools although this would be on a voluntary basis.

3.5 Options 1a, 1b, 1c and 2 would involve the transfer of parts of existing primary school catchment areas to different primary school catchments which introduces the potential issue of younger siblings of pupils currently in one primary school possibly being required to attend a different primary school from elder brother/sister in the future.

3.6 Whilst it is not considered feasible to provide a guarantee regarding siblings under Options 1a, 1b, 1c and 2 in certain circumstances priority would be applied to siblings. In future, after meeting catchment needs, younger siblings of pupils at any primary school (but not any associated nursery) which is subject to a change of catchment area who attended the school at the time of the decision on catchment change and were, at that time, resident in the parts of that primary school proposed for transfer would be given priority for placing requests into that primary school in future. This policy would apply for a full primary school cycle (i.e. seven years) but would only apply if, when the younger sibling was entering P1, he/she continued to be resident in the parts of the primary school catchment from which transfer had previously been approved and an elder sibling is still a pupil at that primary school.

3.7 Secondary school catchment areas would be largely unaffected; the only exception being in Option 3 as part of which a minor change to the catchment

boundary between South Morningside Primary School and James Gillespie's Primary School would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie's High School (the allocated secondary for James Gillespie's Primary School). This change would not affect any residential properties.

- 3.8 The statutory consultation period ran from 24 August 2015 to 6 October 2015. A full statutory consultation paper was produced which set out the details of each of the three main options together with the associated educational benefits. Hard copies of the full consultation paper were provided to each school, nurseries in the area and the local libraries. An email was sent to all other statutory consultees, including the school Parent Councils and the local Community Councils, advising them of the consultation and providing the link to the full consultation paper. All parents/guardians at the affected schools were sent a letter notifying them of the statutory consultation and a copy of the summary paper.
- 3.9 The full consultation paper extends to 100 pages and therefore has not been included within this report however it is available online on the [Council website](#); the summary paper is provided in Appendix 1. A copy of the full statutory consultation paper is also available in the Elected Members lounge for reference.
- 3.10 Four public meetings were held between 3 September 2015 and 29 September 2015. At each public meeting, all of which were independently chaired, Council officers outlined the options and answered questions. Records of each meeting are included in Appendix 2.
- 3.11 Representations were invited by letter, email or through a specifically designed online consultation response questionnaire. A total of 240 responses were received during the statutory consultation period comprising 201 questionnaire returns (162 of which included specific comments) and 39 by either email or letter (31 of which included specific comments). In some instances multiple email/letter representations were made by the same respondent and in such cases these have been grouped together and treated as one response. The representations received are detailed in Appendix 3 together with a summary of the key issues raised in each response. Due to the volume involved the detailed representations have not been included within this report however the full submissions are available in the Elected Members lounge for reference.
- 3.12 The following table provides an analysis of the responses received during the consultation showing the category of respondent and the preferred option (if one was expressed).

Respondent Category	Option 1*	Option 1(a)	Option 1(b)	Option 1(c)	Option 2	Option 3	None	Not Given	Totals	Proportion
Parent/carer of school child	5	12	36	44	8	29	14	2	150	62%
Parent/carer of pre-school child	1	3	12	7	2	9	12	0	46	19%
Staff	0	0	1	7	1	0	0	0	9	4%
Pupil	0	0	0	0	0	0	0	0	0	0%
Local resident	0	1	1	0	1	6	6	6	21	9%
Local organisation	1	0	0	1	1	0	0	1	4	2%
Other or Not Given	3	0	0	1	2	1	0	3	10	4%
Totals	10	16	50	60	15	45	32	12	240	
Proportion of Total	4%	7%	21%	25%	6%	19%	13%	5%		

* No sub-option preference indicated.

- 3.13 Of the 240 responses received, a clear majority of 57% expressed a preference for Option 1. Among those expressing a preference for Option 1, 44% expressed a preference for sub-option 1(c) which represented 25% of the preferences expressed by all respondents. 13% of all respondents selected 'None' of the options available while a further 5% did not express a preference of any kind.
- 3.14 A consultation exercise with pupils at the schools directly affected by the proposals was also carried out by Quality Improvement Officers. The Quality Improvement Officers also discussed the proposals with staff and encouraged them to provide feedback through the online survey. A summary of the issues raised by pupils is provided in Appendix 5. 221 responses were received from pupils however, due to the complexity of the issues concerned, the sub-options under Option 1 were not considered by pupils. 44% of pupils expressed a preference for Option 3 with Options 1 and 2 drawing 39% and 17% respectively.
- 3.15 As required by the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 all of the responses received during the public consultation were made available to Education Scotland for consideration. During October 2015 Education Scotland visited all of the schools affected by the proposals following which they submitted a report addressing the educational aspects of the proposals. This report is included in Appendix 6.
- 3.16 Responses to all of the major issues raised during the consultation process are considered in the following 'Key Themes and Issues and Council Responses' section. The Council's response to the Education Scotland report is then considered in the following section.

Key Themes and Issues and Council Responses

- 3.17 A number of issues and points were raised, often recurrently, during the public meetings, in the responses received during the consultation period and through the consultation undertaken with pupils. These have been drawn out and aggregated into a number of themes which are identified in the table below which shows the percentage of responses received (where a comment was made) which contained a point or issue relating to that theme. Appendix 4 provides details of the various issues and points raised under each theme together with the Council's response

Theme	% of Responses
Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	13.0%
New School Site and Accommodation	9.3%
Retaining Deanbank	7.3%
The Field (in front of The Priory) and Falcon Park	2.6%
Projections and Demographics	13.5%
Residential Development	4.7%
Split Site Issues	17.6%
Existing Issues	17.1%
Early Years	16.1%
James Gillespie's Primary School Catchment Change Proposals	28.5%
South Morningside Primary School Catchment Change Proposals	3.6%
Sibling Guarantee	13.0%
Consultation Process	11.4%
New School Transition	5.7%
Option 1 Issues	3.1%
Option 2 Issues	10.4%
Secondary School Issues (inc. feeder status and future growth)	13.0%
Financial Issues and Concerns	6.2%
Timescales	0.5%
Education	2.6%
Other Issues/Points	11.9%

Education Scotland

Legislative Context

- 3.18 The Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 requires that the Council refer the proposals to Education Scotland so that they may prepare a report on the educational aspects. In producing their report, which is included in full in Appendix 6, Education Scotland considered the options set out in the statutory consultation paper as well as all of the responses received during the public consultation period. Education Scotland also visited all the schools affected by the proposals and discussed the educational aspects with staff and pupils before producing their final report.
- 3.19 The conclusion of Education Scotland was that overall the option which provided the most educational benefit to the children of south Edinburgh is Option 1(c). It was noted in the report that among the parents, staff, children and young people who met with HM Inspectors, the majority clearly favoured Option 1.

Response to Education Scotland

The Act requires that the Council's consultation report includes 'a statement of the authority's response to Education Scotland's report'. The Education Scotland report identified several key issues for the Council to consider which are set out in the following table together with the Council's response.

Issue Raised	Stakeholders would like further information about the projected rolls for the schools in South Edinburgh.
Council Response	Further details on the roll projections and the methodology used in reaching these projections are contained in Appendix 7 of this report.
Issue Raised	Stakeholders would like further consideration given to the possibility of demolishing the Deanbank temporary annexe.
Council Response	The response to the issues raised regarding the possible demolition of the Deanbank temporary annexe are contained within the " Retaining Deanbank " theme under the Council responses in Appendix 4 of this report.
Issue Raised	More information is required on how the current proposal secures best value for the council.
Council Response	The value offered by each of the options, together with the reasons for recommending Option 1(c), is considered in the conclusions section of this report.
Issue Raised	In taking forward the proposal, the council needs to set out how it will address stakeholders' concerns.

Council Response	<p>Through this consultation process the Council has sought to respond to concerns raised by stakeholders about the options considered in the statutory consultation paper. However, in taking the recommendation to implement Option 1(c) forward the Council would establish a working group to oversee the delivery of the new school. The remit of this group will include engagement with all stakeholders to address concerns raised through the consultation process and in the work that follows. As explained elsewhere in this report, the Council has undertaken to provide local residents with a means of feeding into the planning process for the new school so that issues relating to traffic, increased volumes of pedestrians and public amenity can be addressed where possible. The processes and support put in place to facilitate the transfer of pupils and staff from other schools would be considered in detail by the working group in its early stages to ensure a smooth and effective transition processes and provide stakeholders with clarity about what a new school would mean for them.</p>
Issue Raised	<p>The Council needs to set out the actions it has taken to address the non-material inaccuracy and omission in the consultation paper which emerged during the public consultation period.</p>
Council Response	<p>During the consultation period a non-material inaccuracy in, and a non-material omission from, the statutory consultation paper were identified which, under the provisions of the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014, required that the Council issue a notice to the relevant consultees and HMIE.</p> <p>The first correction required was a non-material change identified by Council Officers immediately prior to the first of the four public consultation meetings. The Council issued a letter to all statutory consultees on 2 September 2015 and also highlighted this correction at each of the subsequent public consultation meetings. The correction letter was also posted on the Council's website. The letter issued which describes in detail the nature of the inaccuracy identified can be found in Appendix 8.</p> <p>The second correction required was an omission which was identified by a member of the public at the public consultation meeting at Bruntsfield Primary School on 22 September 2015. The omission was acknowledged at this meeting. The change required was considered to be non-material and affected three of the maps in the consultation paper. The Council issued a letter to all statutory consultees on 30 September 2015 and also highlighted this correction at each of the subsequent public consultation meetings. The correction letter and the revised maps were also posted on the Council's website. The letter issued which describes in detail the nature of the omission identified can be found in Appendix 8.</p>

Conclusions

- 3.20 The theme which elicited the highest degree of comment during the statutory consultation period was the proposal under Option 1 and Option 2 to realign the northern tip of James Gillespie's Primary School's catchment area with Tollcross Primary School. Of the 55 respondents commenting on this part of the Option 1 and Option 2 proposals, 48 expressed opposition to it.
- 3.21 It is evident from many of the comments made that this part of the Option 1 proposal resulted in people who would otherwise have supported the establishment of a new school in south Edinburgh either expressing a preference for Option 3 (which is the only option not containing a proposal to realign the northern tip of the James Gillespie's Primary School's catchment area), selecting "None" as a preference or not indicating a preference at all. Accordingly the level of support, at least in principle, for a new school in south Edinburgh might actually be higher than consultation response figures suggest.
- 3.22 While all of the options in the statutory consultation paper provide improved learning and teaching environments and therefore provide educational benefits, Communities and Families agrees with Education Scotland's findings that Option 1(c), establishing a new school in Edinburgh and closing South Morningside Primary School's nursery classes, would provide the greatest educational benefits for schools in the south Edinburgh area due to the reduced number of transition points and the increased opportunities for interaction between older and younger year groups.
- 3.23 The release of an additional year's birth data, confirmation of actual P1 intakes in August 2015 and an analysis of catchment pupil populations at the time of the annual schools census in September 2015 has allowed the projections for Bruntsfield, James Gillespie's and South Morningside Primary Schools which were published in the statutory consultation paper to be updated. Details of these updated projections are available in Appendix 7.
- 3.24 In summary the revised projections suggest that Bruntsfield Primary School will experience continued and steady growth requiring that a 21st classroom be created in the short term and that the requirement for this additional class is likely to be sustained in future years. This is the level of capacity that a feasibility study has identified may be achieved within the school's existing accommodation whilst continuing to meet the Scottish Government's recommended level of General Purpose space provision.
- 3.25 Roll projections for South Morningside Primary School continue to suggest that, in the long term, while the roll at South Morningside Primary School is likely to increase, this growth can be accommodated within the school's existing accommodation, albeit with a continued reliance on the formation of larger team teaching classes at P1 and P2. However, as set out in the statutory consultation paper, within projections for South Morningside Primary School in particular the

margins for error are small due to restricted scope to undertake either expansion of the existing accommodation or catchment change with neighbouring schools.

- 3.26 The projections produced for James Gillespie's Primary School at the time the statutory consultation paper was written indicated that 19 classes would be sufficient to address demand for places at James Gillespie's Primary School beyond 2019. However, updated projections now suggest that the capacity available at James Gillespie's would be sufficient only until 2019 when there would be a requirement to divide the large, double classroom General Purpose space in the recently completed Rising Rolls building to create a 20th classroom. This would then provide sufficient capacity at the school until August 2023. The significant change in projections for James Gillespie's Primary School is as a result of an additional year of birth data negating the impact of the low James Gillespie's Primary School catchment birth figure for 2011 in the base figures for projections beyond 2019.
- 3.27 In addition, as of December 2015, the number of catchment P1 pupils registered for James Gillespie's Primary School in August 2016 suggests that the projected P1 intake for August 2016, which is low due to the birth rate in 2011, may also be understated. If this is the case, then this would bring forward the requirement to sub-divide the large General Purpose space in the Rising Rolls building to August 2018. Following sub-division of this space the school would continue to meet the Scottish Government's recommended level of General Purpose space for a school with a 20 class capacity. However, the school would be required to operate 21 classes from August 2019. Accordingly the school would be short of one classroom space.
- 3.28 No feasibility work has yet been undertaken to identify if the existing school buildings could be extended to accommodate the requirement for this additional classroom. As one of the objectives of the statutory consultation was to reduce the school to two streams it is likely that any further expansion of the school would not be well received within that school community.
- 3.29 Additionally, the future of the Astley Ainsley site which is currently in the James Gillespie's Primary School catchment area represents a significant unknown risk to projections in the south Edinburgh area. In the current circumstances the development of this site could not be accommodated by either James Gillespie's Primary School or the neighbouring South Morningside Primary School in their present form. Accordingly, while it is too early to assess the potential pupil generation which might arise from development on that site, it is considered highly likely that this would necessitate the delivery of further additional school accommodation in the south Edinburgh area.

Recommendation

- 3.30 The statutory consultation process demonstrated a high degree of support for a new school in the south Edinburgh area and Communities and Families also considers that the educational benefits of Option 1 outweigh those of either

Option 2 or Option 3. In addition there are clear suitability issues with the existing accommodation at James Gillespie's Primary School and South Morningside Primary School which are only fully addressed under Option 1(c).

- 3.31 The suitability issues are particularly prevalent at South Morningside Primary School regarding which, despite the significant improvements made in the quality of the accommodation, remains the only school in the estate which is required to operate with an annexe accommodating primary classes on a separate site and, with its nursery classes also based in an additional annexe building 2.4km from the main school site, it is the only primary school in the estate with two satellite sites. This suitability issue represents a logistical challenge for many parents and, most significantly, represents a management challenge for school staff.
- 3.32 The removal of annexe accommodation was the single most important factor in identifying those primary schools to be included in the Council's second schools PPP project and was a significant factor in the redevelopment of Towerbank Primary School completed in August 2014. The removal of annexe accommodation and temporary units such as those at James Gillespie's Primary School remains a significant objective for Communities and Families as set out in the [Children and Families Asset Management Plan 2014](#) which was approved by the Education, Children and Families Committee on 9 December 2014.
- 3.33 The management and suitability issues associated with the current nursery classes of South Morningside Primary School are compounded by the facilities being accommodated in a church hall which is shared with other users and requires to be packed away at the end of the day. The distance of the nursery classes from the main school site means that parents from the Morningside area are required to travel through Buckstone Primary School's catchment area and into the catchment of Pentland Primary School to reach the nursery classes.
- 3.34 Updated projections and early P1 registration data for August 2016 suggest that James Gillespie's Primary School will not have sufficient capacity to support demand for places by August 2019 thus strengthening the argument for the delivery of Option 1(c). Equally, the updated projections mean that Option 3 may not, on its own, provide sufficient capacity in the south Edinburgh area. This means that there is an inherent risk in recommending Option 3 which would also not provide the flexibility to respond to unexpected growth, understated roll projections or, more significantly, the development of large sites such as the Astley Ainslie site for housing.
- 3.35 Accordingly, taking into consideration the key factors of both sufficiency and suitability, it is recommended that Council approves Option 1(c) and that, based on updated projections, this be delivered for August 2019 which would require the project to be initiated immediately. The Council is therefore requested to give consideration to identifying the capital and revenue funding required to deliver the new school as part of the current budget process. The transfer of

ownership of the combined Deanbank and Oaklands site from Health and Social Care to Communities and Families would be completed as the funding for this is already available.

- 3.36 However it is recognised that there is a significant gap in both the capital and revenue funding which would be required to deliver the project and that, in light of the significant financial challenges currently facing the Council, it may not be possible to prioritise the necessary funding immediately.
- 3.37 Should funding not be identified during the current budget process to allow the project to be initiated immediately, the delivery date for the new school would be delayed beyond August 2019 which may require temporary mitigation measures to be put into place (most likely to be at James Gillespie's Primary School) pending the opening of the new school. The requirement to relocate the Oakland's Care Home service to allow construction of the new school also remains a risk to its deliver by August 2019. Accordingly, the position would be considered on an annual basis by the Education, Children and Families Committee as part of the overall Rising Rolls update process, allowing the latest data regarding future roll projections and housing development in the area to be taken into consideration to assess what temporary mitigation measures might be required pending the delivery of the new school.
- 3.38 In view of the potential for temporary mitigation measures to be put in place in the future, a feasibility study will be undertaken at James Gillespie's Primary School to identify means of temporarily extending the existing school to allow up to a full three stream intake of 21 classes should that ever be required.
- 3.39 As the delivery of the new school and provision of a new nursery are intrinsically linked, any delay in the delivery date of a new school would also result in a delay in the closure of South Morningside Primary School's nursery classes.

Site Size Regulations

- 3.40 The size of site for any new (or replacement) school is prescribed in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations. For a new double stream primary school with capacity for a further 40 pupils in the nursery, the total site size should be 1.9 hectares comprising two elements for which the appropriate sizes are defined separately:
- A main school site on which the actual school buildings are located of not less than 1.3 hectares (of which 0.1 hectares relates to the nursery); and
 - An area for playing fields of not less than 0.6 hectares.
- 3.41 The size of the combined Deanbank and Oaklands site is 0.96 hectares which, although considered sufficient to provide an appropriate environment for a new primary school and nursery of the intended size, is less than the minimum specified requirement for a main new school site therefore the consent of the

Scottish Ministers would be required to progress with this site for a new primary school.

- 3.42 In certain circumstances a smaller site area for either element can be provided with the consent of the Scottish Government subject to it being agreed that it would be impractical or unreasonable to apply the standards within the legislation. In accordance with the intent indicated in the statutory consultation paper, the Council wrote to Scottish Ministers to seek this consent in order to allow Council to have a clear position in advance of its decision on this matter.
- 3.43 Scottish Ministers have now formally confirmed that it would be impractical to apply the standards of the School Premises Regulations should the Council decide to progress with the option to build a new primary school (and nursery) on the combined Deanbank and Oaklands site. Accordingly they have given their approval to the 0.96 hectare site which would apply under Option 1(c).

Next Steps

- 3.44 Should the Council approve the recommendation to approve Option 1(c), as this would (ultimately once implemented) result in the closure of the nursery classes at South Morningside Primary School the decision would require to be referred to Scottish Ministers within six working days who would then have eight weeks from the date of the Council decision to decide whether to call in the proposals for determination.
- 3.45 The Council must notify the Scottish Ministers of a closure decision within six working days (starting on and including the day on which the decision was made) and supply the Scottish Ministers with a copy of the proposal paper and of the consultation report.
- 3.46 Scottish Ministers have a power to call in a closure decision, but only where it appears to Ministers that the Council has failed in a significant regard to comply with the requirements of the Schools (Consultation) (Scotland) Act 2010, as amended or, in coming to its decision, has failed to take proper account of a material consideration relevant to the proposal. Ministers have up to eight weeks from the date of the Council's decision to decide whether or not to issue a call-in notice.
- 3.47 In considering whether or not to call in the proposal, Scottish Ministers are to take account of representations made to them within the first three weeks of that eight week period. Any person wishing to make a representation that the decision should, or should not, be called in will have three weeks from the date of the Authority's decision to convey their representation to the Scottish Ministers.
- 3.48 The Council cannot proceed further with implementing the closure decision wholly or partly before the eight week period has expired, unless Scottish Ministers have given notice before the end of the period that they will not call the decision in.

- 3.49 Should Scottish Ministers decide not to call in the proposal, then the Council could then enact the decision. Based on a Council decision being taken on 4 February 2016 the eight week consideration period is likely to conclude on 1 April 2016.
- 3.50 Should Scottish Ministers decide to call in the proposal it would be referred to the Convenor of the School Closure Review Panels who must, within a period of seven days beginning with the day on which the call-in notice is issued, constitute a School Closure Review Panel to review the proposal.
- 3.51 The School Closure Review Panel would then be required to consider whether, in relation to the closure proposal, the Council had failed in a significant regard to comply with the requirements of the Schools (Consultation) (Scotland) Act 2010, as amended, or in coming to its decision, had failed to take proper account of a material consideration relevant to the proposal. The School Closure Review Panel must notify the Council of its decision within a period of eight weeks beginning with the day on which it was constituted however there are circumstances when this period can be extended to 16 weeks.
- 3.52 Following a review of the closure proposal the School Closure Review Panel may (a) refuse to consent to the proposal, (b) refuse to consent to the proposal and remit it to the education authority for a fresh decision as to implementation or (c) grant consent to the proposal either subject to conditions, or unconditionally. The Panel must give reasons for its decision.
- 3.53 An appeal may be made to the sheriff against a decision of a School Closure Review Panel by the education authority or a relevant consultee in relation to the closure proposal. An appeal may be made only on a point of law, must be made by way of summary application and must be made within the period of 14 days beginning with the day on which the Panel publishes notice of the decision. In the appeal the sheriff can either (a) confirm the decision or (b) quash the decision and refer the matter back to the Panel. The sheriff's determination of the appeal is final.

4. Measures of success

- 4.1 The provision of sufficient classroom accommodation to meet current and future demand for places at Bruntsfield, James Gillespie's and South Morningside Primary Schools.

5. Financial impact

Capital Costs

- 5.1 The total capital cost to deliver Option 1(c), based on an assumed opening date of August 2019, is estimated as being £18.339m including £6.0m for the acquisition of the combined Deanbank and Oaklands site from Health and Social

Care. There is currently no funding in the Council Capital Investment Programme for this project.

- 5.2 On 13 May 2015 the Finance and Resources Committee agreed that any additional funding received from the sale of the Boroughmuir High School site (beyond the sum already allocated to the provision of the new school) should be prioritised toward the acquisition of this site. It is anticipated that this will cover either part, or all, of the £6.0m cost of purchasing the combined Deanbank and Oaklands site which will leave a balance of capital funding required of £12.339m.
- 5.3 As the new school is currently estimated to be required by August 2019 which would require the project to be initiated immediately to allow that delivery timescale to be met, Council is asked to give consideration to identifying the capital funding required as part of the current budget process.
- 5.4 It should be noted that any delay to the delivery of the full scheme beyond the assumed delivery date of August 2019 will mean that the capital costs are likely to be higher taking into consideration the impact of further future construction cost inflation. If Council does not identify the capital funding required to deliver the project during the current budget process the level of such funding required to be considered in future budget processes will require to be reconsidered at the appropriate time.
- 5.5 In accordance with the new Planning Guidance on Developers Contributions and Affordable Housing approved by the Planning Committee on 3 December 2015, the provision of the new school would lie within the South Central cumulative assessment area. A financial model is now being prepared to support each cumulative assessment area and these models will determine the levels of education infrastructure contribution which would require to be funded by any future development in the city.
- 5.6 In the South Central area, based on the methodology that has been established future developments which secure planning permission will therefore be expected to make an appropriate contribution towards education infrastructure in the area based on the number of pupils generated by the development. If approved for delivery, the new school would therefore be added as an education infrastructure action with the Action Programme which supports the Local Development Plan and the extent of the new infrastructure which is expected to be funded by developers contributions rather than by the Council will be determined to ensure the level of contribution requested from developers is proportionate and reasonable in relation to the scale of potential future development in the area.
- 5.7 Any section 75 funding secured as a result would reduce the level of capital funding which required to be borne directly by the Council however the extent of the funding which could legitimately be sought from developers towards the cost of a new school requires further assessment.

Revenue Costs

- 5.8 The delivery of Option 1(c) would result in estimated additional revenue costs of £0.392m per annum. This estimate is based on 2014/15 actual costs and the costs which would apply from when the new school was opened will be higher taking into consideration the impact of future cost inflation and salary uplifts.
- 5.9 The necessity for additional funding to be identified to meet these costs was incorporated in the review of anticipated demographic pressures in Communities and Families services undertaken earlier this year as [reported](#) to the Finance and Resources Committee on 24 September 2015. However no provision has, as yet, been made for this additional annually recurring cost in Communities and Families budgets. It will be necessary for Council to consider identifying this funding as part of either the current, or future, Council budget processes.

Loans Charges

- 5.10 The estimated total capital cost of delivering Option 1(c) is £18.339m including £6m for the acquisition of the combined Deanbank and Oaklands site from Health and Social Care, none of which forms part of the current approved Council Capital Investment Programme. If this expenditure net of the land transfer were to be funded fully by borrowing, the overall loan charges associated with this expenditure over a 20 year period would be a principal amount of £12.339m and interest of £7.861m, resulting in a total cost of £20.200m based on a loans fund interest rate of 5.0%. The annual loan charges would be £1.010m.
- 5.11 It should be noted that the Council's Capital Investment Programme is funded through a combination of General Capital Grant from the Scottish Government, developers and third party contributions, capital receipts and borrowing. The borrowing required is carried out in line with the Council's approved Treasury Management Strategy and is provided for on an overall programme basis rather than for individual capital projects. Following instruction from Members, notional loan charge estimates have been provided above, which it should be noted are based on the assumption of borrowing in full for this capital project.

6. Risk, policy, compliance and governance impact

- 6.1 The implementation of Option 1(c) will address the Council's policy of ensuring sufficient accommodation for catchment pupils to secure a place at their catchment school. Option 1(c) would also address the Council objective of ensuring the suitability of the school estate by the withdrawal from both annexe and temporary accommodation in the area.
- 6.2 Discussions with Health and Social Care regarding the acquisition of the Deanbank and the adjacent Oaklands site are progressing. However, until a business case and the appropriate funding has been identified and approved for the provision of a new care home to replace the existing facility on the Oaklands

site, the disposal may not take place and this remains a significant risk to the delivery of Option 1(c).

- 6.3 There is currently no provision in the Council Capital Investment Programme for 2019/20 for the £12.339m remaining capital funding required to allow the delivery of the infrastructure proposed under Option 1(c) and it will be necessary for Council, as part of the Council budget processes to identify and approve the sources of this additional capital funding. The delivery of Option 1(c) will be contingent on this capital funding, and also the necessary additional annual revenue funding, being secured.

7. Equalities impact

- 7.1 There are no negative equality or human rights impacts arising from this report.
- 7.2 By ensuring the sustainability of capacity at local schools the Council is responding to parental choice and endeavouring to offer all catchment pupils from all equalities groups the opportunity to attend their catchment school. The Council will continue to ensure that the needs of pupils who have a disability are met by the new accommodation made available under the option progressed. The provision of facilities offered to school users with learning and behavioural support needs will be unaffected.
- 7.3 Accordingly, these proposals have no significant impact on any equalities groups but address the sustainability of capacity in the south Edinburgh area and improve the learning and teaching environment for younger pupils at South Morningside Primary School.

8. Sustainability impact

- 8.1 By progressing Option 1(c) the Council would reduce the number of sites from which it provides services and reduce the requirement for parents and staff to travel between sites. It would also reduce the distances that pupils are required to travel to their catchment school promoting the use of sustainable methods of transport. Accordingly, it is anticipated that the implementation of the recommended option will result in reductions in carbon emissions.
- 8.2 Whilst the recommended option would see the creation of new buildings, the purpose is to create fit for purpose accommodation to meet demand. Any new buildings would be designed to minimise the impact on carbon emissions and energy consumption. The proposal would also result in energy saving improvements to an existing building.

9. Consultation and engagement

- 9.1 The statutory consultation to which this paper refers has been undertaken according to the requirements set out in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.

Background reading/external references

A report to the Education, Children and Families Committee on [4 March 2014](#) detailed the capacity and accommodation issues facing the three schools in the area and identified a range of potential options to address these in both the short and long term.

On [9 December 2014](#) Committee noted the intention to seek approval for a statutory consultation process to be undertaken regarding options to address the long term accommodation issues in this area. On [19 May 2015](#) the Education, Children and Families Committee approved that a statutory consultation be undertaken setting out options to address Primary School Capacity Pressures in South Edinburgh.

Alistair Gaw

Acting Executive Director of Communities and Families

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Links

Coalition pledges	P4 - Draw up a long-term strategic plan to tackle both over-crowding and under use in schools
Council outcomes	CO1 - Our children have the best start in life, are able to make and sustain relationships and are ready to succeed. CO2 - Our children and young people are successful learners, confident individuals and responsible citizens making a positive contribution to their communities.
Single Outcome Agreement	SO3 - Edinburgh's children and young people enjoy their childhood and fulfil their potential
Appendices	1 – Summary of the Statutory Consultation Paper 2 – Records of the Statutory Consultation Public Meetings 3 – Summary of Consultation Responses Received 4 – Key Themes and Issues and Council Responses 5 – Pupil Consultation 6 – Education Scotland Report 7 – Roll Projections for the South Edinburgh Area 8 – Corrections to the Statutory Consultation Paper

Appendix 1 – Summary of the Statutory Consultation Paper

Consultation on Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

Summary Paper

www.edinburgh.gov.uk/southedinburghschools

Why is the consultation required?

The combined rolls of Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary Schools are the highest they have been in more than 30 years. A new school was proposed in 2002 to address rising rolls in the area but no land was available at that time to allow its delivery. Since then other measures such as temporary units and annexe accommodation have been used to accommodate demand at the three schools. Accommodation issues have been most acute at South Morningside Primary School with the school currently split across three different sites.

What options are being considered?

The combined Deanbank House and Oaklands Care Home site (adjacent to St Peter's RC Primary School) has now emerged as a suitable site to allow delivery of a solution to the primary school capacity issues in the area. Therefore, this statutory consultation considers options to address the capacity and accommodation pressures facing the three schools in the south Edinburgh area by using this site to deliver one of the following options:

Option 1 – Establish a new primary school.

Option 2 – Increase the capacity of South Morningside Primary School.

Option 3 – Maintain and improve existing accommodation arrangements.

Under Options 2 and 3 South Morningside Primary School's existing nursery classes would be relocated to new accommodation on the Deanbank House/Oaklands site. However, under Option 1 there are three sub-options relating to nursery provision. These are:

- a. retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but do not build new nursery classes as part of the new primary school building;

- b. retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall and build new nursery classes as part of the new primary school building; and
- c. close South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but build new nursery classes as part of the new primary school building.

How will the changes affect local schools?

Options 1 and 2 require that the catchment areas of Bruntsfield, James Gillespie's and South Morningside Primary Schools be changed. These options also affect the catchment area of Tollcross Primary School. These changes would only affect new P1 pupils in the areas of catchment proposed for transfer and would be implemented when the new accommodation required under either option was completed. A minor catchment change would be required under Option 3 but it affects no residential addresses.

Plans of the areas and lists of addresses proposed for catchment change under each option are attached at the end of this summary document. *[Note: the plans included in this summary paper for options 1 and 2 are the revised plans which were updated and reissued following identification of correction 2, further details of which are provided in Appendix 8.]*

Under every option the suitability of the accommodation at South Morningside Primary School would be improved and the suitability of accommodation at James Gillespie's Primary School would also be improved in Options 1 and 2. Further detail of the implications on the schools is provided in the statutory consultation paper.

When would the changes come into effect?

It is estimated that the earliest date either Option 1 or 2 could be delivered is August 2019, while Option 3 could potentially be delivered by August 2018.

However, these dates are only indicative as once a final decision on the preferred option has been made the necessary funding would require to be approved and the combined Deanbank House/Oaklands Care Home site secured well in advance of the proposed construction start date.

The consultation process

All comments made during the statutory consultation period will be recorded and represented in a final "*Outcomes of the Consultation report*" that we expect to be considered by Council on 4 February 2016. The report will be published three weeks in advance of the Council meeting.

Why are we consulting?

Each option put forward would have different impacts on families. We want to hear the views of anyone affected by the proposals. There is also a legal obligation to

carry out a statutory consultation under the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.

How can I find out more about the proposals or make my views heard?

This paper outlines the different options. If you want more information you can find the full consultation paper, along with background reports, maps, address lists and other supporting information at www.edinburgh.gov.uk/southedinburghschools.

We have also organised four public meetings, as below.

Venue	Date	Time
South Morningside Primary School	Thursday, 3 September 2015	6:30pm – 8:30pm
James Gillespie's Primary School	Tuesday, 8 September 2015	6:30pm – 8:30pm
Bruntsfield Primary School	Tuesday, 22 September 2015	6:30pm – 8:30pm
St Peter's RC Primary School	Tuesday, 29 September 2015	6:30pm – 8:30pm

Each meeting will open with a short presentation about the consultation and the options being looked at, followed by a question and answer session. We will take a note of the meeting and all of the points made will be captured in the final Outcomes of the Consultation report. You can attend any meeting that suits you. Please telephone (0131) 469 3161 by Friday 28 August 2015 if you need translation services or childcare at a meeting.

Tell us your views: public consultation period closes 6 October 2015

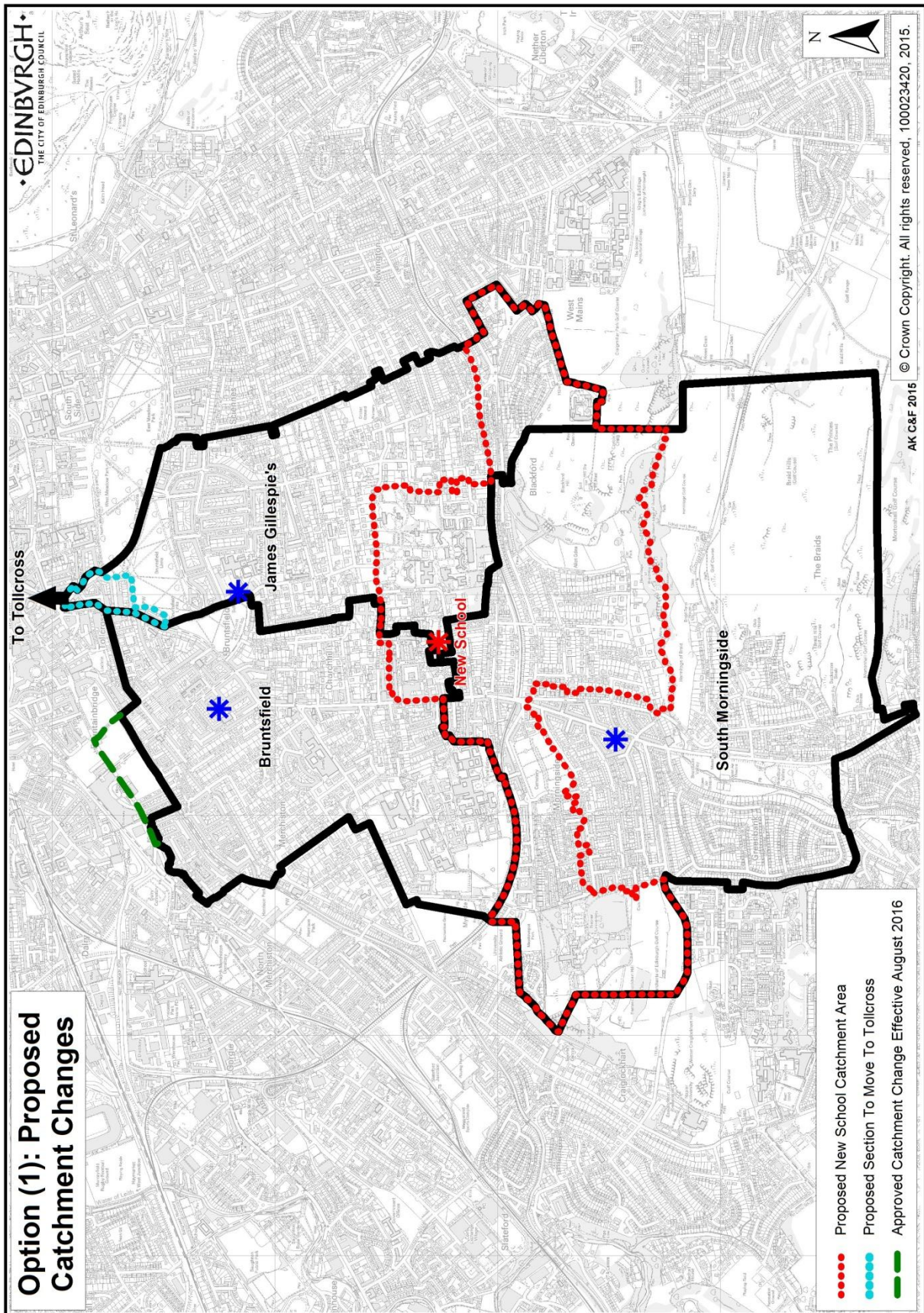
It would be helpful if you could take time to complete our short survey – you can find it easily online at www.edinburgh.gov.uk/southedinburghschools. If you don't have internet access then you can view the full consultation paper at one of the affected schools or at Morningside, Newington and Fountainbridge Libraries.

You can also email comments to us directly at cf.propertyreview@edinburgh.gov.uk or if you prefer they can be posted to:

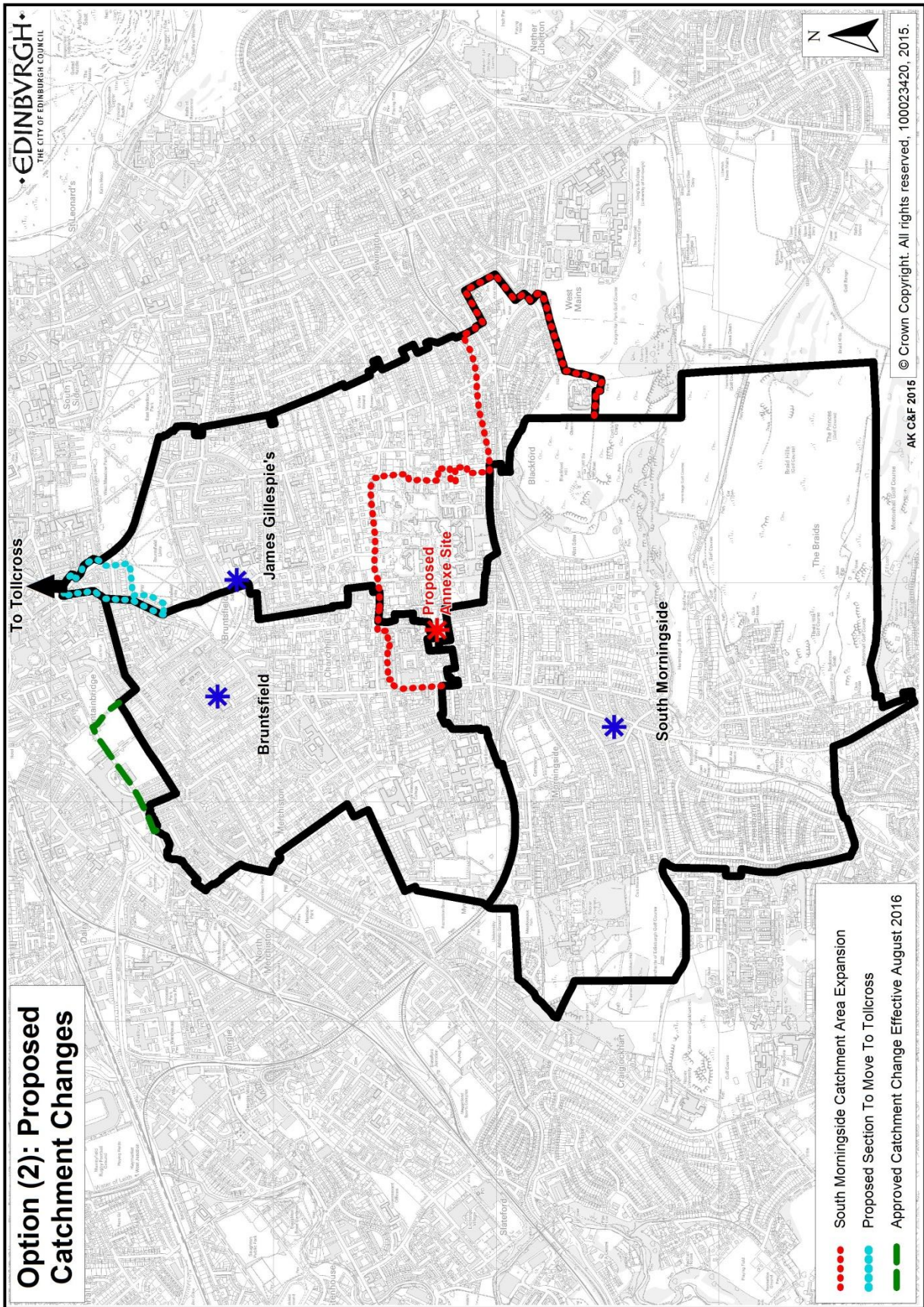
Gillian Tee
Executive Director of Communities and Families
The City of Edinburgh Council
Council Headquarters
Waverley Court (Level 1:2)
4 East Market Street
Edinburgh
EH8 8BG.

All comments should arrive by 6 October 2015.

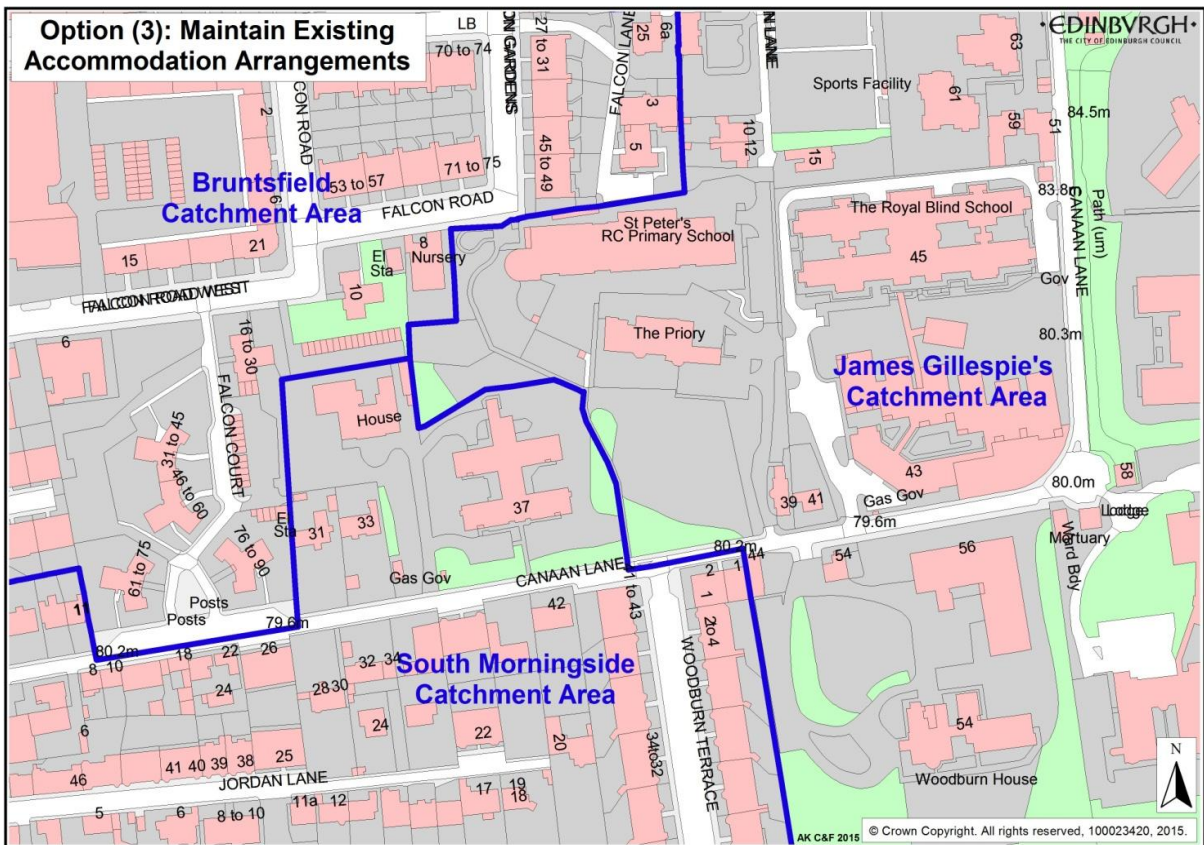
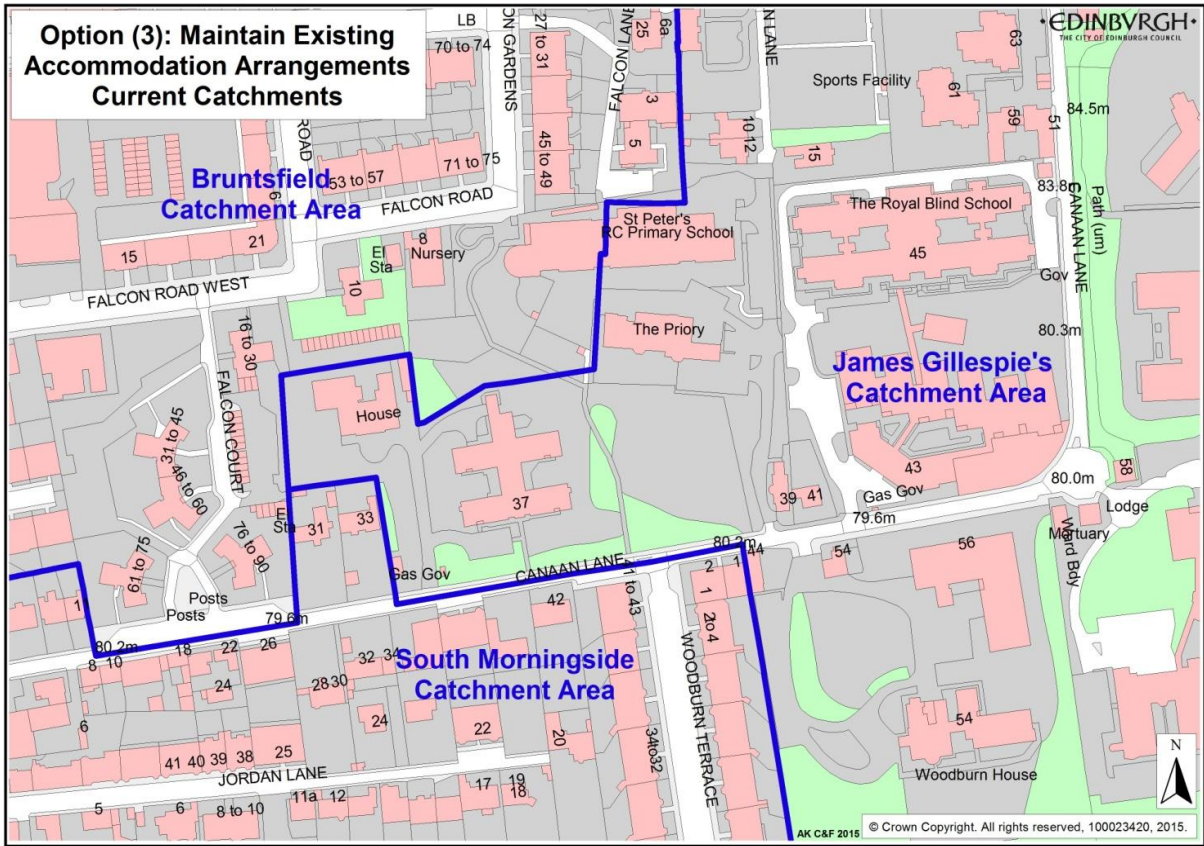
Option 1 – Proposed Catchment Changes



Option 2 – Proposed Catchment Changes



Option 3 – Proposed Catchment Changes



List of affected addresses

Option 1

James Gillespie's Primary School to Tollcross Primary School

Barclay Place	1 to 23	(odd)
Barclay Place	39 to 49	(odd)
Barclay Terrace	2 to 7	(odd / even)
Barclay Terrace	9 to 12	(odd / even)
Brougham Place	1 to 10	(odd / even)
Brougham Place	12 to 18	(odd / even)
Brougham Place	20 to 26	(odd / even)
Brougham Street	2 to 27	(odd / even)
Brougham Street	29 to 33	(odd)
Drumdryan Street	1 to 10	(odd / even)
Drumdryan Street	12 to 17	(odd / even)
Drumdryan Street	19 to 21	(odd)
Glen Street	28	
Glengyle Terrace	1 to 17	(odd / even)
Leven Street	2	
Leven Street	8 to 44	(even)
Leven Terrace	1 to 16	(odd / even)
Tarvit Street	1 to 13	(odd / even)
Tarvit Street	15	
Tarvit Street	21 to 25	(odd)
Tarvit Street	29 to 35	(odd)
Valleyfield Street	1 to 16	(odd / even)
Valleyfield Street	18 to 28	(even)
Wright's Houses	1, 28, 30, 31, 34	

James Gillespie's Primary School to New Primary School

Blackford Avenue	39	
Blackford Avenue	60 to 126	(even)
Blackford Avenue	127 to 137	(odd / even)

Blackford Avenue	144, 146	
Blackford Hill Grove	1 to 25	(odd / even)
Blackford Hill Grove	27, 29	
Blackford Hill Rise	1, 3, 5, 6	
Blackford Hill Rise	7 to 25	(odd)
Blackford Hill View	1 to 20	(odd / even)
Blackford Hill View	22	
Canaan Lane	35 to 51	(odd)
Canaan Lane	54, 56, 58, 60	
Canaan Lane	61, 63, 64, 70, 74	
Charterhall Grove	1 to 103	(odd)
Charterhall Grove	107	
Charterhall Road	2, 7, 9	
Charterhall Road	11 to 33	(odd / even)
Charterhall Road	35 to 43	(odd)
Charterhall Road	106 to 130	(even)
Cluny Place	2	
Eden Lane	2 to 12	(even)
Eden Lane	15	
Eden Terrace	1, 2, 3	
Eva Place	1 to 9	(odd)
Eva Place	10, 12, 14	
Grange Loan	137 to 157	(odd)
Ladysmith Road	1 to 21	(odd)
Ladysmith Road	22 to 53	(odd / even)
Ladysmith Road	55 to 69	(odd)
Maurice Place	2	
Maurice Place	1 to 13	(odd)
Mortonhall Road	22 to 28	(even)
Mortonhall Road	31, 33, 35	
Mortonhall Road	39 to 53	(odd)
Newbattle Terrace	76 to 84	(even)

Newbattle Terrace	92	
Observatory Green	1 to 4	(odd / even)
Observatory Road	1 to 22	(odd / even)
Oswald Road	37	
South Oswald Road	23 to 91	(odd)
South Oswald Road	42	
Watertoun Road	3 to 15	(odd / even)
Watertoun Road	17, 19	
Watertoun Road	23 to 31	(odd)
West Saville Terrace	93 to 119	(odd)
West Saville Terrace	158 to 188	(even)

Bruntsfield Primary School to New Primary School

Canaan Lane	1	
Falcon Avenue	5 to 13	(odd)
Falcon Avenue	14 to 21	(odd / even)
Falcon Avenue	23 to 51	(odd)
Falcon Avenue	52 to 75	(odd / even)
Falcon Avenue	77	
Falcon Court	16 to 90	(odd / even)
Falcon Gardens	1 to 49	(odd)
Falcon Lane	2 to 5	(odd / even)
Falcon Road	2 to 10	(even)
Falcon Road	53 to 75	(odd)
Falcon Road West	3, 4, 5, 7, 10	
Falcon Road West	15 to 21	(odd)
Morningside Road	145 to 235	(odd)
Steel's Place	1 to 10	(odd / even)
Steel's Place	12, 14, 16	

South Morningside Primary School to New Primary School

Balcarres Court	1 to 21	(odd / even)
Balcarres Street	1 to 8	(odd / even)
Balcarres Street	10	

Balcarres Street	15 to 19	(odd / even)
Balcarres Street	23 to 26	(odd / even)
Balcarres Street	28	
Balcarres Street	30 to 50	(odd / even)
Balcarres Street	52 to 58	(odd / even)
Balcarres Street	60 to 72	(even)
Balcarres Street	73 to 84	(odd / even)
Belhaven Place	1 to 4	(odd / even)
Belhaven Terrace	1 to 7	
Braid Avenue	2	
Braid Avenue	3 to 23	(odd / even)
Braid Avenue	25 to 35	(odd)
Braid Avenue	39 to 79	(odd)
Braid Road	69	
Bruce Street	1, 2, 3, 5	
Canaan Lane	4, 6, 7, 8, 9, 10, 11, 14	
Canaan Lane	18 to 30	(even)
Canaan Lane	31 to 34	(odd / even)
Canaan Lane	36 to 42	(even)
Cluny Avenue	1 to 18	(odd / even)
Cluny Drive	2 to 11	(odd / even)
Cluny Drive	13, 15, 17	
Cluny Drive	18 to 45	(odd / even)
Cluny Drive	47, 49, 51	
Cluny Gardens	1	
Cluny Gardens	2 to 13	(odd / even)
Cluny Gardens	15, 17, 19	
Cluny Gardens	20 to 32	(odd / even)
Cluny Gardens	34 to 51	(odd / even)
Cluny Gardens	53, 55, 57	
Cluny Gardens	58 to 81	(odd / even)
Cluny Gardens	83 to 125	(odd)

Cluny Gardens	102, 104	
Cluny Gardens	129 to 149	(odd)
Cluny Place	1 to 18	(odd / even)
Cluny Terrace	1 to 19	(odd / even)
Cluny Terrace	21, 23	
Corrennie Drive	1 to 13	(odd / even)
Corrennie Drive	15 to 25	(odd)
Corrennie Gardens	1 to 18	(odd / even)
Corrennie Gardens	20, 22, 23, 24	
Craighouse Avenue	2 to 48	(even)
Craighouse Avenue	51	
Craighouse Avenue	54 to 64	(even)
Craighouse Gardens	1 to 9	(odd / even)
Craighouse Gardens	11, 13	
Craighouse Gardens	15 to 45	(odd / even)
Craighouse Gardens	47 to 55	(odd / even)
Craighouse Gardens	57 to 65	(odd)
Craighouse Gardens	66 to 73	(odd / even)
Craighouse Gardens	75 to 80	(odd / even)
Craighouse Gardens	82, 86, 88, 90, 92	
Craighouse Park	1 to 7	(odd / even)
Craighouse Park	9 to 27	(odd)
Craighouse Road	1 to 14	(odd / even)
Craighouse Terrace	1 to 25	(odd / even)
Craighouse Terrace	27 to 33	(odd)
Egypt Mews	1 to 12	(odd / even)
Egypt Mews	14, 15, 16	
Hermitage Drive	1 to 12	(odd / even)
Hermitage Drive	14 to 28	(even)
Hermitage Drive	15, 23, 31	
Hermitage Gardens	1 to 10	(odd / even)
Hermitage Gardens	12 to 26	(even)

Hermitage Gardens	27 to 37	(odd / even)
Hermitage Gardens	39, 41	
Hermitage Terrace	1 to 10	(odd / even)
Jordan Lane	1 to 6	(odd / even)
Jordan Lane	8 to 18	(odd / even)
Jordan Lane	20, 22, 23, 24, 25	
Jordan Lane	38 to 48	(odd / even)
Maxwell Street	1 to 15	(odd / even)
Maxwell Street	17, 19, 20, 21, 23	
Maxwell Street	26, 27, 29, 30, 34	
Meadowspot	2	
Meadowspot	101, 103	
Meadowspot	105 to 120	(odd / even)
Meadowspot	122	
Meadowspot	124 to 142	(odd / even)
Midmar Avenue	1 to 8	(odd / even)
Midmar Drive	4 to 34	(even)
Midmar Gardens	1 to 25	(odd / even)
Midmar Gardens	27	
Midmar Gardens	29 to 33	(odd / even)
Midmar Gardens	35	
Millar Crescent	1, 2, 3, 5, 7	
Millar Crescent	9 to 30	(odd / even)
Millar Crescent	32 to 48	(even)
Millar Crescent	33, 35	
Millar Place	1 to 7	(odd / even)
Millar Place Lane	1 to 6	(odd / even)
Morningside Gardens	1 to 12	(odd / even)
Morningside Gardens	15 to 23	(odd / even)
Morningside Park	3, 5	
Morningside Park	7 to 10	(odd / even)
Morningside Park	12 to 31	(odd / even)

Morningside Park	33, 35, 37	
Morningside Road	216	
Morningside Road	237 to 265	(odd)
Morningside Road	271	
Morningside Road	302 to 336	(even)
Morningside Road	340 to 358	(even)
Morningside Road	366 to 372	(even)
Morningside Road	376 to 426	(even)
Morningside Terrace	1 to 12	(odd / even)
Myreside Court	1, 2, 5, 6, 7, 8	
Nile Grove	1 to 29	(odd / even)
Nile Grove	31	
Nile Grove	33 to 37	(odd / even)
Nile Grove	39 to 57	(odd)
Nile Grove	63 to 71	(odd)
Pewlands Avenue	1 to 21	(odd / even)
Pewlands Avenue	23 to 39	(odd)
Pewlands Garden	1 to 50	(odd / even)
Pewlands Garden	52 to 78	(even)
Pewlands Terrace	4 to 23	(odd / even)
Woodburn Place	1, 2	
Woodburn Terrace	1 to 43	(odd / even)

Option 2

James Gillespie's Primary School to Tollcross Primary School

Barclay Place	1 to 23	(odd)
Barclay Place	39 to 49	(odd)
Barclay Terrace	2 to 7	(odd / even)
Barclay Terrace	9 to 12	(odd / even)
Brougham Place	1 to 10	(odd / even)
Brougham Place	12 to 18	(odd / even)
Brougham Place	20 to 26	(odd / even)

Brougham Street	2 to 27	(odd / even)
Brougham Street	29 to 33	(odd)
Drumdryan Street	1 to 10	(odd / even)
Drumdryan Street	12 to 17	(odd / even)
Drumdryan Street	19 to 21	(odd)
Glen Street	28	
Glengyle Terrace	1 to 17	(odd / even)
Leven Street	2	
Leven Street	8 to 44	(even)
Leven Terrace	1 to 16	(odd / even)
Tarvit Street	1 to 13	(odd / even)
Tarvit Street	15	
Tarvit Street	21 to 25	(odd)
Tarvit Street	29 to 35	(odd)
Valleyfield Street	1 to 16	(odd / even)
Valleyfield Street	18 to 28	(even)
Wright's Houses	1, 28, 30, 31, 34	

James Gillespie's Primary School to South Morningside Primary School

Blackford Avenue	39	
Blackford Avenue	60 to 126	(even)
Blackford Avenue	127 to 137	(odd / even)
Blackford Avenue	144, 146	
Blackford Hill Grove	1 to 25	(odd / even)
Blackford Hill Grove	27, 29	
Blackford Hill Rise	1, 3, 5, 6	
Blackford Hill Rise	7 to 25	(odd)
Blackford Hill View	1 to 20	(odd / even)
Blackford Hill View	22	
Canaan Lane	35 to 51	(odd)
Canaan Lane	54, 56, 58, 60	
Canaan Lane	61, 63, 64, 70, 74	
Charterhall Grove	1 to 103	(odd)

Charterhall Grove	107	
Charterhall Road	2, 7, 9	
Charterhall Road	11 to 33	(odd / even)
Charterhall Road	35 to 43	(odd)
Charterhall Road	106 to 130	(even)
Cluny Place	2	
Eden Lane	2 to 12	(even)
Eden Lane	15	
Eden Terrace	1, 2, 3	
Eva Place	1 to 9	(odd)
Eva Place	10, 12, 14	
Grange Loan	137 to 157	(odd)
Ladysmith Road	1 to 21	(odd)
Ladysmith Road	22 to 53	(odd / even)
Ladysmith Road	55 to 69	(odd)
Maurice Place	2	
Maurice Place	1 to 13	(odd)
Mortonhall Road	22 to 28	(even)
Mortonhall Road	31, 33, 35	
Mortonhall Road	39 to 53	(odd)
Newbattle Terrace	76 to 84	(even)
Newbattle Terrace	92	
Observatory Green	1 to 4	(odd / even)
Observatory Road	1 to 22	(odd / even)
Oswald Road	37	
South Oswald Road	23 to 91	(odd)
South Oswald Road	42	
Watertoun Road	3 to 15	(odd / even)
Watertoun Road	17, 19	
Watertoun Road	23 to 31	(odd)
West Saville Terrace	93 to 119	(odd)
West Saville Terrace	158 to 188	(even)

Bruntsfield Primary School to South Morningside Primary School

Canaan Lane	1	
Falcon Avenue	5 to 13	(odd)
Falcon Avenue	14 to 21	(odd / even)
Falcon Avenue	23 to 51	(odd)
Falcon Avenue	52 to 75	(odd / even)
Falcon Avenue	77	
Falcon Court	16 to 90	(odd / even)
Falcon Gardens	1 to 49	(odd)
Falcon Lane	2 to 5	(odd / even)
Falcon Road	2 to 10	(even)
Falcon Road	53 to 75	(odd)
Falcon Road West	3, 4, 5, 7, 10	
Falcon Road West	15 to 21	(odd)
Morningside Road	145 to 235	(odd)
Steel's Place	1 to 10	(odd / even)
Steel's Place	12, 14, 16	

Appendix 2 – Records of the Statutory Consultation Public Meetings

Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

Public Consultation Meeting held at 6.30 pm, Thursday, 3 September 2015, South Morningside Primary School, Edinburgh

Present: *Approximately 70 members of the public*

In Attendance: Tom Wood (Independent Chair), Councillor Paul Godzik (Convener of the Education, Children and Families Committee), Billy MacIntyre (Head of Resources, Children and Families), Crawford McGhie (Asset Planning Manager, Children and Families), Janice MacInnes (Quality Improvement Officer, Children and Families) Aileen McLean (Senior Education Manager (Early Stages, Children and Families) and Robbie Crockatt (Estate Development Officer, Children and Families) and Stuart McLean (Committee Services).

1. Introduction

Councillor Paul Godzik, Convener of Education, Children and Families welcomed everyone to the meeting and thanked them for attending. He acknowledged the long standing issues of accommodation pressures at the local primary schools and encouraged everyone to get involved in consultation process so that the views of all stakeholders could be given due consideration when it came to making a decision on which option should be progressed.

Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. The consultation was based on options to address primary school capacity and accommodation pressures in south Edinburgh.

The Schools (Consultation Scotland) Act 2010 requires the Council to conduct a full public consultation as part of the statutory consultation process. The public consultation would provide people with the opportunity to express their views in terms of which option they believe should be adopted to address the primary school capacity and accommodation pressures in south Edinburgh and feed directly into the consultation process. This ensures issues raised by stakeholders are fully addressed in the Outcome of the Consultation report which will be submitted to the City of Edinburgh Council for consideration in February 2016.

Tom Wood welcomed everyone to the meeting and noted that this was the first of four public meetings. Reassurance was given that no decision had been made in terms of proposed changes, and the consultation process would encompass the views of parents and the public to ensure that the final decision making process

would include consideration of these views. A decision would be taken by elected members at the meeting of the Full Council on 4 February 2016. Billy MacIntyre (Head of Resources) also provided reassurance that no decision had been made and, although officers were presenting various options, all views and suggestions were welcomed. All questions and statements would be listened to and included in the report to be considered by elected members when making the final decision about the proposed changes.

2. Presentation

Crawford McGhie (Asset Planning Manager) delivered a presentation that provided some background information on the reasons behind the requirement to address the accommodation pressures in south Edinburgh.

Requirement for Change

The combined rolls of Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary Schools are the highest they have been in more than 30 years. A new school was proposed in 1998 to address rising rolls in the area but no land was available at that time to allow its delivery. Since then other measures such as temporary units and annexe accommodation have been used to accommodate demand at the three schools. Accommodation issues have been most acute at South Morningside Primary School with the school currently split across three different sites.

Consultation Process

Four public meetings would be held in response of the proposals at various venues. Respondents were also encouraged to use the questionnaire which can be accessed online.

Once the public consultation phase finishes, details of the representations received will be forwarded to Education Scotland for their consideration. Education Scotland will issue a report on their findings which will be included in the final report to Council on the outcome of the consultation.

All comments made during the statutory consultation period would be recorded and, where appropriate, responded to in a final report anticipated to be considered by Council on Thursday, 4 February 2016.

3. The Proposal

Crawford McGhie explained the three options identified by the Children and Families Department.

Option 1 – Establish a new primary school.

Option 2 – Increase the capacity at South Morningside Primary School

Option 3 – Maintain and improve existing accommodation arrangements.

Under Options 2 and 3 South Morningside Primary School's existing nursery classes would be relocated to new accommodation on the Deanbank House/Oaklands site. However, under Option 1 there were three sub-options relating to nursery provision.

These were:

- a. retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but do not build new nursery classes as part of the new primary school building;
- b. retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall and build new nursery classes as part of the new primary school building; and
- c. close South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but build new nursery classes as part of the new primary school building.

Crawford McGhie explained that each of the options would require varying degrees of catchment change.

The audience was informed that the following correction to the statutory consultation paper had been circulated to all statutory consultees. In paragraph 1.5 it is stated that "Secondary school catchment areas will be unaffected by any of the options considered in this paper". In fact, in option 3 the minor changes which would be made to the catchment boundary between South Morningside Primary School and James Gillespie's Primary School as illustrated in appendix 13 of the statutory consultation paper would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie's High School (the allocated secondary for James Gillespie's Primary School). The same inaccuracy is repeated in paragraph 6.1 (final bullet point) of the report.

4. Questions and Comments

Secondary School Catchment area

Question 1 - Should option 1 be progressed, has there been a decision which secondary school would be impacted upon by the resulting changes?

Answer 1 – (Billy MacIntyre) -The secondary school boundaries would remain exactly the same.

Question 2 – Can you please confirm that regardless of which option(s) is chosen that all children at South Morningside Primary School will remain within the catchment for Boroughmuir High School?

Answer 2 – (Billy MacIntyre) Yes.

Question 3 – I think the recent developments are positive news, but I am concerned that the Boroughmuir catchment is not having to change. I have concerns regarding option 1 as Boroughmuir is going to be swamped and something will have to give regarding the numbers. I also have concerns that South Morningside Primary School could be taken out of the Boroughmuir catchment area. I don't think you can consider the options without considering Boroughmuir High School.

Answer 3- (Councillor Paul Godzik) Boroughmuir is not part of this consultation and will play no part in it.

(Crawford McGhie) As part of this consultation we are not considering changing the Boroughmuir High School catchment area.

Question 4 – Can you confirm within option 2 that the secondary catchments do not change?

Answer 4 – (Crawford McGhie) Yes.

Catchment – General

Question 1 - Will those children living in the new Craighouse development be within the catchment for the proposed new school in option 1?

Answer 1 – (Crawford McGhie) – Yes.

Question 2 – I would like more details of placements and how these may change by August 2019. Where will my kids go?

Answer 2 – (Crawford McGhie) Under option 1 for any children above P1, the option would be with parents whether to move them to the new school or keep them at the South Morningside Primary school.

Question 3 – What about the intake at the new school and the cross over? If a lot of parents at South Morningside Primary were hesitant to switch, a situation may arise where there are a lot of spare spaces at the new school.

Answer 3 – (Crawford McGhie) – The transition proposals are outlined in detail in the statutory consultation paper. Following priority for transfer being offered to catchment children and those in the affected schools remaining spaces would be offered to children across the city.

Question 4 – What if those that have been held back then want to transfer and there is no space remaining?

Answer 4 – (Crawford McGhie) - They would go on the waiting list.

(Councillor Paul Godzik) I would encourage all parents to support the principle of a new school.

School capacity

Question 1 – I am not sure where the extra capacity from option 3 will come from; can you please expand upon this?

Answer 1 – (Billy MacIntyre) There wouldn't be a need to expand the capacity.

Question 2 - With extra catchment couldn't you extend accommodation at various sites? With the increase in projected rolls I don't believe you are providing extra space, you are only providing better facilities.

Answer 2 – (Robbie Crockatt) Projections in the area indicate that all schools have experienced an increase in rolls, but going forward there won't be any further significant rises in school rolls. The various options don't only look at rolls but also look to spread classes across the sites thereby increasing the flexibility of the school estate. Projecting future numbers can be difficult and they will never be 100 percent correct. Option 3 maintains existing capacity but it doesn't provide the same level of flexibility that the other options do.

Impact on teaching

Question 1 – Will there be a reduction in teaching staff?

Answer 1 – (Billy MacIntyre) All 3 schools will have the number of teachers they require. It is incumbent upon us as officers to identify all options that will help us address the challenges that we face. Options 1 and 2 would provide more flexibility than option 3. But option 3 is around £10 million cheaper. It is clear that there are pros and cons with each option.

Alternative sites

Question 1 – It is great that a site has been identified; can I ask why the plot of land beside Oakland was not considered as a potential site?

Answer 1 – (Crawford McGhie) This is designated open space, and is used by St Peter's Primary.

Question 2 – Would it not be cheaper to build here?

Answer 2 – (Billy MacIntyre) - No, we have spent significant sums of money on nearby facilities at Deanbank and that would be wasted should we develop at Oakland. We think it is right to maintain Deanbank.

Question 3 – What is the City of Edinburgh Council’s view regarding split sites? This is not seen elsewhere, what are the pros and cons?

Answer 3 – (Billy MacIntyre) - A split site is not ideal, but it is included in 3 of the 5 options. All options are considered viable and we will assess feedback on all options before making a recommendation.

(Janice MacInnes) Ideally from an educationalist’s point of view we would prefer all schools to be on one site. However it is appreciated this is not possible in all circumstances and where split sites are required support is provided to the school management team to ensure there is no impact on the quality of education provided to children.

Question 4 – I believe that Astley Ainslie is moving to the Royal Edinburgh, if school rolls are not projected to rise until this move would it not be worthwhile to wait until the Astley Ainslie facility is vacated and build there?

Answer 4 – (Councillor Paul Godzik) Back in 1998 we did talk about this with NHS Lothian, however we don’t own the Astley Ainslie site, and if we wait until such time that NHS Lothian make it available for us to buy it may be too late.

(Billy McIntyre) I joined the Council in 2008 and it was rumoured then that NHS Lothian were moving from the Astley Ainslie site. To give certainty to the community the only options are those that have been identified. Development could begin shortly but would not be delivered until 2019. To wait for the Astley Ainslie site to become available would be a major risk.

Question 5 – A previous council report suggested all pupils from the new school would attend Boroughmuir High School. Within the map for option 1, the catchment changes that will take effect, are you saying that primary school children will all go to Boroughmuir High School or will they be split up?

Answer 5 – (Billy MacIntyre) - Those at the new primary school would be split up. Those currently within catchment for Boroughmuir High School will go there and those currently in the catchment for James Gillespie’s High School will go to that school.

(Crawford McGhie) I am not sure what documents you are referring to but we will check back on previous reports.

(Councillor Paul Godzik) That could have been voiced during the informal consultation.

Question 6 – Is it impossible to have an entirely new school constructed on the proposed site?

Answer 6 – (Billy MacIntyre) - We have discounted that option. Planning perspective highlights a significant risk in securing the demolition of Deanbank House. Even if we were to consider demolition, where would we locate the children? It would take around 15 months to build a new school, we have experience of decants but it is very expensive and disruptive which is why we haven't included this option.

Comment – Currently at Deanbank I feel there is an accident is waiting to happen. A bus from South Morningside Primary School to Deanbank could help, but it really is dangerous at drop off and pick up time.

Question 7 –When will the Oaklands Care Home site be vacated?

Answer 7 – (Billy MacIntyre) - We are working with colleagues in Health and Social Care to ensure greater clarity on when a decision will be made. I would point out that all 5 options involve working collaboratively, and a big part of that will be securing funding for the new care home.

Question 8 – I would like to revisit demolishing Deanbank, did you consider the educational benefits or was it just a planning consideration?

Answer 8 – (Billy MacIntyre) – The discussions held were purely on planning grounds. The planning process sits separately; we believe there would be a significant risk in pursuing a new build option and where would the children go during the development phase? The recent investment in Deanbank would be lost, and significant additional construction demolition costs would be incurred.

Question 9 – If we compare Option 1 with Option 2 it is an identical area. What are the educational benefits of having 2 separate schools?

Answer 9 – (Councillor Paul Godzik) -That is a good point. If you look at the detailed consultation document you will see that the benefits of each option are set out.

(Crawford McGhie) The curriculum and learning is easier to integrate within a school located on a single site.

(Head Teacher, South Morningside Primary School) – One benefit for children will be vertical learning opportunities across all ages and the positive impact of pupil collaboration (e.g. buddy systems). Being able to deliver the Curriculum across a full school cohort should always be encouraged.

(Billy MacIntyre) Pages 30-47 of the consultation document outline the educational benefits of each option.

Play areas

Question 1 – Congestion around this area, around 200 kids, needs to be resolved. If a new school was developed would children not be injured due to construction work? Would the playground area be sufficient?

Answer 1 – (Billy MacIntyre) - We would have a contractor onsite at all times during the construction and would continually monitor deliveries, but these would be limited to specific quieter times of the day due to road layout in that area. The combined playground areas, at all schools, will increase significantly with all options.

(Councillor Paul Godzik) - If we had a huge amount of land playground size wouldn't be a concern, but we only have a limited amount of space available. It has taken over a decade to find a suitable site. If you compare it with others schools, the area being made available for outdoor play and the site in general is good.

(Billy MacIntyre) In terms of playground space, it is very generous relative to many other schools in the city.

Question 2 - There is a piece of green space owned by the City of Edinburgh Council but it is used by St Peter's, how do we ensure greater access to this area?

Answer 2 – (Crawford McGhie) - The head teachers would work together to ensure equitable access to this area.

(Councillor Paul Godzik) - I have spoken to the head teachers highlighting this very issue. I have asked that they speak to each other as it makes sense to have dual access to the facility.

Question 3 – The area of land used by St Peter's is not owned by them, should the Council not decide what it should be used for? Our head teacher should not have to negotiate access.

Answer 3 – (Councillor Paul Godzik) - I think that the conversation between head teachers still has to happen. St Peter's have used that piece of land for decades and have a sense of attachment to it.

Question 4 – Are there any proposals to develop the outside space once the huts are removed, similar to what is happening at Sciennes?

Answer 4 – (Billy MacIntyre) - There is nothing included within the proposal for development of this area.

(Liz Grierson, Head Teacher South Morningside) We have had our hands tied due to work, but losing the temporary huts will improve the outside space. We have an agreement with the various play groups to create space for cooperative play. Staff development regarding cooperative play will begin soon.

Question 5 – What are the proposals for access to the new school?

Answer 5 – (Crawford McGhie) There are currently 2 points of access to Deanbank House but as the wider site is developed other points could be opened up.

Question 6 – I have concerns regarding the access to green-space at the new school as this is in short supply in the area. Would you consider installing better drainage to encourage more sports or improve access?

Answer 6 – (Billy McIntyre) There is nothing in the proposals in terms of upgrading the green space adjacent to the site for any of the options.

Transition

Question 1 – What will the process of transition be for the new school as South Morningside Primary School will no longer be a three stream school?

Answer 1 – (Crawford McGhie) Once the new development is built, some of the infrastructure would have to be used during the transfer period. During this time 2 schools would need to operate out of the same site.

(Councillor Paul Godzik) We appreciate that this is not an easy process for staff or parents.

Impact on Education

Question 1 – An Education Scotland report is due in November, what will that report look like and what bearing does this have on decisions?

Answer 1 – (Billy MacIntyre) - At the end of the public consultation period we send all meeting minutes, letters and analysis and any other information that is relevant to Education Scotland. They visit all schools and ask questions as they see appropriate. They then provide a report that looks at the educational impact of the proposed changes. This is then passed to Council officers who will draft a response based on what Education Scotland has said within that report. The Council will take all this into consideration before they make a final decision.

Question 2 – The reason I am asking is that this decision will impact on children and families for the next 50 years; the key element for me is attainment levels over the next 50 years. How the changes effect education is a key factor for me.

Answer 2 – (Billy MacIntyre) - Yes, but a balance must be struck in terms of educational attainment and cost.

The detail in the consultation paper regarding educational impact is not too long and I would encourage everyone to read it.

Question 3 – Option 1 seems to be strongest option within the consultation document. I am interested to know when Option 1 would start, and with what cohort of children?

Answer 3 – (Crawford McGhie) - The process outlined highlights that those in higher years would not be forced to change schools but would be offered a place nonetheless. Those in the catchment would also be offered a place; should there be further availability we could consider opening it up city wide on a priority basis.

If the development is completed by August 2019, those entering school (primary 1) would go straight into the new school. Catchment P2-P7 children would also be offered a place but they would have to volunteer to go to the new school and would not be forced.

(Councillor Paul Godzik) - I don't anticipate that every parent will choose the new school, there will be a level of transfer but this will not be mandatory.

Nursery Provision

Question 1 – Please explain the current pressures. I don't know what the issues are? I never knew South Morningside was operating over 3 sites.

Answer 1 – (Liz Grierson) - The school roll has been continuing to rise over the last few years. The pressures are enormous and it's been a challenge to create a positive and inclusive ethos, coupled with ensuring access to general purpose areas and giving 2 hours of PE. We have a nursery at Fairmilehead several miles away, keeping them abreast of development has been an onerous daily challenge. I passionately feel that staff, children and their families have put up with a lot of frustration. We would like a new purpose built school for the 21st century. I personally would not retain Deanbank house. I see many draw backs with this option but we should aim for the highest standards for our children. I would like a nursery which fits with the ethos of 3-18 and integrated in the school.

(Councillor Paul Godzik) - We appreciate the pressure that the head teachers and children are under, but we have some workable options to resolve that.

(Billy MacIntyre) – The reason why none of the options include a nursery on the main South Morningside Primary School site is due to the pressure on playground space. The removal of the existing temporary units will create much needed additional

playground space and an even larger area which would then be used and lost if a new nursery was constructed.

Question 2 – In Option 1c would the new school and existing schools share a nursery?

Answer 2 – (Crawford McGhie) The nursery will be part of the new school, but nurseries don't have catchment areas so any family will be able to apply for a place.

Question 3 – Option 1 if adopted contains 3 sub options, do we have to make a decision on which sub option just now or will there be another process. Personally, I have concerns with each option; first if a nursery is included it will be even further away. Second if we retain both and build new then parents will have to choose, most will send to Deanbank as it is closer. Fairmilehead would then fade away.

Answer 3 – (Billy MacIntyre) - The decision on nursery provisions is intrinsic to this process and won't be separated.

(Aileen McLean) It is clear that people don't consider the current arrangements to be good. The options are here to be discussed. Ideally it would be better to have a nursery closer with more capacity than the existing one. The Scottish Government has expressed a desire for increased nursery hours by 2020 and we are looking at the implications of that possibility.

(Billy MacIntyre) I would encourage everyone to use any of the various feedback facilities to make a direct representation on this issue.

Funding

Question 1 – Has money been ring fenced for any of these proposals?

Answer 1 – (Councillor Paul Godzik) - Events such as this are part of the process of securing funding by showing the Council that demand exists.

Access

Question 1 - I have a question regarding split sites. My son recently started at Deanbank and I am happy with it, however the current set up involves travel to and from the main building. Once you drop off one child there is a cluster of parents and children going down narrow streets, it won't be long before somebody is hurt because it is overcrowded. Is there a date for the removal of the temporary huts?

Answer 1 – (Crawford McGhie) – We don't have a definite date as yet, but we will liaise with the school. Regarding travel to the annexe, when we proposed Deanbank as an option we highlighted this was a drawback, however the routes between the sites are considered safe.

Emotional well being

Question 1 – My son is at Deanbank, I feel that the bigger the primary school the more overwhelming it is for kids. I feel it is vital that schools are made smaller and that two P1 classes of 40 and one of 25 is too big, it must be difficult to teach. I have some experience of kids attending the school despite their being out of catchment and I want an assurance this won't happen.

Answer 1 – (Councillor Paul Godzik) -The Council has been very clear that all parents should choose their catchment school as this benefits the wider community. However, the education act allows parents to choose which school to send their child to and if there is a space available and no additional staffing requirements the Council cannot refuse that place. I am always of the opinion you should choose your local school.

Question 2 – We are new to the catchment area and are keen they move to a new school. The transition process and managing children's emotional health is critical. One of the things that can help is improved outdoor space. The size of the area is not great but being clever with the space would help. I also have some questions around staffing, how will the new school be staffed? Will some of South Morningside Primary School move to the new school, I would hate my child to be moved to a new school without some teacher he had known?

Answer 2 – (Billy McIntyre) – Regarding playgrounds, we employ specialist landscape designers to deliver them. When Boroughmuir High School is finished it will be a great example of what can be delivered by landscape designers. Many other Primary Schools have benefited from the use of landscape designers. We appreciate that the external environment is just as important as the internal.

(Aileen McLean) The staffing complement is worked out for each school, which includes teachers, the management team and assistants, etc. This would be developed 6 months before the school would open. Existing staff would work alongside new staff and the Head Teacher to support the transition. If South Morningside Primary School rolls fall then the numbers of staff would also fall, they could then be moved to the new school. I would expect some teachers would want to go to the new school, this would be managed very sensitively to ensure a smooth transition. It would hopefully be voluntary but as a last resort teachers could be required to move.

Future Housing Developments

Question 1 - Are changes in dwellings taken into consideration?

Answer 1 – (Crawford McGhie) - Any approved residential developments are taken into account in the projections.

Transportation

Question 1 – I am affected as my kids are at all three sites. Transportation of my children to and from school is difficult despite the school working with us to help. The area is very congested; I dread to think about the winter months. What are you going to do to help improve transportation? I am in favour of option 1, but why does it take 4 years to develop a new school, can it not be done quicker?

Answer 1 – (Billy MacIntyre) - Transportation logistics and transport are a drawback to some of the options. That is why we are committed to look at long term solutions within all options to help improve the situation. There are no plans to offer transport between the sites.

(Councillor Paul Godzik) - We are trying to manage it and have tried to look at start times and a breakfast club to make it as easy as possible but we recognise that there are challenges

(Billy MacIntyre) - It doesn't take 4 years but 3 and half to complete the build, page 53 of the consultation document sets out the timescales of a new build which are indicative. The Planning process, design, and procurement all takes time. Once the funding is available the Council will deliver the final option as soon as it can; it's in nobody's interest to delay the project.

Future of South Morningside Primary School

Question 1 – What worries me are that those left in South Morningside Primary School are going to be left with an old tatty building, has this been taken into consideration?

Answer 1 – (Councillor Paul Godzik) - The teachers and staff at South Morningside Primary School are fantastic, you will have a great standard of education in this school. I have no fear that the education received at this school will still be superb.

(Crawford McGhie) There will be extra space created at this school due to some children moving on, the facilities will be better for those who continue to attend.

Question 2 – I will have a child at South Morningside Primary School and potentially a younger child at the other site. Will my older child need to move?

Answer 2 – (Crawford McGhie) – Transfer to the new school will be voluntary for P2-P7. For the younger child to get a place in South Morningside Primary School normal placing procedures would apply.

Making a recommendation

Question 1 – What information provided by parents will you use to help make the final decision?

Answer 1 – (Crawford McGhie) - I would encourage you all to express your views; we will fully analyse that information which will help inform the recommendation to Council, the more people that express their views the better.

Miscellaneous

Question 1 – I have several questions:

- How big will the classes be under option 1?
- What level of disruption will be involved?
- What will happen to kids at Deanbank?
- What about safety, due to the construction?

I want reassurances that no kids will be used as guinea pigs.

Answer 1 – (Billy MacIntyre) – Those points are well made, we have not opened a new school in a long time but we can draw on experience from elsewhere in establishing new schools to see what works well. We have a considerable time to plan and engage to ensure we provide the best environment. During the construction of the new building Deanbank House will remain operational on the adjacent site. Once the new building is constructed children from Deanbank would vacate the property to allow Deanbank to be redeveloped. A similar process has recently been adopted at James Gillespie’s High School. We have also developed 10-15 classroom extensions within operational school sites and this has been done without incident. The construction will be undertaken to ensure the health and safety of children is paramount. There will be clear separation from construction and the children. Class sizes would be statutory, based on Scottish Government requirements.

5. Conclusion

Tom Wood thanked everyone for their contributions and summarised the evening discussions into the following main points:

- 1) Access to play areas / green space was important
- 2) The catchment areas regarding High School need to be clearly defined
- 3) Children’s emotional well being should be considered when determining the final outcome.

Billy MacIntyre thanked the audience for the questions and points made this evening. These would be recorded and addressed in the final report to be submitted to Council in February 2016 for a final decision.

Councillor Paul Godzik thanked everyone for attending and participating in the meeting. The views of all stakeholders were welcomed and appreciated and all the issues raised will be fully considered during the decision making process.

Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

Public Consultation Meeting held at 6.30 pm, Tuesday, 8 September 2015, James Gillespie's Primary School, Edinburgh

Present: Approximately 50 members of the public

In Attendance: Tom Wood (Independent Chair), Councillor Paul Godzik (Convener of the Education, Children and Families Committee), Billy MacIntyre (Head of Resources, Children and Families), Crawford McGhie (Asset Planning Manager, Children and Families), Aileen McLean, Senior Education Manager, Janice MacInnes, Quality Improvement Officer, Children and Families), Daniel Hoyle (Depute Head Teacher, James Gillespie's Primary School), Robbie Crockatt (Asset Planning Officer, Children and Families), Caroline Burwell (Roads and Transport, Services for Communities) and Blair Ritchie (Committee Services).

1. Introduction

Councillor Paul Godzik, Convenor of Education, Children and Families welcomed everyone to the meeting and thanked them for attending. He acknowledged the long standing issues of accommodation pressures at the local primary schools and encouraged everyone to get involved in consultation process so that the views of all stakeholders could be given due consideration when it came to making a decision on which option should be progressed.

Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. The consultation was based on options to address primary school capacity and accommodation pressures in south Edinburgh.

The Schools (Consultation Scotland) Act 2010 requires the Council to conduct a full public consultation as part of the statutory consultation process. The public consultation would provide people with the opportunity to express their views in terms of which option they believe should be adopted to address the primary school capacity and accommodation pressures in south Edinburgh and feed directly into the consultation process. This ensures issues raised by stakeholders are fully addressed in the Outcome of the Consultation report which will be submitted to the City of Edinburgh Council for consideration in February 2016.

Tom Wood welcomed everyone to the meeting and noted that this was the second of four public meetings. Reassurance was given that no decision had been made in terms of proposed changes, and the consultation process would encompass the views of parents and the public to ensure that the final decision making process would include consideration of these views. A decision would be taken by elected members at the meeting of the Full Council on 4 February 2016. Billy MacIntyre

(Head of Resources) also provided reassurance that no decision had been made and, although officers were presenting various options, all views and suggestions were welcomed. All questions and statements would be listened to and included in the report to be considered by elected members when making the final decision about the proposed changes.

2. Presentation

Crawford McGhie (Asset Planning Manager, Children and Families) delivered a presentation that provided background information on the reasons behind the requirement to address the accommodation pressures in South Edinburgh.

Requirement for Change

The combined school rolls of Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary School were the highest they had been in more than 30 years. A new school had been proposed in 1998 to address rising rolls in the area but no land was available at that time to allow its delivery. Since then, other measures such as temporary units and annexe accommodation had been used to accommodate demand at the three schools. Accommodation pressures had been most acute at South Morningside Primary School with the school currently split across three different sites.

Consultation Process

Four public meetings were being held to give the community the opportunity to respond to the proposals at various venues. Respondents were also encouraged to use the questionnaire which could be accessed online.

Once the public consultation phase was completed, details of the representations received would be forwarded to Education Scotland for their consideration. Education Scotland would issue a report on their findings which would be included in the final report to Council on the outcomes of consultation.

All comments made during the statutory consultation period would be recorded and, where appropriate, responded to in a final report anticipated to be considered by Council on Thursday, 4 February 2016.

3. The Proposal

Crawford McGhie outlined the three options identified by the Children and Families Department:

- Option 1 – Establish a new primary school.
- Option 2 – Increase the capacity at South Morningside Primary School.

- Option 3 – Maintain and improve existing accommodation arrangements.

Under Options 2 and 3, South Morningside Primary School's existing nursery classes would be relocated to new accommodation on the Deanbank House/Oaklands site. However, under Option 1, there were three sub-options relating to nursery provision.

These were:

- d. Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but do not build new nursery classes as part of the new primary school building;
- e. Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall and build new nursery classes as part of the new primary school building; and
- f. Close South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but build new nursery classes as part of the new primary school building.

Crawford McGhie explained that each of the options would require varying degrees of catchment change.

The audience was informed that the following correction to the statutory consultation paper had been circulated to all statutory consultees.

In paragraph 1.5 it is stated that "Secondary school catchment areas will be unaffected by any of the options considered in this paper". In fact, in option 3 the minor changes which would be made to the catchment boundary between South Morningside Primary School and James Gillespie's Primary School as illustrated in appendix 13 of the statutory consultation paper would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie's High School (the allocated secondary for James Gillespie's Primary School). The same inaccuracy is repeated in paragraph 6.1 (final bullet point) of the report.

4. Questions and Comments

Catchment Area Changes

Question 1 –How do the long-term projections by the Authority relate to the proposals in the report?

Answer – (Robbie Crockatt) - The total number in school rolls had been moving "in waves" and was now rising to a peak. The main cause is births which have been increasing, but had reached a peak for schools and were beginning to level off. The

Authority had to ensure that there was sufficient accommodation to cater for the demand from the catchment area. Additionally, the population data from the National Register of Scotland (NRS) is considered in longer term projections. The suitability of accommodation at South Morningside Primary School and James Gillespie's Primary School was also one of the key drivers for the proposals.

Question 2 – There was a public consultation in 1998. How accurate were your projections of pupil numbers from this?

Answer – (Billy MacIntyre) - This would be checked and a full response provided in the Outcome of the Consultation report. Projections are only as good as the available data. The data for the next five years is reasonably reliable as it is based on known births and past catchment trends. To make projections beyond five years is contingent upon data provided by the NRS and other sources which is updated every two years and can vary significantly between updates.

Councillor Godzik indicated that, as a result of the data limitations, projections of pupil numbers was an imperfect science.

Question 3 – Should you not improve facilities for existing students rather than rely on statistics?

Answer – (Councillor Godzik) All of the options do improve facilities. However, it was prudent for the Council to use all the available data and information. In 1998, the proposals fell through because of land availability, however, the situation was different now as the Council had ownership of the land.

Question 4 – A parent referred to Options 1 and 2 and indicated that they were looking at the demand for places. The report by the Department focussed on South Morningside Primary School, however, what were the figures for James Gillespie's Primary School and how would demand for places affect this?

Answer – (Robbie Crockatt) – In options 1 and 2, the objective was to return James Gillespie's to becoming a double stream school. As the birth rate was no longer increasing, cutting back the catchment would sufficiently reduce the numbers to allow this to happen.

Supplementary Question – Had the new rising rolls building been factored in to the calculations?

Answer – (Robbie Crockatt) - Yes the new building had been factored in and in the longer term would be retained allowing the temporary units at the school to be removed and some of the smaller classrooms within the main building made bigger.

Question 5 – There would be a transfer of a small area of catchment to Tollcross Primary School. This is unfair for families living in this area who have bought properties in order to access the school, what is the reason for the inclusion of this change in options 1 and 2?

Answer – (Crawford McGhie) – In terms of the area in question, the reason for the proposed catchment change was to further reduce the pressure on James Gillespie's and ensure it could return to a double stream school in the longer term.

Question 6 –Were other factors considered beyond the numbers issue?

Answer – (Crawford McGhie) – It was also geographically suitable being in close proximity to Tollcross Primary School.

(Councillor Godzik) At a meeting of the parent council three years ago, there was considerable pressure on James Gillespie's and the Authority had then considered the catchment area. As a consequence of Gaelic Medium Primary Education moving to a new school in August 2013, the spare capacity available at Tollcross Primary School was increased. It was now possible to use this extra capacity therefore, the proposals by the Authority did make sense as this small part of the catchment area was close to Tollcross.

Safer Routes to School

Question 1 – If the proposed catchment changes to Tollcross were imposed, I would now have to cross two busy roads to get to school.

Answer – (Councillor Godzik) Catchment change is never taken lightly as it is a difficult process for all involved. However, the Council has to ensure that the proposed catchment for any school is viable and this included ensuring the routes to school are considered safe.

Comment – A parent indicated that they could not now walk their children to the local school.

Question 2 – How could it be fair to move small children to different schools? Although these were good schools, they dealt with different issues.

Supplementary Question – Would there not be a considerable number of affluent parents buying properties to gain access to schools?

Answer – (Janice MacInnes) - All four schools which were involved in the consultation process, were of high standard and there was a high level of satisfaction with the quality of the education. Tollcross provides a high level of education. All of the four schools dealt with a variety of issues and they all “got it right” for their children.

Answer – (Billy MacIntyre) – No children would be forced to move schools as a result of the proposed changes to catchment.

Question 3 – Siblings should be prioritised as long as there were siblings in school.

Answer – (Billy MacIntyre) - In James Gillespie's, if there were any spaces available after the catchment intake siblings from the catchment change area would be prioritised. Following that the allocation of any spare places would follow the normal rules for placing non-catchment children. It would be based on distance.

Question 5 – Was it not a lot for the Authority to ask parents to take two children to a school which was further away?

Answer – (Billy MacIntyre) - It was appreciated that catchment change can be a difficult process but as per the previous answer placement requests from siblings from the areas affected would be prioritised.

Question 6 – How many children would attend Tollcross Primary School?

Answer – (Billy MacIntyre) In 2014, there were 37 pupils within the area proposed for transfer to Tollcross Primary School and six of these were in primary one.

Year of Implementation

Question 1 – What was meant by the term “year of implementation”?

Answer – (Billy MacIntyre) - Changes would come into effect according to the following schedule. The earliest date that either Option 1 or 2 could be delivered would be August 2019, whilst Option 3 could potentially be delivered by August 2018. However, these were not necessarily the actual dates as once a final decision on the preferred option had been made, the funding would have to be approved and the combined Deanbank House/Oaklands Care Home site secured well in advance of the proposed construction start dates.

Question 2 – Was it the case that each of the options would require catchment change and this was not dependant on the construction on the combined Deanbank House/Oaklands Care Home?

Answer – (Billy MacIntyre) Yes this was the case. Each of the options would require a varying degree of catchment change. However, the changes in option 3 were minimal and did not affect any residential properties.

Secondary Schools

Question 1 – The consultation paper was silent in respect of capacity at the new primary school. What additional capacity had been factored in to the new buildings for James Gillespie's High School and Boroughmuir High School?

Answer – (Billy MacIntyre) There would be 1,150 places for James Gillespie's and 1,165 for Boroughmuir.

Question 2 – A parent said she would like to see the slide with the map of the new building, as proposed in Option 1, as she lived in a building near this site. Her son was now four and she would apply this year for her son to attend Bruntsfield. Her other child may have to attend school at the Deanbank House/Oaklands Care Home site, which would make it difficult for the school walk, therefore she would hope to get her second child into Bruntsfield.

Answer - (Billy MacIntyre) The current catchment for the parent was Bruntsfield. She could apply to a non-catchment school, such as South Morningside, however,

obtaining a place depended on the P1 intake limit and the number of non-catchment applications that were made.

(Crawford McGhie) – Regarding the question of younger siblings, the option existed for elder siblings to transfer to the new school, where they would have priority if sufficient spare places existed.

Question 3 – A parent indicated that they were in the catchment area for Sciennes Primary School, which was not affected by the proposed changes. Regarding the new high school at James Gillespie's, if there was a new primary school in the area, there was a chance of a high number of people moving into the area. In this case, would the new primary school get the priority of feeding into the new High School?

Answer - (Crawford McGhie) The proposal stated that the catchment for Sciennes stayed the same. Regarding the numbers for James Gillespie's High School they would be unchanged therefore Sciennes Primary School should not be unduly affected.

Question 4 – Would the new primary school feed into the new James Gillespie's High School?

Answer - (Councillor Godzik) - Discussions had taken place with the parent council who had indicated that they were keen to get their children to James Gillespie's High School. There was significant demand by families to get into good schools.

(Crawford McGhie) – There would be no changes to the High School catchments areas affecting residential properties. The proposed new school would feed into both James Gillespie's High School and Boroughmuir High School in line with current arrangements.

Proposed New School

Question 1 – For Option 1, what was the earliest completion date for the new school?

Answer – (Billy McIntyre) - The earliest date would be August 2019.

Question 2 – What was the earliest completion date for Option 3 - to maintain and improve existing accommodation arrangements?

Answer – (Billy McIntyre) - The earliest date for the completion of Option 3 would be August 2018.

Question 3 – A parent indicated that they had moved into the area to allow their children to go to James Gillespie's Primary School. The proposals created difficulties for them.

Answer – (Billy MacIntyre) - The three options all had implications for catchments. Council officers would make recommendations on the proposals and the elected members would then make the final decision. He invited members of the public to individually provide feedback to the Authority, which would be considered.

Question 4 – It seemed irrational for the northern tip of the James Gillespie’s School catchment area to be realigned with Tollcross Primary School, as there would be a new school.

Answer – (Billy MacIntyre) - It was necessary to look at all the options, and then make a decision, taking into account all the relevant factors.

(Councillor Godzik) Catchment change was not taken likely by the Authority even though all the schools in the area were under pressure. This type of change caused concern and should be avoided if possible. However, it was necessary to ensure that there would be capacity.

Question 5 – If the new school was to be built, could it be guaranteed that the corner allocated to Tollcross would not disappear?

Tom Wood – It was not possible to “second guess” the Council. Parents should write in to the Authority and express their concerns.

Comment – A parent referred to the estimated six P1 children who were going to Tollcross. This proposal to send them there did not make sense as at present, they walked through a pleasant area.

Question 6 – For the northern part of the catchment, the younger siblings should be allocated a place at James Gillespie’s Primary School, when the catchment changes took place.

Answer – (Billy MacIntyre) The Authority had not considered giving a sibling guarantee in the proposals. Six children at P1 was a significant number and to provide that amount of headroom, it would be necessary to remove another part of the catchment area. The consultation paper showed the extent of the proposed change.

Question 7 – If there was no change to the north part of the catchment area, would there not have to be change to the southern part?

Answer – (Billy MacIntyre) - Yes, there would have to be change to the catchment area somewhere else.

Options for Change

Question 1 – A parent indicated that they favoured Option 1 and a return to a two stream school. How would South Morningside Primary School benefit from Option 3?

Answer – (Councillor Godzik) According to Options 2 and 3, South Morningside’s existing nursery classes would be relocated to new accommodation on the Deanbank House/Oakland site. South Morningside was currently spread over three sites and the school was trying to minimise the use of the annexe building. This was not an ideal situation, as schools should be situated on a single site.

Question 2 – The Authority should guarantee that families would not be split up. Where would the children play in the proposed new school as it looked small and overcrowded? Was St Peter’s Primary School to expand?

Answer – (Billy MacIntyre) - There were no plans to expand St Peter’s and no reason why the open space adjacent to that school could not be used by other schools. Regarding the allocation of playground space, the site was one hectare, which was more than sufficient and was the same size as the site of James Gillespie’s. A new replacement for St John’s RC Primary School is currently being progressed. This site was 1.3 hectares, but this included a football pitch.

Question 3 – How was it possible to plan against James Gillespie’s being packed full of children over the next few years?

Answer – (Billy MacIntyre) There had been a lot of investment in James Gillespie’s in recent years and there were no plans for further extensions based on the numbers indicated by projections. In options 1 and 2 the roll of the school would reduce and the suitability of accommodation would be improved.

(Councillor Godzik) – It was accepted that more needed to be done in terms of investment for educational provision and commitment to this is demonstrated by the options put forward in the statutory consultation paper. The Council is facing considerable financial challenges and has not been able to increase funding through Council Tax rises for a number of years. However, there had to be sustainability in educational provision over the next 50 years and everything possible would be done to secure future funding.

Question 4 – A parent indicated that they did not have a preferred option and were not affected at present. When the catchment changes were being considered by the Council, would there be the possibility of variation of these options?

Answer – (Billy MacIntyre) - If there were compelling reasons for another option to be considered this would be taken into account and the implications reported. While the proposals were thought to be the best options, it was not possible to predict the future or the outcome of the responses from the public. The elected members would make the final decision.

(Billy MacIntyre) – The Council report would be published three weeks in advance of the Council meeting and members of the public would have the opportunity of making a deputation to the Council at its meeting.

Funding

Question 1 – How would the school be funded if Option 1 was chosen?

Answer – (Billy MacIntyre) - If Option 1 was delivered in August 2019, the estimated cost of delivery would be between £17.5m to £18.3m. £6m has been made available from the receipt of the old Boroughmuir Site. Beyond this there was no funding agreed. The top priority for the Authority was addressing the rising school

rolls and if the capital funding became available, Children and Families would determine how it should be allocated. All the necessary funding was not yet in place, but there was optimism that this would be found.

(Councillor Godzik) - Boroughmuir and Portobello High Schools were both underway and funding had been found for the Deanbank House/Oakland site.

Question 2 – A parent indicated that they had newly arrived in Edinburgh. As his son would be affected by the establishment of a new school, how would the Authority ensure that the level of provision in the new school would be the same as for the existing schools?

Answer – (Councillor Godzik) - If the parents in the community subscribed to the new school, then it would be a success.

(Aileen McLean) A new Head Teacher would be appointed well in advance of a new school opening and would be involved in the recruitment process for other teaching staff.

Question 3 – After the first assessment had been carried out of the new school, it would be interesting to see how successful the transition had been.

Answer – (Aileen McLean) - The Authority would carry out an assessment and would put monitoring arrangements in place.

Question 4 – A parent indicated they favoured Option 1. However, was there enough funding for teaching in the new school? What would happen if there was a increase in the birth rate? Would there be sufficient capacity?

Answer – (Billy MacIntyre) Revenue costs were set out in the statutory consultation paper and creating new schools meant more revenue costs. All schools in the City were treated equally and there was a formula to ensure each school received the required number of staff.

Question 5 – If it was not mandatory for pupils not to go to the school how would the Authority arrive at their decision?

Answer – (Billy MacIntyre) Disruption for pupils had to be considered. There would be no mandatory transfers other than for the first P1 intakes under the new option once it was implemented under any of the options.

Question 6 – Because of fact that there was no mandatory aspect could families apply for spaces at the new school?

Answer – (Billy MacIntyre) He confirmed that they could apply for spaces.

Acquisition of Land

Question 1 – The Authority had indicated that they were considering schooling in 50 years time. Why then had the possibility of using the Hospital site not been considered?

Answer – (Councillor Godzik) - In 1998, there had been extensive negotiations with the NHS and it was established that this site was not available. Although more discussions had taken place, there was no guarantee that this site could be acquired. However, a site was now available and should be utilised.

(Billy MacIntyre) – The Authority had looked at Astley Ainsley for Boroughmuir, but it had not been possible to use this site as it proved to be unavailable. It was not possible to base a decision on land that might be available.

(Councillor Godzik) – Available land was scarce, there was an increase in demand and a site had been found that could be delivered.

Question 2 – If there was no mandatory transfer, how could the Authority deliver double stream in three or four years?

Answer – (Crawford McGhie) - This process did not take place overnight. The Authority would offer places and some of these would be taken up. A portion of the buildings on the Deanbank House/ Oaklands Care Home site may still require to be utilised by South Morningside Primary School during transition. It was not possible to say how long the transition period would take, however, the proposed arrangements were necessary to ensure a smooth transition.

Question 3 – If there was to be transition, there would be a large number of children from South Morningside, some from James Gillespie's and none from Bruntsfield.

Answer – (Crawford McGhie) - Measures would be put in place to ensure a smooth transition and to support the integration of children coming from different schools.

(Janice MacInnes) – There would be an enhanced transition project to the new school.

Answer – (Billy MacIntyre) - Children and Families had experience in managing transition during the closure of some primary schools and the lessons learned in this process would be applied.

Question 4 – Would there be adequate classroom arrangements for Bruntsfield?

Answer – (Crawford McGhie) - Yes.

Question 5 – A member of public indicated that they stayed in the Blackford area and they were apprehensive of choosing Options 1 or 2 in case there were changes to the catchment of James Gillespie's High School. What was the guarantee that the catchment would not change?

Answer – (Billy MacIntyre) - There were no plans to change the catchment for Boroughmuir or James Gillespie's High School at present. If this was to happen, there would have to be a public consultation.

(Councillor Godzik) – He confirmed that catchment change was always the last resort.

Question 6 – Regarding the projections for spare capacity of the different options, if the Hospital site was converted to housing then this would take up spare capacity. Had this been factored into the different options?

Answer – (Crawford McGhie) - In Options 1 and 2, there would be additional overall capacity, but not so much for Option 3. The site at Astley Ainsley was within the catchment of the proposed new school. If there was to be a new school, then the extra capacity would help. If Option 3 was chosen, the need for additional capacity would have to be considered at the time of any planning application and it may be the case that new infrastructure would be required.

Answer – (Billy MacIntyre) - The issue of pupils generated from major housing developments is currently being dealt with across the City as the Local Development Plan proposed that there would be 9,000 new housing units to be built before 2024. Children and Families has considered the likely impact of this on education infrastructure and if this could be accommodated. There is an estimated cost of £150m which included the creation of several new primary schools and the intention is that funding for this would come from developers. The Planning Committee did take into account the views of Children and Families. If the new housing development could not be accommodated in terms of required infrastructure, it is possible that there would be a recommendation for it to be refused.

(Councillor Godzik) – The Planning Committee did not vote along party lines. Children and Families would always ensure that the Committee took its view into account. However, it was not possible to "future proof" proposals due to the possible cost.

Question 7 – Were some options more amenable to an increase in capacity?

Answer – (Crawford McGhie) Options 1 and 2 created more overall capacity in the south Edinburgh area.

Question 8 – There were new developments being proposed, including student accommodation. Would the new schools be big enough for this?

Answer – (Billy MacIntyre) Children and Families was a consultee for planning applications which had the potential to generate pupils and carries out an assessment of the required infrastructure for each application when the consultation request is received.

(Councillor Godzik) - Tracking demographic change is a major task however past trends are taken into account.

Question 9 – A member of the public indicated that her family would not be affected by the proposals, however she had sympathy with families affected. Her ideal solution would be for a new school with a guarantee for siblings. How could she demonstrate this view?

Answer – (Billy MacIntyre) - To suggest an alternative option, she could send an e-mail to the Department. Question 7 in the online questionnaire also provided an opportunity for people to give alternative options or feedback.

5. Conclusion

Tom Wood thanked everyone for coming to the meeting and for expressing their views. He concluded that there was real concern over the proposed catchment changes and for parents and children crossing roads on their route to school.

Councillor Paul Godzik thanked everyone for attending and participating in the meeting. The views of all stakeholders were welcomed and appreciated and all the issues raised will be fully considered during the decision making process.

Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

Public Consultation Meeting held at 6.30 pm, Tuesday 22 September 2015, Bruntsfield Primary School, Edinburgh

Present: Approximately 25 members of the public

In Attendance: Tom Wood (Independent Chair), Councillor Paul Godzik (Convener of the Education, Children and Families Committee), Billy MacIntyre (Head of Resources, Children and Families), Robbie Crockatt (Estate Development Officer, Children and Families), Jane Rough (Early Years Manager, Children and Families), Crawford McGhie (Asset Planning Manager, Children and Families), Therese Laing (Quality Improvement Officer, Children and Families), Carol Kyle (Head Teacher, Bruntsfield Primary School) and Alison Clyne (Committee Services)

1. Introduction

Councillor Paul Godzik, Convenor of Education, Children and Families welcomed everyone to the meeting and thanked them for attending. He acknowledged the long standing issues of accommodation pressures at the local primary schools and encouraged everyone to get involved in consultation process so that the views of all stakeholders could be given due consideration when it came to making a decision on which option should be progressed.

Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. The consultation was based on options to address primary school capacity and accommodation pressures in south Edinburgh.

The Schools (Consultation Scotland) Act 2010 requires the Council to conduct a full public consultation as part of the statutory consultation process. . The public consultation would provide people with the opportunity to express their views in terms of which option they believe should be adopted to address the primary school capacity and accommodation pressures in south Edinburgh and feed directly into the consultation process. This ensures issues raised by stakeholders are fully addressed in the Outcome of the Consultation report which will be submitted to the City of Edinburgh Council for consideration in February 2016.

Tom Wood welcomed everyone to the meeting and noted that this was the third of four public meetings. Reassurance was given that no decision had been made in terms of proposed changes, and the consultation process would encompass the views of parents and the public to ensure that the final decision making process would include consideration of these views. A decision would be taken by elected members at the meeting of the Full Council on 4 February 2016. Billy MacIntyre

(Head of Resources) also provided reassurance that no decision had been made and, although officers were presenting various options, all views and suggestions were welcomed. All questions and statements would be listened to and included in the report to be considered by elected members when making the final decision about the proposed changes.

2. Presentation

Robbie Crockatt (Estate Development Officer, Children and Families) delivered a presentation that provided some background information on the reasons behind the requirement to address the accommodation pressures in south Edinburgh.

Requirement for Change

The combined rolls of Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary Schools were the highest they had been in more than 30 years. A new school had been proposed in 1998 to address rising rolls in the area but no land was available at that time to allow its delivery. Since then, other measures such as temporary units and annexe accommodation had been used to accommodate demand at the three schools. Accommodation pressures had been most acute at South Morningside Primary School with the school currently split across three different sites.

Consultation Process

Four public meetings were being held to give the community the opportunity to respond to the proposals at various venues. Respondents were also encouraged to use the questionnaire which could be accessed online.

Once the public consultation phase was completed, details of the representations received will be forwarded to Education Scotland for their consideration. Education Scotland would issue a report on their findings which would be included in the final report to Council on the outcomes of the consultation.

All comments made during the statutory consultation period would be recorded and, where appropriate, responded to in a final report anticipated to be considered by Council on Thursday, 4 February 2016.

3. The Proposal

Robbie Crockatt explained the three options identified by the Children and Families Department:

- Option 1 – Establish a new primary school.
- Option 2 – Increase the capacity at South Morningside Primary School.

- Option 3 – Maintain and improve existing accommodation arrangements.

Under Options 2 and 3, South Morningside Primary School's existing nursery classes would be relocated to new accommodation on the Deanbank House/Oaklands site. However, under Option 1, there were three sub-options relating to nursery provision.

These were:

- g. Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but do not build new nursery classes as part of the new primary school building;
- h. Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall and build new nursery classes as part of the new primary school building; and
- i. Close South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but build new nursery classes as part of the new primary school building.

Robbie Crockatt explained that each of the options would require varying degrees of catchment change.

The audience was informed that the following correction to the statutory consultation paper had been circulated to all statutory consultees. In paragraph 1.5 it is stated that "Secondary school catchment areas will be unaffected by any of the options considered in this paper". In fact, in option 3 the minor changes which would be made to the catchment boundary between South Morningside Primary School and James Gillespie's Primary School as illustrated in appendix 13 of the statutory consultation paper would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie's High School (the allocated secondary for James Gillespie's Primary School). The same inaccuracy is repeated in paragraph 6.1 (final bullet point) of the report.

4. Questions and Comments

Proposed New School

Question 1 – Will there be compulsory transfers for pupils above Primary 1?

Answer 1 – (Billy MacIntyre) – No, there would not be compulsory transfers under any of the options.

Question 2 – The current catchment schools are very good and I have some concern about the quality of the building and teachers at the new school.

Answer 2 – (Therese Laing) – We always ensure that staff are of the highest quality and would appoint the new Head Teacher well in advance of the school opening to give them enough time to get organised and ensure there is a smooth transition for the children.

(Billy MacIntyre) – Over time some staff may be transferred from existing schools as pupil numbers change in each school. The quality of teaching would continue into the new school and we would ensure we optimise the use of the new school building. The building would be built to the same high standards as other new schools being built in the city.

Question 3 – Would the new school become an overspill school for children across the city, particularly for older age groups?

Answer 3 – (Billy MacIntyre) – We don't see this as an overspill school and previous experience doesn't suggest this would happen. For pupils above Primary 1, we have looked at the options and could have enforced transfer to the new catchment school, but don't see this as appropriate. The other option is voluntary transfer to populate the school. The council does not provide free transport to school unless a child lives 3 miles or more from their catchment school so children coming from other areas of the city to the new school would have to make their own travel arrangements.

(Councillor Godzik) – We want to encourage parents to choose their catchment school and the same would apply here – we would encourage pupils to come to this school but would not force them to.

Question 4 – What would be the capacity of the new school, when would it open and would children be attending school on a building site?

Answer 4 – (Billy MacIntyre) – There would be a defined accommodation schedule and high quality of accommodation, similar to other schools being built across the city. 2019 would be the earliest opening date as set out in the Consultation Paper. The school would open when it is complete with two Primary 1 classes and hopefully other classes too. Previous experience shows that very local children might well choose to transfer to the new school.

Question 5 – If we chose to move to the new school, what would minimum numbers be to have classes above Primary 1?

Answer 5 – (Billy MacIntyre) – We have not prescribed minimum numbers so far – this is possible but it is unlikely that we would want to place restrictions on the school. We would prefer the new school to be as inclusive as possible.

Question 6 – The consequences of Council policy, such as building more student housing to accommodate growing demand, can mean more families living in tenements. Is there flexibility to meet this demand in the new school?

Answer 6 – (Billy MacIntyre) – The proposed size of the new school includes some room for future population growth. If a large number of additional pupils move into the area we might need to look at alternative means of provision but that would need to be considered in the future. The new building would be fully considered as part of the Design and Build phase of the project.

Question 7 – Is there funding to build the new school?

Answer 7 – (Billy MacIntyre) – It's our job to identify priorities for the Council from a Children and Families perspective and rising school rolls is our highest priority. Funding is a challenge but it's not the first time we've had a consultation without having funding in place – we need to know what the community thinks before we can fully cost an option. There would be a report to full Council which would seek approval for funding from Elected Members, who are ultimately responsible for the decision. There is a history of securing funding for schools and we are confident that funding could be found.

(Councillor Godzik) – A new school would be high on the list of priorities for capital funding. This is also a statutory function that the Council has to deliver so that is also influential in securing funding.

Siblings

Comment 1 – The proposals could mean I have children attending different schools and it wouldn't be feasible for me to get them to different schools on time.

Answer 1 – (Billy MacIntyre) – This could be an unfortunate consequence of changing catchment areas. Under options 1 and 2 we are proposing that there would be priority for siblings if you wished to make an out of catchment request and capacity exists in the school.

Safe Routes to School

Question 1 – My current route to James Gillespie's Primary is very safe and a transfer to Tollcross Primary would mean my children would need to cross busy roads. Has the safety of new routes to school been considered?

Answer 1 – (Robbie Crockatt) – Routes to school are considered as part of any proposed catchment change. This proposed change does require that pupils cross more and busier roads than they currently do. However, all city centre catchment

areas include busy roads which pupils are required to cross and many pupils from this area already make that journey.

(Councillor Godzik) – There were similar issues raised at the recent Towerbank catchment change consultation and we understand your concern. The Council has a duty to ensure routes to school are safe and will look at all options to minimise the risks.

Secondary Schools

Question 1 – Would pupils in the new school attend different secondary schools?

Answer 1 – (Billy MacIntyre) – Yes, that is the intention and this happens in some other schools in the city where a primary school has an area of its catchment which has dual feeder status.

(Carol Kyle - Head Teacher, Bruntsfield Primary School) – We could consider a joint working/cluster approach between the Head Teachers to ensure there is a smooth transition to secondary school.

(Councillor Godzik) – This is a bit of an anomaly but we would welcome your views.

Question 2 – What would be the impact on provision of teaching modern languages?

Answer 2 – (Therese Laing) – We would look at the options for this but joint cluster learning is certainly a possibility. We want to ensure the needs of children are met and this includes continuity of modern languages. Head Teachers would work together at Primary and Secondary school levels.

Question 3 – Is this not a good opportunity to reconsider secondary school catchment areas too, especially at Boroughmuir High School and James Gillespie's High School?

Answer 3 – (Billy MacIntyre) – The impact of rising school rolls throughout the city is working its way through to many secondary schools and we are looking at the projections for all schools. There are challenges across the school estate and we are looking at how we can best use our current estate.

(Councillor Godzik) – Catchment review is a last resort because of the anxiety it causes for pupils and parents. Where there is an option to extend a building or use buildings in a better way, we will do this first.

Question 4 – The new Boroughmuir High School looks to be limited and based on a small space – will this be adequate?

Answer 4 – (Billy MacIntyre) – The Council believes the capacity of 1,165 at the new school to be adequate and disagree that the space is small – it will provide more space than the current school and vastly improved space which provides more flexibility. We will also look at other options such as improved timetabling to ensure the space is used as efficiently as possible.

Question 5 – Can you explain how timetabling could be used to increase capacity?

Answer 5 – (Billy MacIntyre) – We had a former Head Teacher working with us who has advised that timetabling can be efficient or inefficient in terms of the use of space, so we would look to apply best practice and learn from the schools already successfully implementing best practice. It's about being able to, as far as possible, continuously use the rooms we have available.

Catchment Area Changes

Question 1 – A small catchment change is suggested for Bruntsfield Primary – Is this enough of a change?

Answer 1 – (Robbie Crockatt) – Yes, we believe that Bruntsfield Primary has the capacity to accommodate the projected growth. Although it is not a significant reduction in area under options 1 and 2, it is enough to ease the pressure on the school. A small change can have a fairly dramatic impact on numbers of pupils and classes. We also consider pupil numbers in projections where there are planning applications.

Question 2 – How does this fit in with Council policy – for example a reduction in numbers of Houses of Multiple Occupancy (HMOs), which will mean more families in the area?

Answer 2 – (Robbie Crockatt) – Our projections are based on a range of sources (such as National Register of Scotland projections, known births, etc) and go into as much detail as possible, so we are as confident as we can be that the changes proposed are adequate.

(Councillor Godzik) – It is incredibly difficult to accurately predict figures in this area given the popularity of the area for all demographic groups. We have taken a positive step in building the new Boroughmuir High School which will provide more capacity.

Question 3 – There was previously a suggestion of a more significant change to the Bruntsfield Primary catchment area – why has this changed?

Answer 3 – (Robbie Crockatt) – We don't take changing catchment areas lightly and taking out too large an area can also cause problems. Even small changes can

have a significant impact, such as fewer numbers of classes. Since previous reports, there has been detailed analysis of projected numbers of children in the area and we feel that Bruntsfield Primary can accommodate projected numbers following the proposed change.

Question 4 – Will the small change to the Bruntsfield Primary catchment area mean this school will lose general purpose space to create extra classrooms?

Answer 4 – (Robbie Crockatt) - Although it's impossible to be precise in the projections, we don't see this becoming an issue based on the data. We protect general purpose space as much as possible and will ensure that the school continues to meet the Scottish Government's recommendations for provision of general purpose space.

(Councillor Godzik) – We do recognise the changing demographic in this area and take this into account. If you have any ideas for other options for us to explore, please submit them as part of the consultation process. We don't take catchment change lightly so would welcome any other ideas.

Question 5 – Do you have a contingency plan if numbers do increase in the Bruntsfield Primary catchment area?

Answer 5 – (Billy MacIntyre) - We have noted the concern regarding the increasing numbers of children in the area and will ensure we address this in our report.

Question 6 – How much foresight has been applied to the future of the Bruntsfield catchment area? The population will become much bigger with development at the old brewery site and the old Boroughmuir High School building, as well as more families moving in to tenement flats – has this analysis been done?

Answer 6 – (Billy MacIntyre) – We use the information and figures we have available to us at the time. When planning applications are submitted, the impact on infrastructure including schools is considered by the Council when they make their decision. We have to base our projections on the intelligence we have available at the time.

Question 7 – How much of a change will there be to the James Gillespie Primary School catchment area?

Answer 7 – (Robbie Crockatt) – Under options 1 and 2 it is estimated that around one third of the catchment area (20-25 pupils at Primary 1) would transfer to either the new school, an expanded South Morningside Primary School or Tollcross Primary School.

Note: An attendee at the meeting noted that there were inconsistencies in how the Bruntsfield Primary catchment area was presented in the statutory consultation paper. It was agreed at the meeting that this issue would be further investigated and a statement of clarification was subsequently circulated to all statutory consultees highlighting the non-material omission.

5. Conclusion

Billy MacIntyre thanked everyone for their high quality contributions and questions. The Council was keen to hear the views of the community and all views/comments would be reflected in the report to Full Council, which would be considered in February 2016. Written submissions were also encouraged on the proposed options.

Councillor Paul Godzik thanked everyone for attending and participating in the meeting. The views of all stakeholders were welcomed and appreciated and all the issues raised will be fully considered during the decision making process.

Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh

Public Consultation Meeting held at 6.30 pm, Tuesday 29 September 2015, St Peter's RC Primary School, Edinburgh

Present: Approximately 25 members of the public

In Attendance: Tom Wood (Independent Chair), Councillor Paul Godzik (Convener of the Education, Children and Families Committee), Billy MacIntyre (Head of Resources, Children and Families), Robbie Crockatt (Estate Development Officer, Children and Families), Crawford McGhie (Asset Planning Manager, Children and Families), Therese Laing (Quality Improvement Officer, Children and Families), Kathleen Nazarian (Head Teacher, St Peter's RC Primary School), Caroline Burwell (Road Safety Manager, Services for Communities) and Laura Millar (Committee Services)

1. Introduction

Councillor Paul Godzik, Convenor of Education, Children and Families welcomed everyone to the meeting and thanked them for attending. He acknowledged the long standing issues of accommodation pressures at the local primary schools and encouraged everyone to get involved in consultation process so that the views of all stakeholders could be given due consideration when it came to making a decision on which option should be progressed.

Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. The consultation was based on options to address primary school capacity and accommodation pressures in south Edinburgh.

The Schools (Consultation Scotland) Act 2010 requires the Council to conduct a full public consultation as part of the statutory consultation process. The public consultation would provide people with the opportunity to express their views in terms of which option they believe should be adopted to address the primary school capacity and accommodation pressures in south Edinburgh and feed directly into the consultation process. This ensures issues raised by stakeholders are fully addressed in the Outcome of the Consultation report which will be submitted to the City of Edinburgh Council for consideration in February 2016.

Tom Wood welcomed everyone to the meeting and noted that this was the last of four public meetings. Reassurance was given that no decision had been made in terms of proposed changes, and the consultation process would encompass the views of parents and the public to ensure that the final decision making process would include consideration of these views. A decision would be taken by elected

members at the meeting of the Full Council on 4 February 2016. Billy MacIntyre (Head of Resources) also provided reassurance that no decision had been made and, although officers were presenting various options, all views and suggestions were welcomed. All questions and statements would be listened to and included in the report to be considered by elected members when making the final decision about the proposed changes.

2. Presentation

Crawford McGhie (Asset Planning Manager, Children and Families) delivered a presentation that provided some background information on the reasons behind the requirement to address the accommodation pressures in south Edinburgh.

Requirement for Change

The combined rolls of Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary Schools were the highest they had been in more than 30 years. A new school had been proposed in 1998 to address rising rolls in the area but no land was available at that time to allow its delivery. Since then, other measures such as temporary units and annexe accommodation had been used to accommodate demand at the three schools. Accommodation pressures had been most acute at South Morningside Primary School with the school currently split across three different sites.

Consultation Process

Four public meetings were being held to give the community the opportunity to respond to the proposals at various venues. Respondents were also encouraged to use the questionnaire which could be accessed online.

Once the public consultation phase was completed, details of the representations received would be forwarded to Education Scotland for their consideration. Education Scotland would issue a report on their findings which would be included in the final report to Council on the outcomes of the consultation.

All comments made during the statutory consultation period would be recorded and, where appropriate, responded to in a final report anticipated to be considered by Council on Thursday, 4 February 2016.

3. The Proposal

Crawford McGhie explained the three options identified by the Children and Families Department:

- Option 1 – Establish a new primary school.
- Option 2 – Increase the capacity at South Morningside Primary School.

- Option 3 – Maintain and improve existing accommodation arrangements.

Under Options 2 and 3, South Morningside Primary School's existing nursery classes would be relocated to new accommodation on the Deanbank House/Oaklands site. However, under Option 1, there were three sub-options relating to nursery provision.

These were:

- Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but do not build new nursery classes as part of the new primary school building;
- Retain South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall and build new nursery classes as part of the new primary school building; and
- Close South Morningside Primary School's existing nursery classes at Fairmilehead Church Hall but build new nursery classes as part of the new primary school building.

Crawford McGhie explained that each of the options would require varying degrees of catchment change.

The audience was informed that the following corrections to the statutory consultation paper had been circulated to all statutory consultees.

In paragraph 1.5 it is stated that "Secondary school catchment areas will be unaffected by any of the options considered in this paper". In fact, in option 3 the minor changes which would be made to the catchment boundary between South Morningside Primary School and James Gillespie's Primary School as illustrated in appendix 13 of the statutory consultation paper would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie's High School (the allocated secondary for James Gillespie's Primary School). The same inaccuracy is repeated in paragraph 6.1 (final bullet point) of the report. The statutory consultation paper includes a number of maps in Appendices 2, 5 and 9 which show the existing Bruntsfield Primary School catchment. Whilst these maps are accurate and correctly show the *current* Bruntsfield Primary School catchment, the statutory consultation paper did not identify a future change which will be made to this catchment which the Council has already approved. On 28 June 2012, as part of the approval for the location for the new Boroughmuir High School, the Council approved minor revisions to the catchment areas of Boroughmuir and Tynecastle High Schools and Bruntsfield and Dalry Primary Schools. These changes, which will bring the site of the new Boroughmuir High School and the immediate surrounding area into the catchment

for both Boroughmuir High School and Bruntsfield Primary School, are to be implemented from the academic year within which the new Boroughmuir High School will open and will therefore apply from the start of the 2016/17 academic year in August 2016.

4. Questions and Comments

Proposed New School/Option 1

Question 1 – If Option 1 was adopted, would the new school building be double storey?

Answer 1 – (Billy MacIntyre) – The footprint for the design for the proposed new school building was contained within the report. The building would be double storey including a full height gym hall. We would be happy to talk through the designs at the conclusion of the meeting.

Question 2 – A gas station is located near the site of the proposed new school that leaks several times a year, was this investigated?

Answer 2 – (Billy MacIntyre) – This has been reported to the appropriate authorities and we will double check that there are no issues for the operation of the school.

Question 3 – Has the Astley Ainslie site been investigated as a possible location for a new school?

Answer 3 – (Billy MacIntyre) – The Astley Ainslie site has not been advertised on the market so the Council, although aware of the site, have been unable to consider it as a possible location.

Question 4 – Is Oaklands Care Home definitely closing? If so, where would the residents go?

Answer 4 – (Billy MacIntyre) – There is no current definite date of closure or plans as to where the residents would go. Officers are in talks with colleagues in Health and Social Care to establish this.

Question 5 – If option 1 was chosen, would there be any provision for more bins and people in the area to pick up litter?

Answer 5 – (Paul Godzik) – Head teachers were aware of litter issues surrounding their school and educate children to use bins.

(Kathleen Nazarian) – Children were not permitted to take snacks outside during break times at St Peters therefore there was decreased opportunity to drop litter.

Question 6 – What benefits were there for the residents if option 1 is adopted?

Answer 6 – (Billy MacIntyre) – The statutory consultation focuses on educational benefits. The Deanbank/Oaklands site was identified as a potential location for new accommodation in an area experiencing pressure from rising rolls. There are no other suitable sites available. It is appreciated there will be implications for residents. If development proceeds there will be an opportunity through the planning process for residents to make representations.

(Paul Godzik) Schools in the area were breaching capacity therefore more accommodation must be built to allow more provision.

Local Area Issues

Question 1 – What would the impact on local businesses be?

Answer 1 – (Billy MacIntyre) – The local schools and wider community have been made aware of the consultation but there was no direct communication with local businesses. Educational benefits are the main driver of all options, not local businesses. Sometimes businesses do complain if schools/catchment areas are changed due to the potential for moving trade further away. Businesses may respond to the consultation and can also make a representation as part of the subsequent planning process for any chosen option.

Question 2 – I would be happier with the entire school on a single campus. Would the housing proposed for the Napier site fall into the new school's catchment area?

Answer 2 – (Crawford McGhie) – Yes, the Craighouse Campus site falls into the proposed catchment area for the new school in option 1. In options 2 and 3 the site remains within the South Morningside Primary School catchment area.

Question 3 – How sustainable would the roll at South Morningside Primary School be with the new development?

Answer 3 – (Crawford McGhie) – The development is largely flats rather than housing therefore it is less likely to accommodate families. Developers have made a financial contribution to the local education infrastructure.

Question 4 – The shelter for parents outside the school gate attracts groups of youths and was a known spot for smoking and drug-dealing, what would be done about this?

Answer 4 – (Robbie Crockatt) – This was an ongoing issue for the area of which the police were aware. CCTV would pick up both parking and shelter issues.

Transport/Parking

Question 1 – If Option 1 was adopted, would there be many more cars in the area?

Answer 1 – (Caroline Burwell) – The new catchment area for the proposed new school would be fairly compact and well served by public transport within walking distance. As with all schools, walking and cycling would be promoted.

Question 2 – There were concerns with parents parking in permit holders spaces resulting in residents/disabled badge holders being unable to find a space nearby. Traffic Wardens were in place for peak times however they are ineffective.

Answer 2 – (Robbie Crockatt) – The School was aware of the problems and encouraged parents to use other means of transport through the school travel plan. CCTV coverage was also going to be extended which may assist in identifying parents who regularly flaunt parking restrictions.

Comment 1 – I have photographs of parents parking in permit holders spaces, double yellow lines etc.

Comment 2 – Children run wild in the area whilst walking to/from school often straying into private property. A new School in the area holds no benefits for residents with the increased traffic this would cause.

Question 3 – Could Canaan Lane be closed to traffic? There were already safety concerns in the area with the zebra crossing ignored and elderly/vulnerable pedestrians using the path.

Answer 3 – (Caroline Burwell) – The School Streets pilot scheme will be implemented for St Peters in March 2016. Residents-only access to Canaan Lane could be considered as an option however introduction of wide-scale parking controls would take time. Realistically cannot make major changes to Canaan Lane for pedestrians as space was restricted.

Question 4 - The broad catchment area of St Peters RC Primary School was forcing parents to drive to school. There were safety issues for children walking unsupervised and crossing busy roads. There was little free parking in the area. What was being done for the safety of children travelling to school?

Answer 4 – (Billy MacIntyre) –The school specifically does not have a drop-off point to discourage traffic in the area however this does not deter parents hence the reason for the School Streets pilot schemes being introduced at several schools across the city.

Comment 3 - As a local resident, no objections to a new small primary school however not a full double stream school.

Question 5 – There have been assurances from Edinburgh Council that parking attendants would be present during peak times, they are ineffective.

Answer 5 – (Caroline Burwell) – I will highlight this to colleagues in parking and let them know more attendants are required.

Question 6 – Some parents have to drive due to the long distance from home or use scooters/bikes to encourage younger children. Was there any possibility of parking restrictions on permit holder spaces being relaxed during pick-up/drop off periods?

Answer 6 – (Caroline Burwell) – Waitrose allows parents to use their car park during pick-up/drop-off periods. The Council do not encourage use of cars or make provision for it. There are also pay and display spaces in the area.

(Billy MacIntyre) – We can ask officers in Transport to investigate parents using permit spaces during peak periods.

Comment 4 – The Waitrose car park does not have spaces available in the afternoon.

Comment 5 – Scooters are not necessary and a danger on the pavements, children should walk.

Question 7 – I am concerned as a Canaan Lane resident about the safety of pedestrians. Paths are chaotic with the current P1/P2 traffic forcing people to walk on the road.

Answer 7 – (Caroline Burwell) – Officers can investigate the option of Canaan Lane being pedestrian/cycling only during peak times.

Question 8 – Could bus provision in the area be increased?

Answer 8 – (Caroline Burwell) – Bus provision in Morningside is already good with less going towards the Kings Building area. If Lothian Buses saw an economic benefit, they would provide more buses.

Question 9 – Will the road be resurfaced and pavement made wider?

Answer 9 – (Billy MacIntyre) – Regardless of which option was adopted, an assessment of the local area and surrounding infrastructure would be conducted as part of the planning application process. This information was not included in the proposal but would be considered further down the line, under the planning process

for any option chosen. There would be the further opportunity to make representations at that point.

Cost

Question 1 – If all the options solve the capacity/accommodation issues and with the Council's current financial situation, why would options 1 and 2 be considered when option 3 was significantly cheaper?

Answer 1 – (Paul Godzik) – Options 1 and 2 would provide better educational benefits however finances play a huge part which is why all 3 options were presented.

Question 2 – Page 79 of the consultation illustrates how the new nursery and gym buildings could be accommodated on an expanded Deanbank temporary annexe site. Would the remaining site be sold with planning permission?

Answer 2 – (Billy MacIntyre) – The surplus land would be sold but it would be unlikely that the Council would sell it with a defined scheme in mind. Developers would be given the opportunity to suggest options themselves.

Question 3 – Under any of the proposed options, was there any budget available to improve the existing South Morningside or Bruntsfield Primary School buildings?

Answer 3 – (Billy MacIntyre) – Yes, under all the options further improvements will be made to Deanbank House. Extension of existing buildings was explored thoroughly however there is no scope for expansion at either the main South Morningside site at the same time as meeting the long standing desire for more playground space and there is no scope at all for extension at Bruntsfield. This is why the focus of this consultation is the provision of improved and new accommodation on the Deanbank/Oaklands site.

(Paul Godzik) Any of the options would result in a reduction in demand on buildings allowing teachers to better utilise facilities.

Question 4 – What was the value of the land/property on the site?

Answer 4 – (Billy MacIntyre) – The land was already Council owned and valued at £6 million with the surplus land under option 3 being valued at £2.2 million.

Timeline

Question 1 – Was there a timeline available for the options?

Answer 1 – (Billy MacIntyre) – The timeline would be dependent on various things. If the Council decide to go ahead with options 1 or 2 in February, if the money was

available and if Oaklands Care Home was vacated, the new school would be ready by August 2019. On the same assumptions, option 3 could be ready by August 2018. Options 1 and 2 would take longer as pupils would be decanted from Deanbank to the new building to allow upgrade of Deanbank.

Question 2 – If option 1 was adopted, how precise is the timeline?

Answer 2 – (Billy MacIntyre) – The timeline cannot be certain due to the previously identified factors.

St Peters RC Primary School and Local Schools

Question 1 – Would the requirement to share resources with the proposed new school impact on St Peters?

Answer 1 – (Billy MacIntyre) – There would be no reduction in St Peters facilities. The Council encourages schools to work together therefore having the two buildings within a short distance would allow improved learning opportunities.

Question 2 – Could the field near St Peters be developed for better use? It was currently difficult to use for sports as it's on a slope.

Answer 2 – (Billy MacIntyre) – The field is considered to be a resource for the wider community and there are no proposals to alter it within this statutory consultation.

Question 3 – No changes are proposed to the catchment area for St Peter's but it is operating at capacity. Would there be the review of this?

Answer 3 – (Crawford McGhie) – While the school was close to full capacity projections suggest no additional accommodation will be required. Baptised RC pupils are prioritised for P1 places.

Question 4 – Rising rolls were impacting on Primary Schools, would this be the same for High School?

Answer 4 – (Billy MacIntyre) – We are at the early stages of investigating ways of addressing any implications of rising rolls in the secondary sector. Solutions being considered include more efficient use of existing space through improved timetabling, revising S1 intake levels on an annual basis and improved partnership working between schools for delivery of subjects at senior stages.

Question 5 – What was the view of the Quality Improvement Officer on the impact of moving schools on education?

Answer 5 – (Therese Laing) – It was challenging for Head teachers to have classes across 2 locations; this would be much easier in one campus.

Question 6 – If options 2 or 3 were adopted, how would this affect the children whilst construction work is being done?

Answers 6 – (Billy MacIntyre) – Officers have wide experience of decanting children. Health and Safety would be the number one priority with measures in place to ensure separation. Improvements to Deanbank House would be carried out during the holiday period when the children were not in the building.

Final Comments

Question 1 – Were there more consultation events planned as this one might not have been easy for parents to attend.

Answer 1 – (Billy MacIntyre) – No, there have been 4 public meetings over the past 3 weeks and the consultation period ends on 6 October. People are invited to submit comments online and officers will analyse and respond to all comments in detail. Councillors would also look at all options and responses before making a decision.

5. Conclusion

Billy MacIntyre thanked everyone for their high quality contributions and questions. The Council was keen to hear the views of the community and all views/comments would be reflected in the report to the full Council which would be considered in February 2016. Written submissions were also encouraged on the proposed options and all feedback would be considered.

Councillor Paul Godzik thanked everyone for attending and participating in the meeting. All the meetings have been well attended with tonight's being very useful due to the audience including a number of local residents. The views of all stakeholders were welcomed and appreciated and all the issues raised will be fully considered during the decision making process.

Appendix 3 - Summary of Consultation Responses Received

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
							X						X									001
																						002
																						003
																						004
			X	X	X	X	X	X				X	X	X	X	X	X	X				005
																						006
																				X		007
																						008
																						009
																X			X			010
																			X		X	011
																				X		012
			X																	X		013

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
												X				X						014
									X		X											015
											X											016
																			X	X		017
											X											018
																						019
																						020
																						021
														X								022
																						023
																						024
									X													025
									X		X											026
														X	X							027

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
													X									028
								X	X		X											029
																			X	X		030
											X											031
								X			X											032
				X																		033
				X								X	X	X					X			034
				X																		035
								X			X											036
												X										037
														X								038
				X					X						X	X						039
											X											ANON-6XUJ-ZQ11-T
																						ANON-6XUJ-ZQ13-V

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number	
											X											ANON-6XUJ-ZQ14-W
											X	X										ANON-6XUJ-ZQ15-X
					X			X			X		X									ANON-6XUJ-ZQ16-Y
																				X		ANON-6XUJ-ZQ17-Z
												X		X								ANON-6XUJ-ZQ18-1
																				X		ANON-6XUJ-ZQ1A-A
														X				X			X	ANON-6XUJ-ZQ1B-B
								X	X		X											ANON-6XUJ-ZQ1C-C
											X											ANON-6XUJ-ZQ1D-D
							X															ANON-6XUJ-ZQ1F-F
											X											ANON-6XUJ-ZQ1G-G
					X							X				X						ANON-6XUJ-ZQ1H-H
											X											ANON-6XUJ-ZQ1J-K
																						ANON-6XUJ-ZQ1K-M

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number	
																						ANON-6XUJ-ZQ1M-P
											X											ANON-6XUJ-ZQ1N-Q
											X											ANON-6XUJ-ZQ1P-S
													X								X	ANON-6XUJ-ZQ1R-U
											X	X										ANON-6XUJ-ZQ1S-V
																						ANON-6XUJ-ZQ1T-W
								X			X											ANON-6XUJ-ZQ1U-X
																						ANON-6XUJ-ZQ1V-Y
																						ANON-6XUJ-ZQ1W-Z
											X											ANON-6XUJ-ZQ1X-1
																						ANON-6XUJ-ZQ1Y-2
												X									X	ANON-6XUJ-ZQ1Z-3
				X		X							X									ANON-6XUJ-ZQ32-W
												X		X								ANON-6XUJ-ZQ34-Y

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
													X								ANON-6XUJ-ZQ36-1	
				X	X		X			X		X	X	X		X	X	X				ANON-6XUJ-ZQ37-2
											X		X									ANON-6XUJ-ZQ38-3
																						ANON-6XUJ-ZQ3A-C
							X							X								ANON-6XUJ-ZQ3C-E
																						ANON-6XUJ-ZQ3E-G
			X																			ANON-6XUJ-ZQ3F-H
												X										ANON-6XUJ-ZQ3H-K
																						ANON-6XUJ-ZQ3J-N
																						ANON-6XUJ-ZQ3K-P
			X																			ANON-6XUJ-ZQ3P-U
													X									ANON-6XUJ-ZQ3Q-V
												X										ANON-6XUJ-ZQ3R-W
														X								ANON-6XUJ-ZQ3T-Y

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number
				X												X		X			ANON-6XUJ-ZQ3U-Z
																					ANON-6XUJ-ZQ3V-1
																			X		ANON-6XUJ-ZQ3X-3
																			X		ANON-6XUJ-ZQ61-Y
																					ANON-6XUJ-ZQ62-Z
				X																	ANON-6XUJ-ZQ65-3
					X									X							ANON-6XUJ-ZQ66-4
				X																	ANON-6XUJ-ZQ67-5
																					ANON-6XUJ-ZQ68-6
																					ANON-6XUJ-ZQ69-7
										X	X										ANON-6XUJ-ZQ6B-G
										X	X					X					ANON-6XUJ-ZQ6C-H
																					ANON-6XUJ-ZQ6D-J
																					ANON-6XUJ-ZQ6E-K

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
	X				X							X	X									ANON-6XUJ-ZQ6F-M
												X										ANON-6XUJ-ZQ6G-N
																						ANON-6XUJ-ZQ6J-R
																						ANON-6XUJ-ZQ6K-S
																						ANON-6XUJ-ZQ6R-Z
					X							X										ANON-6XUJ-ZQ6T-2
							X				X		X									ANON-6XUJ-ZQ6U-3
					X									X							X	ANON-6XUJ-ZQ6V-4
	X																					ANON-6XUJ-ZQ6W-5
													X			X			X			ANON-6XUJ-ZQ6Y-7
					X				X				X									ANON-6XUJ-ZQ81-1
													X							X		ANON-6XUJ-ZQ82-2
									X		X		X									ANON-6XUJ-ZQ83-3
													X									ANON-6XUJ-ZQ84-4

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
							X														X	ANON-6XUJ-ZQ85-5
																						ANON-6XUJ-ZQ86-6
											X	X										ANON-6XUJ-ZQ88-8
																X						ANON-6XUJ-ZQ89-9
													X	X		X						ANON-6XUJ-ZQ8B-J
						X								X								ANON-6XUJ-ZQ8C-K
													X									ANON-6XUJ-ZQ8D-M
													X									ANON-6XUJ-ZQ8E-N
							X															ANON-6XUJ-ZQ8F-P
									X		X			X								ANON-6XUJ-ZQ8G-Q
													X					X				ANON-6XUJ-ZQ8H-R
									X		X											ANON-6XUJ-ZQ8K-U
																			X	X	X	ANON-6XUJ-ZQ8N-X
											X											ANON-6XUJ-ZQ8P-Z

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)	Email, Letter or Online Questionnaire Reference Number	
												X										ANON-6XUJ-ZQ8Q-1
					X									X				X				ANON-6XUJ-ZQ8R-2
																						ANON-6XUJ-ZQ8S-3
																						ANON-6XUJ-ZQ8T-4
													X									ANON-6XUJ-ZQ8X-8
												X				X						ANON-6XUJ-ZQ8Y-9
									X		X								X	X	X	ANON-6XUJ-ZQA2-B
																						ANON-6XUJ-ZQA3-C
																			X			ANON-6XUJ-ZQA4-D
											X											ANON-6XUJ-ZQA7-G
									X													ANON-6XUJ-ZQA8-H
																						ANON-6XUJ-ZQA9-J
										X			X					X	X	X		ANON-6XUJ-ZQAA-T
																						ANON-6XUJ-ZQAC-V

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number
														X							ANON-6XUJ-ZQAD-W
			X												X	X					ANON-6XUJ-ZQAE-X
																X					ANON-6XUJ-ZQAF-Y
									X	X											ANON-6XUJ-ZQAG-Z
								X													ANON-6XUJ-ZQAH-1
								X	X		X										ANON-6XUJ-ZQAJ-3
														X				X			ANON-6XUJ-ZQAK-4
														X	X						ANON-6XUJ-ZQAM-6
											X										ANON-6XUJ-ZQAN-7
												X		X				X			ANON-6XUJ-ZQAP-9
																					ANON-6XUJ-ZQAQ-A
								X													ANON-6XUJ-ZQAR-B
											X					X					ANON-6XUJ-ZQAS-C
									X	X											ANON-6XUJ-ZQAU-E

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number
		X	X																		ANON-6XUJ-ZQAV-F
																					ANON-6XUJ-ZQAW-G
																					ANON-6XUJ-ZQAX-H
													X								ANON-6XUJ-ZQAY-J
											X										ANON-6XUJ-ZQAZ-K
																					ANON-6XUJ-ZQC1-C
									X	X											ANON-6XUJ-ZQC2-D
			X											X			X				ANON-6XUJ-ZQC3-E
														X			X		X		ANON-6XUJ-ZQC4-F
									X												ANON-6XUJ-ZQC5-G
								X	X		X										ANON-6XUJ-ZQC6-H
														X			X	X			ANON-6XUJ-ZQC7-J
				X								X									ANON-6XUJ-ZQC8-K
											X										ANON-6XUJ-ZQCA-V

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number		
																						ANON-6XUJ-ZQCB-W	
											X		X	X									ANON-6XUJ-ZQCC-X
									X							X			X				ANON-6XUJ-ZQCD-Y
														X						X			ANON-6XUJ-ZQCE-Z
											X												ANON-6XUJ-ZQCF-1
													X								X		ANON-6XUJ-ZQCG-2
									X														ANON-6XUJ-ZQCH-3
											X												ANON-6XUJ-ZQCJ-5
																							ANON-6XUJ-ZQCK-6
																X							ANON-6XUJ-ZQCM-8
																X			X	X			ANON-6XUJ-ZQCP-B
						X																	ANON-6XUJ-ZQCQ-C
											X												ANON-6XUJ-ZQCR-D
											X												ANON-6XUJ-ZQCS-E

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number
				X			X		X				X								ANON-6XUJ-ZQCT-F
			X											X							ANON-6XUJ-ZQCU-G
													X								ANON-6XUJ-ZQCV-H
												X									ANON-6XUJ-ZQCX-K
																					ANON-6XUJ-ZQCY-M
																X					ANON-6XUJ-ZQCZ-N
																					ANON-6XUJ-ZQK1-M
																					ANON-6XUJ-ZQK2-N
								X			X										ANON-6XUJ-ZQK3-P
																					ANON-6XUJ-ZQK4-Q
																					ANON-6XUJ-ZQK5-R
																					ANON-6XUJ-ZQK6-S
														X	X	X					ANON-6XUJ-ZQK8-U
												X	X	X							ANON-6XUJ-ZQK9-V

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number	
																						ANON-6XUJ-ZQKA-4
																X						ANON-6XUJ-ZQKB-5
				X														X				ANON-6XUJ-ZQKC-6
										X												ANON-6XUJ-ZQKD-7
								X	X													ANON-6XUJ-ZQKE-8
						X						X					X		X		X	ANON-6XUJ-ZQKF-9
											X											ANON-6XUJ-ZQKG-A
																						ANON-6XUJ-ZQKH-B
																						ANON-6XUJ-ZQKJ-D
														X								ANON-6XUJ-ZQKK-E
													X									ANON-6XUJ-ZQKM-G
												X										ANON-6XUJ-ZQKN-H
																						ANON-6XUJ-ZQKP-K
											X											ANON-6XUJ-ZQKQ-M

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number
											X										ANON-6XUJ-ZQKR-N
				X																	ANON-6XUJ-ZQKT-Q
																		X			ANON-6XUJ-ZQKU-R
																					ANON-6XUJ-ZQKV-S
											X										ANON-6XUJ-ZQKW-T
						X															ANON-6XUJ-ZQKY-V
																		X			ANON-6XUJ-ZQNA-7
										X											ANON-6XUJ-ZQP2-T
											X										ANON-6XUJ-ZQP3-U
												X						X			ANON-6XUJ-ZQP4-V
												X		X							ANON-6XUJ-ZQP5-W
													X								ANON-6XUJ-ZQP6-X
																			X	X	ANON-6XUJ-ZQP7-Y
																					ANON-6XUJ-ZQP9-1

Other Issues/Points	Education	Timescales	Financial Issues and Concerns	Secondary School Issues (inc. feeder status and future growth)	Option 2 Issues	Option 1 Issues	New School Transition	Consultation Process	Sibling Guarantee	South Morningside Primary Catchment Change Proposals	James Gillespie's Primary Catchment Change Proposals	Early Years	Existing Issues	Split Site Issues	Residential Development	Projections and Demographics	The Field (in front of The Priory) and Falcon Park	Retaining Deanbank	New School Site and Accommodation	Proposed Site: Traffic and Pedestrian Issues (inc. Canna Lane)	Email, Letter or Online Questionnaire Reference Number	
			X									X			X							ANON-6XUJ-ZQPA-9
												X				X						ANON-6XUJ-ZQPB-A
											X											ANON-6XUJ-ZQPC-B
								X			X											ANON-6XUJ-ZQPD-C
											X											ANON-6XUJ-ZQPE-D
												X										ANON-6XUJ-ZQPG-F
								X			X											ANON-6XUJ-ZQPH-G
													X									ANON-6XUJ-ZQPM-N
												X										ANON-6XUJ-ZQPN-P
			X	X										X		X						ANON-6XUJ-ZQPP-R
																						ANON-6XUJ-ZQPQ-S
							X													X		ANON-6XUJ-ZQPU-W
																				X		ANON-6XUJ-ZQPV-X
														X								ANON-6XUJ-ZQPX-Z

Appendix 4 - Key Themes and Issues and Council Responses

Proposed Site: Traffic and Pedestrian Issues (inc. Canaan Lane)

<p>Issue Raised</p>	<p>The Council have not properly considered the impact these options will have on Canaan Lane and surrounding streets. The detailed report mentioned in paragraph 7.12 of the consultation paper is a vital part of the decision making process as the work done thus far appears wholly inadequate, and shows a total disregard for local residents and the impact that this decision will necessarily have on them.</p>
<p>Council Response</p>	<p>No detailed assessment of the traffic impact has been undertaken as no detailed design work has been completed for any of the options proposed. Only when the final design for the building work, landscaping and access arrangements has been completed for the chosen solution can a full and meaningful assessment of the traffic impact and the measures required to address any issues identified be undertaken. This assessment will be undertaken as required in advance of the Planning process. Residents and those affected by these proposals will be able to make representations in regard to any planning applications submitted.</p> <p>However, it is proposed that as the design for the chosen solution develops and prior to entering the Planning process, an informal consultation and community engagement process will be undertaken. This will allow consideration of all potential issues in an open forum for those affected by the proposals, including local residents.</p>
<p>Issue Raised</p>	<p>Parents dropping off and picking up at Deanbank and St Peter's is already causing traffic problems in Canaan Lane which is too small to cope with the volume of traffic. It is unrealistic for the Council to assume that parents will not drop off their children on Canaan Lane by car at a new or extended school. The increased traffic on surrounding roads from Blackford and the new Craighouse Campus communities will also be significant as the distances are too great to regularly walk. The new traffic control measures on Falcon Road will also encourage more St Peter's RC Primary parents to drop off in Canaan Lane. This increased traffic will compromise children's safety and will be exacerbated by including a nursery on the new site.</p>
<p>Issue Raised</p>	<p>The width of the pavements on Canaan Lane are not sufficient to support the volume of pedestrian traffic generated by the existing annexe and St Peter's and is a safety concern which will only get worse under the options proposed. There is no consideration for residents or other people who may be using the street - including those needing extra assistance from The Royal Blind School and Astley Ainslie Hospital.</p>

Issue Raised	The noise and excess traffic generated by these proposals would ruin the quiet, tranquil setting at Canaan Lane.
Issue Raised	As Canaan Lane is so poor for vehicular access it would make sense to encourage walking as much as possible.
Issue Raised	The Council should make Canaan lane a pedestrianised street, even just for the short periods of school drop off and pick up. The Council should also improve pedestrian safety by installing a zebra crossing at the end of Canaan Lane (near the Canny Mann's pub). Additional signage for the school and crossing wardens should be considered.
Council Response	<p>South Morningside Primary School will continue to promote its travel plan to all children and parents/guardians to ensure that, where possible and when practical, options other than the car are used for travel to and from the Deanbank annexe building. Regardless of the option progressed, South Morningside Primary School's travel plan will be updated as a result of this consultation. If Option 1 is progressed a new travel plan will be prepared for the new primary school.</p> <p>It is considered that all of the options in the consultation paper offer benefits in terms of promoting the use of transport options other than cars either by reducing the distance pupils are required to travel to their catchment school or by reducing the requirement for parents to drop off or pick up pupils from multiple sites.</p> <p>Regardless of the option progressed, as part of the community engagement process undertaken before submission of the planning application, a review of traffic and pedestrian issues in and around Canaan Lane will be undertaken including a review of the School Streets project on Falcon Road and its likely success, or otherwise, if extended to include Canaan Lane (and/or surrounding streets).</p>
Issue Raised	Residents and businesses on Canaan Lane and in Falcon Court are concerned by parents parking their cars while delivering their children to the existing Deanbank annexe. The Council has allocated only three parking places to sixteen householders/tenants that reside at 38 Canaan Lane which already causes chaos. This situation will worsen under these proposals.
Council Response	The Council's Parking Operations team have arranged for attendants to assess the issues reported through the consultation process and will take action, as required, against those failing to observe the waiting and loading restrictions currently in place. South Morningside Primary School are also continuing to work with their Parent Council to communicate to parents and guardians the need to observe the parking restrictions in place and consider the needs of the other residents and businesses on Canaan Lane.

Issue Raised	The route 41 bus journey suggested for pupils from Blackford area realigned with a new school or extended South Morningside Primary School has been withdrawn by Lothian Buses and there are no other reliable, or time appropriate, alternatives. The number 41 does, however, continue to provide a convenient service between Blackford area and James Gillespie's Primary School at times amenable to school hours.
Council Response	It is acknowledged that the 41 bus service was withdrawn entirely as of 4 October 2015. The number 38 bus service provides an alternative option but it is accepted that the timing and frequency of these buses is less convenient than the route from Blackford to Marchmont.
Issue Raised	Cluny Gardens should be included in the upcoming 20mph city limit as all children living in section B of the South Morningside catchment map in the consultation paper as well as children in Blackford who are currently in the James Gillespie's catchment would have to use and cross Cluny Gardens to reach the new or extended school.
Council Response	<p>When drafting the proposals for the 20mph programme, a robust set of criteria was developed to establish a network of 20mph streets in the city centre, main shopping streets, residential areas and areas with high levels of pedestrian or cyclist activity. Streets outwith these categories would generally have a speed limit of 30mph.</p> <p>In considering the revised network, it was important to apply a consistent approach and to achieve a balance by retaining a network of roads at 30 and 40mph. While Cluny Gardens is a residential street, it is also considered to be a local strategic route and therefore was not included in the 20mph network.</p>
Issue Raised	The path connecting Canaan Lane and Falcon Gardens should be preserved as it is very useful and connects the two communities.
Council Response	It is anticipated that the path connecting Canaan Lane and Falcon Gardens would remain in place regardless of the option progressed as this path provides opportunities to increase the number of access points to the new school or annexe site.
Issue Raised	Please improve the parking/drop off area outside Deanbank.
Council Response	Council policy is to promote sustainable forms of travel which means that the creation of drop-off areas specifically for parents is not something which would be considered as part of a new educational facility. Parking provision would be improved regardless of the option progressed, however this provision would be limited and would be put in

	place for the use of school staff and visitors only.
Issue Raised	Parents currently park at the Woodburn Terrace/Canaan Lane junction to drop children off at St Peter's and this will be exacerbated by the proposals in Option 1 and Option 2. Woodburn Terrace is a busy road and it can be very difficult to cross due to the lack of controlled crossing options (the only zebra crossing being at the junction of Woodburn Terrace/Canaan Lane).
Council Response	As part of the community engagement process undertaken before submission of any planning application required to progress an approved option, a review of traffic and pedestrian issues around Canaan Lane, and including Woodburn Terrace, will be undertaken. This will identify any actions, including the provision or relocation of crossing points, which may be required to address any issues raised.
Issue Raised	It has been suggested that there is a possibility of closing Canaan Lane during busy school times. How this can be an option as there is a hospital and blind school on this road? Residents would also be stuck not being able to get their car out at certain times of day.
Council Response	The School Streets project being piloted on Falcon Road outside St Peter's RC Primary School may be an option for Canaan Lane and surrounding streets, however a full review of the success (or otherwise) of this scheme will be required before consideration could be given to extending the areas to which it is applied. If at some point in the future it were to be implemented on Canaan Lane then it would not affect residents or businesses who would be able to continue to use the road as they currently do. The closure would apply to all other traffic – specifically parents dropping off children at the school or annexe – for short periods around school start and end times.

New School Site and Accommodation

Issue Raised	The Deanbank and Oaklands site does not provide sufficient space for a new school and locating two schools (St Peter's and the new school) in such a small area is not viable.
Issue Raised	A building of 3,422m ² which increases to 3,700m ² is wholly inappropriate for the proposed site and constitutes over development which will be challenged during the planning process and may even be taken to Judicial Review which will delay the delivery of a solution.
Issue Raised	While large enough for a school, the Deanbank and Oaklands site is not big enough to also accommodate nursery provision.
Council	The statutory consultation paper explains that the size of the combined

Response	<p>Deanbank and Oaklands site is already lower than the minimum site size requirements specified in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations for a two stream school.</p> <p>However, the statutory consultation paper also explains that a smaller site may be acceptable with the consent of the Scottish Government subject to it being agreed that it would be impractical or unreasonable to apply the standards within the legislation.</p> <p>The Council considers that, despite not meeting the standards within the legislation the combined Deanbank and Oaklands site is sufficient to provide an appropriate environment for a new two stream school including a 40 place nursery. Accordingly, prior to the commencement of the consultation process, the Council sought the consent of the Scottish Government for the use of this site for a new primary school in the event that this was the option which the Council agreed should be progressed. The outcome of that request is covered later in this report.</p> <p>If the use of the field in front of the Priory is included, the combined area occupied by St Peter's RC Primary School, the Deanbank annexe and Oaklands Care Home exceeds the size of the combined sites of Gracemount Primary and the adjacent St Catherine's RC Primary which together accommodate four streams. Accordingly, it is viable to operate two schools in close proximity on a limited site and, in fact, the City of Edinburgh Council also operates four joint campus schools, two of which occupy sites comparable in size with the combined site including the field in front of the Priory, St Peter's RC Primary, Deanbank and Oaklands.</p> <p>Regardless of the option progressed, any new building on the Deanbank and Oaklands site will require to secure planning permission before it can proceed and it would be the right of any person to object to the development through the required statutory planning process.</p>
Issue Raised	<p>The NHS plans to make available ground at the Astley Ainslie site – why not wait until this far more appropriate site is available? A new school on the Astley Ainslie site would be significantly closer for pupils from the realigned Blackford area.</p>
Council Response	<p>The Astley Ainslie site has not been advertised on the market so the Council, although aware of the site, has been unable to consider it as a possible location for a new school or annexe of South Morningside Primary School. The Astley Ainslie site was considered as a potential site for the new Boroughmuir High School, however, it was clear at that time that timescales around its availability remained uncertain. It is not possible to base a decision on the future strategy for education in south Edinburgh on the basis of land that <i>might</i> become available and that the</p>

	<p>Council <i>might</i> be successful in procuring. A new school on the Astley Ainsley site would be geographically closer to the Blackford area but would be further from the majority of its catchment population in the Morningside area.</p> <p>The Deanbank and Oaklands sites are owned by the Council and therefore the Council is in control of the risks that would otherwise be associated with the timescales and costs of the site.</p>
Issue Raised	Has a new school site at Midmar Paddock been considered?
Council Response	<p>The land at Midmar Paddock is categorised as greenbelt and a Local Nature Conservation Site and as such any development would be contrary to the Council's Planning policy.</p> <p>Midmar Paddock is also an area with a very low pupil population. If this were to become the site for a school it would have very few pupils immediately around it requiring that larger and more distant areas of the South Morningside Primary School catchment be realigned with it. This would place the significant majority of realigned pupils physically closer to the existing South Morningside Primary School and would not be conducive to promoting sustainable forms of transportation.</p>
Issue Raised	It would make best sense to increase the capacity at South Morningside Primary to have everything on 1 site.
Council Response	<p>Only Option 1(c) in the statutory consultation paper would result in South Morningside Primary School's classes being combined on a single site. Under this option a new primary school with nursery classes would open on the combined Deanbank and Oaklands site and South Morningside Primary School's nursery classes at Fairmilehead would close. Accordingly, South Morningside Primary School would cease to offer nursery provision.</p> <p>The combined Deanbank and Oaklands site would be too small to accommodate the requirements of a four stream school. As the statutory consultation paper explains, the size of that site is already lower than the minimum site size requirement specified in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations as being required for a two stream school. Increasing the school to be four stream and, in turn, doubling the number of pupils which required to be accommodated on that site to 840 primary pupils plus 40 nursery pupils would be unacceptable to the Council and would likely be rejected by Scottish Ministers whose approval would be required to progress any such proposal.</p> <p>While Scottish Ministers approval would not be required to expand</p>

	<p>South Morningside Primary School on its existing site, the Council would consider the extent of the building works required to accommodate the additional primary and nursery pupils on the site prohibitive due to the significant playground loss.</p> <p>The option of increasing the capacity of South Morningside Primary School on a single site has previously been considered and discounted. In 2011 a feasibility study was undertaken which considered options to locate all of South Morningside Primary School's pupils in permanent buildings on the main school site; the provision of a new gym and relocation of the nursery were also considered. This feasibility study was updated in 2014. However, due to the significant loss of playground space which would arise and advice received from Planning that the height of the proposed buildings and their proximity to the common boundary would make planning issues difficult to overcome, the option of a permanent expansion of accommodation on the existing school site was not considered to be a reasonable or deliverable solution.</p>
Issue Raised	There is a small park, playground and path through from Cannan Lane to Falcon Road that would be a devastating loss to everyone if engulfed in a new school site.
Council Response	If a new school were to be constructed on the combined Deanbank and Oakland site, the play park would not become part of the school grounds and current public access arrangements would be maintained.
Issue Raised	The noise generated by a very small site incorporating St Peter's, Deanbank House, Child's Play Nursery and the playground is already creating mass noise pollution for residents on all sides.
Council Response	<p>If noise levels generated from existing school or nursery premises are causing a disturbance then this should be reported to the head of the establishment who will identify if there is anything which can be done to reduce the noise levels. If this does not satisfactorily address the concerns raised then the noise can be reported to the Council on (0131) 529 3030 or email: asknoise@edinburgh.gov.uk.</p> <p>Each of the options proposed would require the submission of a planning application and the planning consultation process would allow the opportunity for representations to be made regarding any proposal.</p>
Issue Raised	The option of negotiating with the NHS and the Scottish Government over a site in the underutilised Royal Edinburgh Hospital site remains.
Council Response	The Deanbank and Oaklands sites are owned by the Council and therefore the Council is in control of the risks that would otherwise be associated with the timescales and costs of the site. This would not be the case if the Council opened negotiations with the NHS to procure

	land regarding which the availability and costs were uncertain.
Issue Raised	Demolition of Deanbank House would be best use of the site; however, there would be many objections to this which, at best, would lead to considerable delays when the need for increased provision is becoming urgent.
Council Response	The statutory consultation paper makes clear that Communities and Families view the location of Deanbank House within the Grange Conservation area to be a significant risk to the deliverability of an option which is dependent on the demolition of Deanbank House.
Issue Raised	Optimum use of the Deanbank and Oaklands site will not be possible as the site is already only half the size it should ideally be and is restricted by the necessity to retain Deanbank House and the mature trees in the grounds. This will limit space for children to run around impacting on physical well being and concentration in the classroom.
Council Response	<p>The combined Deanbank and Oaklands site is 0.96 hectares compared to a site size of 1.3 hectares prescribed by the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations. Several schools in the area, including Bruntsfield Primary School, South Morningside Primary School and St Peter's RC Primary School record among the highest attainment levels in the city yet have significantly smaller sites than that proposed for a new school and Communities and Families has not been made aware of any issues relating to an unusually high lack of concentration in the classrooms at these schools.</p> <p>The presence of mature trees within the grounds of Deanbank and Oaklands is something that the Council views as an important environmental asset to the site which will enhance rather than hinder children's play. The philosophy behind current playground development schemes emphasises the importance of connecting play and nature and demonstrates that the quality and diversity of the outdoor environment can make a small space more effective than a large one.</p>
Issue Raised	What after school care provisions will be in place?
Council Response	<p>After School provision is dependent on the availability of a service provider. However, it is assumed that under Options 2 and 3 the current After School Club would continue to operate from South Morningside Primary School's main site and from Deanbank. The construction of a gym hall at Deanbank under Option 3 would present opportunities to expand the range of Active Schools clubs offered by South Morningside Primary School.</p> <p>It is too early to identify what after school provision would be provided</p>

	under Option 1. This provision is something that would be developed with the new school community as the school is established.
Issue Raised	The options presented pay insufficient attention to the provision of general purpose space.
Council Response	All of the options presented in the statutory consultation paper would ensure that general purpose provision within all affected schools meets the Scottish Government's recommendations for general purpose provision as set out in the "Determining Primary School Capacity" guidance document for local authorities issued in October 2014.
Issue Raised	My concern about a new school sharing outside space with St Peter's RC Primary school is that St Peter's faces the same pressure from rising rolls and in the future may also need to expand.
Council Response	<p>It is proposed that, regardless of the option progressed, the school or annexe based at the combined Deanbank and Oaklands site would have access to the field in front of the Priory building at times agreed with St Peter's RC Primary School.</p> <p>Projections do not currently suggest that an expansion strategy will be required for St Peter's RC Primary School and, even if it did require to be expanded, the field in front of the Priory is part of the Council's Green Space strategy and is Common Good land.</p>
Issue Raised	Consideration should be given to the compulsory purchase of part of the old Craighouse Campus for a new South Morningside Primary School and nursery.
Council Response	<p>The old Craighouse campus is located to the north and west of the South Morningside Primary School catchment and, while this may be located conveniently for pupils in the Craighouse Gardens and Morningside Gardens area, it would position the new school on the edge of its catchment geographically isolated from the parts of the current pupil populations of James Gillespie's Primary School and Bruntsfield Primary School that the new school proposals would also be designed to serve.</p> <p>The old Craighouse campus site has also been subject to a number of environmental restrictions on the extent of the development which is permissible on the site. This may limit the likely success of an application to locate a school on these grounds. Furthermore, a compulsory purchase order process is likely to be a long undertaking with no guarantee that it will result in the Council acquiring the land. The Council would also be required to demonstrate a strong case for seeking the compulsory purchase of private property and this case would be undermined by the availability of the combined Deanbank and</p>

	Oaklands site which is geographically more appropriate and is already in Council ownership.
Issue Raised	The proposed site is ideally placed between Gillespies, Bruntsfield and South Morningside.
Council Response	The convenient location of the Deanbank and Oaklands site at the intersection of the catchment areas of Bruntsfield, James Gillespie's and South Morningside Primary School is a significant advantage over many of the other sites identified by respondees to this consultation.
Issue Raised	The Council seem able to justify the proposed sites major shortcoming by highlighting that they have already built insufficient schools elsewhere in the city. We are being asked to consider the next 50 years of children's education in the South of Edinburgh. Why build a school which is already too small right from the outset?
Council Response	<p>The availability of land in the city centre meeting the site sizes prescribed in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations for a two stream school is extremely limited. There has been demand to identify a site for a new school in south Edinburgh for several decades and in that time no suitable site has come to market. With the exception of the Council owned combined Deanbank and Oaklands site the Council is not aware of another potential site being available.</p> <p>It is worth noting that none of the primary schools in the south Edinburgh area including Bruntsfield, James Gillespie's, South Morningside, Tollcross, Sciennes, Preston Street and St Peter's RC Primary School meet the standards prescribed in the School Premises Regulations and yet for the past 50 years and more these schools have demonstrated that they can deliver a high quality educational experience and high levels of educational attainment.</p>
Issue Raised	The Council outlines a caveat which suggests that minimum site size recommendations may be overruled in certain circumstances and it is disappointing that so little worth is given to provision of outdoor space. Lack of playground space at Bruntsfield Primary is highlighted as a reason for alleviating pressure at the school as part of the consultation paper and it is incomprehensible that what is deemed unsatisfactory for one group of children/community is acceptable for another.
Council Response	The Council does not believe that the playground space at a new school on the combined Deanbank and Oaklands site would be "unsatisfactory". The Council believes that the relatively small area by which the combined Deanbank and Oaklands site falls short of the School Premises (General Requirements and Standards) (Scotland)

	<p>Regulations 1967 and the 1973 and 1979 amendments to those regulations for a two stream school would be more than addressed by careful consideration in the design of the external space.</p> <p>Comparing the space available at the combined Deanbank and Oaklands site with the size of the Bruntsfield Primary school site is misleading as the Bruntsfield site is less than half the area of the combined Deanbank and Oaklands site and yet its pupil capacity is a third greater than that proposed for a new school on the combined Deanbank and Oaklands site.</p>
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Retaining Deanbank

Issue Raised	Deanbank House should be demolished to make way for brand new, state-of-the-art facilities on that site. It will be seen by most people as an absurdity that a building which is a) not rare in the area, b) not a particularly good example of a building of its period is being allowed to act as a block on the development of a 21st century teaching facility for children in the area. We have waited 50 years for a new school in south Edinburgh. This isn't the moment to cut corners.
Issue Raised	Demolishing Deanbank and building a single, purpose-built school will add to the overall cost of the project, but it is likely to be cheaper than this previous favourite option which was to build on the Astley Ainslie site.
Issue Raised	It was stated at the public meeting held at South Morningside Primary School that the demolition of Deanbank would allow for the building of a single school for the entire catchment area. The retention of Deanbank means that the site cannot be configured in such a way that allows a one-school solution.
Issue Raised	The options dismiss the idea of demolishing Deanbank and building a single purpose built building. The stated reason is due to "planning" objections however the real reason is cost.
Issue Raised	It is clear to me that the common-sense option is the one which remains unavailable - the demolition of Deanbank and the resultant one-school solution.
Council Response	<p>The statutory consultation paper identifies that a new school proposal incorporating the demolition of Deanbank House would carry with it a significant planning risk which may prevent or delay its delivery and would potentially be very costly if it were ultimately to be unsuccessful.</p> <p>The position of the Planning Department is clearly set out in the "Edinburgh Design Guidance" and the "Guidance for Listed Buildings and Conservations Areas" documents. These documents make clear</p>

	<p>that if it were proposed that Deanbank House be demolished, the Planning Department would be required to weigh up the contribution this building makes to the Conservation Area against the provision of new educational facilities (and the standard of the new building proposed). In these cases there is always a general presumption against the demolition of buildings in conservation areas (where they make a positive contribution) as per policy ENV5 of the Edinburgh City Local Plan.</p> <p>Notwithstanding the planning risk which rendered any option involving the demolition of Deanbank as being of too high a risk to consider, there are other reasons why this is not an approach which the Council would advocate.</p> <p>Firstly, the Deanbank building is already providing an excellent educational environment that would complement the new build accommodation to be provided under any of the options. Whilst the building may be relatively old, it is still perfectly possible to create an educational environment in an older building which can accommodate modern educational needs as has been very successfully evidenced in the new Gaelic Primary School – Bun-sgoil Taobh na Pàirce - which was created using the former Bonnington Primary School building which was originally built in the 1870's.</p> <p>Secondly, the cost of demolishing the Deanbank building and then replacing it with new build would add very considerably to the already significant cost associated with all of the options which have been identified. This would simply not represent good value for money when there is absolutely no necessity to do this in any event. In addition, the recent investment of £0.75m which has been made in upgrading and refurbishing the building would in effect be wasted.</p> <p>Finally, if it were proposed to construct an entirely new and fully integrated primary school on that site it is probable that the existing Deanbank building would require to be demolished before any construction work was progressed as it is unlikely that such a project could be undertaken in phases given the size of the site. Were that to happen a decant location would require to be identified for the duration of the build period and, assuming that a suitable location could actually be found, this would, most likely, come at considerable cost.</p>
<p>Issue Raised</p>	<p>Can you please make available the fully documented paper trail [including meeting minutes] detailing the Communities and Families department's unsuccessful negotiations with the planning department about the demolition of Deanbank?</p>
<p>Council Response</p>	<p>The advice provided to retain the Deanbank building was given at an informal meeting held with planning to discuss each of the options. No minute of this meeting was taken.</p>

Issue Raised	Can you please provide the assessment of the “relative public benefit” of creating a new school for south Edinburgh (which has, over the last couple of decades seen several other localities in the city be given a new school)? Surely provision of a fit for purpose school is a prime example of a public benefit?
Council Response	The detailed statutory consultation paper sets out the benefits associated with all options regarding which consultation was undertaken.
Issue Raised	Can you please provide the assessment of the “conservation deficit” of demolishing Deanbank, including confirmation of who makes this subjective judgement?
Council Response	The Communities and Families Department is following the advice provided by the Planning Department within the Council. It would be for the Planning Department to determine how the conservation deficit would be assessed.
Issue Raised	Can you please confirm that the building of the new Portobello High School only went ahead, eventually, as a result of the invoking of a public benefit / common good clause?
Council Response	No public benefit/common good clause was invoked. The construction of the new Portobello High School on Portobello Park was only possible once the Scottish Parliament passed the City of Edinburgh Council (Portobello Park) Private Bill which, following royal assent, became The City of Edinburgh Council (Portobello Park) Act 2014. The Council was only able to appropriate the land for the new school once this legislation had been passed.
Issue Raised	As part of your planning, you must have performed a financial analysis for the one-school option, including the following elements: i) the demolition of Deanbank ii) the building of a larger school on the site and iii) estimation of the proceeds of sale to developers of the existing South Morningside Primary School. Please disclose these detailed costings.
Council Response	The only options which were considered and costed are those set out in the statutory consultation paper. The suggested one-school option (involving the sale of the current main site of South Morningside Primary School and the construction of a new school on the Deanbank/Oaklands site) is not one which has been, or would be, contemplated as the site is too small to accommodate 840 pupils.
Issue Raised	Is it simply the case that the school accommodation at the new school site could be better configured if Deanbank were to be demolished?

Council Response	No detailed design work considering the configuration of a new school building has been considered. Accordingly, a comparison of the relative design merits of school designs incorporating and excluding the Deanbank building cannot meaningfully be made.
Issue Raised	A new school must have a multi-decade lifespan and therefore should be established to meet the educational and practical requirements as best possible.
Council Response	All of the options proposed build upon the high quality of education already offered by the schools in the south Edinburgh area and any new building, whether it is a new school or simply a gym hall, will be a high quality, adaptable and enduring building designed to meet the requirements of a modern curriculum.

The Field (in front of The Priory) and Falcon Park

Issue Raised	Access to the field next to St Peter's needs to be formalised to allow Deanbank or the new school use of this field every day.
Council Response	The field in front of the Priory building is registered within the Council to Communities and Families and is available for school use during school hours. No single school has ownership of this space and it is anticipated that St Peter's RC Primary School and the school occupying the Deanbank and Oaklands site would jointly manage timetabling and access to this resource.
Issue Raised	Morningside Community Council's suggestion to use Falcon Park to enlarge Deanbank's (or the new school's) playground makes sense and there should be a reassessment of such an option. It might also offer the opportunity to create another access point to the site, maybe a footpath.
Issue Raised	The toddlers' playground beside St Peter's must be preserved. There are no similar facilities anywhere within walking distance for young families.
Council Response	No response to the statutory consultation was received from Morningside Community Council. Accordingly, it is not possible to comment fully on suggestions they may have made. However, Falcon Park is part of the Council's Open Space strategy which seeks to protect these spaces. The Council considers this park to be a valuable public amenity in the area which is conveniently located for use by any of the three educational establishments bordering it.

	The landscape design required of any of the options progressed as a result of this statutory consultation will seek to maintain a connection between Falcon Road, Falcon Park and the Deanbank and Oaklands site.
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Projections and Demographics

Issue Raised	Under option 1, what is the anticipated roll (after full transition) of the following primary schools, in totality <i>and</i> broken down by year group: <ul style="list-style-type: none"> • Buckstone Primary School • South Morningside Primary School • 'New' Primary School • Bruntsfield Primary School
Council Response	As Option 1 may not be implemented until 2019 and the transition process may not be fully complete for a full school cycle, the information requested is roll and individual stage projections for the year 2026. The Council has not produced roll projections for Option 1 up to this date.
Issue Raised	Under option 1, what is the expected number of pupils per annum who will go from the new primary school to: <ul style="list-style-type: none"> • James Gillespie's High • Boroughmuir High
Council Response	As secondary school catchment areas are unaffected by these proposals they do not materially affect future projections for either James Gillespie's High School or Boroughmuir High School. Accordingly, no detailed analysis of the number of secondary pupils generated in the new school catchment has been undertaken.
Issue Raised	Option 1 addresses both current pressure on places and potential future pressure. Options 2 and 3 will not fully address the problems of capacity in each of the three schools affected – they are a temporary fix – and will only exacerbate the problems experienced by South Morningside in particular.
Issue Raised	Option 3 still offers opportunities to deal with 'baby boom' years and offers flexibility for future expansion when necessary.
Issue Raised	Under Option 3 the number of classes in James Gillespie's Primary School would increase significantly. No indication is given as to whether this would mean larger classes, smaller classes, nor what allocations of teachers and resources would be made to support the changes.

<p>Council Response</p>	<p>The statutory consultation paper sets out in full what the Council considers to be the benefits associated with Options 2 and 3 which includes a reduction in the number of sites over which South Morningside Primary School is currently split by relocating the nursery classes from Fairmilehead to the annexe on the combined Deanbank and Oaklands site. For this reason the Council believes that both Options 2 and 3 would be a progressive step in addressing the accommodation issues currently experienced by South Morningside Primary School.</p> <p>The statutory consultation document also makes clear that under Option 2 the number of classrooms provided would be the same as under Option 1. Accordingly, in terms of their capacity to address current and future pressure for primary places there is little difference between Option 1 and Option 2.</p> <p>Option 3 was included as an option in the statutory consultation paper as projections at the time suggested that Option 3 would offer sufficient capacity to accommodate demand in the foreseeable future. This remains the case for Bruntsfield and South Morningside Primary Schools.</p> <p>Updated projections now suggest that the capacity available at James Gillespie's would be sufficient until approximately August 2023. However, early P1 registration data suggests that the P1 intake at James Gillespie's Primary School in August 2016 will exceed that projected. If this is the case then under Option 3 James Gillespie's would require to organise 21 classes in August 2019 requiring either an additional classroom or that the size of the catchment area be reduced in the preceding years.</p> <p>Accordingly, the implementation of Option 3 without putting in place additional measures carries a significant risk in the short term and, in the long term, even with additional measures in place, new housing developments coming forward may create future issues.</p> <p>Identifying the exact pupil numbers within individual classes is not something that may accurately be determined. However it is assumed that the implementation of Option 3 would require that larger team teaching classes at P1 at the three south Edinburgh schools would be required to continue.</p> <p>Staffing allocations are assessed on an annual basis to take account of the requirements of the school at that time. It is not possible to forecast staffing allocations.</p>
<p>Issue Raised</p>	<p>The current pressure is not a problem that we see will go away in the near future, as families re-locate to the area to attend one of James Gillespie's, Bruntsfield and South Morningside.</p>

Council Response	<p>The Council believes that school rolls in the area will continue to experience growth as a result of larger intakes at P1 and smaller classes leaving at P7.</p> <p>However, what is not clear is the extent to which growth at P1 level can be sustained. The popularity of the schools in the area – including at secondary level – may mean that people do not just relocate to the area but also stay in the area eventually leading to a more mature and established population.</p>
Issue Raised	<p>Surely the Boroughmuir annexe, adjacent to Bruntsfield Primary, could be used as an extension to the primary school?</p>
Council Response	<p>The statutory consultation paper makes clear that regardless of the option progressed, the Council does not anticipate a requirement to extend Bruntsfield Primary School beyond the accommodation it already occupies.</p>
Issue Raised	<p>The longer term (five years and beyond) sustainability of the current catchment arrangements and the extent to which these have been factored into the proposals are a concern given the projected rise in Edinburgh's overall population over the next two decades.</p>
Council Response	<p>The National Records of Scotland 2012 based population projections show the total population of Edinburgh rising from 492,000 in 2014 to over 600,000 by 2034 which is an increase of over 22%. However, the allocation of new large scale housing sites in the Edinburgh Local Development Plan is expected to provide much of the housing and infrastructure (including schools) required to cater for the projected rising population.</p> <p>Accordingly, the Council believes that the current catchment arrangements are sustainable. However, there is significant scope for change between now and 2034 and, in future years, should current catchment arrangements prove to be unsustainable then catchment changes will be considered. Any proposals for catchment change would be subject to a full statutory consultation process.</p>
Issue Raised	<p>Bruntsfield Primary School has absorbed larger and larger numbers of pupils over recent years - partly through subdivision of existing classrooms and partly through the tactical use of composite classes across two school years and larger classes with two teachers. It seems likely that Bruntsfield Primary School will soon be operating as a three-stream, 21 class school. This begs the question as to what will happen if rolls continue to rise as seems likely given the demographic pressures. Bruntsfield Primary School operates in an old building on a relatively constrained site. We would be concerned if the proposed new school was viewed as the end-solution to the rising rolls issue in south</p>

	Edinburgh.
Council Response	If school rolls at Bruntsfield Primary School were to continue to rise beyond those projected then the Council would review its projections and engage with the school management and Parent Council representatives through the Rising Rolls Working Group and all the options available to address this issue would be explored. If a new school were to be operational in the south Edinburgh area at that time then the potential it would provide to address the identified issue would be considered as part of this process.
Issue Raised	If additional classroom space is required at Bruntsfield Primary School, that could impact on general purpose space within the building. This would not only affect the school's operation but also on the school's ability to operate such a diverse range of after-school clubs.
Council Response	The Council's priority is to ensure that there are sufficient classrooms available to support demand from catchment pupils. The number of classrooms available within a school will be determined in accordance with the Scottish Government's "Determining Primary School Capacity" guidance for local authorities which was issued in October 2014. This guidance includes a recommendation for general purpose space provision which the Council is committed to meeting.
Issue Raised	New developments, an increase in birth rate and people moving to desirable catchments means that Option 3 is a short term and not a long term option.
Council Response	<p>The birth rate in the south Edinburgh area has experienced only minor growth since 2010. This mirrors the position for the city as a whole. In the first half of 2015 the birth rate in the city has been the lowest it has been for more than eight years. It is too early to determine if this is the start of a fall in birth rates, however it confirms that growth is again unlikely.</p> <p>The popularity of the schools in the area – including at secondary level – is more than likely a considerable factor in families moving into the area. However, it is not clear to what extent people moving into the area is a pattern that can be sustained. It is likely that growth will eventually drop as people do not just relocate to the area but also stay in the area leading to a more mature and established population with fewer young children.</p> <p>Option 3 was included as an option in the statutory consultation paper as projections at the time suggested that Option 3 would offer sufficient capacity to accommodate demand in the foreseeable future. This remains the case for Bruntsfield and South Morningside Primary School's.</p>

	<p>Updated projections now suggest that the capacity available at James Gillespie's would be sufficient until approximately August 2023. However, early P1 registration data suggests that the P1 intake at James Gillespie's Primary School in August 2016 will exceed that projected. If this is the case then under Option 3 James Gillespie's would require to organise 21 classes in August 2019 requiring either an additional classroom or that the size of the catchment area be reduced in the preceding years.</p> <p>Accordingly, the implementation of Option 3 without putting in place additional measures carries a significant risk in the short term and, in the long term, even with additional measures in place, new housing developments coming forward may create future issues.</p>
Issue Raised	<p>Moving to a two stream school system for the South Morningside and the new school would be a wonderful thought, however, I don't believe the figures given at the meeting on Thursday, 3 September at South Morningside Primary could be correct due to new builds and the desirability of schooling in the area.</p>
Council Response	<p>All of the figures presented at the consultation meetings and contained within the statutory consultation paper include pupil generation figures for approved developments. This means that any development where a planning application had been submitted and approved was taken into account in the pupil projections.</p>
Issue Raised	<p>The population is predicted to increase over the next years, hence for long term planning, the more nursery spaces available, the better.</p>
Council Response	<p>Under all options considered in the statutory consultation paper, with the exception of option 1(a), the number of nursery places made available by the Council would increase. However, the statutory consultation paper makes clear that current demand for places is manageable within existing capacity.</p> <p>The need to increase the number of places available in the nursery sector is likely to be driven by further changes in The Children and Young People (Scotland) Act which would increase the number of hours of early learning and childcare that the Council is required to provide. This may result in significant reductions in the availability of spaces if additional accommodation was not provided.</p>
Issue Raised	<p>When giving planning permission to housing developers and student flat developers is consideration given to ensuring that there are strategies in place to deal with the increased demand on infrastructure in the area? A gradual change of demographic due to tenement use moving from student housing to family housing and the construction of numerous small residential developments seem to have gone under the</p>

	<p>Planning radar in this catchment. This begs the question, "Are the two new high schools, which are currently under construction going to be big enough?"</p>
Issue Raised	<p>It remains unclear whether the future demand for high school places at both Boroughmuir and James Gillespies can be accommodated in those schools and whether this future demand has been considered in sufficient detail at this point.</p>
Council Response	<p>All known planning applications are assessed on the basis of the likely pupil generation from the development and the impact this may have on the educational infrastructure in the area. Where necessary a contribution to educational infrastructure may be sought from the developer as a condition of planning approval.</p> <p>As there are no material changes to the Boroughmuir or James Gillespie's catchment areas, consideration of this issue was beyond the scope of this consultation process. To include consideration of this issue would have required a detailed assessment which had not been undertaken.</p> <p>The Asset Planning team within Communities and Families have started to consider the potential impact of rising school rolls on all secondary schools and this will continue throughout 2016; this will include Boroughmuir High School and James Gillespie's High School. For each secondary school where a specific potential rising rolls issue is identified it is proposed to set up a working group involving officers from Asset Planning and representatives from the school management team to begin the process of determining the most suitable solution.</p> <p>At the time the new schools were planned an increased capacity was provided to cater for the projected rolls.</p>
Issue Raised	<p>Given that Bruntsfield is currently at 104 per cent capacity according to the latest figures, while South Morningside is at 95 per cent and James Gillespie's 91 per cent, it seems odd that South Morningside and James Gillespie's are having the largest reductions in their catchment, while Bruntsfield is being asked to increase its size. This will result in a reduction of the space available in classrooms and shared spaces, when reductions have already been made in the school.</p>
Council Response	<p>The census return to the Scottish Government in September 2015 shows that Bruntsfield Primary School is at 99% occupancy. However, occupancy figures are not absolute but provide a strategic indicator which allows the Council to identify where a school may be facing accommodation pressures. The occupancy rates for South Morningside and James Gillespie's Primary Schools in the same census return are 102% and 91% respectively. These figures will be subject to change as the Council is in the process of adopting the</p>

	<p>capacity methodology recommended by the Scottish Government in its “Determining Primary School Capacity” guidance released in October 2014.</p> <p>In order to provide the capacity to support demand for places at South Morningside Primary School and at James Gillespie’s Primary School it has been necessary to expand the capacity of these schools through provision of temporary units, new classroom buildings and annexe accommodation. This was necessary as the assessment of the accommodation available within each school’s existing buildings suggested that no further classroom space could be formed.</p> <p>The Rising Rolls Working Group formed at Bruntsfield Primary School consisting of Council officers, school management and Parent Council representatives considered a range of options to address the current and forecast accommodation pressures at the school. This included consideration of the options delivered at James Gillespie’s Primary School and South Morningside Primary School. However, with some of the largest classrooms in the school estate, the Rising Rolls Working Group identified that it would be possible to increase the number of classrooms available to meet the projected demand without having to consider more disruptive, costly or risky alternative strategies. This expansion will be achieved without any significant loss of general purpose space; provision of which will continue to meet the recommendations set out in the Scottish Government in its “Determining Primary School Capacity” guidance.</p>
Issue Raised	<p>It is not clear whether the small reduction in the south of Bruntsfield’s catchment area balances the increases in the catchment at the Fountainbridge end, other expected residential developments including at the old Boroughmuir site and changes in property use from student accommodation to family homes. Would it be possible to assign more of the Bruntsfield catchment to the new school and/or make use of other spaces such as the adjacent St Oswald’s building to reduce pressure on Bruntsfield?</p>
Issue Raised	<p>Option 1 will not do enough to alleviate Bruntsfield’s accommodation issues – the catchment is only being reduced by a very small amount.</p>
Council Response	<p>The Council believes that Bruntsfield Primary School can accommodate all necessary demand for places within its existing accommodation. Accordingly, it is not considered that the use of St Oswald’s Hall will be necessary and no catchment changes beyond those proposed are being considered at this time.</p> <p>Projections for future P1 intakes at Bruntsfield Primary School include the expected pupil generation from the Fountainbridge development.</p>
Issue	<p>Given the error made in how the agreed future changes to the</p>

Raised	Bruntsfield catchment were presented in the Consultation documents, what confidence can we have that consideration has actually been given to the likely future demand for places in Bruntsfield (e.g. as more families move into the area, with increased purpose built student accommodation allowing larger properties become available)?
Council Response	<p>While an error was made by omitting the illustration showing the minor catchment change already approved for August 2016, the expected pupil generation from this area had already been included in the projections.</p> <p>Future demand for places at primary schools is projected on the basis of births, approved housing developments and historic patterns of attendance. These are all data sources which provide confirmed numbers. Pupil projections are updated annually and it is through this annual review process that demographic changes are reflected.</p>
Issue Raised	The figures indicated for the extension to the Bruntsfield catchment to incorporate part of the former brewery site at Fountainbridge (28 pupils identified in the Committee report for the Fountainbridge development) far exceed the expected reduction associated with the amendment to the catchment proposed under Option 1 (6 pupils).
Council Response	The Planning Application report for the Fountainbridge development considered by the Development Management Sub Committee on 17 December 2014 identified that the predicted future pupil generation from the proposal was 28 pupils in total (i.e. from P1 to P7). The expected reduction of 6 pupils following the catchment changes proposed under Option 1 referred to in the statutory consultation paper is for P1 only. The total reduction (P1-P7) is estimated to be 37 pupils (see Table 2: 'Total Catchment Population 2012-2014; Actual and Adjusted for New School').
Issue Raised	Build the new school with the capacity to add another floor, with growth in mind for the future.
Council Response	The new school building would be constructed over two storeys and it is unlikely that an additional floor would be acceptable due to the sites' location in a conservation area. The construction of an additional floor at a later date would also be highly disruptive requiring the decant of all pupils from the site. Additionally, while the Council believes that the size of the combined Deanbank and Oaklands site is sufficient for a double stream school's roll, to significantly exceed this may not be appropriate.

Residential Development

Issue Raised	<p>Please state (or estimate if unknown) the number of dwellings and the projected number of children in each year group of the following housing developments:</p> <ol style="list-style-type: none"> 1. Fairmilehead/Scottish Water 2. Craighouse 3. Astley Ainslie 4. Current Boroughmuir High 									
Council Response	<p>Fairmilehead/Scottish Water</p> <p>In total this development is estimated to generate the number of non-denominational pupils shown in the table below. These numbers have been included in the latest projections and are based on a development of 182 houses and 98 flats.</p> <p>Craighouse</p> <p>In total this development is expected to generate the number of non denominational pupils shown in the table below. These numbers have been included in the latest projections and are based on a development of 41 houses and 104 flats.</p> <table border="1" data-bbox="472 1077 1098 1245"> <thead> <tr> <th></th> <th>Primary</th> <th>Secondary</th> </tr> </thead> <tbody> <tr> <td>Craighouse Campus</td> <td>17</td> <td>10</td> </tr> <tr> <td>Fairmilehead</td> <td>53</td> <td>33</td> </tr> </tbody> </table> <p>Astley Ainslie</p> <p>Unknown, it would be inappropriate to speculate in advance of any definitive proposals being identified for consideration.</p> <p>Current Boroughmuir High</p> <p>Unknown, it would be inappropriate to speculate in advance of any definitive proposals being identified for consideration.</p>		Primary	Secondary	Craighouse Campus	17	10	Fairmilehead	53	33
	Primary	Secondary								
Craighouse Campus	17	10								
Fairmilehead	53	33								
Issue Raised	<p>With the recent decision to turn the old Boroughmuir building into flats, there will be even greater pressure on Bruntsfield Primary School in the future.</p>									
Issue Raised	<p>While it is recognised that it is not possible to determine precisely what impact reduced numbers of Houses in Multiple Occupation (HMO), planned housing development on the former Boroughmuir High School site and the former brewery site at Fountainbridge or future developments (for example, the Astley Ainslie site) might have on primary school rolls in the longer term, we have not seen evidence that</p>									

	wider scenario planning about what might happen to primary school rolls in south Edinburgh in the medium to long-term has been undertaken.
Issue Raised	The Council needs to suspend any new residential development in the catchment areas until a substantial number of new school places have been built. The continued approval of residential development for which there is no school capacity is farcical.
Council Response	<p>If school rolls at Bruntsfield Primary School were to continue to rise beyond those projected then the Council would review its projections and engage with the school management and Parent Council representatives through the Rising Rolls Working Group and all the options available to address this issue would be explored.</p> <p>Future demand for places at primary schools is projected on the basis of births, approved housing developments and historic patterns of attendance. These are all data sources which provide confirmed numbers. It would be inappropriate to plan the education strategy for the city on the basis of speculation and in advance of any definitive evidence of population change.</p> <p>Communities and Families are a consultee in the planning process and assess all significant planning applications on the basis of the likely pupil generation from the development and the impact this may have on the educational infrastructure in the area. Where necessary a contribution to educational infrastructure may be sought from the developer as a condition of planning approval. Ultimately Communities and Families may recommend the refusal of the planning permission if the existing education infrastructure in the area could not support it, even with a contribution from the developer. Accordingly, a planning application will not be granted without considering the capacity of catchment schools to support it.</p> <p>Pupil projections are updated annually and it is through this annual review process that demographic changes and information about new approved developments are reflected</p>

Split Site Issues

Issue Raised	Much is made of the supposed education benefits, and the coherence with Curriculum for Excellence, of having P1-7 together on the same campus. Many P1s and P2s have been at Cluny for a number of years, and this appears to have had no discernible effect on their performance, with South Morningside Primary School better and more sought-after than ever.
Council	The success of South Morningside Primary School is a credit to the

Response	staff at the school who, over many years, have developed and managed processes that limit the impact that a school split across two or more sites has on pupils. However, the Council acknowledges that the development and implementation of these processes are an additional challenge for staff and that ultimately having primary classes split over two sites is not desirable.
Issue Raised	While the Deanbank annexe represents an improvement on the position in previous years, the disadvantages of the building mean it should be a temporary solution and it is not in the best interests of South Morningside pupils to be split across two or three different sites.
Council Response	In its current form, Deanbank is a temporary solution to the accommodation issues at South Morningside Primary School. Even Option 3 which would maintain P1 and P2 pupils in the Deanbank building would result in significant investment in the Deanbank site and a reduction in the number of sites over which South Morningside Primary School operates. However, the Council acknowledges that having primary classes split over two sites presents significant challenges for staff and is not a desirable arrangement.
Issue Raised	Removing the time spent travelling between sites with small children in tow would be consistent with Scottish Government and Edinburgh Council policies around helping women into work (as it is predominantly women who are doing a 45 min drop off).
Council Response	The Council does not maintain statistics relating to the gender of people undertaking drop off and pick up of children from its schools. However it is acknowledged that a single point of drop off is more convenient for most parents. With over 800 private nursery places available in the south Edinburgh area it is likely that drop off at multiple locations is a requirement for many parents with children attending Bruntsfield Primary School, James Gillespie's Primary School and South Morningside Primary School. The availability of After School Clubs and Breakfast Clubs at these schools make managing drop-off and pick-up times easier for many parents.
Issue Raised	Removing the requirement for parents and staff to travel between sites would reduce congestion and pollution as it would encourage more walking to school. This would also have health benefits for pupils and parents.
Council Response	The Council acknowledges that there are advantages in a school being on a single site which includes the potential for reductions in the travel time required by parents and staff between sites. This is why all options considered in the statutory consultation paper reduce the number of sites over which South Morningside Primary School operates.

Issue Raised	Removing the requirement for pupils to travel between sites would allow more learning and teaching time.
Council Response	Pupils at South Morningside Primary School do not routinely travel between sites. The Deanbank annexe is self contained with dining, gym and general purpose space in addition to the classrooms. However, the school has arranged ad-hoc trips to Deanbank for P6 and P7 pupils in class, house and other group sizes to take advantage of the resources available at the Deanbank site and to promote the buddy system. The school is also planning implementation of a weekly trip for one P6 or P7 class to Deanbank for buddy activities. In addition, the school aims to have all infant classes on the main site once or twice a term. The school allows 25 minutes for travel between the two sites with groups of pupils which, if it were to be undertaken by the same pupils on a daily or even weekly basis this may impact on learning and teaching time. However, as the journey is only undertaken by individual pupils once or twice a term this impact is very limited.
Issue Raised	A split site inevitably reduces continuity for the children as they progress through the school, and reduces the opportunities for interaction between different age groups.
Issue Raised	Split sites mean upheaval and transition for children who have become established at a first site (e.g. Deanbank for P1-2) and then must move to an entirely new premises where there has been little to no interaction.
Council Response	The Council acknowledges that transition between the annexe and the main school and maintaining interaction between different year groups is a challenge for South Morningside Primary School. However, the Council has confidence that the measures put in place by school management to limit the impact that a split site could have are effective in maintaining high standards in learning and teaching outcomes and the quality of the pupils experience. Furthermore, under all of the options proposed in the statutory consultation paper the number of sites over which South Morningside Primary School is split is reduced.
Issue Raised	It would be difficult for the children to truly feel part of one larger school (under Option 2) when they are so physically separated.
Council Response	The educational benefits associated with Option 2 are set out in section 5.3 of the statutory consultation paper. Under Option 2 the Deanbank site would accommodate South Morningside Primary School's nursery classes and an increased number of P1, P2 and P3 classes. This would provide a significantly larger cohort than is currently based at Deanbank and would remove many of the issues associated with having nursery separated from primary classes. Accordingly, while the Council acknowledges that there are disadvantages in a school being

	split between two sites, with fewer sites and a more even split of the pupil roll and school staff across the remaining two sites, Option 2 may make instilling a whole school ethos easier to achieve than is presently the case.
Issue Raised	Because the school is split over three sites P1 and P2 pupils living close to the main South Morningside Primary building have to make their way along busy roads. The route from SMPS to Deanbank is dangerous for young children due to the busy roads, multiple crossings, narrow streets and congestion.
Council Response	In city centre schools it is difficult to establish catchment areas or locate school buildings in a manner that avoids a requirement for some pupils to cross busy roads. Presently a smaller number of P1 and P2 pupils based in the north of the South Morningside Primary School catchment benefit from not having to cross many of the roads which pupils travelling from the south of the catchment have to.
Issue Raised	Split sites have considerable impact on whole school identity and cohesion and therefore Options 2 and 3 are substandard in terms of the provision of teaching quality (buddy system/house team activities) and giving sense of whole school belonging.
Council Response	Regardless of the option progressed, the Council is confident that the standard of teaching provided by staff at South Morningside Primary School will continue to remain very high. While the Council acknowledges that there are advantages in a school being on a single site, the Council considers that Options 2 and 3 offer benefits over the existing arrangements. These benefits are set out in the statutory consultation paper in sections 5.30 - 5.37 and sections 6.11 - 6.18 for Options 2 and 3 respectively.
Issue Raised	Parents with children on multiple sites have to incur significant impact to the working day and to family life as children return home later following collections from multiple sites.
Council Response	The Council acknowledges that split site arrangements may be inconvenient for some parents and guardians of pupils at the schools.
Issue Raised	Split sites means that resources, management and support staff are spread too thinly – especially in a larger school as proposed under Option 2.
Council Response	The number of staff in a school, including management and support staff, is directly related to the size of the school roll. As Option 2 would result in South Morningside Primary School becoming a four stream school, the number of management and support staff would also increase. Under Option 2 the availability of new gym, office and dining

	space would mean that the annexe of South Morningside Primary School would have full access to its own resources.
Issue Raised	A split site with P3 together with P1 and P2 (as proposed by Option 2) will create problems for parents who have a child in P3 and another one in P4-P7 if the present school day remains the same.
Council Response	Regardless of the option progressed, the substantial changes likely for South Morningside Primary School would require that a review of how the school day is structured be undertaken.
Issue Raised	The Education Scotland website has details of consultations that also offered options of moving from split to single sites primary schools, including Broomhill Primary School in Glasgow and Madras College in Fife. In these documents the same common themes arise that positively support a move to a single site.
Council Response	The Council also acknowledges that there are a number of advantages in a school being on a single site.
Issue Raised	The current split site arrangement at South Morningside Primary school has led to siblings not being available to support or have shared experiences together.
Council Response	The Council acknowledges that one of the disbenefits of a school being accommodated across a split site is that it will provide the potential for extended periods when siblings are not located on the same site.

Existing Issues

Issue Raised	Greater controls are required to identify people fraudulently claiming catchment places at south Edinburgh schools. People choose to move out of the catchment but don't move their kids schools. Something really needs to be done about rechecking kids eligibility before a new school is built - perhaps starting in November with stricter checks such as home visits.
Issue Raised	A large number of parents are renting properties, using relative's addresses etc. in these areas until their children are accepted into Primary 1 and then they give up their rental. The only check being made is the production of a Council Tax document at school intake registration then nothing. Perhaps this procedure should be addressed as this practice will still continue under the 'solutions' you raise.
Council Response	When registering for a school place for the first time, parents need to provide a council tax demand notice and recent utility bill. If someone is moving house they need to provide proof of purchase and their tenancy

	<p>agreement. If they are moving to a different Edinburgh address they will also need to provide proof of sale or termination of lease.</p> <p>The Corporate Fraud Team can carry out credit checks, check council tax records and carry out unannounced home visits to establish whether or not someone is actually living at the address they claim to be at. If nobody is at home when they visit, they will speak to neighbours to try and find out if they know who was living in the house.</p> <p>Anyone who believes a parent has given false information to register for a school place can contact the school placing team on 0131 469 3033 or email school.placements@edinburgh.gov.uk. All cases would be treated confidentially and those contacting would remain anonymous.</p>
Issue Raised	Please provide your projected capital expenditure for the South Morningside Primary School building including: (a) classroom upgrades to ensure an adequate Curriculum for Excellence teaching environment; (b) upgrades to the outdoor area including the provision of a turfed area somewhere in the existing area; (c) other necessary upgrades expected for a building of that age.
Issue Raised	With a reduced roll on the site, there is an opportunity to make South Morningside as impressive a facility as the new school. There should be allocation of funds to improve the dilapidated South Morningside Primary accommodation (including the playground). The school requires better sports facilities, an ICT suite, space to allow super-healthy meals to be cooked onsite (rather than the current 'reheated dinners' situation).
Issue Raised	School staff are constantly having to make do with in-adequate facilities. Options 2 and 3 will just be a continuation of this.
Issue Raised	The existing provision is overcrowded and unfit for purpose and this is detrimental to pupils and staff.
Issue Raised	The consultation paper states that <i>“affected pupils, staff and the wider school community would benefit from access to a modern learning and teaching environment, with facilities designed specifically for a modern curriculum.”</i> However, option 1 leaves the remaining South Morningside Primary catchment area in the very building that we've been told is not suitable whilst their peers enjoy a modern facility. Option 2, at least, would enable the younger children throughout the whole area to have access to modern facilities for half of their primary schooling.
Council Response	South Morningside Primary School is one of the 14 primary schools across the estate which currently has an identified suitability rating of 'C'. However, South Morningside Primary School's suitability assessment included the use of the Cluny annexe, two temporary units

	<p>and 19 classes on the main school site. The Cluny annexe is no longer used; the temporary units have been demolished to increase the size of the play area and the number of classes on the main site has reduced to 15. Accordingly, significant factors in the allocation of a 'C' rating have been addressed by the Council since that assessment was conducted.</p> <p>The remaining significant suitability issues at South Morningside Primary School are the requirement for an annexe to accommodate demand for places and the location of the school's nursery classes in the church hall at Fairmilehead. While Option 2 would provide the opportunity to address the latter, it does not address the more significant split primary classes issue. However, Option 1 would provide the potential to address both issues.</p> <p>Accordingly, the Council do not consider that the existing South Morningside Primary School site is "unsuitable" and that its suitability rating will be comparable with any of the many school buildings across the school estate of its age.</p> <p>The three schools affected by the statutory consultation are all operating within their classroom capacities. The areas identified in these comments as requiring investment all relate to the suitability of the South Morningside Primary School building for which there is currently no available capital funding. There are significant financial challenges due to the continued requirement to upgrade the Communities and Families estate and hence many currently unfunded investment priorities exist. The priority for any capital funding which does become available is to address issues of sufficiency and condition and, as a consequence, there is currently no funding available to address any suitability issues.</p> <p>Further details of the position across the entire Communities and Families estate are provided in the Children and Families Asset Management Plan 2014 while the benefits and disbenefits of each option, including the changes to each school's facilities are considered in detail in the statutory consultation paper.</p>
Issue Raised	The current fragmented situation is not good for the children for various reasons including lack of school lunches and other facilities at annexes.
Council Response	South Morningside Primary School's infant classes are based at Deanbank House which has its own dining hall and activity space; its own library and other general purpose spaces as well as support spaces and access to a large play area. Under Options 2 and 3 which would both result in the retention of annexe accommodation for South Morningside Primary School, these facilities would be extended and improved. Accordingly, the Council considers that any annexe option progressed as a result of this process would have adequate facilities to

	meet the needs of the pupils and staff it accommodates.
Issue Raised	Option 3 does not allow inadequate pupil accommodation issues at JGPS to be addressed.
Council Response	<p>Option 3 was included as an option in the statutory consultation paper as projections at the time suggested that Option 3 would offer sufficient capacity to accommodate demand in the foreseeable future. This remains the case for Bruntsfield and South Morningside Primary Schools.</p> <p>Updated projections now suggest that the capacity available at James Gillespie's would be sufficient until approximately August 2023. However, early P1 registration data suggests that the P1 intake at James Gillespie's Primary School in August 2016 will exceed that projected. If this is the case then under Option 3 James Gillespie's would require to organise 21 classes in August 2019 requiring either an additional classroom or that the size of the catchment area be reduced in the preceding years.</p> <p>Accordingly, the implementation of Option 3 without putting in place additional measures carries a significant risk in the short term and, in the long term, even with additional measures in place, new housing developments coming forward may create future issues.</p>
Issue Raised	The relocation of the two infants classes is already causing considerably more disruption to neighbours than had been anticipated. There is inconsiderate parking and stopping by parents near the school entrance; some parents are parking in Pay and Display bays without paying in both Canaan Lane and Jordan Lane. The combination of children scooting along the narrow pavements and inconsiderate parents with buggies means that locals are being forced to walk in the road, not good for people in wheel chairs and the partially sighted.
Council Response	The Council's Parking Operations team have arranged for attendants to assess the issues reported through the consultation process and will take action, as required, against those failing to observe the waiting and loading restrictions currently in place. South Morningside Primary School is also continuing to work with their Parent Council to communicate to parents and guardians the need to observe the parking restrictions in place and consider the needs of the residents and businesses on Canaan Lane.
Issue Raised	A reduction in the number of Team Teaching arrangements is extremely important. Having a larger group with two teachers is not a good start for P1 pupils.
Council	Team teaching at P1 is now a common approach across the city. While it is anticipated that Options 1 and 2 would provide additional capacity

Response	to reduce class sizes at P1, this would not remove the requirement for team teaching which would remain an option when considering the most efficient class organisations in relation to demand for places and the capacity available.
Issue Raised	Why are no numbers published on how many kids are domiciled outside the catchment areas?
Council Response	As of September 2015 Bruntsfield Primary School had 94 non-catchment pupils in a total roll of 554 pupils; James Gillespie's Primary School had 59 non-catchment pupils in a total roll of 495 pupils; South Morningside Primary School had 82 non-catchment pupils in a total roll of 645 pupils.
Issue Raised	In option 3, could space not be arranged to split the existing 6 classes into 10?
Council Response	No. The accommodation available within the Deanbank building is not sufficient to allow the formation of 10 classes.
Issue Raised	The main building at James Gillespie's Primary is not fit for purpose [lacking general purpose space and being extraordinarily noisy] and there is barely enough space [even after recent additions] to run a two stream school.
Council Response	The level of general purpose space provision at James Gillespie's Primary School is in accordance with recommendations in the Scottish Government's " Determining Primary School Capacity " guidance. James Gillespie's Primary School is semi-open plan which is common among schools of its age and does result in more noise transfer between spaces. However, this has not been reported as an issue by school staff who rated the school as a 'B' in terms of its suitability prior to the construction of a new gym hall, nursery, the refurbishment of two classrooms and the construction of a new classroom extension. Inspectors from Education Scotland also did not raise issues with the amount of space available in the school or raise concerns about excessive noise, finding that the school "provides high-quality learning experiences... where children achieve high standards" (Education Scotland Inspection Report, 24 June 2014).
Issue Raised	Having a nursery at a church [Fairmilehead] which requires to be packed up every night is not a long-term tenable option and is totally inappropriate.
Council Response	Options to relocate South Morningside Primary School's nursery classes closer to South Morningside or to make alternative provision in the area have, until recently, been limited due to the lack of an

	<p>appropriate or affordable site. The relocation of nursery classes also requires full statutory consultation as set out by the The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014.</p> <p>Having identified the combined Deanbank and Oaklands site as providing the potential for delivery of Early Years services as part of either an annexe of South Morningside Primary School or as part of a new primary school, the Council proposed three options as part of the statutory consultation which would result in the relocation or closure of South Morningside Primary School's nursery classes at Fairmilehead.</p> <p>However, while the Council acknowledges that the accommodation provided at the Fairmilehead Church for nursery classes presents several management issues, the last Inspection Report by the Care Inspectorate (14 March 2013) rated the "Quality of Environment" as "Very Good". Accordingly, should the nursery classes at Fairmilhead continue to be required in their present form, parents can be confident that the service provided will continue to be of the highest standard.</p>
Issue Raised	The current situation in the existing schools need immediate attention - more space needs to be allocated - potentially with further extension to the schools grounds particularly at James Gillespie's Primary School where the open plan classrooms are too small for 25 pupils.
Council Response	Roll projections suggest that James Gillespie's Primary School will be able to support demand for places within its existing capacity until at least 2019. While the small size of six classrooms on the ground floor is recognised as a suitability issue, these rooms are capable of accommodating more than 25 pupils whilst remaining within the minimum floor areas recommended by the Scottish Government.
Issue Raised	I would hope that any new school development would also include a plan to finally do something about getting rid of the portacabins at South Morningside and doing something about the terrible playground.
Council Response	The temporary units at South Morningside were demolished on 13 October 2015. The Parent Council and staff at South Morningside Primary School are in the process of investigating options for a playground improvement scheme. More information can be obtained from the school office.
Issue Raised	The infant school option is a good introduction to school for young children.
Council Response	Regardless of the option progressed, South Morningside Primary School will continue to provide a programme of transition for pupils arriving at P1.

Early Years

Issue Raised	In the event of the South Morningside Primary School nursery provision being removed from Fairmilehead under Option 1c, how does the Council intend to ensure that parents in the SMPS catchment area continue to receive nursery provision?
Council Response	The implementation of Option 1(c) would include the creation of a new nursery as part of a new primary school building. Nursery classes do not have catchment areas and this new nursery provision would be available for any child in the south Edinburgh area including those living in the South Morningside Primary School catchment area.
Issue Raised	Having nursery classes at both South Morningside and the new school will be necessary otherwise there will be future issues with over-subscription at nursery level.
Issue Raised	Retaining South Morningside's existing nursery should also help improve/maintain available capacity at the new school's nursery.
Issue Raised	While it is appreciated that there are concerns around the number of hours of nursery provision being extended by the government, there is currently more than enough provision in Morningside.
Issue Raised	With the population predicted to increase over the next years and increased hours entitlement there is a need for long term planning, accordingly, the more nursery spaces available, the better.
Council Response	<p>Due to the presence of a high number of partner provider nurseries in the south Edinburgh area the Council does not anticipate that demand for nursery places will exceed the availability of places.</p> <p>However, the Council does anticipate that changes in the number of hours of early learning and childcare that the authority is required to deliver will increase as a result of changes in The Children and Young People (Scotland) Act. This may result in significant reductions in the availability of spaces if additional accommodation is not provided. However, until the details of any proposal to (further) increase the number of hours available are forthcoming and the source of any capital funding required to facilitate the necessary changes is identified, an assessment of the likely impact on the Council's Early Years service cannot be undertaken.</p>
Issue Raised	If new nursery provision were included on the site of a new school, as well as retaining provision at Fairmilehead, then so few parents would choose Fairmilehead that it would become untenable.
Council	Option 1(b) would result in the retention of South Morningside Primary

Response	School's nursery classes at Fairmilhead and the creation of new nursery classes with the new primary school. However, due to the presence of a high number of partner provider nurseries in the south Edinburgh area the Council believes that this would result in over provision of capacity until such time as changes to the number of hours of early learning and childcare that the Council is required to deliver were brought forward.
Issue Raised	There should be more state nursery provision in central Morningside as Fairmilehead is not an option for most parents due to the excessive time and cost to get there – especially if you do not have access to a car.
Council Response	Fully-funded places in the south Edinburgh area are available from a significant number of partner provider nurseries. Accordingly, the Council does not believe that additional places in Council operated facilities are currently required.
Issue Raised	Combining nursery and school helps with transition for pre-school children to school and is considerably easier for parents who have children in both nursery and school. It increases the likelihood of children walking to school and eases congestion in the area. There are also better cost efficiencies in maintaining one site rather than two.
Issue Raised	With many children beginning P1 coming from private nurseries not on the school site there is less need for the school nursery to have to be on the main P1-7 site.
Issue Raised	Existing nursery arrangements at South Morningside nursery are impractical and because children should have the chance to go to the pre school nursery attached to the school they will attend, the Council should consider finding an alternative site for South Morningside nursery closer to the school.
Council Response	<p>While the Council recognises that there are advantages of having nursery classes on the same site as primary classes, in practice a high number of P1 pupils attending James Gillespie's Primary School and South Morningside Primary School come from independently run nurseries and, in fact, Bruntsfield Primary School does not operate its own nursery classes. Accordingly, all schools develop a transition programme for new P1 pupils which allows a more gradual immersion into school life.</p> <p>It is also worth noting that nursery classes do not have catchment areas. Accordingly, a child's attendance at a nursery class on the same site as a primary school is not a guarantee that a place will be available for that child at that primary school.</p> <p>However the Council acknowledges that there are advantages to locating</p>

	nursery classes and primary classes on the same site.
Issue Raised	South Morningside Primary School should take over or share Greenbank Pre-School as this is a superb local facility.
Council Response	Greenbank Pre-School is based in a church hall and there would be a revenue cost associated with the lease of property not owned by the Council. South Morningside Primary School's nursery classes were previously based in this church but were required to move when the lease was terminated and a private provider took over the running of the facility. Accordingly, aside from the additional cost of leasing the property the Council would not own the building and, as with any tenancy arrangement, could run the risk of losing the lease of the facility again. This is a risk to the continuity of the service provided and was one of the reasons why the Council were keen for South Morningside Primary School's primary classes to move from The Cluny Centre and is a strong argument for the relocation of South Morningside Primary School's nursery classes at Fairmilehead.
Issue Raised	At the moment there are less than a quarter of the available spaces required for pre-schoolers that will go on to P1 classes the following year.
Council Response	Most pre-school children are already at nursery, be that a nursery run by the Council or by a partner provider. Pre-school children receive priority in the allocation of places where they are not already attending a nursery. Currently there are pre-school places available at South Morningside Primary School, Lochrin Nursery School and Holy Corner Playgroup should a family moving into the area require a place for a pre-school child.
Issue Raised	South Morningside Nursery should be relocated to be alongside other school classes and strengthen links with the other early years classes in P1 and P2.
Council Response	Relocation of South Morningside Primary School's nursery classes is offered under Options 2 and 3 in the statutory consultation paper.
Issue Raised	Under Option 1 how much of the playground space will be lost for the primary children if the nursery is located on the new school site?
Council Response	The size of the nursery and its outdoor play area is approximately 640m ² . However the drawings in the statutory consultation paper are illustrative only and the presence of a nursery in the final design would most likely change the approach taken by both the architect and the landscape architects to the arrangement of the new buildings on the site. All outdoor space would not be play space and it is difficult to say how two designs – one incorporating a nursery and one without – would

	differ in terms of their use of the available space.
Issue Raised	The main South Morningside Primary School site has restricted playground space and limited GP space and should not be the location for a new nursery.
Council Response	Relocating South Morningside Primary School's nursery classes to the main school site is not considered as part of any of the options set out in the statutory consultation paper.
Issue Raised	Could a new nursery be built on Falcon Park to avoid taking playground space from the new school or South Morningside Primary School?
Council Response	No. Falcon Park is part of the Council's Open Space strategy which seeks to protect these spaces. The Council considers this park to be a valuable public amenity in the area which is conveniently located for use by any of the three educational establishments bordering it.
Issue Raised	Can a nursery share playground space with primary pupils in circumstances where land is restricted?
Council Response	Yes; however a reduction in the size of the nursery play area would require Care Inspectorate approval. The nursery would always have a dedicated outdoor space and other areas that were designated as shared space would be supervised by nursery and primary staff.
Issue Raised	Having a nursery at the new school site would increase traffic in an already busy area.
Council Response	South Morningside Primary School's existing nursery classes are located at Fairmilehead Church. Many parents have made the point that dropping off their children at nursery and at Deanbank and/or the main school site necessitates the use of a car due to the distances involved. However, under Options 1(b) and 1(c) which would result in new nursery classes being created at the Deanbank site, parents from the Morningside area would have significantly less distance to travel to access Early Years provision. Accordingly, it is considered that Options 1(b) and 1(b) could make alternative forms of travel easier to promote and provide the potential to reduce the number of cars travelling to the Deanbank site.

James Gillespie's Primary School Catchment Change Proposals

Issue Raised	While the distances between the northern tip of the James Gillespie's Primary School catchment area and Tollcross or James Gillespie's primary schools are comparable, the road safety is very different. Getting to Tollcross involves passing a complicated and very busy
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	<p>crossroad in an area of the city that would not be a safe option for primary school children, even in higher grades. On the other hand, the route to James Gillespie's carries very little risk from traffic and is a far more pleasant journey. Therefore the proposed change in catchment areas seems to be completely at odds with the commitment of the City of Edinburgh Council to "encourage more children to walk by making the routes safer on the way to and from school", as stated in the Safer Routes to School part of the Streets Ahead campaign of the Council.</p>
Issue Raised	<p>It makes sense to rationalise catchments so children live closer to their school. However, safer routes to schools would need to be looked at e.g. safer crossings and cycle lanes.</p>
Council Response	<p>Under Options 1 and 2 if the catchment area was reduced as proposed, there would be an opportunity to address several suitability issues at James Gillespie's Primary School including the requirement to accommodate classes in a temporary unit and six classrooms which are smaller than the Council would expect as standard.</p> <p>The Parent Council of James Gillespie's Primary School and parent representatives on the Rising Rolls Working Group which considers the issue of rising rolls at James Gillespie's Primary School have also communicated to the Council their desire to see a reduction in the number of classes at James Gillespie's Primary School – specifically to return the school to double stream and, in doing so, address the suitability issues identified. This may only be achieved by reducing demand for places at P1 which necessitates a reduction in the size of the catchment area.</p> <p>The principle driver behind the establishment of catchment boundaries is ensuring that the resulting pupil populations in both the affected schools are appropriate for their available capacity. This ensures that the Council makes the most effective use of the capacity in its school estate. Where possible, priority is given to transfer of areas which already have an established relationship with a 'target' school – be that geographic or an established flow of pupils from the area to be realigned.</p> <p>Where it is possible to do so, geographic features such as trainlines, parks or main roads will be used to form catchment boundaries. However, while undesirable, a catchment change may sometimes result in pupils being located further from their catchment school or, as is common in city centre schools, with a route to school which requires that more roads or busier routes are crossed than was previously the case.</p> <p>The Council acknowledges that the route between the northern tip of James Gillespie's Primary School's catchment area and Tollcross Primary School is not comparable with the route to James Gillespie's</p>

Primary which involves crossing fewer roads. However, in order to reduce the catchment area sufficiently to allow James Gillespie's Primary School to return to a two stream primary school all areas of the existing catchment which provide an opportunity for realignment with another school have to be considered and, while there would be a requirement for pupils from this area to cross more roads, there are several reasons why this area in particular forms part of the catchment change proposals.

Firstly, in terms of pupil numbers, while projections need to be treated with particular caution because of the timescales over which they are made and the potential for change; the Council believes that the transfer of the Blackford and Astley Ainslie areas in the south of the James Gillespie's Primary School catchment may not be sufficient in itself to allow the catchment population of James Gillespie's Primary School to reduce to a level at which a double stream intake could be sustained.

For example, in 2015/16 84 catchment P1 pupils attend James Gillespie's Primary School, 16 of whom come from the Blackford and Astley Ainslie area. Accordingly, removing the Blackford and Astley Ainslie area only from the James Gillespie's catchment area would result in 68 P1 pupils attending James Gillespie's Primary School. This would require that a P1 intake limit of 75 pupils (a three stream intake) be established as to only allow 68 P1 pupils would not be defensible in an appeals process. Given the popularity of the school it is likely that the additional seven places would have been filled by non-catchment pupils. However, if the eight P1 pupils from the northern tip of the James Gillespie's Primary School catchment area attending the school are also not included, the P1 intake in 2015/16 would have been 60 pupils – establishing a double stream intake. Analysis of the 2014/15 school roll and catchment data shows the same findings: realigning the Blackford and Astley Ainslie areas alone is insufficient to allow James Gillespie's Primary School to return to a two stream P1 intake.

The second reason for the inclusion of the northern tip of the James Gillespie's is that it has an established relationship with Tollcross Primary School. In 2015/16, 10 of the 44 primary age pupils in the area attend Tollcross Primary School. Accordingly, there is an existing flow of pupils from the area to Tollcross showing that it is already a viable option for many parents. In fact, only 59% of the primary age pupils in this area in 2015/16 attended James Gillespie's Primary School. In addition there are 10 pupils from the James Gillespie's Primary school catchment area (four of whom live in the northern tip) who attend either Grassmarket or Lochrin nurseries directly adjacent to Tollcross Primary School.

Thirdly, Tollcross Primary School and James Gillespie's Primary School both feed to James Gillespie's High School. Accordingly there would be

	<p>no requirement for a change in secondary school catchment areas.</p> <p>Finally, the northern tip of James Gillespie's Primary School is a distinct and geographically separated area from the rest of the James Gillespie's Primary School catchment area. Accordingly, it avoids the need to establish catchment boundaries which divide individual streets or neighbouring properties, as is often the case in densely populated areas.</p> <p>Should the option progressed require the realignment of the northern section of James Gillespie's catchment area with Tollcross Primary School, the Council's Road Safety team would work with Tollcross Primary School to identify any issues arising from potentially larger numbers of pupils travelling to school from this area.</p>
Issue Raised	Residents in the northern tip of the James Gillespie's Primary School catchment have closer links with Bruntsfield and Marchmont than with Tollcross (in terms for example of nurseries, medical practices, services, shops, recreational activities).
Issue Raised	The demographics in Tollcross and James Gillespie's Primary School are very different.
Issue Raised	For the majority of residents in the northern tip of the James Gillespie's catchment area the travel distances to Tollcross would be higher than to James Gillespie's.
Issue Raised	Moving some of the borderline addresses at the northern tip of James Gillespie's catchment area to that of Tollcross Primary seems reasonable as all those addresses are indeed closer to Tollcross Primary, and are technically at Tollcross themselves.
Council Response	<p>In an area as socially and culturally diverse as Edinburgh's city centre defining the links between a small area and its neighbours is not something the Council has the capacity to easily assess. All schools have diversity in their demographics.</p> <p>In terms of the distances travelled, approximately three quarters of all properties and three quarters of the pupil population in the northern tip of the James Gillespie's Primary School catchment area are closer to the Tollcross Primary School gates than they are to the James Gillespie's Primary School gates.</p>
Issue Raised	Aside from realignment of the northern tip of James Gillespie's Primary School what other options were considered? Can data such as the numbers of pupils concerned be released?
Issue Raised	With Tollcross primary school currently under capacity, it is logical to make a slight change in the catchment area to give it more pupils and

	<p>maximise the usage of Edinburgh's school capacity. Why not put some of the James Gillespie's and Bruntsfield catchment areas there?</p>
<p>Issue Raised</p>	<p>Tollcross Primary School is currently under-subscribed with only eight classes operating in a 12 class capacity school. As quoted in the consultation 'there is capacity within Tollcross Primary School to support an increase in its catchment population'. An underpopulated school and a budget deficit of millions would suggest that redrawing the Gillespie's and Bruntsfield catchments to feed to Tollcross should be investigated further, thus alleviating pressure at the aforementioned schools and negating the need to build a new school in the south of the city.</p>
<p>Council Response</p>	<p>To increase the number of pupils from James Gillespie's Primary School realigned either with a new school or with an expanded South Morningside Primary School would require a corresponding decrease in the number of South Morningside and/or Bruntsfield pupils. Under Option 2 this would simply place additional pressure on the expanded South Morningside Primary School and under Option 1 would place additional pressure on the existing South Morningside Primary School. Neither of these were considered attractive alternatives when compared with an option to realign the north of the James Gillespie's catchment area with Tollcross Primary School which would make the most effective use of existing spare capacity.</p> <p>Tollcross Primary School does not have the capacity to accommodate the number of pupils that require to be realigned to address the accommodation issues identified at James Gillespie's Primary School and South Morningside Primary School.</p> <p>It is also not possible to increase the area of the James Gillespie's Primary School catchment to be realigned with Tollcross Primary School as this would require identifying homes around Warrender Park Terrace or Warrender Park Crescent for transfer which, given their proximity to James Gillespie's Primary School and neighbouring properties aligned with James Gillespie's Primary School, would make little sense to transfer. Additionally, the population in this area is dense and it would be difficult to realign the catchment boundaries so that only the smaller number required by Tollcross Primary School would be transferred.</p> <p>Relocating some of Bruntsfield Primary School's catchment area to Tollcross Primary School was not considered in detail as the Council considers that Bruntsfield Primary School has the capacity required to meet demand for places without making substantial changes. It is worth noting that Bruntsfield Primary School and Tollcross Primary School feed to different secondary schools; accordingly, a change of secondary school catchment would also have been required. In addition, Bruntsfield Primary School's location in the north of its</p>

	catchment area would make realignment of any significant area of its catchment area difficult to achieve.
Issue Raised	Tollcross Primary catchment should be widened as its a great school and does not have the same capacity issues.
Council Response	Under Options 1 and 2 the catchment area of Tollcross Primary School would be increased to incorporate a section of the James Gillespie's Primary School catchment.
Issue Raised	Taking children to two primary schools in opposite directions from each other, with identical start times is not achievable.
Council Response	<p>The catchment changes associated with Options 1 and 2 would not be implemented until the new primary school opened. Based on an indicative opening date of August 2019, this would mean that P1 pupils currently in James Gillespie's Primary School would be going into P5 at the time of the catchment change. Accordingly, the number of families affected is likely to be very small.</p> <p>However, if Council approves either Option 1 or Option 2, signalling a catchment change on completion of the new school, parents in the northern tip of the James Gillespie's catchment area with pre-school children will have two choices – either to register their child at their current catchment school (James Gillespie's Primary School) but risk younger siblings not receiving a place in future years or make a placing request to Tollcross Primary School with the certainty that any young siblings of school age after the year in which the new school opened will be at the same school as their older sibling.</p>
Issue Raised	The benefits of realignment of the northern tip of James Gillespie's Primary School have not been explained to justify the considerable disadvantages for families living in this area.
Council Response	<p>The benefits of the catchment realignment were explained fully in the statutory consultation paper and are as follows:</p> <ul style="list-style-type: none"> • More effective use of the Council's primary school estate capacity and resources; • Provides the potential for suitability issues at James Gillespie's Primary School to be addressed; • Reduced pressure on accommodation at James Gillespie's Primary School; • Less distance to catchment school for the majority of affected pupils.
Issue	It is unclear why the option of creating a new school <u>without</u> changing the catchment area of the northern tip of James Gillespie's Primary

Raised	School was not put on the table for discussion? Why is there no option to endorse the new school and reject the northern tip?
Issue Raised	If there was going to be a new school, then there seems less need to move these families out of catchment.
Council Response	The option of creating a new school without changing the catchment area of the northern tip of James Gillespie's Primary School was not identified as the Council believes that to do so would reduce the likelihood of achieving the objective of reducing James Gillespie's Primary School to a double stream school. This will not be an issue in terms of capacity as the school will continue to have its existing classroom accommodation available until such time as the rolls fall following any catchment changes progressed. It will however increase the likelihood that the suitability issues at James Gillespie's Primary School which are identified in the statutory consultation paper cannot be addressed or may only be addressed in part. This would considerably erode the arguments for building a new school in the first place.
Issue Raised	A decision to realign the northern tip of James Gillespie's Primary School catchment area with Tollcross Primary will have a negative impact on property prices.
Council Response	The Council's priority is to ensure the sufficiency of the school estate. This may mean that school catchment areas are altered to reflect changing demand and populations. The Council do not consider property prices to be relevant in meeting this objective.
Issue Raised	Residents have bought property in the northern tip of James Gillespie's catchment area because of the school catchment area and would not have done so if they knew of this proposed catchment change.
Council Response	All catchment areas in the city may be subject to change. Proposals for change are brought forward as soon as they can be following their development and are subject to statutory consultation.
Issue Raised	Taking southern sections of James Gillespie's catchment area and including them in the new school's catchment area seems appropriate because it would alleviate pressure on James Gillespie's Primary School in terms of numbers and would reduce traffic around the school by reducing the number of people travelling to/from further away.
Council Response	The Council agrees that a reduction in traffic around James Gillespie's Primary School may be a potential benefit of realigning the southern areas of the James Gillespie's Primary School catchment with either a new school (Option 1) or an expanded South Morningside Primary School (Option 2).

Issue Raised	It would be physically impossible to get one child to James Gillespie's Primary School and one to the Deanbank site on time in the mornings - even with the use of a car (which is not desirable) which would contribute to the congestion in and around the Deanbank site which is on a one way street with very limited parking. Forcing parents to choose between moving a settled child at James Gillespies to Deanbank or applying for a non-catchment place at James Gillespies is unfair.
Council Response	Under Options 1 and 2 priority would be given to siblings making an out of catchment request assuming that capacity exists in the school.
Issue Raised	Parents attending the consultation meeting at Bruntsfield primary school were shocked when one of the "solutions" to the logistical problem of even getting both children to school on time was a staggered start to the day.
Council Response	Staggered start times are currently used at South Morningside Primary School to allow for travel time between the main building, Deanbank and the South Morningside Primary Schools nursery classes at Fairmilehead. These times have been agreed between school management and the Parent Council. Furthermore, the start times at Deanbank and St Peter's RC Primary School are also staggered to limit the impact of drop-off in the streets surrounding both schools.
Issue Raised	Tollcross Primary School runs at very low capacity, so why is there no wider review of the entire catchment for Tollcross? The future of Tollcross seems in doubt, because the school roll is so low. The school building seems very neglected as if the Council is unsure whether it's worth investing any money in it. What are the long-term plan for Tollcross Primary?
Council Response	There is no doubt about the future of Tollcross Primary School and it will continue to provide a high quality educational experience in the centre of the city. Tollcross Primary School's roll is low in relation to its capacity following the relocation of the Gaelic Medium Unit to the new Gaelic school, Bun-sgoil Taobh na Pàirce. Tollcross Primary School attracts pupils from across the city and has an attainment record comparable with any of the schools in the south Edinburgh area. The process by which investment in the school building at Tollcross Primary is identified and allocated is no different to that for any other school in the city.

South Morningside Primary School Catchment Change Proposals

Issue Raised	Difficult catchment change but hope for some staffing continuity to new school.
Council Response	Sections 4.50 and 4.51 of the statutory consultation paper set out the Council's approach to staffing at a new school.
Issue Raised	The change of catchment is so small as to have little impact - the social make-up of the schools will hardly vary.
Council Response	Social diversity is either present in an area or it is not. The Council does not establish catchment areas with the creation of social diversity in mind.
Issue Raised	If options 1 or 2 were put into place it would mean our catchment school would change so that my older and younger children would attend different schools. I would very much like both my children to attend South Morningside Primary as we have lived within the catchment area for a number of years.
Council Response	<p>Assuming that the respondent is residing in the South Morningside Primary School catchment area at the time any catchment changes are implemented, under Option 2 both of their children would attend an expanded South Morningside Primary School.</p> <p>Under Option 1, if the respondent was residing in the catchment area of the new school at the time of implementation then they would be able to make an out of catchment placing request for their younger child to South Morningside Primary School. Assuming spaces were available, this request would be treated with priority due to a sibling already attending the school. Alternatively, they would also have the option of transferring their elder child to the new school.</p>
Issue Raised	We would be in catchment for the new primary school but already have a child at South Morningside Primary School. We are happy with the members of staff at South morningside primary and would rather stay in the same school with the same friends for consistency for our children.
Council Response	If the option progressed is a new school then it is likely that the respondent will experience significant changes at South Morningside Primary School as it is anticipated that some of the school's staff and pupils would transfer to the new school. Their child who is already attending South Morningside Primary School would also have the option of transferring to the new school. Accordingly, before deciding on a course of action it would be prudent to wait and see how plans for the new school develop and which (if any) of their child's current friends

	and school staff decide to transfer.
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Sibling Guarantee

Issue Raised	The proposed change to the northern tip of James Gillespie's Primary School catchment area could put many families in the situation of having primary school children in two different schools. To avoid this, a sibling guarantee should be put in place (as it was in the recent Towerbank catchment change) for families affected by this change, rather than a generic 'priority' for siblings of children already attending the school.
Issue Raised	The size of the area of catchment transferred to Tollcross Primary should be increased to allow a sibling guarantee to be put in place for pupils from the northern tip of the James Gillespie's catchment area.
Council Response	<p>Should either Option 1 or 2 be progressed no sibling guarantee would be offered. It was possible to offer a sibling guarantee during the Towerbank consultation as larger areas of catchment could be realigned to neighbouring schools to compensate for the additional pressure which would be generated by a sibling guarantee. However, it is not possible to increase the area of catchment to be realigned with Tollcross Primary School as this would require identifying some homes around Warrender Park Terrace or Warrender Park Crescent for transfer which, given their proximity to James Gillespie's Primary School and neighbouring properties aligned with James Gillespie's Primary School, would make far less sense to transfer.</p> <p>Transferring larger areas of James Gillespie's Primary School catchment area to a new school or to an expanded South Morningside Primary School would require a corresponding decrease in the number of South Morningside and/or Bruntsfield pupils transferring in order to keep the catchment population the same size.</p>
Issue Raised	I think it should be a priority to ensure that families who wish to can send all their children to the same primary school and not be affected by catchment changes.
Issue Raised	What steps would be put in place to ensure that any younger siblings of existing Bruntsfield Primary School who would be entering P1 of the new school could be accommodated with Bruntsfield Primary School, if that was what parents wanted?
Council Response	Under Options 1 and 2, assuming that there is capacity available in the school in question and an older sibling is already attending that school priority would be given to siblings making an out of catchment placing request.

Consultation Process

Issue Raised	The consultation meeting at South Morningside Primary School had a clear undertone amongst the top table and other senior stakeholders in favour of Option 1. The most obvious and transparent presentation of this was the support from the Head Teacher of South Morningside Primary School for Option 1 which appeared to be pre-arranged. It is prejudicial and inappropriate for her to state a preference in this way.
Council Response	<p>It is the responsibility of Council Officers to make recommendations to Elected Members regarding the most appropriate approach to take in circumstances such as are the subject of this consultation process. In the public consultation meetings it was clearly stated by Council Officers that Communities and Families does not have a preferred option; if officers did have a preferred option this would have been reported to Committee and would have been stated as such in the Consultation paper (as, for example, was the case in the consultation regarding the location for a new Boroughmuir High School).</p> <p>Under the provisions of the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 the Head Teacher of South Morningside Primary School is actually one of the prescribed statutory consultees for this consultation which include 'the staff (teaching and other) at any affected school'. The Head Teacher was therefore entirely within her rights to express her opinion at the meeting and her intervention was not pre-arranged. It is normal practice for the Head Teacher to express his/her opinion on such matters at consultation meetings of this nature. Any member of staff of either South Morningside Primary School or any other affected school was free to express an opinion at any of the public consultation meetings.</p>
Issue Raised	There is a political attraction of being able to lay claim to the building of a new school, which will be in process during the 2017 local authority elections. An election leaflet with the headline "We've extended South Morningside" doesn't quite have the emotiveness of "We've built you a new school".
Issue Raised	It is understood that members of the panel present at the consultation meetings have privately made clear that they favour Option 1, as the building of an entirely new school is a better 'story', and has been promised to residents here for some time. Accordingly, the odds are firmly stacked in favour of this option, despite protestations to the contrary.
Council Response	Following the conclusion of the statutory consultation process it is the responsibility of Council Officers in this statutory consultation outcomes

	<p>paper to make recommendations to Elected Members regarding the options consulted upon based on an analysis of the responses received and the facts available. It is for Elected Members to decide whether this is a recommendation they wish to accept.</p>
Issue Raised	<p>Consultation with residents of the northern tip of the James Gillespie's catchment area has been grossly inadequate. Why was a letter not sent to residents informing them of this consultation and the proposals? The consultation process has only been advertised through the local nurseries and schools, which automatically leaves out the majority of residents - including those whose children will enter school after 2019 (when the proposed change would likely take place). These are the families who would be most affected and, paradoxically, whose opinion has been least sought.</p>
Issue Raised	<p>Residents of Canaan Lane were alerted to the consultation and the consultation meetings following a letter received from the local MP. Please can the Council advise what efforts were made to inform residents of Canaan Lane of the consultation (what was sent and when) and what communication the Council is required to make on such occasions?</p>
Issue Raised	<p>The Council writes to every resident when parking charges are to be increased: it should do the same to every resident in the area affected by these proposed changes in order to give them adequate time to consider them and respond.</p>
Issue Raised	<p>Very poor consultation. Directly affects residents etc, but main focus of this has been parents and no one else. Only found out via a letter through my door from concerned other residents.</p>
Council Response	<p>The regulations for who has to be consulted as part of a statutory consultation are outlined in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 and have been fully applied regarding this consultation. No communications were sent directly to residents of Canaan Lane or any other address as it would be an inefficient use of Council resources to notify all individual households within the affected areas.</p>
Issue Raised	<p>Residents of Canaan Lane received no communications from the Council concerning setting up of Deanbank House as an Annex of South Morningside this year. Please can the Council advise what efforts were made to inform residents of Canaan Lane of the consultation (what was sent and when) and what communication the council is required to make on such occasions?</p>
Council	<p>The Deanbank House annexe of South Morningside Primary School</p>

Response	has been established on a temporary basis and was therefore not subject to any requirement for statutory consultation. No communications concerning the conversion of Deanbank House to an educational facility were sent to residents of Canaan Lane or to any other address. Two residential properties directly bordering the Deanbank site were sent letters in the summer notifying them of the works being undertaken.
Issue Raised	It is unclear why the option of creating a new school without changing the catchment area of the northern tip has not been put on the table for discussion. In other words, Option 1 was proposed as an 'all or nothing' scenario, to be accepted or rejected as such – rather than giving people the possibility of supporting the new school while objecting to the catchment area change from Gillespie's Primary to Tollcross. The absence of this hybrid option is particularly surprising considering that, during the consultation meeting at James Gillespie's Primary, the Council Officers in attendance stated that this hybrid solution could very well be a viable option.
Council Response	It is the responsibility of Council Officers to carefully consider all representations received, together with all comments made at any of the four public consultation meetings which have been held during the consultation period. The option of excluding the northern tip of the James Gillespie's Primary School catchment area from Option 1 or Option 2 was not identified for consultation as Council Officers believe that it would not allow the objectives of Option 1 to be met and would potentially undermine the requirement to establish a new school or an expanded South Morningside Primary School.
Issue Raised	The decision to include the change in catchment from James Gillespie's Primary to Tollcross came late in the process. In the report "Primary School Capacity Pressure in South Edinburgh" (4 March 2014), the map outlining the creation of the new school (p. 17) does not include any change in catchment area for the Northern tip. The realignment between Gillespie's and Tollcross is discussed as one of many possible options (p. 39-40) and the report itself identifies a number of disadvantages including "resistance from school communities". If resistance from school communities was indeed expected, the absence of proper consultation and the lack of a 'hybrid option' appear even more difficult to justify. The report Primary School Capacity Pressure in South Edinburgh (9 December 2014) also includes no mention of Tollcross Primary as part of Options 1 or 2.
Council Response	The 'Primary School Capacity Pressure in South Edinburgh' report of 4 March 2014 makes it clear that the catchment boundaries it suggested were preliminary as a further assessment of the numbers involved was required: "Creating a new double stream, 14 class school from three

	<p>existing catchment areas is a complex exercise as it requires appropriate areas to be identified to ensure that the numbers of pupils for future P1 intakes; class organisations at each year stage and secondary catchments are aligned with how a double stream school should operate. How this would be achieved will be the subject of further detailed analysis however, based on the preliminary assessment which has been undertaken, the indicative catchment changes which would be required are shown in the map below.”</p> <p>Section 3.29 of the “Primary School Capacity Pressure in South Edinburgh” report to Education, Children and Families Committee on 9 December 2014 also makes it clear that the proposals required further development: “For each option an initial analysis has been undertaken to consider the scale and area of the catchment changes which would be required. Further detailed analysis now requires to be undertaken to allow the exact implications of all options to be determined.”</p> <p>It should also be noted that in the intervening period between the above report of 4 March 2014 being written and the consultation paper being issued in May 2015 significant additional data regarding the P1 intakes in August 2014 and August 2015 and additional birth and catchment population data became available to assist in shaping the proposals.</p> <p>The report indicates for all options where catchment review is proposed that “resistance from school communities” is a likely disadvantage. This is because it is recognised that, regardless of the schools affected or the circumstances under which catchment change is made, changing catchment areas will be unacceptable for some affected groups. However, this understanding does not change the consultation requirements which are clearly set out in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 and which were fully applied in this consultation.</p>
Issue Raised	It is good that there is an online survey, but there should be a means of questioning the framing of the question.
Council Response	The Council survey was designed to be as simple as possible whilst providing respondees with the greatest opportunity to have their say on any of the issues raised through the consultation – including on the format of the survey itself. It was also possible and widely advertised that written responses by email or letter were welcome.

New School Transition

Issue Raised	Parents would be angry if they were asked to move their children to a new school when there were so many out of catchment children in their existing school.
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Issue Raised	Parents are concerned that if a new school is built then the children currently enrolled in the existing primary schools will be asked to move to the new school. This is particularly concerning for older, more established year groups. Pupils should be able to continue in the school that they are currently enrolled in.
Council Response	Section 4.44 of the consultation paper makes it clear that, should the option for a new school be progressed there would be no mandatory transfer of pupils from any existing schools. Parents living in the catchment area for the new school would be offered a place at the new school for their child but it would be their decision whether to refuse or accept this place.
Issue Raised	The process of new school transition would be emotional and traumatic for parents and children. Inevitably, friendship groups would be separated in a way that children would find difficult to understand. Under option 2, none of this emotional turmoil would take place.
Issue Raised	It was stated at the consultation meetings that there would be no compulsory transfer of staff or pupils. While the transfer may not be compulsory in order to populate a new school there will necessarily be a breaking of friendship groups and relationships.
Issue Raised	The issue of pupil transition is a short term problem - the long term problem needs to be addressed more importantly.
Issue Raised	The biggest challenge for the new school will be the first few years as pupils transfer over, and it's very important that every care is taken to ensure that as soon as the school opens it is ready to offer the best educational environment and learning experience for all pupils. It would not be fair for the first children in the new school to have their education affected by the teething problems of a new school.
Issue Raised	Stability is important and the longer a pupil stays in one place the better – especially at early years. Option 1 does not offer stability.
Council Response	Under Option 1 parents of pupils at existing schools would be offered the opportunity to transfer their child to the new school. Parents may choose whether to accept or refuse this offer and in reaching this decision consider how this might affect their child in light of the other pupils and staff who may be transferring. The processes and support which would be put in place to facilitate the transfer of pupils from other schools would most likely be considered in greater detail by a working group established in the early stages following Council approval to proceed with the project which would oversee the educational and health and wellbeing aspects of the establishment of a new school. This group would ensure that in

	<p>advance of the opening of the new school, the Council had put in place measures to effectively support pupils and parents transferring to the new school or pupils affected by the transfer of friends and peers to the new school. Other transitional measures would include the appointment of the new school's Head Teacher at least six months before the opening of the new school to allow them time to familiarise themselves with pupils and staff at affected schools. It is likely that in the early stages of establishment of a new school, strong links and cooperation between the new school and neighbouring schools would be formed to ease transition.</p> <p>The Council has experience of establishing new schools from two existing catchment areas following several school amalgamations in the past two decades. However, the transfer process and the means by which a new school is populated are a clear disadvantage of Option 1 when compared to Option 2 as, by its very nature, the reduction in roll necessary at South Morningside and James Gillespie's Primary Schools is likely to result in the separation of some friendship groups.</p>
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Option 1 Issues

Issue Raised	Irrespective of the venue, the ethos of South Morningside Primary School has extended throughout the campus and contributed to its excellent reputation. The unknown quantity of the new school's ethos and expected performance would be a live issue under option 1, but a non-issue under option 2.
Issue Raised	Uncertainty and risk are prevalent under option 1. Would teachers transfer and, if so, which ones and how many? Would the Head Teacher transfer? Would all the teachers transfer, effectively turning the legacy SMPS into an old school with no teachers and no ethos? What effect would this have on staff morale? Under option 2, none of this uncertainty exists.
Council Response	<p>Under both Option 1 and Option 2 there are significant changes proposed for South Morningside Primary School not only in terms of the "venue" but also in terms of the numbers of pupils. It is not possible to identify with any high degree of certainty how these changes might impact on the ethos or performance of the school. However, the Council believes that both options offer educational benefits which are set out in full in the statutory consultation paper.</p> <p>While the ethos and performance of a new school is perhaps more uncertain than that of an expanded South Morningside Primary School, it is anticipated that, with a catchment area formed from areas of the existing South Morningside, James Gillespie's and Bruntsfield Primary Schools and with a staff complement which is expected would be</p>

	largely made up of former staff from these schools; the new school would provide a similar ethos and offer the same levels of performance as the schools around it.
Issue Raised	Option 1(c) would involve the closure of SMPS nursery. So, not only would children in the SMPS catchment area not be given a new school, they would also have their nursery removed. This would surely be an exceptionally iniquitous outcome?
Council Response	Many primary schools do not accommodate nursery classes – Bruntsfield Primary School and Sciennes Primary School are two examples in the south Edinburgh area. In addition, within the south Edinburgh area a large number of the available nursery places are at private nurseries not associated with any primary school.
Issue Raised	It appears from the consultation paper that option 2 allows for the provision of a gym at the new site, which would not be the case under option 1. With a continued focus on healthy living and a need to address our childhood obesity academic the provision of gym facilities should be an important factor in decision-making.
Council Response	Under all of the options considered in the statutory consultation paper a new gym hall would be provided on the combined Deanbank and Oaklands site.
Issue Raised	Where would the P1 and P2 pupils at Deanbank be throughout the construction of a new school building? Parents have concerns about the effect on their children's education if a new school was built due to the disruption to pupils attending the deanbank annexe.
Council Response	Throughout the construction of a new school building, the P1 and P2 pupils of South Morningside Primary School would continue to be accommodated on the neighbouring Deanbank House site. The Deanbank and Oaklands sites would be clearly separated so that the Deanbank annexe could continue to operate as it currently does. The Council has significant experience of constructing new school buildings whilst maintaining the safe and effective operation of an adjacent school building such as during the construction of the new James Gillespie's High School.

Option 2 Issues

Issue Raised	Option 2 would have a negative effect on P4 to P7 pupils from the areas of James Gillespie's Primary School realigned with South Morningside Primary School due to the increased travel distance to the existing South Morningside school building.
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Council Response	The Council acknowledges that this is a disadvantage of Option 2. Appendix 10 of the statutory consultation report illustrates the increased distance that pupils from the Blackford area would be required to travel at P4 to P7 to reach the main South Morningside Primary School site.
Issue Raised	Simply adding capacity to the existing schools will maintain and magnify the existing split site issues whilst further increasing the number of families that have to travel between the main school sites and the existing/proposed nursery sites.
Issue Raised	Creating a “monster” school is not conducive to a good educational output or pupil happiness. A school of this size would be impersonal and make pupils feel over-whelmed. The number of pupils would be too great to build an effective school community.
Council Response	The retention of a split site arrangement under Option 2 is an acknowledged disbenefit of this option. The co-location of the nursery with P1 to P3 classes under Option 2 would reduce the number of journeys that some parents would be required to make. However the impact of traffic, particularly at the combined Deanbank and Oaklands site, is likely to be more significant than at present due to the increased roll and the size of the catchment area and therefore the distances that people are required to travel to the site. The Council has provided full details of the educational benefits it believes would be applicable to the implementation of Option 2 in the statutory consultation paper.
Issue Raised	There is no reason why under option 2 a new building at Deanbank/Oaklands cannot have new facilities, acting as a Junior Primary, with the old Main School having updated facilities (including the creation of green space in the playground) for senior pupils.
Issue Raised	Option 2 would mean that all children in the South Morningside Primary School catchment area would enjoy modern facilities at junior level before moving to the old building at senior level.
Council Response	This is essentially what would be delivered under Option 2 and, to a lesser extent, Option 3. South Morningside Primary School’s management team and Parent Council are in the process of considering how to make best use of the additional playground space which is now available following the demolition of the huts on the main school site.
Issue Raised	Option 2 delivers no improvement to P1 and P2 facilities at Deanbank.
Council Response	Under Option 2 the facilities at Deanbank would be improved significantly. A new school building would be constructed on the

	<p>Oaklands site which would contain:</p> <ul style="list-style-type: none"> • New classrooms; • New gym and dining facilities; • General purpose space; • Office and support space; • South Morningside Primary School's nursery classes. <p>In addition, £1.2m would be invested in upgrading the existing Deanbank House building and the school grounds would be landscaped to provide a new play area and improved staff parking. Further details of the improvements which would be made under Option 2 are provided in the statutory consultation paper.</p>
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Secondary School Issues (inc. feeder status and future growth)

Issue Raised	Please can the Council provide details of other primary schools in the City which feed into two separate secondary school catchment areas?
Issue Raised	The new primary school will be split between the clusters of Boroughmuir and James Gillespie's. This could cause problems for example around what modern languages to teach in the primaries, which are generally determined by the availability of staff at the cluster secondary.
Council Response	<p>There are no other instances in Edinburgh of a primary school catchment which feeds to two separate secondary schools. However, Gilmerton Primary School has a section of its catchment which has dual-feeder status to Liberton High School and Gracemount High School; in other words pupils from that area of the catchment can choose to attend either secondary school. Similarly, the Prestonfield Primary School catchment has dual-feeder status and feeds into both Liberton High School and Castlebrae Community High School.</p> <p>Accordingly, the Council already has experience of ensuring that the necessary resources are available at primary schools to allow association with two separate secondary schools.</p>
Issue Raised	What is the capacity of the new Boroughmuir High School and what is the expected total number of pupils attending the new Boroughmuir High in its first year after opening?
Council Response	The capacity of Boroughmuir High School is 1,165 and the latest projection for Boroughmuir in 2016 is 1,145 and for 2017 is 1,147. The 'Strategic Management Report' considered by the Education, Children and Families Committee in March 2015 included information on the expected S1 intakes.

<p>Issue Raised</p>	<p>It is concerning that there is no suggestion of increasing capacity at secondary level, and that these increased pupil numbers are to be accommodated within the existing high schools (James Gillespie’s High and Boroughmuir High). JGHS is already full, and the new Boroughmuir can accommodate 1,165 pupils and upon opening 1,145 pupils are expected to attend. Additionally, there are also rising rolls within Taobh na Pàirce, which is another JGHS cluster primary. Accommodating these increased numbers with no extra provision is not sustainable, and will be detrimental to the education of all. How would these schools physically incorporate numbers significantly in excess of their capacity?</p> <ul style="list-style-type: none"> • Attendees at the consultation meetings were told that capacity at Boroughmuir could be increased with efficient timetabling. While it would make sense to share some, say, advanced higher classes with nearby James Gillespie’s it would not be ideal if pupils had to travel across the city for classes or if courses were only offered if they would result in full classes. • Have any discussions taken place, at any level of the Council, regarding a potential change in the secondary school to which Buckstone Primary School feeds? • Does the new Boroughmuir have any scope for extension? • Could Darroch be retained in the long-term as an annexe of James Gillespie’s High School? • Has consideration been given to reducing pressure on Boroughmuir and James Gillespie’s by assigning existing feeder primaries to neighbouring secondary schools?
<p>Council Response</p>	<p>The “Rising School Rolls” report considered by Education, Children and Families on 8 December 2015 set out the process by which the Asset Planning team within Communities and Families are considering the potential impact of rising school rolls on all secondary schools and the actions which will be progressed during 2016 to address these.</p> <p>The Asset Planning team has commenced a process of engagement with management teams in several schools to consider a range of potential solutions to any future rising rolls which may arise. The outcomes of this process will be reported to the Education, Children and Families Committee at a future date. Accordingly, it is too early to speculate on where issues may arise and what the solutions to those issues might be.</p> <p>No discussions have taken place regarding a potential change in the secondary school to which Buckstone Primary School feeds.</p>
<p>Issue Raised</p>	<p>The primary concern for most local parents would be that pupils at the new and old schools should continue to be in the Boroughmuir</p>

	catchment.
Issue Raised	The new school feeding into two High Schools is a practical solution as it is already the norm for friends to find themselves going off to different high schools, due to the relatively high number of pupils who change to the private sector for secondary education.
Council Response	Under none of the proposals in the statutory consultation would secondary school catchment areas be changed. Accordingly, pupils resident in the area of the new school's catchment formerly aligned with South Morningside Primary School or Bruntsfield Primary School would feed to Boroughmuir High School while pupils resident in the area of the new school's catchment formerly aligned with James Gillespie's Primary School would feed to James Gillespie's High School.
Issue Raised	Pupils from the Blackford area would be in the minority transferring to James Gillespie's High School and would be separated from their friends. Alternative secondary options need to be explored in more detail.
Issue Raised	It is very important to ensure that pupils from the south of the James Gillespie's Primary School catchment, regardless of a new primary school, can continue to chose to attend James Gillespie's High School. It was previously mentioned that new school catchment boundaries would require a child from the Blackford Hill area to have to attend Bouroughmuir High School at Fountainpark however, we were assured that a further consultation process would be required to alter high school catchments.
Issue Raised	To help make transition as smooth as possible, allow choices for secondary schools, until one naturally becomes the feeder secondary.
Council Response	<p>Feedback from parents through the Rising Rolls Working Group and the informal consultation process with parents suggested that parents currently in the James Gillespie's High School catchment area would not wish that feeder status to change. To change this arrangement would require a further statutory consultation.</p> <p>A review of the impact of rising rolls on secondary schools is underway and the future development of Gaelic Medium Education at secondary level is also under review. Until these assessments have been concluded it would be inappropriate to consider alternative secondary feeder arrangements which might fundamentally change the capacities of the affected schools.</p>

Financial Issues and Concerns

Issue Raised	The ongoing revenue costs of running 2 schools with 2 sets of administration and 2 sets of senior staff is significantly in excess of running one school over 2 sites.
Council Response	The revenue implications of each option are set out in full in Appendix 14 of the statutory consultation paper.
Issue Raised	Council budgets are under significant pressure and therefore Option 3, which does provide the volumes of classes needed, would seem the only sensible answer. Spending an additional £10m of Council Tax Payers money would be difficult to justify in the current environment.
Issue Raised	In terms of revenue cost Option 3 is roughly cost neutral, Options 1 and 2 increase annual costs by between £300k and £550k which seems impossible to justify at the current time of budget deficits.
Issue Raised	The cost of the annexe proposal is only a little less and does not resolve the problems of the number of children crammed onto sites, nor does it help Gillespies or Bruntsfield cope.
Council Response	<p>Option 3 was included as an option in the statutory consultation paper as projections at the time suggested that Option 3 would offer sufficient capacity to accommodate demand in the foreseeable future. This remains the case for Bruntsfield and South Morningside Primary Schools.</p> <p>Updated projections now suggest that the capacity available at James Gillespie's would be sufficient until approximately August 2023. However, early P1 registration data suggests that the P1 intake at James Gillespie's Primary School in August 2016 will exceed that projected. If this is the case then under Option 3 James Gillespie's would require to organise 21 classes in August 2019 requiring that an additional classroom be created, assuming that was possible. This may represent an additional, as yet unidentified cost.</p> <p>Accordingly, while it is a significantly cheaper option than the alternatives, the implementation of Option 3 without putting in place additional measures carries a significant risk in the short term and, in the long term, even with additional measures in place, new housing developments coming forward may create future issues.</p>
Issue Raised	City of Glasgow secured funding for a new school by creating a second Gaelic school on a shared site.
Council Response	In 2013 the City of Edinburgh Council opened its first dedicated Gaelic Medium Primary School – Bun Sgoil Taobh na Pairce. Current demand

	for places at this school is consistent with its available capacity. Accordingly, the Council has no plans or requirement to provide a further GME primary school.
Issue Raised	Please can the council start making decisions for our children and schools based on what is best for their welfare and education and not on what fits within arbitrary budgets.
Council Response	The Council places services for children at the heart of its priorities but must allocate the limited resources it has available to it in a way which is equitable for all children in the city.
Issue Raised	Reduce running costs by having all the nursery children in one location and close other buildings
Council Response	This approach is contained within Option 1(c), Option 2 and Option 3, all of which would result in the removal of the requirement for the church hall at Fairmilehead which currently accommodates South Morningside Primary School's nursery classes.

Timescales

Issue Raised	Option 3 is likely to prove the most straightforward to implement in terms of timescale. It would be difficult to implement Option 1 within the timescales proposed - partly due to budget and partly due to likely issues arising from the amendments required to school catchment areas.
Council Response	<p>The indicative timescales under which the options proposed would be delivered are contained within section 9 of the statutory consultation paper. All of the timescales carry similar risks associated with the availability of the Oaklands site and the approval of funding for the project.</p> <p>Council approval for an option which includes catchment change would be sufficient to allow those catchment changes to be implemented as per the timescales set out in the statutory consultation paper. No amendments could be made to the existing catchment proposals without further statutory consultation. Accordingly, if required, the catchment changes proposed should not delay the implementation of the approved option.</p>

Education

Issue Raised	There is significant international evidence from other countries that the best way to improve educational performance for a wider group of children is to allow good schools to expand rather than to create entirely
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	new schools with no educational foundation. Have the Council analysed any evidence from outwith Scotland on the benefits of extending good schools as opposed to creating entirely new institutions?
Council Response	<p>No evidence from outside Scotland has been considered. However the benefits of extending schools, as opposed to providing entirely new facilities, is an approach we have already taken extensively throughout the city. Over 70 new classroom spaces have been created over the last three years as part of our rising roll programme, this includes space at James Gillespie's, Bruntsfield, and the South Morningside annexe at Deanbank. Indeed, given the funding requirements for creating a new facility this would only be considered where all other options have been explored and where a significant educational benefit can be shown.</p> <p>The options in the statutory consultation paper allowed stakeholders to consider the relative benefits of both a new school and expansion of existing provision. Both would achieve the objective of addressing the long-term accommodation pressures in south Edinburgh.</p>
Issue Raised	It would be better for the children and teachers to be able to have smaller classes in separate rooms rather than the current team teaching arrangements. Children struggling but performing reasonably well can be lost in a large class as attention is naturally given to children not performing so well or the disruptive child - this is human nature.
Council Response	Team teaching classes have been operating successfully in our schools for a number of years and it is an approach that has the support of the Scottish Government. Team teachers discuss forthcoming plans and ensure the most effective approaches for all children in their class. As with all classes, regardless of size, the key requirement is for teachers to meet the needs of individuals and groups of pupils within a generally approved curricular framework.

Other Issues/Points

Issue Raised	Why is Sciennes primary school not part of the consultation? Could a new school take pupils from Sciennes?
Issue Raised	Option 3 might offer the possibility to explore whether Sciennes Primary could be enlarged (through one of the buildings used by the Sick Kids' Hospital) to solve Gillespies' problems, thus avoiding a primary school feeding into two different secondary schools.
Council Response	<p>Sciennes Primary School does not currently have a rising rolls issue as it is able to comfortably accommodate demand for catchment places.</p> <p>Expanding Sciennes to address accommodation issues at James</p>

	Gillespie's Primary School would require that the Council incurs the considerable costs required to purchase a section of the Sick Kids Hospital site and redevelop the building for school use. This would not address the issues at South Morningside Primary School. It would also require a separate statutory consultation to realign Sciennes catchment area.
Issue Raised	Why not build one single new South Morningside Primary School on the Deanbank/Oaklands site? From a financial perspective, the ability to sell the current SMPS main school to a developer would surely make this the best long-term financial and educational option. Furthermore, the opportunity to create a shared campus between a new South Morningside 'super-school' and St Peter's would be in line with current policy at denominational/non-denominational campuses.
Council Response	The option of increasing the capacity of South Morningside Primary School on a single site has not specifically been considered. However the combined Deanbank and Oaklands site would be too small to accommodate the requirements of a four stream school. As the statutory consultation paper explains, the size of that site is already lower than the minimum site size requirement specified in the School Premises (General Requirements and Standards) (Scotland) Regulations 1967 and the 1973 and 1979 amendments to those regulations as being required for a two stream school. Increasing the school to be four stream and, in turn, doubling the number of pupils which require to be accommodated on that site to 840 primary pupils plus 40 nursery pupils would be unacceptable to the Council and would be subject to approval by Scottish Ministers with an increased risk of this approval not being forthcoming compared to a request for a new school.
Issue Raised	Have the Council studied, or analysed other studies on, the effect on children of changing schools and breaking friendship groups? If yes, has this been compared to the supposed benefits of having P1-7 pupils on one campus? If yes, please outline how the negatives of the former and the positives of the latter compared.
Council Response	As has been clearly stated in the detailed consultation paper none of the five options would involve the mandatory transfer of any pupil from one school to another.
Issue Raised	In the long term there should be a bigger primary school built at Fairmilehead along with a new secondary school to accommodate the children moving into the new houses etc. in Fairmilehead.
Council Response	Work has been undertaken at Buckstone Primary School to ensure that it has sufficient capacity to support current and future demand for

	<p>catchment places. Accordingly no additional primary school provision is required in that area.</p> <p>The “Rising School Rolls” report considered by Education, Children and Families on 8 December 2015 sets out the process by which the Asset Planning team within Communities and Families are considering the potential impact of rising school rolls on all secondary schools and the actions which will be progressed during 2016 to address these.</p> <p>The Asset Planning team has commenced a process of engagement with management teams in several schools to consider a range of potential solutions to any future rising rolls which may arise. The outcomes of this process will be reported to the Education, Children and Families Committee at a future date. Accordingly, it is too early to speculate on where issues may arise and what the solutions to those issues might be.</p>
Issue Raised	Oaklands care home should not be closed. There are no other local authority care homes in the Morningside area. Older people need to be part of the community and have the same access to shops and transport in Morningside as others.
Council Response	Since 2008 the Council has had a plan to replace older care homes with good quality new accommodation, either in housing or in care homes. The Council has been gradually opening new care homes and has opened five to date: Marionville; Castlegreen; North Merchiston; Inch View and Drumbrae. The Council has agreed to a further home being built in the north of the city which will replace other homes including Oaklands.
Issue Raised	There is a gas container at the bottom of Deanbank School and they have had to evacuate the children several times due to small leaks. This hardly seems like a safe place to locate a large group of children.
Council Response	Scottish Gas were made aware of a fault with this facility and have since attended. The Council has not been made aware of any issues which would put into doubt the health and safety of pupils on the Deanbank site.
Issue Raised	The proposals for the Deanbank/Oaklands site may include a partial sell off for other uses (probably residential). This will compound the loss of local amenity space.
Council Response	If the Council approves the sale of part of the Deanbank and Oaklands site (which only arises in Option 3) any resulting development would be subject to a statutory planning process which would consider the impact of the proposed development on the local environment.
Issue	The potential of each option in the consultation paper to provide a

Raised	development solution to GME expansion should be one of the factors considered.
Council Response	A separate review of Gaelic Medium Education provision at both primary and secondary level in the city is currently under way.
Issue Raised	Under Option 2 will the option of a shuttle bus be offered from the P1-3 site to the main school so that older siblings can get easily to school from the infants' site? Similarly, in the afternoons could they be brought back again?
Council Response	No. The current annexe does not require a shuttle bus and neither would an expanded annexe.
Issue Raised	Please consider raising money that can be ear-marked for schools/education by revising the Council Tax system. It is ridiculous that tenants rather than property owners should pay the property tax portion. Also make the system fair by having the tax as a direct proportion of the value of the property.
Council Response	A review of the Council Tax system is beyond the scope of the proposals set out in the statutory consultation paper.
Issue Raised	Residents of Falcon Court and the surrounding streets live only a minute or two from the Deanbank annexe and have few roads to cross but have Bruntsfield as their catchment school which is at least a 20 minute walk. Where should they apply to school?
Council Response	Residents should register at their catchment school, Bruntsfield Primary School, and may make an out of catchment placing request to South Morningside Primary School if they wish their child to attend that school.
Issue Raised	The only viable solution for annexing would be to create an intermediatory school to prepare children for secondary school.
Council Response	The provision of annexe accommodation is to allow a school to meet demand for catchment places where the main building alone is insufficient. The Council's primary and secondary schools already offer a programme of curricular activities and events to ease the transition from primary to secondary school.

Appendix 5 - Pupil Consultation Outcomes

Consultation Method

- 1.1 Some pupils from Bruntsfield Primary School, James Gillespie's Primary School, South Morningside Primary School and Tollcross Primary School were given a presentation by Quality Improvement Officers which broadly outlined the reasons for undertaking the consultation and the proposed solutions. Pupils were then given a return slip by which they could 'vote' for their preferred option and write down their thoughts or concerns about the options. The presentation did not consider the early years sub options contained within Option 1 as it was considered that this would add an additional level of complexity which would cause confusion.
- 1.2 The pupils initially selected to take part in the consultation were from P3 and P4 stages as the P4 pupils would be in P7 by August 2018 (the indicative delivery timescales for Option 3) and the P3 pupils would be in P7 by August 2019 (the indicative delivery timescales for Options 1 and 2). It was considered that the issues being consulted on would be too advanced for younger pupils. Responses from the P3 and P4 pupils at Bruntsfield, Tollcross and South Morningside suggested some misunderstanding about the options. Accordingly, a P6 class from James Gillespie's Primary School was selected for the presentation.

Results

- 1.3 The following table provides an analysis of the 221 responses received.

Table 1: Number of Responses and Option Selection

	Responses	Option 1	Option 2	Option 3	Not Indicated
Bruntsfield Primary	82	19	4	59	0
James Gillespie's Primary	28	21	2	5	0
South Morningside Primary	59	18	20	21	0
Tollcross Primary	46	27	10	9	0
Unknown	6	2	0	4	0
TOTAL	221	87	36	98	0
		39.4%	16.3%	44.3%	0.0%

- 1.4 Table 1 suggests that pupils at Bruntsfield Primary School overwhelmingly support option 3 which would result in no changes to the Bruntsfield Primary School catchment area. Additionally the comments received from several

pupils from Bruntsfield Primary School who chose Option 1 indicate that they may have meant to select Option 3. Many of the comments received from Bruntsfield Primary School pupils indicated particular concerns about separation from friends under Option 1 and Option 2 or about Bruntsfield getting smaller.

- 1.5 Table 1 suggests almost equal support for each option from pupils at South Morningside Primary School. However within the year groups there is a noticeable difference with only one vote for Option 2 and 15 votes for Option 3 from the P3 classes compared to 19 votes for Option 2 and only five votes for Option 3 in the P4 classes. Comments received from both year groups gave little rationale for support for Option 3 while support for Option 2 focused on the idea that it would provide greater room in the school.
- 1.6 Option 1 attracted 65% of the vote from pupils at James Gillespie's Primary School and Tollcross Primary School. The comments reveal no common theme for making this choice or for the selections of Options 2 and 3. In fact, the pupils at James Gillespie's provided only two comments. It is worth noting however, that while it is a small cohort the results from the older year group consulted at James Gillespie's are most comparable with the results of the overall consultation.

Comments - Summary

- 1.7 As previously stated, the comments received often did not correlate with the option selected. In some cases it is also possible to identify where voting choices and ideas or suggestions for comments have perhaps been shared. However, the comments provide a window into some of the issues that the options proposed raise for children at the affected schools. The following section uses samples of the comments received to highlight some of the themes:

Comments identifying existing issues

Comments:

- "I want to have more space." (*South Morningside pupil*)
- "it would be good if we were all in the same place." (*South Morningside pupil*)

Financial and resource concerns

Comments:

- "if we make our school bigger we will need more teachers." (*Bruntsfield Primary pupil*)
- "If we make a new school it will waste money." (*South Morningside pupil*)

- “I think we shode make small changes because it will cost less. And its simple.” (*Bruntsfield Primary pupil*)
- “We can make other schools chearper.” (*South Morningside pupil on Option 1*)
- “you can get ipads?” (*Tollcross pupil on Option 1*)

Separation concerns

Comments:

- “the problem for the 1st idea is that some in south morningside will have to move to be in cachment.” (*South Morningside pupil on Option 1*)
- “if it comes in as the number 2, how many people will be sent out of Bruntsfyld?” (*Bruntsfield Primary pupil*)
- “Some of my friends don't live in the catchment so they mite go away and I'de be sad”

New school concerns

Comments:

- “I thinck we shoud chisit [Option 3] becose if we cos new school ther wil be harley eny people.” (*Bruntsfield Primary pupil*)
- “If you go to a new school you won't know anyone there and they might bully you” (*Bruntsfield Primary pupil*)
- “I think that it wont be fair because Bruntsfield wid be smoler. If they bild a new school” (*Bruntsfield Primary pupil*)
- “I think we should go with the third option because the first and second idea dosen't help the other schools reputation but with small changes it helps all schools!” (*Bruntsfield Primary pupil*)

New school positives and ideas

- “I think it Will be better because they will let people Join from nearby.” (*Tollcross Primary pupil*)
- “I picked option 1 because I would like new pupils.” (*Tollcross Primary pupil*)
- “if we make a new school make it fun like this school”. (*South Morningside pupil*)
- “we can macke a model of lego to help beeld a new school” and “We can we can make a new primary school made out of lego” (*Tollcross Primary pupils*)

No or little change required

- “I think there should be small changes because there will be equal pupils in each school” (*Bruntsfield Primary pupil*)

- “It will be better to have little change because shools are what they are” (*Bruntsfield Primary pupil*)
- “No comments because everything is awesome” and “no because evry thing is perthect” and “beces I laych how it is :)” (*Bruntsfield, Bruntsfield and Tollcross primary pupil*)

Option 2 positive

- “I finck it weod be beter for the school.” (*Tollcross Primary pupil*)
- “I think it is a better chose more than making it more small.” (*Tollcross Primary pupil*)
- “I think South morningside should be biger because the children will be happy. Yey!” (*Tollcross Primary pupil*)

Other ideas

- “The P7 and P6 P5 go to the new school.” (*Bruntsfield Primary pupil*)
- “You could build a really big school and have it's catchment cover all of the struggling schools, it might be a long walk, but you could have a school-bus” (*James Gillespie's Primary pupil*)

Appendix 6 - Education Scotland Report

Report by Education Scotland addressing educational aspects of the proposal by The City of Edinburgh Council to address primary school capacity and accommodation pressures in South Edinburgh.

1. Introduction

1.1 This report from Education Scotland has been prepared by HM Inspectors in accordance with the terms of the *Schools (Consultation) (Scotland) Act 2010* and the amendments contained in the *Children and Young People (Scotland) Act 2014*. The purpose of the report is to provide an independent and impartial consideration of The City of Edinburgh Council's proposal to address primary school capacity and accommodation pressures in South Edinburgh. The council consulted on a number of options:

Option 1 – Establish a new primary school on the combined site of the existing South Morningside Primary School Deanbank temporary annexe and the Oaklands Care Home on Canaan Lane incorporating sections of the Bruntsfield, James Gillespie's and South Morningside Primary Schools catchment areas. This option includes the northern tip of the James Gillespie's Primary School catchment area being realigned with Tollcross Primary School and could be delivered with any of the following Early Years provision sub options:

- a. not including a nursery as part of the new school building and retaining the existing nursery classes of South Morningside Primary School which are currently based at Fairmilehead Church Hall;
- b. including a nursery as part of the new school building and retaining the capacity currently provided by the existing nursery classes of South Morningside Primary School at Fairmilehead Church Hall; or
- c. including a nursery as part of the new school building to replace the capacity currently provided by the existing nursery classes of South Morningside Primary School at Fairmilehead Church Hall resulting in the closure of that facility.

Option 2 – Increase the capacity of South Morningside Primary School to four streams by establishing a permanent annexe of South Morningside Primary School accommodating the nursery to P3 stages on the combined site of the existing Deanbank temporary annexe and the Oaklands Care Home on Canaan Lane. This would require the existing South Morningside Primary School catchment to be extended to incorporate sections of the Bruntsfield and James Gillespie's Primary School catchment areas and would also

require the northern tip of the James Gillespie's Primary School catchment area to be realigned with Tollcross Primary School.

Option 3 – Maintain and improve existing accommodation arrangements by permanently establishing South Morningside Primary School's Deanbank temporary annexe, including the provision of a new gym, the relocation of the South Morningside Primary School Nursery to the Deanbank site and a minor catchment change to incorporate the combined site of the existing temporary Deanbank temporary annexe and the Oaklands Care Home within the South Morningside Primary School catchment area.

Section 2 of the report sets out brief details of the consultation process. Section 3 of the report sets out HM Inspectors' consideration of the educational aspects of the proposal, including significant views expressed by consultees. Section 4 summarises HM Inspectors' overall view of the proposal. Upon receipt of this report, the Act requires the council to consider it and then prepare its final consultation report. The council's final consultation report should include a copy of this report and must contain an explanation of how, in finalising the proposal, it has reviewed the initial proposal, including a summary of points raised during the consultation process and the council's response to them. The council has to publish its final consultation report three weeks before it takes its final decision. Where a council is proposing to close a school, it needs to follow all legislative obligations set out in the 2010 Act, including notifying Ministers within six working days of making its final decision and explaining to consultees the opportunity they have to make representations to Ministers.

1.2 HM Inspectors considered:

- the likely effects of the proposal for children and young people of the schools and nursery; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- any other likely effects of the proposal;
- how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- the educational benefits the Council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

1.3 In preparing this report, HM Inspectors undertook the following activities:

- attendance at the public meetings held on 3 September 2015 and 8 September 2015 in connection with the council's proposal;

- consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents, written and oral submissions from parents and others;
- visits to the site of Tollcross Primary School, Bruntsfield Primary School, James Gillespie's Primary School, South Morningside Primary School and South Morningside Nursery Class; and
- telephone conversations to gather the general views of pupils, parents and staff in Boroughmuir and James Gillespie's High Schools.

2. Consultation Process

- 2.1 The City of Edinburgh Council undertook the consultation on its proposal with reference to the Schools (Consultation) (Scotland) Act 2010 and the amendments in the Children and Young People (Scotland) Act 2014.
- 2.2 The consultation process ran from 24 August 2015 to 6 October 2015. During this period the council held four public meetings at four different schools in the South of Edinburgh. In total, approximately 170 people attended the public meetings. Statutory consultees were informed of the consultation in writing and officers of the council sought the views of children from all the schools involved in the proposal. Consultation documentation was published on The City of Edinburgh Council website. The council received 201 responses to the online consultation and a further 39 emails and written responses. In the online survey, all 201 respondents answered a question asking their preferred option. 15 preferred Option 1(a); 49 preferred Option 1(b); 59 preferred Option 1(c); 12 preferred Option 2; 43 preferred Option 3 and 23 did not want any of the options.

3. Educational Aspects of the Proposal

- 3.1 The council provided an appropriate set of educational benefits for each proposal. Overall, the option which provides the most educational benefit to the children of South Edinburgh is Option 1(c). This option would provide much needed increased pupil capacity in the area and may offer opportunities for existing schools to provide more flexible learning environments for children. The new purpose-built school would provide modern, flexible learning spaces in which a 21st Century curriculum could be more easily delivered. Option 1(c) would mean that children in the area would not need to attend a school with a split site, although some parents would continue to drop off children at a nursery which is located away from South Morningside Primary School. However, Option 1(c) would maximise learning time for all children in school by removing the need to travel between buildings. Safety would also be improved as school children and parents would not need to travel between sites during the school day. The younger children would have

the advantage of having older pupils as role models in and around the school. There would also be fewer major transition points as children progress through the school. This option would also provide increased opportunities to bring the whole school together to develop the school ethos and easier opportunities for all staff to learn and develop from each other. Of most educational benefit would be a school with a nursery on site. This would provide the best opportunity for children to make smooth progress in their learning. However, the size of the proposed site for the new school does not meet the requirements laid down in the *School Premises (General Requirements and Standards) (Scotland) Regulations 1967* and the amendments. If consent to build a school on the site is approved, the council needs to work closely with pupils, parents and staff to design facilities suitable for the size of the site.

- 3.2 Option 2 provides younger children in South Morningside Primary School with an improved learning environment and the possibility of a wider range of out of school hours activities. It would also provide increased opportunities for staff to learn from each other. Option 2 would also help to alleviate some of the pressure on capacity in Bruntsfield and James Gillespie's Primary Schools. However, the concerns regarding a split site in South Morningside Primary School would remain and the large roll would make it more difficult for staff to develop strong learning partnerships with children.
- 3.3 Option 3 would provide some educational benefits to the youngest pupils in South Morningside Primary School and Nursery Class. The improved learning environment and opportunities for better transitions between nursery and primary would help younger children to progress in their learning. However, the concerns regarding a split site would remain and this option would do little to alleviate the pressures associated with increasing rolls in Bruntsfield and James Gillespie's Primary Schools.
- 3.4 In Tollcross Primary School almost all pupils, parents and staff who met with HM Inspectors were very positive about the proposal and welcomed the opportunities an increase in the school roll could bring. Parents and staff in the school discussed the possibility of further increasing the catchment area of the school. They thought this might be a cost-effective way to decrease the rolls in nearby schools. The council needs to continue to discuss with stakeholders how it can achieve best value from its school estate in South Edinburgh.
- 3.5 In Bruntsfield Primary School, almost all pupils, parents and staff who met with HM Inspectors welcomed the proposal and favoured Option 1. They recognised the need to alleviate the pressure on their own school building and felt that a new school in the area would provide an opportunity to do this.

- 3.6 In James Gillespie's Primary School, there were a number of concerns but almost all pupils, parents and staff agreed that, within the current proposal, Option 1 was the best. Parents who met with HM Inspectors shared their concerns at the length of time the effects of the proposal would take to work through. The proposal would not help the children currently in James Gillespie's Primary School and they feared that the roll would continue to rise, with subsequent increased pressures on the school. Parents were very concerned that the figures regarding the projected rolls were not accurate. The council needs to continue to work closely with parents to address these concerns.
- 3.7 In South Morningside Primary School, the parents, pupils and staff who met with HM Inspectors had mixed views on the proposal. Almost all pupils favoured Option 3; all staff and most parents favoured Option 1; a few parents favoured Option 2. Pupils wanted South Morningside to remain as it is with better facilities for younger children. Staff saw advantages to having a new school in the area and felt that it was the best option to alleviate the pressures on South Morningside. While parents saw the advantages of having a single site school, a few thought that Option 2 would ensure continued high quality education while providing increased capacity for the South Edinburgh area. A few staff thought that closing the current nursery at Fairmilehead might mean a poorer transition from nursery to primary for future pupils attending South Morningside Primary School. Some parents were keen to look at the possibility of demolishing the Deanbank temporary annexe. They felt that this had not been investigated well enough and that the council had not provided them with sufficient information as to whether attempting to get permission to demolish Deanbank House was at all feasible. In taking forward the proposal, the council needs to work with parents to address these concerns.
- 3.8 Pupils, parents and staff of Boroughmuir and James Gillespie's High Schools were content with the slight changes to the schools' catchment areas.
- 3.9 During the consultation period the council notified stakeholders of one non-material inaccuracy in the proposal and was made aware of one non-material omission as a result of a question asked at one of the public consultation meetings. The council took the necessary steps to notify stakeholders of this issue during the public consultation period and will need to ensure the full implications are highlighted in its final consultation report.

4. Summary

- 4.1 The City of Edinburgh Council's proposal to address primary school capacity and accommodation pressures in South Edinburgh has a number of strong educational benefits which will help to improve learning and teaching across the area. If a new school is built, there is the potential for improved transition between nursery and primary, and between primary stages, for pupils in the

new school and for improved transitions between some stages for those in South Morningside Primary School. Learning environments in all the schools in the area could improve as rooms became available, providing increased opportunities for innovative teaching. A new purpose-built school would provide the flexible spaces which help to deliver a modern curriculum. Staff in South Morningside Primary School would find it easier to meet for professional learning. Finally, Option 1 would ensure there would be no school in the area with a split site, which would increase the safety for school children, parents and staff who currently travel between two school buildings.

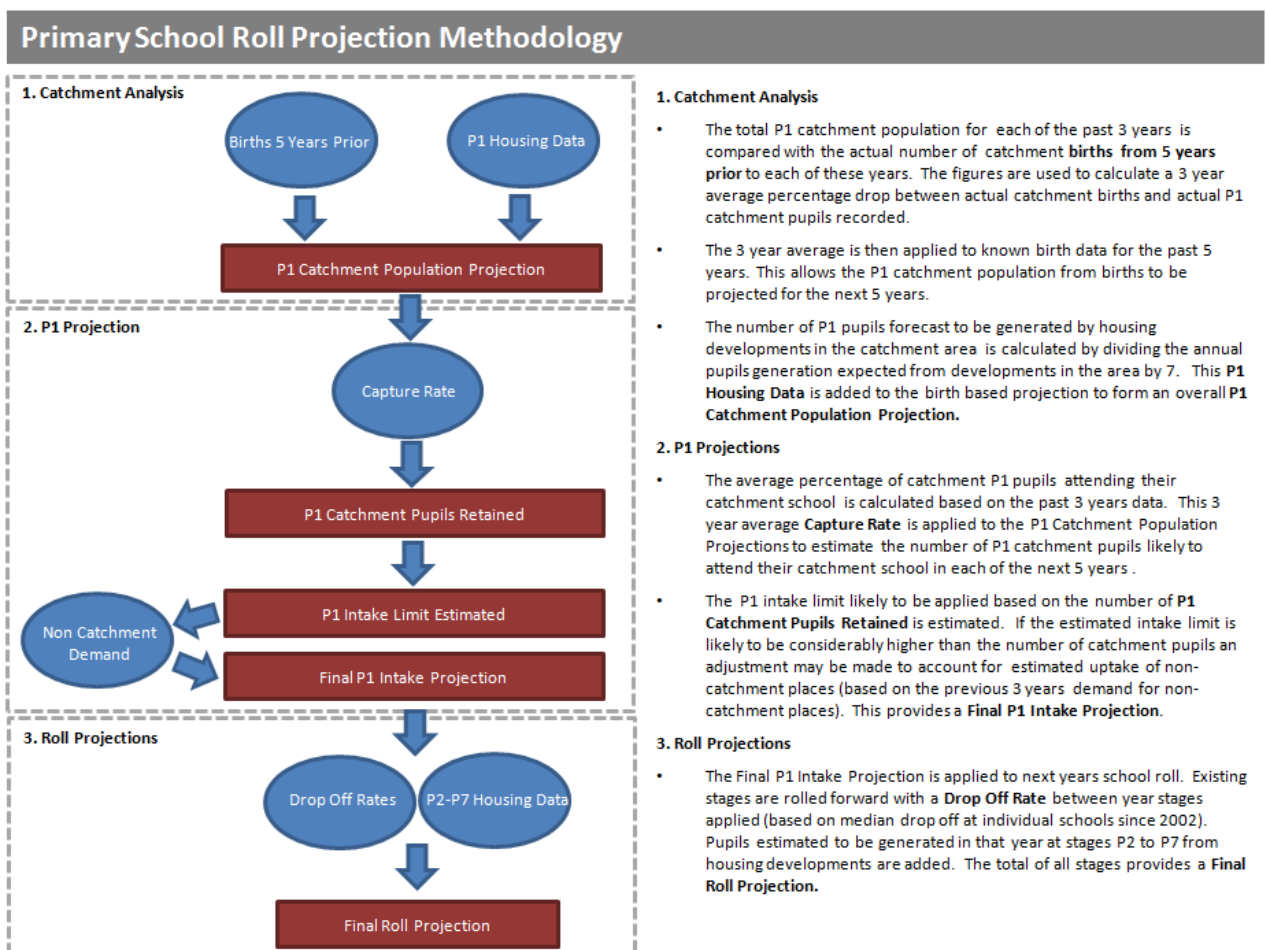
- 4.2 Stakeholders have a number of reasonable concerns. In particular, they would like further information about the projected rolls for the schools in South Edinburgh. Stakeholders would like further consideration given to the possibility of demolishing Deanbank temporary annexe. Some parents in Tollcross Primary School would like more information on how the current proposal secures best value for the council. These are all fair and reasonable requests. The size of the proposed site for the new school does not meet current legislative requirements and, should the proposal go ahead, the council needs to engage with stakeholders to discuss the design of the building. In taking forward the proposal, the council needs to set out how it will address stakeholders' concerns. In its final consultation report, the council also needs to set out the actions it has taken to address the non-material inaccuracy and omission in the consultation paper which emerged during the public consultation period.

**HM Inspectors
Education Scotland
October 2015**

Appendix 7 – Roll Projections for the South Edinburgh Area

Methodology

1.1 The Council roll projections for primary schools are produced in two parts. The first part is a short-term projection which is based on the actual number of births recorded in a school’s catchment area. For those years regarding which this data is available, it allows the Council to project the P1 intake for a school based on the relationship between catchment births and the number of catchment P1 pupils which is then adjusted to reflect any known housing developments within the catchment area. The process for producing these short term projections is set out below and is applied consistently across the school estate.



1.2 The second part of the Council’s projection methodology for later years is similar to the first but as births have not yet taken place it is not possible to use birth data. Accordingly, the National Records for Scotland citywide population projections for five year olds replace the ‘Births from 5 Years Prior’ figure and are used as the base data for predicting P1 catchment populations.

- 1.3 Updated future roll projections for each of the three south Edinburgh schools are detailed later in this report.
- 1.4 These projections include the estimated generation of pupils from the following residential developments:
 - Telereal Trillium - Pitsligo Road
 - EDI - Fountainbridge (South) (including the existing Boroughmuir High School site)
 - Napier University and Craighouse Ltd - Craighouse Road

Other Influencing Factors

- 1.5 The projections produced by the Council are based, where possible, on known quantities such as actual birth data and approved planning applications.
- 1.6 Throughout the statutory consultation process stakeholders in the James Gillespie's and Bruntsfield Primary School catchment areas in particular have suggested that the increased availability of new student accommodation in Edinburgh has reduced the number of Houses in Multiple Occupation (HMO) properties in the area allowing higher numbers of families to relocate to the area. However, the "[Houses in Multiple Occupancy \(HMO\) Market Review](#)" paper considered by the Regulatory Committee on 17 November 2014 noted that "despite increasing provision of purpose built student accommodation, the number of HMOs has remained reasonably static over the past three years". More detailed analysis of properties in the Meadows/Morningside Ward supports this finding showing that the number of applications received for HMO properties in this area has remained largely static. Accordingly, there is no evidence currently available to suggest that the availability of student accommodation in Edinburgh is driving a demographic change in the south Edinburgh area.
- 1.7 This may suggest that the growth being experienced in the catchment areas of these schools is due to properties vacated by older families and residents becoming homes for young couples and families. This would be consistent with the wave pattern the city has experienced in its primary age population over the past several decades.
- 1.8 However, what is not clear is the extent to which growth at P1 level will be sustained in these areas. The popularity of the schools in the area – including at secondary level – may mean that people do not just relocate to the area but also stay in the area eventually leading to a more mature and established population. This would be consistent with the wave pattern the city has experienced in its primary age population over the past few decades.

Bruntsfield Primary School

Figure 1: Actual Catchment Births (from 5yrs prior) and P1 ND Catchment Population (Actual and Projected), 2010-2019

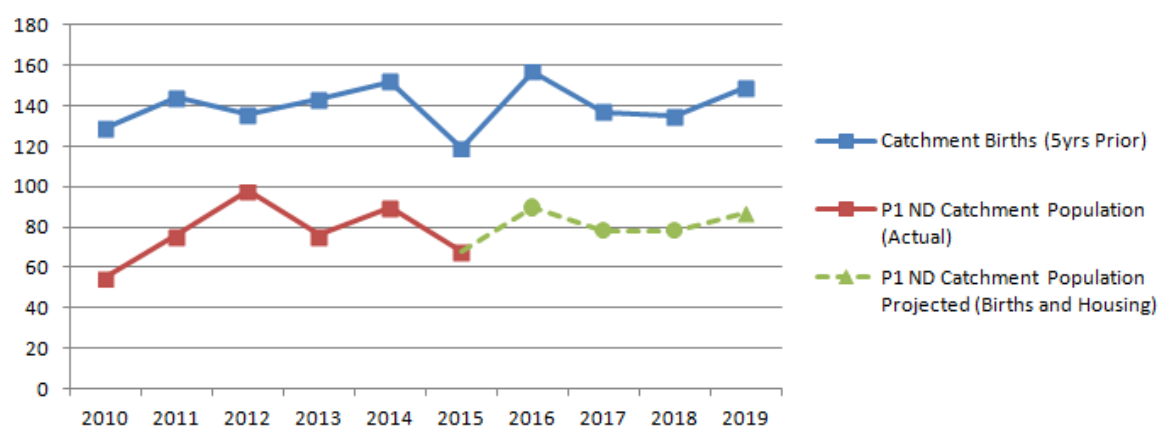


Table 1: Projected Roll by Stage (incorporating Projected P1, Drop-Off Rates and Housing Development), 2016-2026

	P1	P2	P3	P4	P5	P6	P7	Total	Estimated Classes Required
2016	83	72	82	78	95	99	67	576	20
2017	75	84	72	86	80	97	99	593	21
2018	75	77	84	77	88	82	99	582	21
2019	81	78	78	89	78	89	83	576	21
2020	75	84	78	82	90	80	91	580	21
2021	75	79	84	83	84	91	81	577	21
2022	83	80	80	89	85	86	93	596	21
2023	82	88	80	84	90	86	87	597	21
2024	83	88	88	84	85	91	87	606	21
2025	83	89	87	91	85	86	92	613	21
2026	83	89	88	90	92	86	87	615	21

Comment:

Figure 1 illustrates that in the past six years births have been a reasonably reliable indicator of the number of P1 ND catchment pupils and this has resulted in accurate projections for Bruntsfield Primary School. As of December 2015 Bruntsfield has 81 P1 registrations for August 2016 and allowing for drop-off due to movement to the independent sector, deferrals and the success of placing requests to other schools

this may suggest that a projected P1 intake of 90 pupils is too high. However it is too early in the registration process to confirm this.

Regular P1 intakes of 90 pupils are consistent with a 21 class capacity based on three classes at each stage with two classes of 25 pupils and a team teaching class of 40 pupils at P1.

It is worth noting that in 2015/16 Bruntsfield Primary School's total catchment population fell in number having experienced growth in each of the past six years.

James Gillespie's Primary School

Figure 2: Actual Catchment Births (from 5yrs prior) and P1 ND Catchment Population (Actual and Projected), 2010-2019

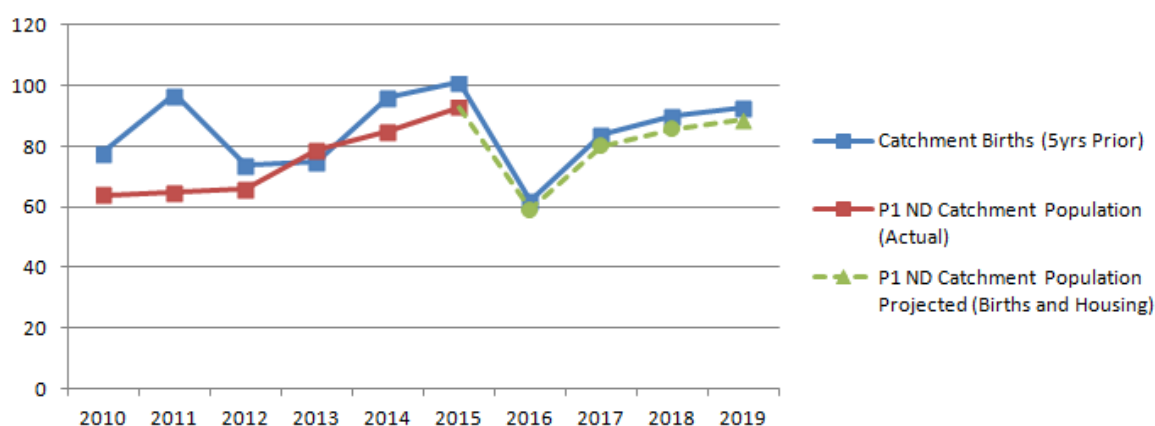


Table 2: Projected Roll by Stage (incorporating Projected P1, Drop-Off Rates and Housing Development), 2016-2026

	P1	P2	P3	P4	P5	P6	P7	Total	Estimated Classes Required
2016	60	88	86	87	59	60	56	496	17
2017	75	60	89	86	86	59	59	514	18
2018	82	75	60	89	85	86	58	535	19
2019	84	82	76	60	88	85	84	559	20
2020	83	84	83	76	60	88	83	557	20
2021	84	83	85	83	75	60	86	556	20
2022	86	84	84	85	82	75	59	555	20
2023	86	86	85	84	84	82	74	581	21
2024	86	86	87	85	83	84	81	592	21
2025	87	86	87	87	84	83	83	597	21
2026	87	87	87	87	86	84	82	600	21

Comment:

Figure 2 illustrates that the birth rate in the James Gillespie’s Primary School catchment area fell significantly in 2011 before returning to levels more commonly experienced in recent years. Between 2012 and 2015 births from five years prior have been a reasonable indicator of the number of P1 ND catchment pupils. However, early P1 registration figures indicate that the drop in the number of P1 ND catchment pupils forecast for 2016 as a result of the drop in the birth rate in 2011 is unlikely to occur.

The low P1 intake projected for August 2016 caused the projections from 2019 onward used in the statutory consultation paper to be understated.

Ignoring the projection for August 2016 and instead assuming a P1 intake of 90 pupils would result in a requirement for 18 classes in 2016, 19 classes in 2017, 20 classes in 2018 and 21 classes in 2019. Intakes projected after this are three stream, sustaining a requirement for 21 classes.

South Morningside Primary School

Figure 3: Actual Catchment Births (from 5yrs prior) and P1 ND Catchment Population (Actual and Projected), 2010-2019

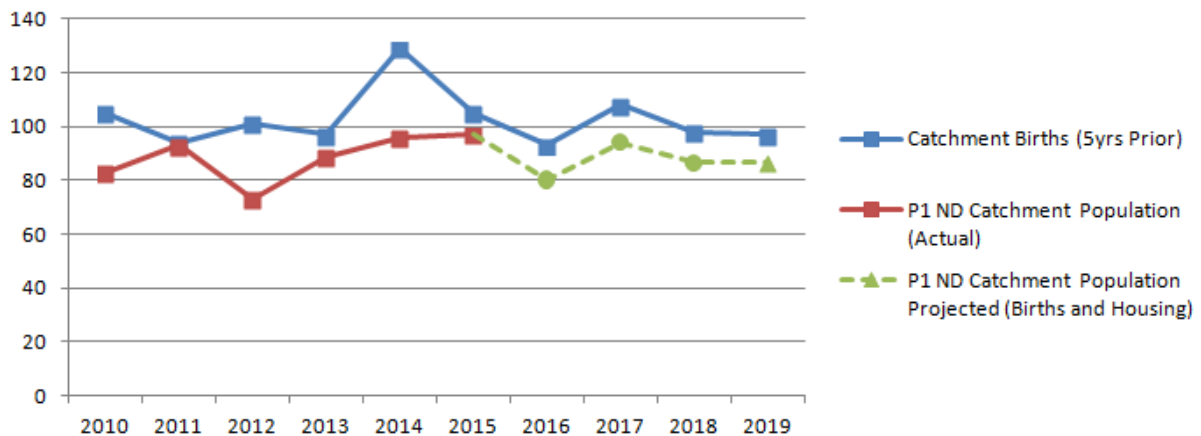


Table 3: Projected Roll by Stage (incorporating Projected P1, Drop-Off Rates and Housing Development), 2016-2026

	P1	P2	P3	P4	P5	P6	P7	Total	Estimated Classes Required
2016	90	93	99	90	89	98	82	641	21
2017	99	90	93	99	89	89	91	650	21
2018	90	99	90	95	99	89	82	644	21
2019	90	90	99	92	94	99	83	647	21

	P1	P2	P3	P4	P5	P6	P7	Total	Estimated Classes Required
2020	90	90	90	99	92	95	94	650	21
2021	90	90	90	93	99	92	88	642	21
2022	90	90	90	93	92	99	85	639	21
2023	90	90	90	93	92	92	94	641	21
2024	90	90	90	93	92	92	85	632	21
2025	90	90	90	93	92	92	85	632	21
2026	90	90	90	93	92	92	85	632	21

Comment:

Figure 3 illustrates that the P1 ND catchment population in August 2014 did not achieve the heights that the births from five years prior suggested it might. However, the number of catchment pupils in the P1 intake in August 2014 was the highest in recent years. The birth rate suggests no growth in P1 ND catchment numbers in the next four years and the P1 intake in August 2015 and P1 registrations for August 2016 (as of December 2015) would support this forecast.

Higher P1 intakes in 2024 and beyond are suggested based on growth in the citywide projections, however, this growth may not materialise in a relatively stable catchment area such as South Morningside.

Appendix 8 – Corrections to the Statutory Consultation Paper

During the consultation period a non-material inaccuracy and an omission from the statutory consultation paper were identified which, under the provisions of the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014, required that the Council issue a notice to the relevant consultees and HMIE. The following sections contain the text of the email or letter issued to all stakeholders.

Correction 1 – Issued 2 September 2015

“In accordance with section 5(5)b(i) of the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 I am writing to advise you of a non material inaccuracy which we have identified in the statutory consultation paper “Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh” which was published on 24 August 2015.

In paragraph 1.5 it is stated that “Secondary school catchment areas will be unaffected by any of the options considered in this paper”. In fact, in option 3 the minor changes which would be made to the catchment boundary between South Morningside Primary School and James Gillespie’s Primary School as illustrated in appendix 13 of the statutory consultation paper would also be made between Boroughmuir High School (the allocated secondary for South Morningside Primary School) and James Gillespie’s High School (the allocated secondary for James Gillespie’s Primary School). The same inaccuracy is repeated in paragraph 6.1 (final bullet point) of the report.

However, the correct information is provided in paragraph 6.3 of the report which states “**The minor change to the primary school catchment boundaries would also be made to secondary school catchment boundaries**”.

This inaccuracy is considered to be non material due to the minor nature of the catchment change proposed, the fact that it does not affect any residential properties and because as outlined above the proposal does feature correctly in part of the statutory consultation paper at paragraph 6.3. It is therefore not considered necessary to issue a revised statutory consultation paper or extend the consultation period. As required by legislation this notice is being sent to all relevant consultees and Education Scotland and details of the inaccuracy and actions taken in respect of correcting the inaccuracy will be included in the final consultation report submitted to Council for consideration. The inaccuracy will also be noted on the consultation website and reported at each of the four public consultation meetings listed in the table below.

Venue	Date	Time
South Morningside Primary School	Thursday, 3 September 2015	6:30pm – 8:30pm
James Gillespie's Primary School	Tuesday, 8 September, 2015	6:30pm – 8:30pm
Bruntsfield Primary School	Tuesday, 22 September 2015	6:30pm – 8:30pm
St Peter's RC Primary School	Tuesday, 29 September 2015	6:30pm – 8:30pm

Please do not hesitate to contact us if you require any further information.

Correction 2 – Issued 23 September 2015

“In accordance with the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014 I am writing to advise you of a non material omission which we have identified in the statutory consultation paper ‘Options to Address Primary School Capacity and Accommodation Pressures in South Edinburgh’ which was published on 24 August 2015.

Following the public meeting at Bruntsfield Primary School on Tuesday, 22 September 2015 which was held as part of the statutory consultation, the Council has determined that some relevant information had not been included in the statutory consultation paper. The statutory consultation paper includes a number of maps in Appendices 2, 5 and 9 which show the existing Bruntsfield Primary School catchment. Whilst these maps are accurate and correctly show the *current* Bruntsfield Primary School catchment, the statutory consultation paper did not identify a future change which will be made to this catchment which the Council has already approved.

On 28 June 2012, as part of the approval for the location for the new Boroughmuir High School, the Council approved minor revisions to the catchment areas of Boroughmuir and Tynecastle High Schools and Bruntsfield and Dalry Primary Schools. These changes, which will bring the site of the new Boroughmuir High School and the immediate surrounding area into the catchment for both Boroughmuir High School and Bruntsfield Primary School, are to be implemented from the academic year within which the new Boroughmuir High School will open and will therefore apply from the start of the 2016/17 academic year in August 2016. A copy of the report to Council on 28 June 2012 can be found on the [Council website](#). The details of this previously approved catchment change should have been reflected in the maps in Appendices 2, 5 and 9 of the ‘Options to Address Primary School Capacity in South Edinburgh’ statutory consultation paper. Updated maps are now available on the statutory consultation website www.edinburgh.gov.uk/southedinburghschools. Part of the area which will transfer into the catchment for both Boroughmuir High School and Bruntsfield Primary School known as Fountainbridge South, has been granted planning permission in principle for a mixed use development. The estimated future pupil generation from this

development has been taken into account in the roll projections included in the statutory consultation paper.

This omission is considered to be non material due to the minor nature of the future catchment change which will occur and the fact that this area is not affected by any of the options which are set out in the statutory consultation paper for consideration. It is therefore not considered necessary to issue a revised statutory consultation paper or extend the consultation period. As required by legislation this notice is being sent to all relevant consultees and Education Scotland and details of the omission and actions taken in respect of the correcting the omission will be included in the final consultation report submitted to Council for consideration. The omission will also be noted on the consultation website.

Please do not hesitate to contact us if you require any further information.

As a reminder the consultation period will be coming to a close fairly soon. Respondents are encouraged to use the response questionnaire which has been produced which can be completed online at www.edinburgh.gov.uk/southedinburghschools. Responses can also be made by e-mail to the following address cf.propertyreview@edinburgh.gov.uk. All responses, whether by letter, e-mail or using the online questionnaire should be received by no later than close of business on Tuesday, 6 October 2015.”

The City of Edinburgh Council

10.00am, Thursday, 4 February 2016

Review of Council Depots Estate – Investment Strategy - referral report from the Finance and Resources Committee

Item number	8.5
Report number	
Wards	All

Executive summary

The Finance and Resources Committee on 2 February 2016 considered a report that outlined how the depot estate was rationalised, thereby releasing approximately £30 million of investment into the retained estate and identified the operational and property savings that would be applied to offset the cost of the investment. The report has been referred to the City of Edinburgh Council on 4 February 2016 for approval of the prudential borrowing of £20.85 million outlined in the report.

Links

Coalition pledges	See attached report
Council outcomes	See attached report
Single Outcome Agreement	See attached report
Appendices	See attached report

Review of Council Depots Estate – Investment Strategy

Terms of referral

- 1.1 The Council's depot estate had suffered, over many years, from a lack of maintenance investment. Consequently, much of the estate fabric was in poor condition, out of date and not optimised for service delivery. Considerable intervention was necessary to address this issue and modernise the estate so that it was fit for purpose.
- 1.2 Accordingly, a strategic review of the depot estate had been undertaken with the principal driver being to ensure the delivery of an affordable, modern, flexible estate resource that facilitating the efficient provision of services and generating long term property and operational savings, in line with the Council Transformation Programme.
- 1.3 The following vote took place:

Motion

- 1) To note the significant backlog of maintenance and out dated facilities in the depots estate.
- 2) To note the potential opportunities for service improvement and savings that the review of the estate could deliver.
- 3) To note the requirement for new waste transfer stations to serve the city once the new Millerhill waste facility was operational.
- 4) To note the estimated capital cost associated with the upgrade of the depots estate and approve the principle that this was funded through the application of prudential borrowing and the capital receipts released as a result of the depots review.
- 5) To approve the first phase of the construction of a new depot facility at Seafield to accommodate Waste Collection and Task Force services in the east of the City at a capital cost of £5.8 million.
- 6) To agree the commencement of design work for the remaining new facilities.

- 7) To agree that further reports on the progress at gateway intervals once the strategy was implemented.
- 8 To refer the report to Council on 4 February 2016 for approval of the prudential borrowing of £20.85 million as outlined in the report.

Moved by Councillor Rankin, seconded by Councillor Bill Cook.

Amendment

- 1) To note the report.
- 2) To further note that previous partner proposals put forward under the ABM programme in 2011/12 would have provided upgrades and a rationalisation of the Council's depots as part of a wider programme that would have given guaranteed service improvements at a reduced financial cost to the taxpayer.
- 3) To ensure Best Value by market testing the services involved including delivery, operation and upgrades of depots to ensure the Council was complying with its statutory requirements and giving value for money to the taxpayer.

Moved by Councillor Jackson, seconded by Councillor Mowat.

Voting

The voting was as follows:

For the motion	9 votes
For the amendment	2 votes

Decision

To approve the motion by Councillor Rankin.

For Decision/Action

- 2.1 The Finance and Resources Committee has referred the report to The City of Edinburgh Council on 4 February 2016 for approval of the prudential borrowing of £20.85 million as outlined in the report.

Background reading / external references

Minute of the Finance and Resources Committee, 2 February 2016.

Carol Campbell

Head of Legal and Risk

Contact: Veronica MacMillan, Committee Clerk

E-mail: veronica.macmillan@edinburgh.gov.uk | Tel: 0131 529 4283

Links

Coalition pledges	See attached report
Council outcomes	See attached report
Single Outcome Agreement	See attached report
Appendices	See attached report

Finance and Resources Committee

10.00am, Tuesday, 2 February 2016

Review of Council Depots Estate – Investment Strategy

Item number	7.11
Report number	
Executive/routine	
Wards	

Executive summary

The Council's depot estate has suffered, over many years, from a lack of maintenance investment. Consequently, much of the estate fabric is in poor condition, out of date and not optimised for service delivery. Accordingly, a strategic review of the depot estate has been undertaken that is aligned with the Council's Transformation Programme.

This report outlines how the depot estate is rationalised thereby releasing approximately £30m of investment into the retained estate and identifies the operational and property savings, and capital receipts, that will be applied to offset the cost of this investment. This much needed investment will help to create a consolidated, fit for purpose, depot estate to deliver more efficient and resilient services that are essential to the function of the City of Edinburgh. The report sets out the overall strategy, and seeks approval to proceed with a phased implementation programme.

It is now critical that the first phase of the strategy is implemented, being the development of a facility for Waste Services and Task Force to serve the east of the city, at Seafield, and also design work on new and upgraded facilities at Bankhead and Russell Road depots.

Coalition pledges	P44
Council outcomes	CO17
Single Outcome Agreement	SO4

Review of Council Depots Estate – Investment Strategy

Recommendations

- 1.1 That Committee:-
- 1.1.1 Notes the significant backlog of maintenance and out dated facilities in the depots estate;
 - 1.1.2 Notes the potential opportunities for service improvement and savings that the review of the estate can deliver;
 - 1.1.3 Notes the requirement for new waste transfer stations to serve the city once the new Millerhill waste facility is operational;
 - 1.1.4 Notes the estimated capital cost associated with the upgrade of the depots estate and approve the principle that this is funded through the application of prudential borrowing and the capital receipts released as a result of the depots review;
 - 1.1.5 Approves the first phase of the construction of a new depot facility at Seafield to accommodate Waste Collection and Task Force services in the east of the City at a capital cost of £5.8m;
 - 1.1.6 Agrees to the commencement of design work for the remaining new facilities;
 - 1.1.7 Requests further reports on progress at gateway intervals once the strategy is implemented; and
 - 1.1.8 Refers this report to Council, on 4 February 2016, for approval of the prudential borrowing of £20.85m as outlined in this report.

Background

- 2.1 The Council's depot estate has suffered, over many years, from a lack of maintenance investment. Consequently, much of the estate fabric is in poor condition, out of date and not optimised for service delivery. Considerable intervention is necessary to address this issue and modernise the estate so that it is fit for future operational needs. Accordingly, a strategic review of the depot estate has been undertaken with the principal driver being to ensure the delivery of an affordable, modern, flexible estate resource, facilitating the efficient provision of services and generating long term property and operational savings, in line with the Council Transformation Programme.

2.2 The main over-arching objectives of the review are to:-

- Create long term savings through the reduction of the number of depots sites;
- Re-provide, extend and upgrade the retained estate to provide modern, fit for purpose facilities; and
- Provide supporting infrastructure for the operation of the new Zero Waste facility at Millerhill.

Main report

Current Position

3.1 The depots estate currently comprises 17 operational sites, two non-operational sites and the freehold for one further site. Their locations are illustrated in Appendix 1. In total, they deliver six main services as follows:

- Waste Collection;
- Fleet;
- Roads Services;
- Task Force;
- Parks and Greenspace; and
- Edinburgh Building Services (EBS)

3.2 While these services have some similarities, they have differing needs for service delivery relating to function, the scale of operations and the geographical customer base they serve.

3.3 The review process has identified several specific opportunities to generate efficiency savings, and has also highlighted the urgent need to address a significant backlog of repairs that has resulted in poor working conditions and inefficiencies in many depot operations. There is a need to significantly upgrade and modernise the depot estate to provide compliance and support better operational functionality.

3.4 Condition surveys, undertaken in 2012, identified over £7.8m worth of work needed for day to day repairs alone. Although the most urgent work has been addressed, there still remains a significant unbudgeted investment liability from outstanding works. The condition issues in many depot properties have become compounded over time and many of the problems can no longer be economically repaired. A strategic approach is needed to ensure that all work on the depot estate is delivered as part of a planned and comprehensive modernisation programme. A selection of photos showing example conditions of the current estate is attached at Appendix 2.

Future State

3.5 The review has set out to identify specific principles that are required to be fulfilled to ensure service levels can be maintained and improved. Through extensive consultation with the services, the following operational principles have been identified and adopted:

- Two depots for Waste (refuse collection and disposal operations) are required to serve the City – one for the west and one for the east - to optimise waste collection routing and also provide an element of service resilience, which is core to operational planning;
- The co-location dependency between Waste Services and Fleet (which provides a vehicle repair service to maintain the vehicles), no longer applies with the arrival of up to 27 new refuse collection vehicles throughout 2015. Fleet therefore can operate from a single site with minimal satellite facilities;
- Ideally, Waste Collection vehicle depots would also include waste bulking and tipping facilities. This is an important service principle following the opening of Zero Waste Millerhill, which will yield significant logistical benefits;
- Task Force require operational locations within the local community they serve to achieve optimum logistical efficiencies;
- The three current Roads depots are well located for providing an emergency response for strategic routes into the City (the A90, the A71 and the A7/A68); and
- Community Recycling would continue to operate from their three existing strategic sites, given the volume of domestic recycling waste and the Council's desire to support recycling initiatives.

3.6 A number of options were considered under the depots review which are summarised below.

Do minimum option

3.7 This option assumed that all existing operational depots would be retained and that current costs would continue going forward. Investment would be made to address essential repairs. This was not considered a viable option for the following reasons:

- The very poor condition of many depot properties could lead to potential health and safety risks to personnel;
- Business continuity - Potentially significant levels of service disruption though the loss of operational depot sites as a result of condition;
- Considerable investment would be required to maintain the status quo, which is currently unbudgeted, i.e., closures of existing sites are required to create the capital and revenue for reinvestment, which is not possible under this option; and

- Supporting infrastructure and changing logistical requirements following the introduction of transferring waste to Millerhill from 2018. The location of Millerhill at the south east of the city means that an additional waste transfer station serving the north west of the city is required as a minimum. The new location of the waste transfer station at Bankhead will considerably improve the current routing logistics for the waste service.

Super depot concept

3.8 This option considered bringing all the uses onto a single site, an option favoured by some other local authorities. However, it has been discounted for the following reasons:

- It significantly increases the logistical costs to the service due to staff 'down time' and transport costs to travel to the community to be served. Service operational costs are ten times the property costs (around £30m compared to £3m property running costs) and the financial case is very sensitive to locational choices.
- The size of site and level of investment required would be extensive. The overall size of the current depot estate, excluding Millerhill, is estimated to be 177,500m². This is made up of 60,000m² of internal space with 117,500m² of external space – principally hardstanding. Even a rationalised depot estate (assuming, for example, a reduction in total space of 50%) could not be accommodated by a single 'super depot' model without utilising large areas of land outwith the current depot estate, at a considerable cost. In addition to land costs this would require investment of around £85m for new facilities at current prices.

Service led option - Core and Satellite depots

- 3.9 The preferred strategy creates capital and revenue savings that are reinvested into a reduced but more modern, resilient and sustainable depot estate. Under this option, retained depots would be upgraded to address essential repairs, improve staff accommodation and welfare facilities, and provide additional facilities. The investment comprises a combination of new build, refurbishment and extension works. The new build investment centres around changes to the introduction of waste transfer by road to the new disposal facility at Millerhill, currently under development.
- 3.10 Retaining satellite depots provides a balance between operating more centres but decreasing operational travel costs and staff 'down time'. Over time, these issues could be mitigated through service redesign, increased collaboration with partners /other councils and the advancement of technological solutions such as vehicle telematics.
- 3.11 Waste Services are by far the largest service accommodated in the depot estate and the statutory obligations to deliver waste services, over a large geographical area, create very pronounced logistical challenges. Optimum depot location is

therefore critical in achieving efficiencies in service delivery, cost and service resilience.

- 3.12 The principles set out above have been translated into site specific strategies. Depots have been categorised as 'core', 'satellite', 'change potential' or 'surplus', and are described in Appendix 3, with the location of the retained sites illustrated in Appendix 4. The five core sites provide the key hubs across the city for depot services, supporting a multi service approach, based on a consolidation of services from other sites. In some cases they will require considerable new investment to provide the necessary level of accommodation to support all the services. The six satellite depots represent supplementary accommodation serving communities at the local level, and tend to make provision for single services.
- 3.13 As a result of the consolidation of services, up to eleven change or surplus potential sites are identified. These offer development potential, disposal in their entirety, or partial disposal following a consolidation of services to other depot locations.
- 3.14 All Edinburgh's food and residual waste will be managed at the Zero Waste Millerhill site, from early 2018. Given travel distances, a new waste transfer station, to tip waste, will be necessary to serve the north-west area of the city, before it is transferred to Millerhill for treatment. The strategy proposes that this station is located at Bankhead. The north-west area of the city currently has the highest level of service complaints, mainly caused by its distance from the current facility at Powderhall. The provision of a waste transfer station at Bankhead should see a significant improvement in customer satisfaction. A smaller scale waste building/transfer station is also proposed at Seafield to serve the north east, which will complement direct tipping at Millerhill in the east. In concentrating Waste Service proposals at Bankhead and Seafield, an anchor for the overall strategy of Core and Satellite depots approach is established.
- 3.15 In order to deliver the strategy significant investment in new facilities is required at the following sites:
- Seafield – New eastern city waste collection depot, Task Force (East) base, waste bulking/transfer station – this facility is required as soon as possible due to a lease termination for the current site in May 2016;
 - Bankhead - New western city waste collection depot, waste bulking transfer station, Task Force (South West) base, required to come on line before 2018; and
 - Russell Road – Consolidated single depot for Fleet Services including new taxi inspection centre, Passenger Transport vehicle services and new facilities for Task Force (City) (the investment here will be subject to the outcome of current reviews of fleet services and community transport).

- 3.16 The Council's recyclable waste service came in-house in November 2015, having been formerly run from a private facility. It is currently being run from the Russell Road depot. Options are being considered to include this facility at both Bankhead and Seafield which offer significant logistical advantages, cost savings and better sustainability of service delivery.
- 3.17 It is also proposed that there is a phased decant off the Murrayburn site, retaining only the existing, recently built, archive facilities. This may offer the opportunity to develop an enhanced storage facility here to release commitments elsewhere, and/or partial disposal. This will be considered under a separate business case.
- 3.18 In addition, key asset management upgrade works for the following retained 'satellite' depots are being progressed as part of a planned, comprehensive and long term modernisation process. The total value of this work is estimated at £2.1m, funding for which would be sourced from the Council's programme of asset management works, specifically for upgrading condition. These sites comprise:
- Blackford
 - Barnton
 - The Inch
 - Craigmillar
 - Inverleith
 - Burgess Road

Surplus sites

- 3.19 It is proposed to progress a disposal strategy around the following anticipated surplus depots. The release of these sites is dependent on related investment being made elsewhere in the estate to allow services to relocate.
- Powderhall
 - Longstone
 - Braehead
 - Murrayburn (part)
 - Cowan's Close
 - Balcarres Street (sold in 2015)
 - Granton (proposals are with Housing & Regeneration)
 - Peffer Place – alternative potential uses of this site being evaluated
 - Stanley Street - alternative potential uses of this site being evaluated

Timescales

- 3.20 Given the level of investment required in the remaining depot sites, it is expected that the strategy, set out in this report, will take three to four years to deliver. Timescales for each element of the strategy will be developed as part of the detailed business case for each of the sites. The strategy will be delivered on a phased basis of investment as follows:

Phase 1 - implement the development of an eastern waste collection depot, and base for Task Force East at Seafield in 2016 for business continuity reasons. Commence design work for the redevelopment of the Bankhead facility and a waste transfer station at Seafield to come on stream in line with the operation of Zero Waste at Millerhill before 2018. Commence design work for the redevelopment of Russell Road.

Phase 2 - implement development of the waste bulking transfer station at Seafield, and redevelopment of Bankhead for new western waste collection depot, waste bulking transfer station and base for Task Force (south west).

Phase 3 – implement single depot for Fleet Services including new taxi inspection centre, passenger transport vehicle services and new facilities for Task Force (City) at Russell Road.

Phases 1 to 3 – implementation of asset management works to upgrade retained satellite depots.

Next steps

- 3.21 This report sets the strategy for all the Council's depots sites and provisional costing and valuation details. The next steps will be to implement Phase 1 and to progress the development of detailed business cases for each depot site and ensure that the proposals remain within the overall strategic and financial parameters outlined in this report. The key sites to allow the consolidation to commence are Seafield (as described above) Bankhead and Russell Road. It is proposed to progress to outline design for the development of the facilities at Bankhead and Russell Road, and the second phase of Seafield, with a view to developing the detailed business case. It is proposed to report further to Committee at appropriate gateway intervals, on the development of the strategy.

Detail on the Development of a Depot at Seafield

- 3.22 The most urgent requirement is the development of a new depot facility at Seafield for Waste Collection (East) and Task Force (East). These services are currently located on a leased site at Baileyfield, rented from Standard Life. The lease expires in May 2016, and the landlord has confirmed that no extension to the lease will be possible. Accordingly, design work has already been initiated for the Seafield site to provide accommodation necessary for these services.
- 3.23 It is proposed that a phased approach is developed for Seafield, providing accommodation essential to maintain the delivery of the service as a first phase, including staff welfare, hardstanding for vehicular parking, access road upgrade and covered parking facilities. This has been costed at £5.8m. A second phase would deliver the longer term waste transfer station requirements, costed at £3.2m.
- 3.24 The design for the first phase has been developed to an outline design stage, which is sufficient to submit a planning application. The design has been undertaken through the Council's framework with 'Scape' and a modular solution

for the new building is being pursued to minimise construction timescales. The design has been developed in consultation with the service users, and should represent a considerable improvement over existing facilities. For example, a focus on health and safety has led to the development of a clearly defined segregation of pedestrian and vehicular movement on site, mitigating a key risk for depot sites. New features include the provision of canopies to protect the rear of the vehicles, where the hydraulics are located, to increase life expectancy of the equipment and improve day to day reliability. A selection of images are included in Appendix 5. The emerging designs for the site were shared with the unions, in December 2015, and received favourable comment.

- 3.25 The funding package for the development of Seafield is tied to the overall business case for investment in the wider depots review. Should Council approve the funding package, it is proposed to submit a planning application for this site in February 2016. Based on this programme, it is expected that this would allow an on-site start in the summer 2016, with completion of the facility by the end of 2016. It is proposed to progress the delivery of this project through the Council's framework with 'Scape'.
- 3.26 As the lease for the current facilities will expire in May 2016, a short term decant solution will be required for these services. The short term lease of a site at Bank Road in Leith has been identified for this purpose, which is subject to a separate report on this agenda. It is proposed to redirect a proportion of the current rental for Baileyfield (amounting to £140k per annum), to cover the £80k cost of this short term lease.

Measures of success

- 4.1 The implementation of the review is predicated on the following objectives:

Core objectives

- Develop an estate which is well maintained, fit for purpose, with improved working conditions and appropriate welfare facilities for staff;
- Ensure the estate supports the most efficient pattern of provision from a service logistics perspective;
- Reduce operational property costs to support reinvestment in a more efficient estate;
- Protect the health, safety and welfare of Council employees and members of the public;
- Optimise potential capital receipts from the surplus estate to support reinvestment; and
- Provide a depot estate and service which delivers value for money for the Council.

Complementary objectives

- Deliver benefits which accrue in the wider Council estate relative to both services and property solutions;
- Reduce environmental impact and support the Council's target reduction in carbon emissions;
- Enable services to remain resilient and responsive to operational need;
- Support recognition of potential future depot requirements/ locations generated by new developments and awareness of Council controlled land holdings and facilities that could accommodate future need; and
- Support the development of a mobile, integrated and responsive workforce.

Financial impact

Costs

- 5.1 The review will reduce the number of operational depots sites from 19 to 12. In order to accommodate the relocating services at receiving sites, the following levels of investment are required:
- Seafield – New eastern waste collection depot, Task Force (East) base, waste bulking/transfer station, with an estimated capital cost of £9m for phases one (£5.8m) and two (£3.2m);
 - Bankhead - New western waste collection depot, waste bulking transfer station, Task Force (South West) base with an estimated capital cost of £10.6m; and
 - Russell Road – Consolidated single depot for Fleet Services including new taxi inspection centre, Passenger Transport vehicle services and new facilities for Task Force (City) with an estimated capital cost of £7.1m (this is subject to the outcome of current reviews of fleet services and community transport).
- 5.2 Inflation has been applied to the cost of these facilities at a rate of 3% per annum, based on the 2015 Quarter 2 BCIS construction inflation indices.
- 5.3 Condition surveys were undertaken across the depots estate three years ago. This identified £2.1m required to upgrade existing buildings across the sites that are proposed for retention. These surveys are currently being refreshed to identify a five year plan of upgrade for each retained site. The level of required investment may increase as a result of these surveys; however it is proposed to contain this element of investment within the Asset Management Works Programme.
- 5.4 The Seafield project is proposed to be developed in two phases; firstly the welfare and storage facilities associated with service relocation from the Baileyfield site, costed at £5.8m. The forecast costs for this project have been

utilised to estimate the cost of projects at other sites.

Funding Sources

- 5.5 The principal effect of this review is to reduce the number of depots sites in the city. Accordingly, it has estimated that there will be a reduction in property running costs of £714k per annum. These estimates have been modelled based on the continuation of the running costs of existing buildings on the retained sites, plus an additional running cost for the new build facilities at the three core sites. These new build running costs allow for utilities, rates and an £8/m² per annum provision for planned maintenance.
- 5.6 A significant service saving is anticipated from the closure of Powderhall in 2018, once Millerhill is fully operational. The aging plant at Powderhall, and its intensive maintenance regime, will no longer be required. It is estimated that the entire running costs for Powderhall will represent a saving to the Council. These costs amount to £1.6m pa (excluding the property running costs, which are already factored into the £714k saving described in para. 5.5 above).
- 5.7 Capital receipts are expected from six surplus sites. These have been valued at £5.85m on a conservative basis. All values have been confirmed by a RICS registered valuer. It should be noted that a number of the remaining operational depots are located in greenbelt areas that have little development value and have been identified as more being expensive to relocate the uses than the income that would be generated from a receipt.
- 5.8 In summary, a total capital investment of £28.8m has been identified as the investment requirement for the depots. £2.1m is to upgrade existing assets and this will be contained this within the Asset Management Works budget. It is proposed to fund the remaining £26.7m from the following three sources:
1. Capital receipts from surplus depots sites of £5.85m;
 2. Annual revenue savings of £714k of property running costs as a direct result of the depot rationalisation, to be applied against prudential borrowing. This would unlock £8.6m of capital funding;
 3. Annual revenue savings of £1,008k of the Powderhall service costs (from a total available of £1,600k), to be applied against prudential borrowing. This would unlock £12.25m of capital funding.

These three sources combined would meet the investment cost of £26.7m, of which £20.85m would be prudential borrowing. The capital/revenue costs and savings are illustrated in Appendix 6. If approval is given to fund £20.85m through prudential borrowing supported by identified revenue savings, the overall loan charges associated with this expenditure over a 20 year period would be a principal amount of £20.85m and interest of £13.59m, resulting in a total cost of £34.440m based on a loans fund interest rate of 5.1%. The annual

loan charges would be £1.722m which can be accommodated by identified revenue savings.

- 5.9 Should a reduced scope of investment be required at Russell Road, following the outcome of the organisational reviews, a total capital investment of only £15.4m would be required. This would reduce the level of saving from the Powderhall service costs required to fund the programme to £535k pa.
- 5.10 The majority of the funding sources become available as individual sites are closed; however the investment will be required upfront to allow the closure. As a consequence there is a £59k borrowing cost pressure anticipated in 2017/18 which would be covered corporately from that year's revenue budget for loan charges.
- 5.11 In summary, the strategy releases a potential £26.7m of capital investment into the new and retained estate plus revenue service savings of £592k per annum, that are part of the Environment Service's future budget proposals. In the event that the strategy creates additional savings, e.g., higher capital receipts will reduce the borrowing costs, these savings will increase.

Risk, policy, compliance and governance impact

- 6.1 The main risk associated with not making the investment in the depots estate will result in some of the services becoming inoperable. There is a significant backlog of maintenance required at many of the depots. Furthermore, many depots have poor welfare facilities. There are also potential health and safety implications should the condition of the estate remain unaddressed.
- 6.2 Risks associated with the project at present include:
- The financial modelling requires more input and development to ensure robust business cases for each element of the programme are produced; and
 - Developing the optimised long term solution, especially around new facilities, will require significant detailed work, investment and approvals;
- 6.3 The risk of not achieving a permanent Waste Collection and Task Force solution for the services currently at Baileyfield is significant. Should the Seafield development not be approved there will be significant business continuity issues which can only be partially mitigated on a short term basis with the temporary decant solution at Bank Road.

Equalities impact

- 7.1 To be tested as part of individual business case development. The overall review is designed to improve service delivery for customers by creating a more efficient, DDA compliant and fit for purpose service.

Sustainability impact

- 8.1 The reduction in the number of depots, the investment in new efficient property stock whilst also minimising travel logistics for the services, will reduce the carbon footprint of the depots services.
- 8.2 An awareness of reducing 'total waste' levels, budgetary pressures, and legislative requirements are driving consideration of waste issues differently and adopt the 'Reduce-Reuse-Recycle' philosophy rather than simply responding with adaptations of the current models.

Consultation and engagement

- 9.1 Detailed scrutiny of the proposals is currently ongoing with the individual service managers. Unions have been advised of the review and have been consulted on the emerging design for the new facility at Seafield. The high level strategy has been shared with the Council's partner agencies such as the Ambulance Service and the Police, and there will continue to be consultation about the prospect of shared services as the detailed options emerge.

Background reading/external references

None.

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Links

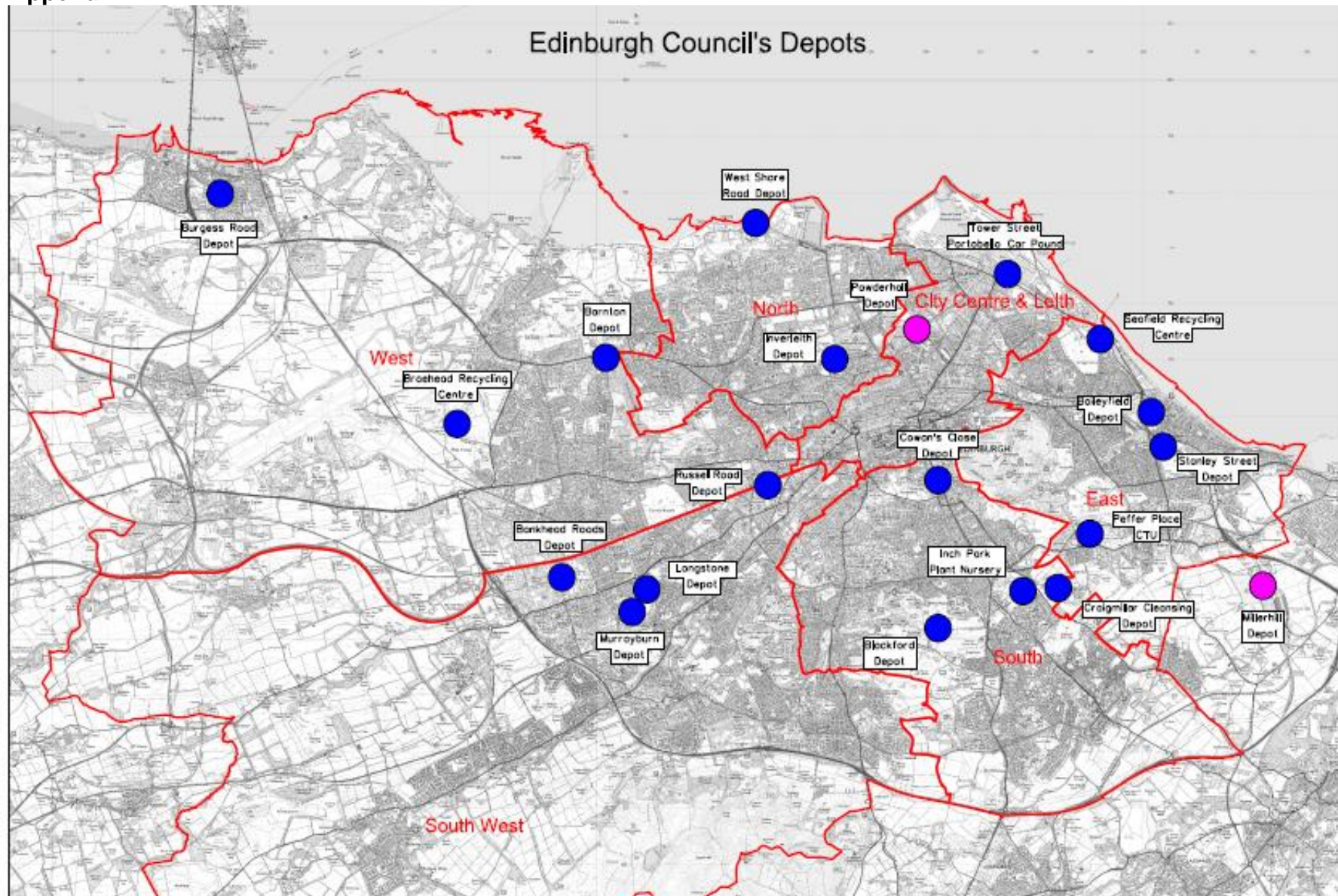
Coalition pledges	P44 – Prioritise keeping our streets clean and attractive
Council outcomes	CO17 – Clean – Edinburgh's streets and open spaces are clean and free of litter and graffiti
Single Outcome Agreement	SO4 - Edinburgh's communities are safer and have improved physical and social fabric
Appendices	Appendix 1: Location of CEC Depots Appendix 2: condition of Current Depots Estate Appendix 3: Depots: Proposed Status

Appendix 4: Proposed Depot Estate 2017/18

Appendix 5: Proposals for the Development of Seafield

Appendix 6: Financial Summary

Appendix 1



Appendix 2: Condition of Current Depots Estate

Roads Services

Bankhead – new facility



Barnton



Blackford



Fleet *Russell Road*



Task Force *Cowan's Close*



Appendix 3: Depots: Proposed Status

Core depots as follows:

1. Seafield –east city Waste Collection, Waste Bulking/Transfer and Task Force facilities
2. Bankhead – south west city Road Services, Waste Bulking/Transfer, Waste Collection Parks and Green Spaces
3. The Inch –Parks and Green Spaces (South Central)
4. Russell Road - single site in central location Fleet Services (+CTU)
5. Murrayburn (part retained) – single site in central location Archive facilities, storage & Reprographics

Core satellite depots as follows:

1. Craigmillar – Community Recycling Centre and Task Force (South Central)
2. Burgess Road – Task Force (North West)
3. Inverleith – Park and Green Spaces (North West)
4. Barnton – Road Services (North West)
5. Blackford – Road Services (South Central)
6. Tower Street – Vehicle Pound and Salt Store

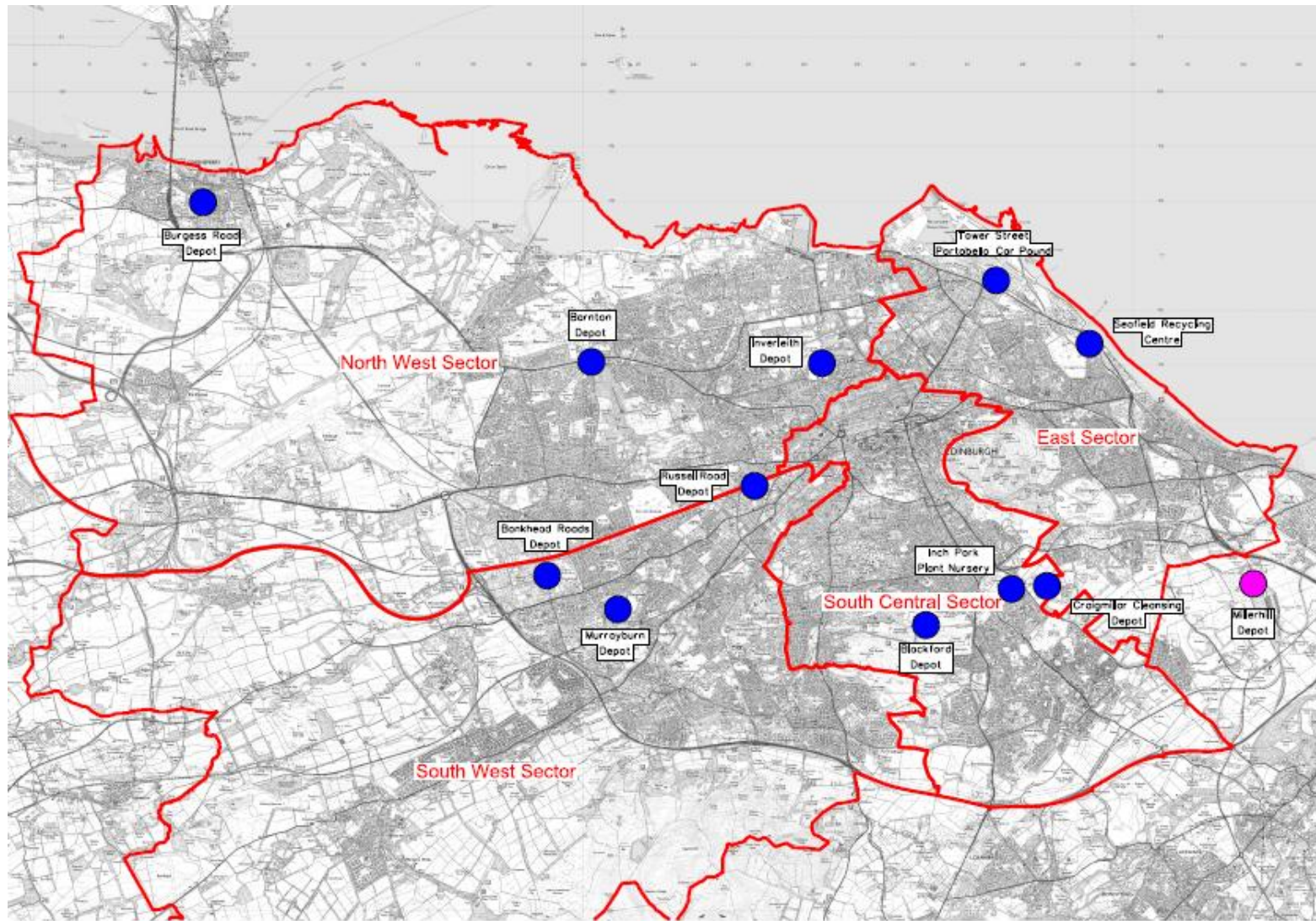
Change potential depots as follows

1. Peffer Place
2. Stanley Street
3. Murrayburn (potential for part development/part disposal)
4. 24 Shore Road

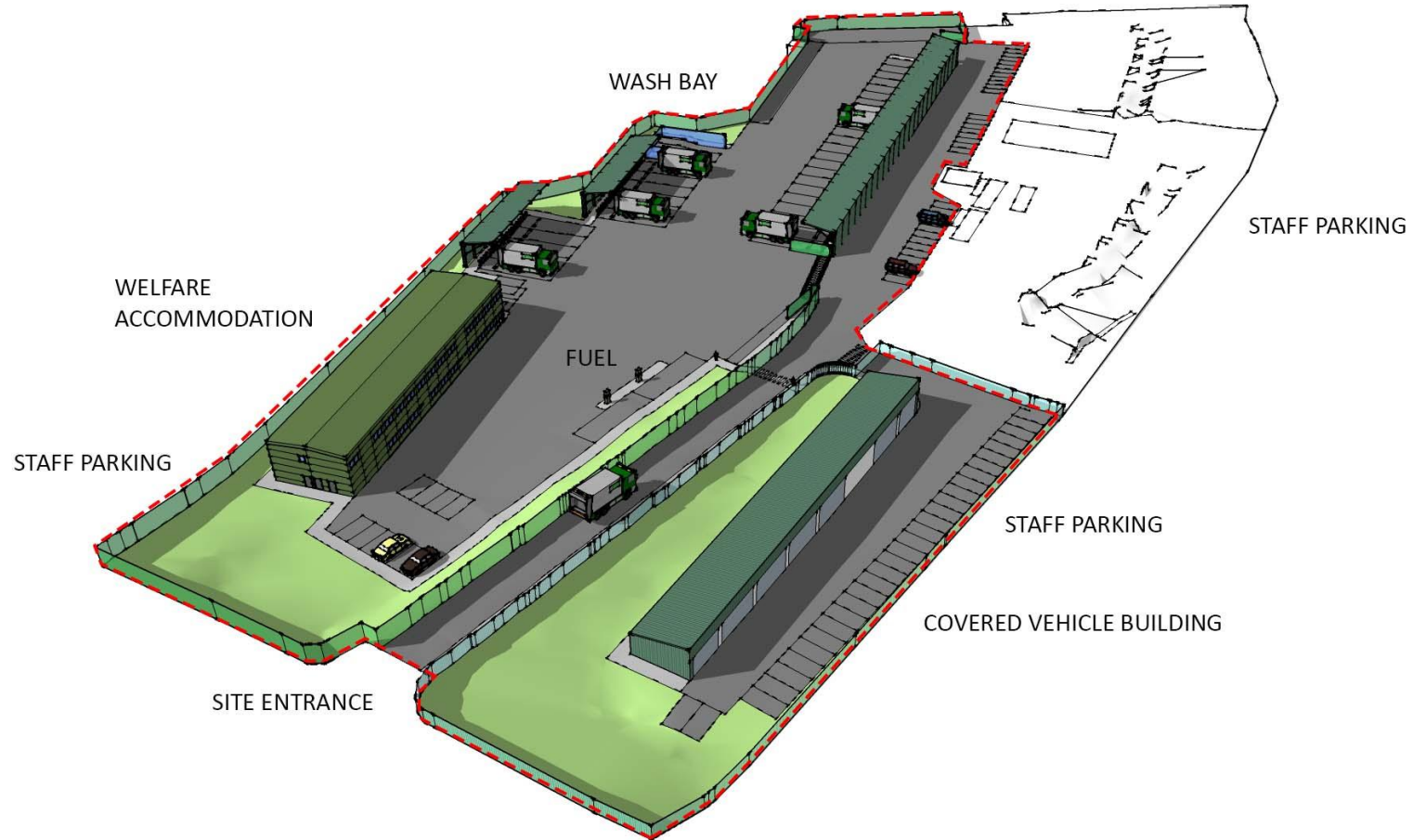
Surplus potential depots as follows:

1. Powderhall
2. Cowans Close
3. Longstone
4. Murrayburn (propose part disposal)
5. Braehead
6. Granton (vacated, transferred to Housing and Regeneration)
7. Balcarres (now sold)

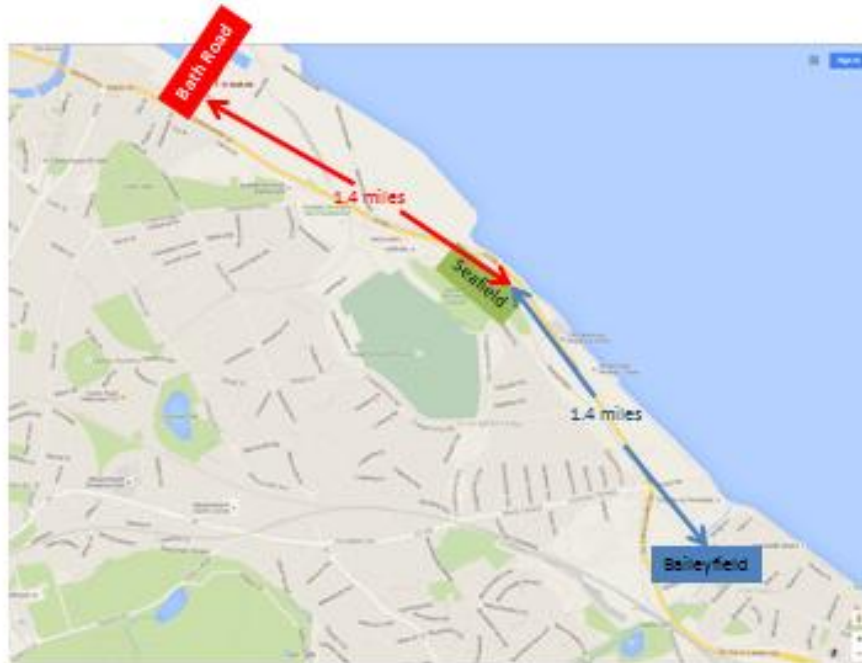
APPENDIX 4: PROPOSED DEPOT ESTATE 2017/18



APPENDIX 5: PROPOSED REDEVELOPMENT AT SEAFIELD



WASTE AND TASK FORCE EAST: LOCATION OF EXISTING, INTERIM AND PERMANENT ARRANGEMENTS



Proposed pedestrian/vehicular segregation and vehicle canopies



Depots Review Financial Profiling

	Capital					Revenue					
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	Total Capital	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	Total Revenue
Outgoings: New build											
Seafield	1,000	4,800	3,180	0	8,980		180	180	282	282	924
Bankhead		150	3,551	6,890	10,591				121	275	396
Russell Road - Scenario 1: Full service retention		371	3,379	3,379	7,129				189	189	378
<i>Total New Build</i>	1,000	5,321	10,110	10,269	26,700	0	180	180	592	746	1,698
Increased Outgoings: Existing											
Barnton					0		9	9	9	9	36
Blackford Depot					0			49	49	49	147
Tower St Portobello Car Pound					0	10	10	10	10	10	50
Seafield existing operational area					0		3	3	3	3	12
<i>Total Existing cost increase</i>	0	0	0	0	0	10	22	71	71	71	245
<i>Total Increased Revenue cost</i>						10	202	251	663	817	1,943
Income (surplus sites)											
Baileyfield							-316	-316	-316	-316	-1,264
Balcarres St						-14	-14	-14	-14	-14	-70
Braehead											0
Cowans Close									-27	-27	-54
Longstone						-16	-16	-16	-16	-16	-80
Murrayburn									-363	-363	-726
Peffer Place									-94	-94	-188
Powderhall - Running costs									-419	-419	-838
Duddingston (leased)						-281	-281	-281	-281	-281	-1,405
Total net change in property costs						-301	-425	-376	-867	-714	-2,682
Powderhall - Service costs - Investment Requirement									-394	-1,008	-1,402
Powderhall - Service costs - Service Savings									-1,206	-592	-1,798
<i>Total income: capital receipts & revenue savings</i>	-1,000	-50	-100	-4,700	-5,850	-311	-627	-627	-3,130	-3,130	-7,825
Net Capital Cost / (Revenue Saving)	0	5,271	10,010	5,569	20,850	-301	-425	-376	-2,467	-2,313	-5,882
Prudential Borrowing requirement	0	-5,271	-10,010	-5,569	-20,850			435	1,261	1,721	
Remaining revenue savings								59	-1,206	-592	

Assumptions

Future years investment costs adjusted to account for BCIS inflation figures

Appendix 1 - Phased Prudential Borrowing																	
Scenario 1 - Russell Road fully retained service																	
	Financing Costs -PB rate at 5.10%				Depot Revenue Savings										Additional Revenue Costs		
Year	Year 1	Year 2	Year 3	Total	Baileyfield	Balcarres	Braehead	Cowan's	Longstone	Murrayburn	Peffer	Powderhall	Duddingston	Total	Total	Total Net	Net
Borrowing	£5,031,000	£10,010,000	£5,569,000	£20,610,000		Street		Close			Place			Revenue Savings	Revenue Expense	Revenue Savings	Position
2017-2018	435,117	0	0	435,117	-316,000	-14,000	0	0	-16,000	0	0	0	-281,000	-627,000	251,000	-376,000	59,117
2018-2019	435,117	826,318	0	1,261,435	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-813,435	-281,000	-1,924,435	663,000	-1,261,435	0
2019-2020	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2020-2021	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2021-2022	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2022-2023	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2023-2024	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2024-2025	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2025-2026	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2026-2027	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2027-2028	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2028-2029	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2029-2030	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2030-2031	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2031-2032	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2032-2033	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2033-2034	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2034-2035	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2035-2036	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2036-2037	435,117	826,318	459,717	1,721,152	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-1,427,152	-281,000	-2,538,152	817,000	-1,721,152	0
2037-2038	0	826,318	459,717	1,286,035	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-992,035	-281,000	-2,103,035	817,000	-1,286,035	0
2038-2039	0	0	459,717	459,717	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-165,717	-281,000	-1,276,717	817,000	-459,717	0
2039-2040	0	0	0	0													
Total	8,702,340	16,526,360	9,194,340	34,423,040	-6,952,000	-308,000	0	-567,000	-352,000	-7,623,000	-1,974,000	-27,659,923	-6,182,000	-51,617,923	17,254,000	-34,363,923	59,117
Assumptions																	
Includes BCIS inflation - this means an additional total borrowing requirement of £20.610m, an increase of £1.4m from non inflated figure of £19.20m																	
Funding gap showing in 2017/18 will be managed within existing budgets																	
Powderhall Depot Savings																	
Running cost savings -419,000 <i>Utilise all</i>																	
Operating cost savings (At full 3yr payback) -1,008,152 <i>From total forecast saving of £1.6m</i>																	
Savings required to balance PB 1,427,152																	
Balance 0																	
Total Operating savings -1,600,000																	
Less PB requirement 1,008,152																	
Useable savings for Waste -591,848																	

Appendix 1 - Phased Prudential Borrowing																	
Scenario 2 - Russell Road reduced service																	
Financing Costs -PB rate at 5.10%					Depot Revenue Savings										Additional Revenue Costs		
Year	Year 1	Year 2	Year 3	Total	Baileyfield	Balcarres	Braehead	Cowan's	Longstone	Murrayburn	Peffer	Powderhall	Duddingston	Total	Total	Total Net	Net
Borrowing	£5,064,000	£7,367,000	£2,925,000	£15,356,000		Street		Close			Place			Revenue Savings	Revenue Expense	Revenue Savings	Position
2017-2018	418,029	0	0	418,029	-316,000	-14,000	0	0	-16,000	0	0	0	-281,000	-627,000	251,000	-376,000	42,029
2018-2019	418,029	608,140	0	1,026,169	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-578,169	-281,000	-1,689,169	663,000	-1,026,169	0
2019-2020	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2020-2021	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2021-2022	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2022-2023	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2023-2024	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2024-2025	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2025-2026	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2026-2027	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2027-2028	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2028-2029	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2029-2030	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2030-2031	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2031-2032	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2032-2033	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2033-2034	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2034-2035	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2035-2036	418,029	608,140	241,456	1,267,625	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-973,625	-281,000	-2,084,625	817,000	-1,267,625	0
2036-2037	398,217	608,140	241,456	1,247,813	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-953,813	-281,000	-2,064,813	817,000	-1,247,813	0
2037-2038	0	608,140	241,456	849,596	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	-555,596	-281,000	-1,666,596	817,000	-849,596	0
2038-2039	0	0	241,456	241,456	-316,000	-14,000	0	-27,000	-16,000	-363,000	-94,000	0	-281,000	-1,111,000	817,000	-294,000	-52,544
2039-2040	0	0	0	0													
Total	8,340,768	12,162,800	4,829,120	25,332,688	-6,952,000	-308,000	0	-567,000	-352,000	-7,623,000	-1,974,000	-18,639,203	-6,182,000	-42,597,203	17,254,000	-25,343,203	-10,515
Assumptions																	
Includes BCI inflation - This means an additional total borrowing requirement of £15.116m, an increase of £0.66m from non inflated figure																	
Powderhall Depot																	
Running cost savings																	
Operating cost savings (At full 3yr payback)																	
Savings required to balance PB																	
Balance																	
0																	
Total Operating savings																	
Less PB requirement																	
Useable savings for Waste																	
-1,065,187																	